

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, July 20, 2020, at 6:00 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

346-248-7799 along with **Webinar ID: 950 9775 5375**. If you do not wish to participate via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on July 20, 2020.

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

After the meeting, a video recording of this meeting will be made available to the public at: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Bobby Warren, Mayor Pro tem

C. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

D. PUBLIC HEARING

1. Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee. *Andrew Mitcham, Mayor*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – May 2020, General Fund Budget Projections as of June 2020, Utility Fund Budget Projections – June 2020, and Quarterly Investment Report – June 2020..
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Summary and Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, and Golf Course Budget Summary.

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on June 15, 2020. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2020-16, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and providing an effective date. *Austin Bleess, City Manager*

3. Consider Resolution No. 2020-28, accepting all of Volume 1 and the City of Jersey Village's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan. *Mark Bitz, Fire Chief*
4. Consider Resolution No. 2020-29, approving the 2020 Flood Insurance Assessment Report. *Austin Bleess, City Manager*
5. Receive the progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

G. REGULAR SESSION

1. Consider Ordinance No. 2020-17, adopting updated land use assumptions, a capital improvements plan, and impact fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability. *Harry Ward, Public Works Director*
2. Consider Resolution No. 2020-30, appointing members to the 2020 Charter Review Commission. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2020-31, appointing an Alternate Committee Member to the 2020 Comprehensive Plan Update Committee and re-establishing the position number of the three (3) Alternates serving on this Committee. *Lorri Coody, City Secretary*
4. Consider Resolution No. 2020-32, authorizing action for the 2020-2021 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool. *Austin Bleess, City Manager*
5. Consider Resolution No. 2020-33, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Application and Administration with Project Management. *Austin Bleess, City Manager*
6. Consider Resolution No. 2020-34, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Engineer/Architectural/Surveying Services with Huitt-Zollars, Inc. *Austin Bleess, City Manager*
7. Discuss and take appropriate action regarding recent emails and public comments regarding sidewalks and parking as they relate to Section 14-88(a)(2) of the Code of Ordinances. *Greg Holden, Council Member*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;

- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. BUDGET WORK SESSION AGENDA

1. Review and discuss the proposed fiscal year 2020-2021 municipal budget. *Austin Bleess, City Manager*

J. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 14, 2020 at 4:30 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Bobby Warren, Mayor Pro tem

C. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020

AGENDA ITEM: D

AGENDA SUBJECT: Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee.

Department/Prepared By: Lorri Coody **Date Submitted:** May 13, 2020

EXHIBITS: [Public Hearing Notice](#)
 Jones | Carter [Presentation](#)
 [Draft](#) Land Use Assumptions, Capital Improvement Plan and Impact Fee Study
 [Public Hearing Script](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

This item is to conduct the public hearing the purpose of which is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

RECOMMENDED ACTION:

Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES

NOTICE is hereby given that a public hearing will be conducted on July 20, 2020 at 6:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. However, the City may hold the public hearing through video or telephone conference if social distancing restrictions are still in place during the scheduled hearing time.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, if social distancing restrictions are still in place during the scheduled hearing time, the public may not be allowed to be physically present at this public hearing, but the hearing will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the public hearing via telephone, please use the following toll-free number:

346-248-7799 along with Webinar ID: 950 9775 5375. If you do not wish to participate via telephone, and social distancing restrictions are still in place prohibiting in person attendance, you can view a live broadcast of the public hearing on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.

Any person interested in speaking during the public hearing item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on July 20, 2020.

The purpose of the public hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

A copy of the proposed amendments may be examined online at <http://www.jerseyvillagetx.com/>.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village, Texas

Posted: June 17, 2020
Time: 8:00 a.m.



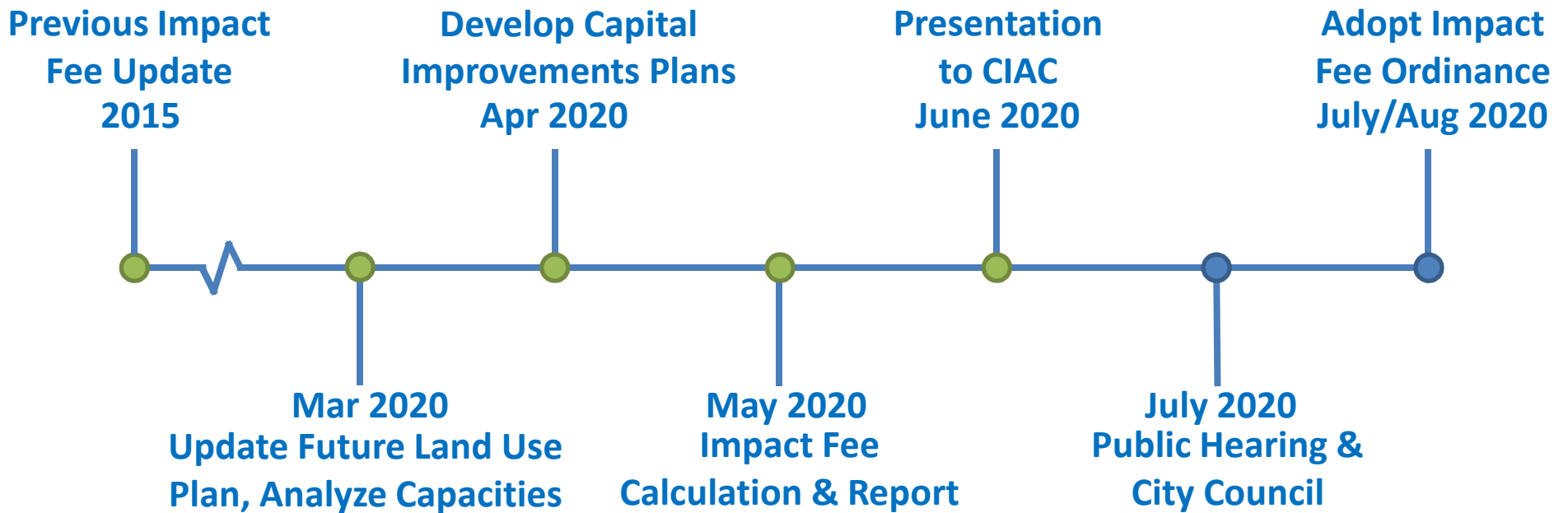


**CAPITAL IMPROVEMENTS PLAN UPDATE
AND
IMPACT FEE STUDY**

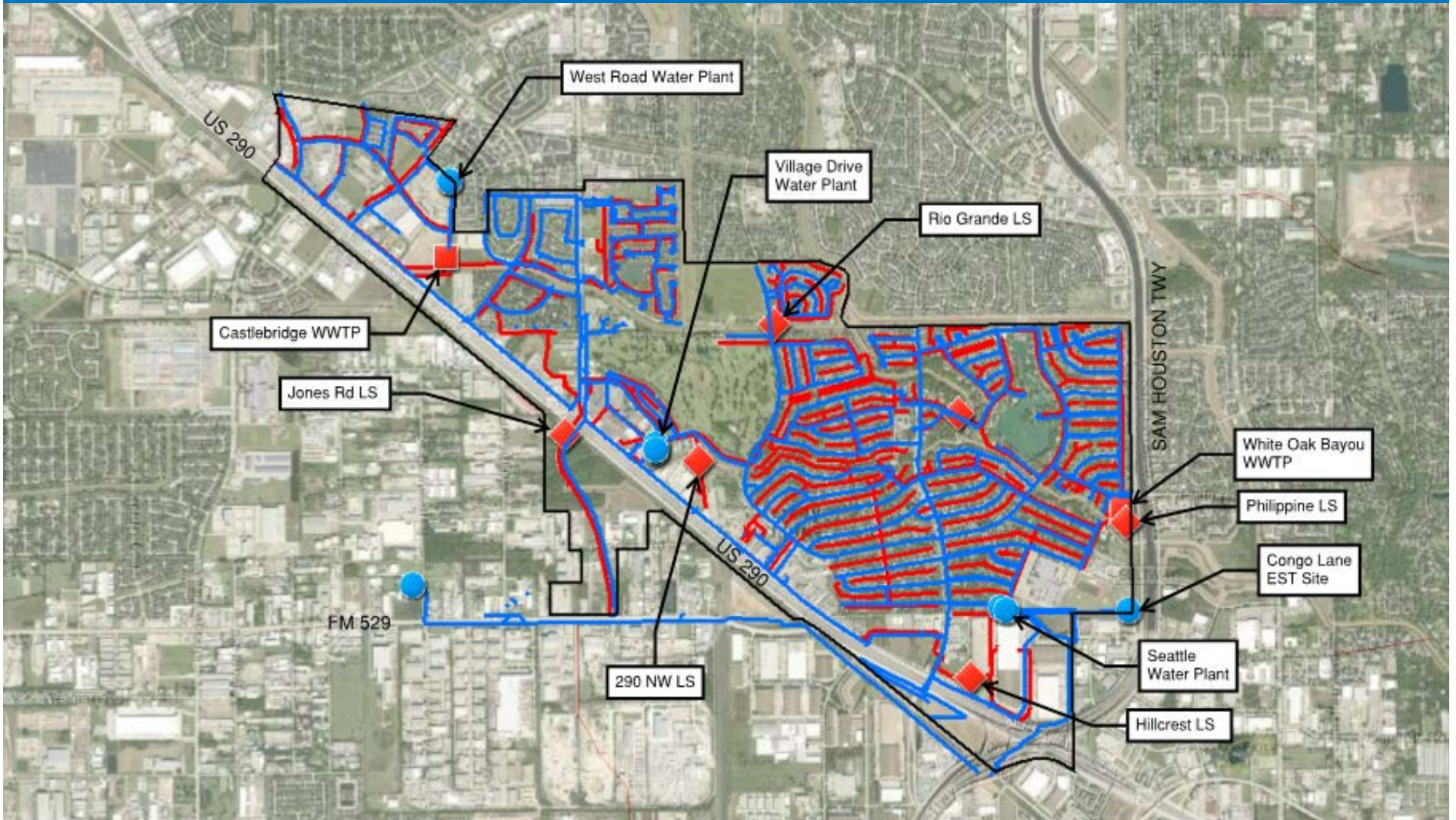
City Council and Public Hearing
July 20, 2020

Agenda

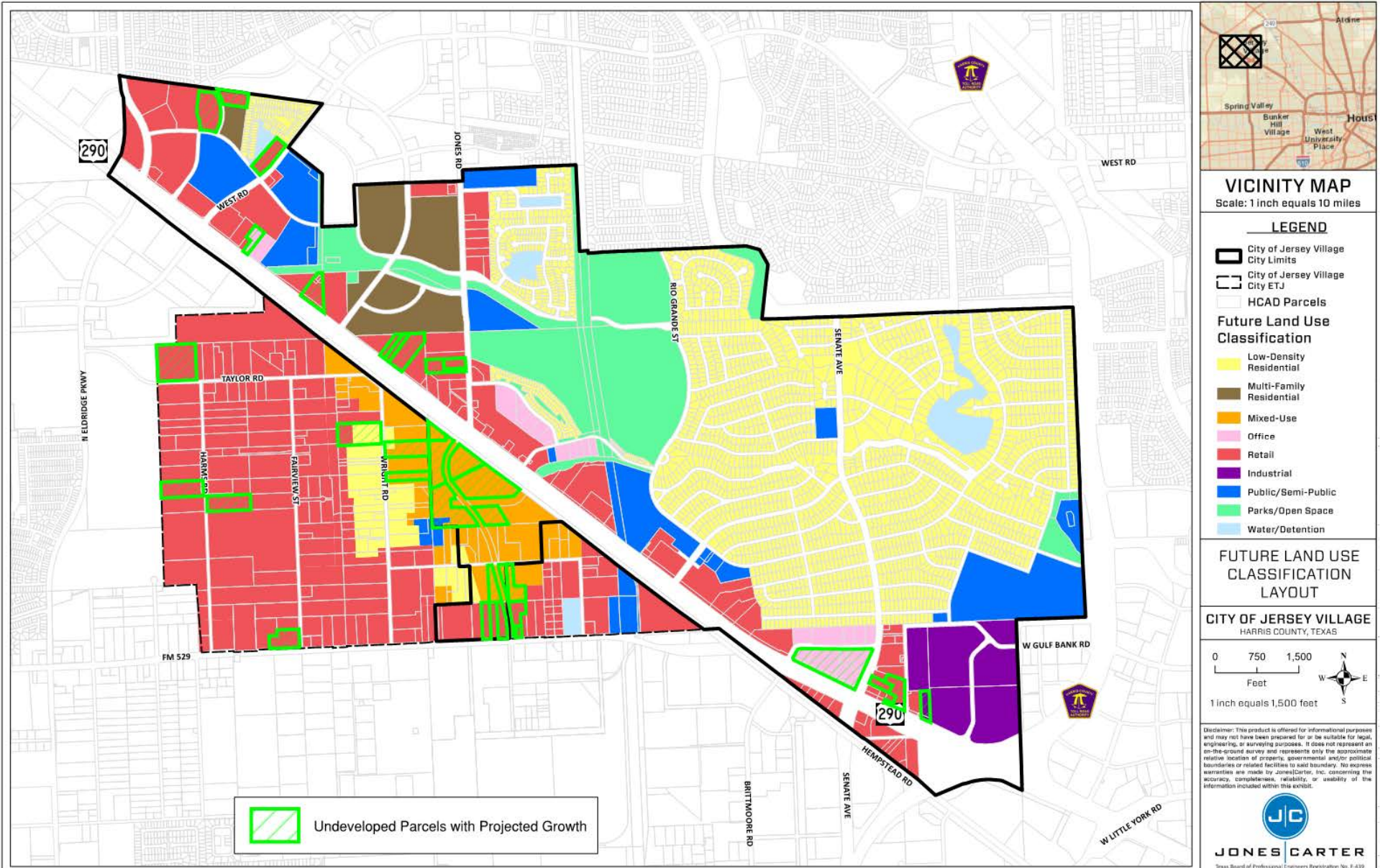
- Future Land Use Plan Update
- Water System Capital Improvements Plan
- Wastewater System Capital Improvements Plan
- Water and Wastewater Impact Fee



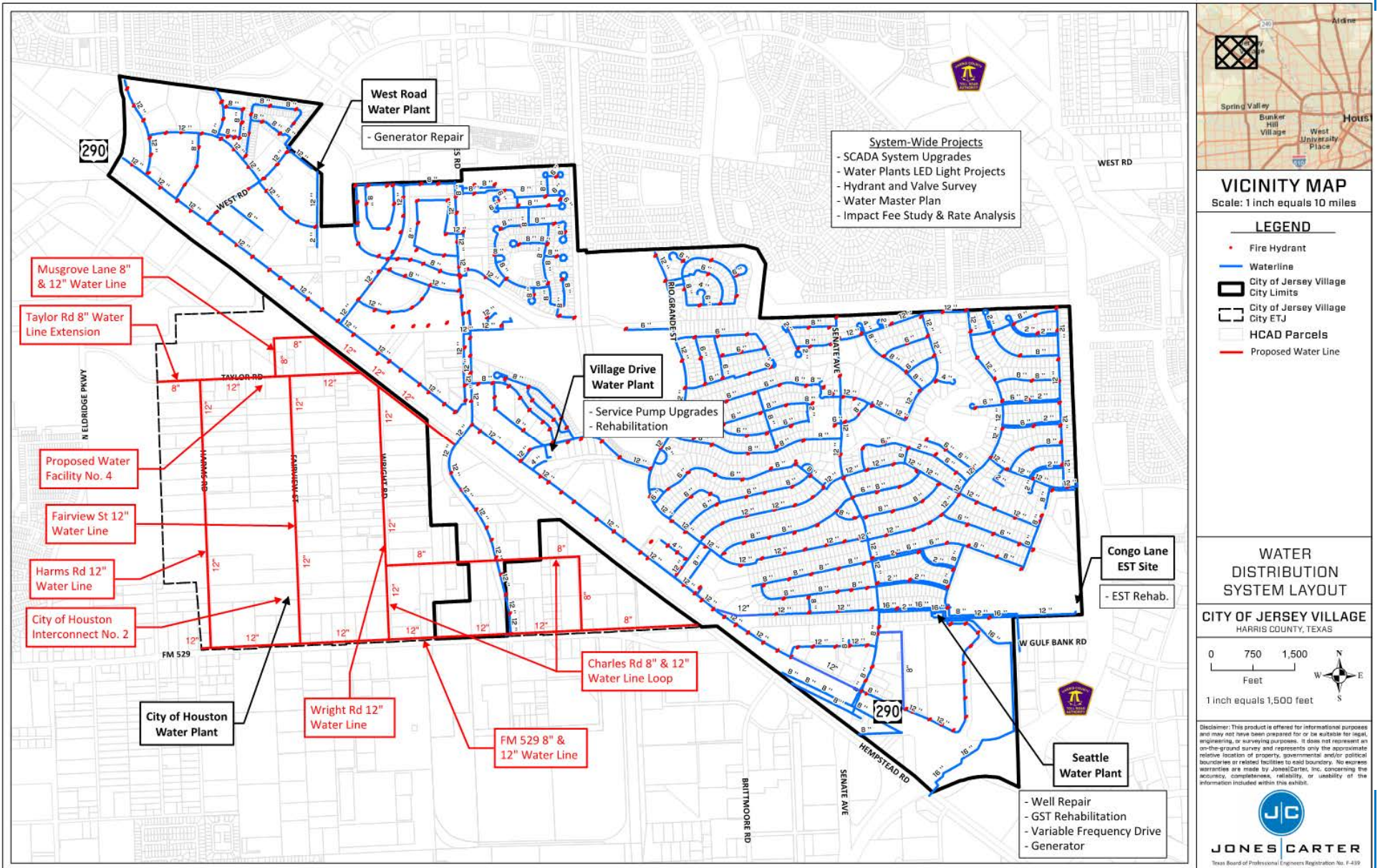
System Overview



Future Land Use Plan



Water Capital Improvements Plan

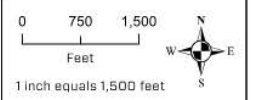


VICINITY MAP
Scale: 1 inch equals 10 miles

- LEGEND**
- Fire Hydrant
 - Waterline
 - ▭ City of Jersey Village City Limits
 - ▭ City of Jersey Village City ETJ
 - ▭ HCAD Parcels
 - Proposed Water Line

WATER DISTRIBUTION SYSTEM LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or public boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Water Capital Improvements Plan

Impact
Fee
Eligible

No.	Description of Project	Cost
Existing Projects		
W-A	Jones Road Extension - Utilities	\$670,000
W-B	2020 Impact Fee Study	\$75,000
Proposed Projects		
W-1	Seattle Water Plant - Well Repair	\$385,000
W-2	SCADA System Upgrades	\$250,000
W-3	Village Water Plant - Service Pump Upgrades ⁽¹⁾	\$80,000
W-4	Village Water Plant – Rehabilitation ⁽¹⁾	\$275,000
W-5	Seattle Water Plant - GST Rehabilitation ⁽¹⁾	\$375,000
W-6	Seattle Water Plant - Variable Frequency Drive ⁽¹⁾	\$100,000
W-7	Seattle Water Plant - Generator	\$500,000
W-8	West Road Water Plant - Generator Repair ⁽¹⁾	\$150,000
W-9	Congo Elevated Storage Tank Rehabilitation	\$450,000
W-10	Water Plants LED Light Projects ⁽¹⁾	\$100,000
W-11	Hydrant and Valve Survey	\$100,000
W-12	Water Master Plan	\$125,000
W-13	Impact Fee Study & Rate Analysis	\$75,000
W-14	Proposed Water Facility #4 ⁽²⁾	\$7,183,000
W-15	City of Houston Interconnect No. 2 ⁽²⁾	\$1,472,000
W-16	FM 529 8" & 12" Water Line from Harms Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$981,000
W-17	Charles Rd 8" & Wright Rd 12" Water Line Loop - Service to ETJ ⁽²⁾	\$1,051,000
W-18	Wright Rd 12" Water Line from Charles Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$1,072,000
W-19	Fairview St 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,948,000
W-20	Harms Rd 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$2,195,000
W-21	Musgrove Ln 8" & 12" Water Line from Taylor Rd to Jones Rd Along Hwy 290 - Service to ETJ ⁽²⁾	\$505,000
W-22	Taylor Rd 8" Water Line Extension from Hwy 290 to Edge of ETJ - Service to ETJ ⁽²⁾	\$132,000
Total		\$20,249,000

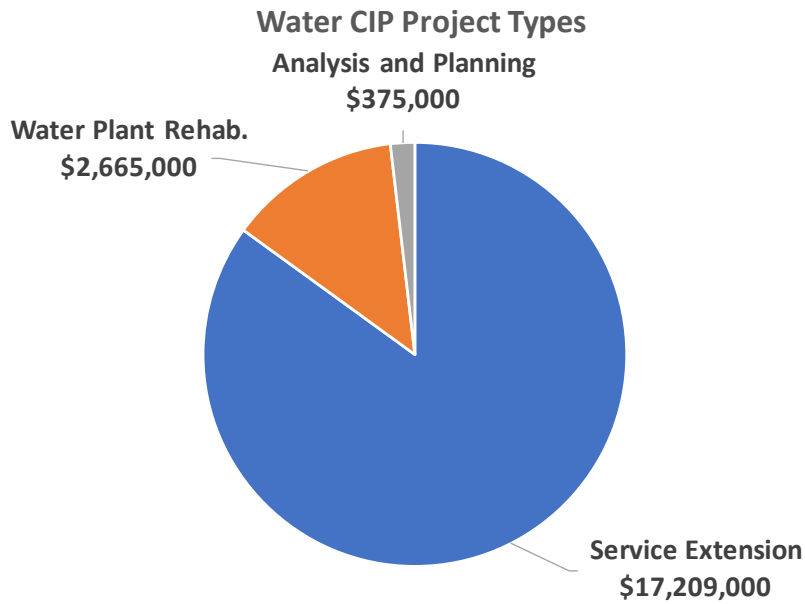
Impact
Fee
Eligible

(1) - Cost based on 2018 CIP

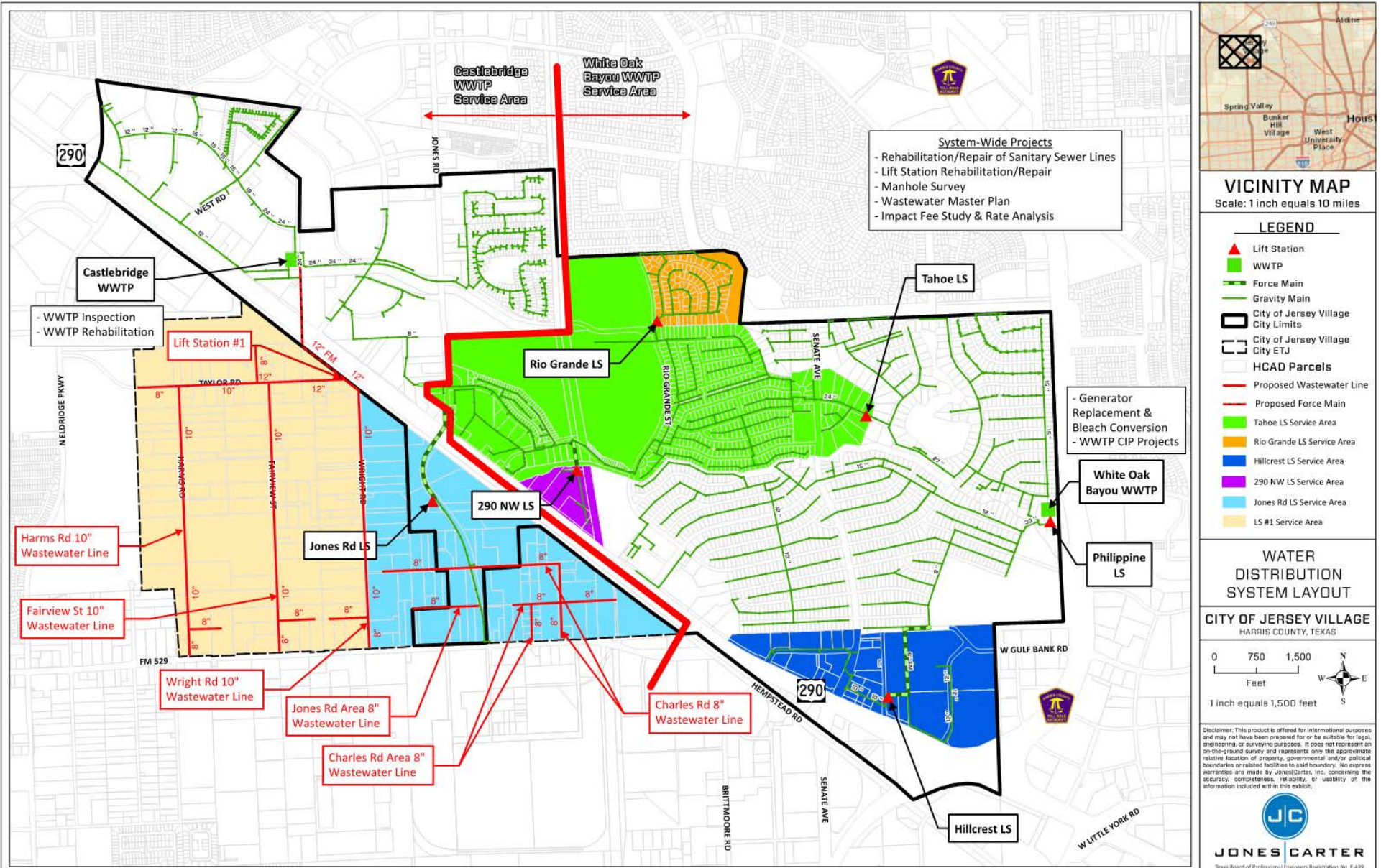
(2) - Cost based on 2015 CIP



Water Capital Improvements Plan



Wastewater Capital Improvements Plan



Wastewater Capital Improvements Plan

	No.	Description of Project	Cost
Impact Fee Eligible	Existing Projects		
	S-A	Jones Rd 8" Line	\$539,543
Impact Fee Eligible	Proposed Projects		
	S-1	Rehabilitation/Repair of Sanitary Sewer Lines Utilizing Existing Televising Videos	\$2,000,000
	S-2	Lift Station and Castlebridge WWTP Inspection	\$60,000
	S-3	Lift Station Rehabilitation/Repair	\$1,500,000
	S-4	Castlebridge WWTP Rehabilitation	\$1,500,000
	S-5	Manhole Survey	\$100,000
	S-6	Wastewater Master Plan	\$175,000
	S-7	Impact Fee Study & Rate Analysis	\$75,000
	S-8	White Oak Bayou Treatment Plant Generator Replacement & Bleach Conversion ⁽¹⁾	\$650,000
	S-9	White Oak Bayou Treatment Plant CIP Projects (2022 - 2024) ⁽¹⁾	\$1,305,000
Impact Fee Eligible	S-10	Charles Rd 8" Wastewater Line from FM 529 to Wright Rd - Service to ETJ ⁽²⁾	\$645,000
	S-11	Charles Rd Area 8" Wastewater Lines - Service to ETJ ⁽²⁾	\$361,000
	S-12	Proposed Lift Station #1 at Taylor Rd/Hwy 290 & 12" Force Main to Castlebridge WWTP - Service to ETJ ⁽²⁾	\$2,305,000
	S-13	Wright Rd 10" Wastewater Line from FM 529 to Hwy 290 - Service to ETJ ⁽²⁾	\$944,000
	S-14	Taylor Road 8", 10", & 12" Wastewater Line - Service to ETJ ⁽²⁾	\$1,116,000
	S-15	Fairview St 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,006,000
	S-16	Harms Rd 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$986,000
	S-17	Jones Rd Area 8" Wastewater Line ⁽²⁾	\$208,000
	Total		\$15,475,543

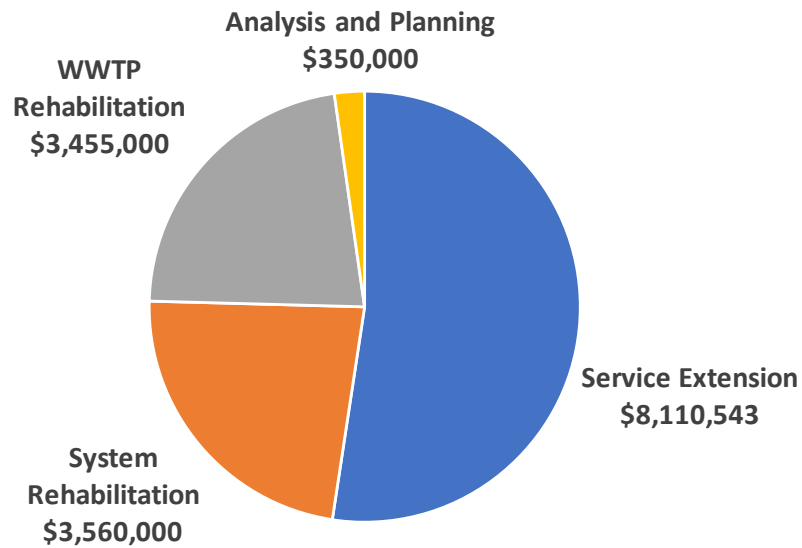
(1) - Cost based on 2018 CIP

(2) - Cost based on 2015 CIP



Wastewater Capital Improvements Plan

Wastewater CIP Project Types



Maximum Assessable Impact Fees

Water Impact Fees

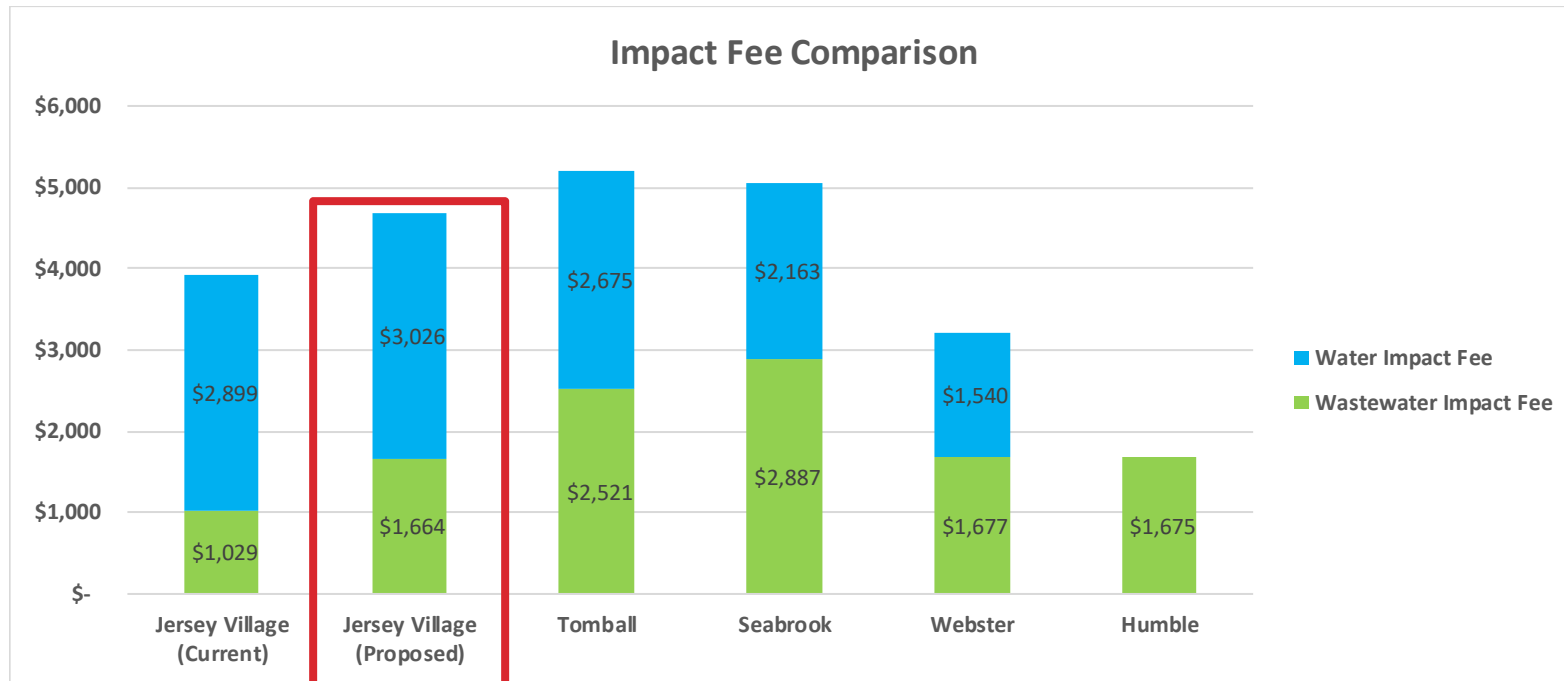
Eligible Impact Fee Costs	\$6,873,600
Finance Costs (4%)	\$2,248,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$6,051.18
Impact Fee per ESFC (50% Reduction)	\$3,025.59
Current Impact Fee Per ESFC	\$2,899.00

Wastewater Impact Fees

Eligible Impact Fee Costs	\$3,574,034
Finance Costs (4%)	\$1,169,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$3,328.78
Impact Fee per ESFC (50% Reduction)	\$1,664.39
Current Impact Fee Per ESFC	\$1,029.00



Maximum Assessable Impact Fees



Maximum Assessable Impact Fees

Meter Size	Maximum Capacity (gallons per minute)	ESFC	Maximum Assessable Water Fee	Maximum Assessable Wastewater Fee	Current Wastewater Impact Fee
5/8"	15	1.00	\$3,026	\$1,664	\$1,029
3/4"	25	1.67	\$5,144	\$2,829	\$1,748
1"	40	2.67	\$8,169	\$4,494	\$2,777
1 1/4"	45	3.00	\$9,077	\$4,993	-
1 1/2"	120	8.00	\$9,984	\$5,492	\$3,394
2"	170	11.33	\$32,374	\$17,809	\$11,005
3"	350	23.33	\$64,445	\$35,452	\$21,907
4"	600	40.00	\$100,752	\$55,424	\$34,249
6"	1,200	80.00	\$201,807	\$111,015	\$68,601
8"	1,800	120.00	\$322,830	\$177,590	\$109,741
10"	2,300	153.30	\$463,823	\$255,151	\$157,669



Questions?

JONES | CARTER

City of Jersey Village
Capital Improvements Plan, Future Land Use Plan and Impact Fee
Study
DRAFT



INTERIM REVIEW

Not intended for construction, bidding or permit purposes.

Engineer: Alan M. Moon, P.E.

P.E. Serial No.: 123364

Date: June 2020

June 2020



Texas Board of Professional Engineers Registration No. F-439 | Texas Board of Professional Land Surveying Registration No. 10046100

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENTS PLAN, FUTURE LAND USE PLAN AND IMPACT FEE
STUDY**

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



**CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENTS PLAN AND IMPACT FEE STUDY**

LIST OF FIGURES

- A. Future Land Use Plan
- B. Water System Improvements
- C. Wastewater System Improvements

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- A. Texas Local Government Code Chapter 395
- B. Existing Water Plant Capacity Analysis
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- D. Projected 2030 Water Plant Capacity Analysis
- E. Water Capital Improvement Plan Projects Cost Estimates
- F. Wastewater Capital Improvement Plan Projects Cost Estimates

Executive Summary

This study was performed to update the City of Jersey Village’s water and wastewater system impact fees in accordance with the Texas Local Government Code Chapter 395. The growth projected over the next 10-years was projected, a water and wastewater system analysis was completed, and the City’s Land Use Plan and Capital Improvements Plans were updated per the requirements of Texas Local Government Code Chapter 395.

The projected 10-year growth by connections were converted to equivalent service units to a standard 5/8” diameter water meter, the typical size for a single-family residential connection. From the Water and Wastewater Capital Improvements Plans, only projects that are attributable to new development were considered when calculating impact fees. Based on the City’s 10-year growth projections and associated demand values, a total of 1,501 addition service units are anticipated being added by the year 2030. The total water improvements cost eligible for impact fees is estimated at \$6,873,600 and the total wastewater improvements cost eligible for impact fees is estimated at \$3,574,034. With a 50% reduction of the maximum eligible recoverable cost, the baseline impact fee per service unit is \$3,026 for water and \$1,664 per wastewater. The impact fees per service unit were then applied to the standard water meters’ capacity. Table ES-1 presents the maximum assessable impact fees for commonly used meters based on the 50% reduction as outlined in the Texas Local Government Code Chapter 395.

Table ES-1 Maximum Assessable Impact Fee

Meter Size	Maximum Capacity (gallons per minute)	ESFC	Maximum Assessable Water Fee	Maximum Assessable Wastewater Fee
5/8”	15	1.00	\$3,026	\$1,664
3/4”	25	1.67	\$5,144	\$2,829
1”	40	2.67	\$8,169	\$4,494
1 1/4”	45	3.00	\$9,077	\$4,993
1 1/2”	120	8.00	\$9,984	\$5,492
2”	170	11.33	\$32,374	\$17,809
3”	350	23.33	\$64,445	\$35,452
4”	600	40.00	\$100,752	\$55,424
6”	1,200	80.00	\$201,807	\$111,015
8”	1,800	120.00	\$322,830	\$177,590
10”	2,300	153.30	\$463,823	\$255,151

1.0 INTRODUCTION

In February 2020, the City of Jersey Village (the City) authorized Jones|Carter to update the 2015 Water & Wastewater Impact Fee Study for the City's water and wastewater systems. The purpose of this report is to develop and calculate water and wastewater impact fees for the City in accordance with Texas Local Government Code Chapter 395 (§395), as shown in Attachment A.

§395 defines an impact fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements.” Impact fees may be imposed to pay for capital improvements including and limited to:

- Construction contract price
- Surveying and Engineering fees
- Land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees,
- Fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan

Impact fees cannot be used to pay for:

- Construction, acquisition, or expansion of public facilities other than capital improvements identified in the capital improvements plan
- Repair, operation or maintenance of existing or new capital improvements
- Upgrading, updating, expanding or replacing existing capital improvements to serve existing development in order to meet stricter standards
- Upgrading, updating, expanding or replacing existing capital improvements to provide better service to existing developments
- Administrative and operating costs of the political subdivision
- Principal payments and interest or other finance charges

Impact fees can only be assessed for new developments on improvement projects identified in the Capital Improvements Plan (CIP) and cannot be used for any repair or rehabilitation project to serve existing development. Also required per §395, a Land Use Plan and Capital Improvements Plan must be created, presented to the public for approval. The CIP should include an analysis of the total capacity, projected service unit attributable to new development within a period not to exceed of 10-years, and should be updated at least every five years. The City's last updated was completed September 2015.

The City of Jersey Village is located within Harris County, northwest of the City of Houston (COH) along US-290. The City is approximately 3.5 square miles in area and had a reported population of 7,620 in the 2010 US Census. According to Tapestry Segmentation by ESRI, a majority of the City's demographic consist of “Savvy Suburbanites” (married couples, older established neighborhoods, median age of 45 and median household income of \$108,700) and “Young and Restless” (single-person households, predominantly renters, median age of 30 and median household income of \$40,500).

2.0 PLANNED GROWTH PROJECTIONS

A critical part of the CIP is to project the future development within the City’s system, and project the anticipated water demands and wastewater flows. The projections aide in determining what capital improvements are necessary to sustain future growth as well as the timing of those improvements. The future development projections are based on the City’s available space for growth and the anticipated type of developments. These anticipated types of development then become the foundation for the future water demands and wastewater flows.

2.1 Existing System

Currently the City serves the area within its City limits and does not serve any customers outside of the City limits within its Extra-Territorial Jurisdiction (ETJ). Monthly billing information was provided to JC for Fiscal Year (FY) 17 – FY 19. Connection counts for September 2019 were utilized as the Existing System connections. The existing water system is comprised of several types of uses including single family residential, multi-family residential, commercial, public and irrigation. Connections for this analysis are physical connections to which drinking water is supplied as defined by 30 TAC §290.38(16). See Table 2-1 for existing system connection count.

Table 2-1 Existing System Connections

Type	Connections
Single Family Residential	2,220
Multi Family Residential	1,544
Commercial	150
Irrigation	814
Public	61
Total	4,789

2.2 Land Use Plan

The future land use plan was created by utilizing the City’s existing land use plan, identifying the undeveloped lots and lots anticipated to redevelop, and assigning anticipated types of development to the lots. JC collaborated with the City to determine the anticipated type of development and a timetable for each undeveloped lot. A detailed land use plan was also provided for Zoning District D, the future Village Center southwest of US 290. Several of the existing industrial lots near the future Village Center are expected to redevelop to Single Family Residential, Multi Family and Mixed Use. The remainder of the industrial lots are assumed to be redeveloped for commercial usage. The future land use plan is attached in Figure 1.

2.3 Future Growth

The future growth projections are based on the future land use plan and the development timing as anticipated by the City. Any development or re-development that is anticipated to occur outside of the 10-year timeframe was excluded from this analysis. A number of connections per acre was assumed for



each type of usage, and applied to the acreage of the proposed development. The number of connections per acre, or density, was established based on the existing density within the City’s system and JC’s experience with other types of development within the Houston metro area. Single Family Residential lots within the City are predominantly quarter-acre lots and the total number of multi-family connections was divided by the existing acreage. Table 2-2 lists the assumed density by type of usage for the future developments.

Table 2-2 Density by Type of Development

Type	Connections / Acre
Single Family Residential	4
Multi Family Residential	6.25
Commercial	0.5
Industrial	2
Mixed Use	5
Irrigation	2
Public	1

2.3.1 5-Year Projections

All of the growth within the next 5-years occurs within the City’s limits on currently undeveloped lots and within the future Village Center. This includes approximately 95 acres of currently undeveloped lots associated with the Village Center, along US 290 at Jones Road, US 290 at Seattle Avenue, and along Castlebridge Dr. Most of the growth within these areas are anticipated to be commercial and mixed use. Table 2-3 lists the projected connections in 5-years.

Table 2-3 5-Year Connection Projections (FY 2025)

Type	Connections
Single Family Residential	2,220
Multi Family Residential	1,544
Commercial	208
Mixed Use	452
Irrigation	814
Public	66
Total	5,352

2.3.2 10-Year Projections

After completion of the Village Center, the City limits are nearly built out. A majority of the remaining projected growth to the City’s system within the 5- to 10-year timeframe is anticipated to occur due to improvement projects serving previously unserved lots in the ETJ. This includes approximately 660 acres of existing industrial development. The industrial lots are assumed to be redeveloped into single family residential and mixed use around the Village Center, and the remaining lots to be redeveloped to commercial usage. Table 2-4 lists the projected connections in 10-years.

Table 2-4 10-Year Connection Projections (FY 2030)

Type	Connections
Single Family Residential	2,441
Multi Family Residential	1,544
Commercial	218
Industrial	4
Mixed Use	638
Irrigation	814
Public	66
Total	5,725

3.0 WATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The water system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. JC collected available records from City staff such as daily well meter readings, daily COH surface water meter readings, three (3) years of monthly customer billing reports, GIS shapefiles, maps and previous reports. The City was able to provide accurate well and surface water meter data from April 2019 through December 2019. Prior to April 2019, there were discrepancies in the reporting and meters were re-calibrated.

3.1 Existing System Evaluation

3.1.1 Existing Infrastructure

The City currently has three (3) water plants and an additional elevated storage tank serving its system. Table 3-1 presents the facilities at each of the City’s water plants. The Seattle Water Plant (Water Plant No. 1) is located at 15601 Seattle Street, the Village Water Plant (Water Plant No. 2) is located at 16600 Village Drive, the West Water Plant (Water Plant No. 3) is located at 12115 West Drive, and the Congo Elevated Storage Tank is located at 15402 Congo Lane.

Table 3-1 Existing Water Plant Facilities

Water Plant	Surface Water (gpm)	Well (gpm)	Ground Storage (gal)	Elevated Storage (gal)	Booster Pumps (gpm)
Seattle (WP 1)	1,042	1,250	1 - 300,000 1 - 500,000	-	3 - 1,100
Village (WP 2)	-	900	1 - 420,000 1 - 250,000	250,000	1 - 1,100 1 - 750 1 - 500
West (WP 3)	-	1,550	500,000	-	1 - 1,000 1 - 750 1 - 500 1 - 250
Congo	-	-	-	500,000	-

The City also owns and maintains approximately 257,000 LF of waterline ranging in size between 2” diameter to 16” diameter and approximately 1,790 fire hydrants.

3.1.2 Existing Water Demands

Water demands were determined by analyzing the daily well meter readings and daily COH surface water meter readings from April 2019 through December 2019 as well as the three (3) years of monthly billing reports. An average day flow was established from the daily meter reads provided, and the monthly metering data by type of connection was utilized to determine the unit flow rates. Table 3-2 presents the existing demand breakdown for the City.

Table 3-2 Existing System Demands

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,220	250	555,000
Multi Family Residential	1,544	125	193,000
Commercial	150	1,250	187,500
Irrigation	814	340	276,800
Public	61	430	26,200
Accountability/Losses			215,000
Total	4,789		1,453,500

After discussions with the City, it was determined the accountability and losses between April 2019 through December 2019 are mostly attributable to distribution system flushing and filling of the ground storage tanks that were previously empty. To evaluate the system, the peak-hour condition as set forth by the TCEQ was used as the worst-case scenario. Peak-hour conditions occur when a system experiences the highest-use hour on a maximum day. Per 30 TAC §290.38(46), in the absence of 36 months of historical daily water usage, a maximum day factor of 2.4 should be assumed. Table 3-3 presents the calculation for the maximum day flow.

Table 3-3 Max Day Flow

	Flow (gpd)
Average Day Flow	1,453,500
Max Day Factor	2.4
Max Day Flow	3,488,400

Peak-hour flows (PHF) are determined by multiplying the max day flow by a factor of 1.25 for systems with elevated storage in the absence of verified historical data. No hourly demand data was available at the time of the report. A calculation of 2.4 multiplied by 1.25 yields a total max day PHF of 3.0 times the ADF. Table 3-4 presents the existing flow condition for the City.

Table 3-4 Existing Peak Hour Flow

Existing Flow Condition	Equation	Flow (gpm)
Average Day	1,453,500 gpd / 1,440 min/day	1,009
Peak Hour (Max Day)	1,009 gpm x 2.4 x 1.25	3,027

3.1.3 Existing System Capacity Analysis

The existing water facilities were analyzed for their capacity to serve the existing system in accordance with 30 TAC §TAC290.45(b)(1)(D). To meet the minimum requirements, the City must have a minimum guaranteed supply of 0.6 gpm per connection, a minimum storage capacity of 200 gallons per connection, a minimum elevated storage tank capacity of 100 gallons per connection, and a firm booster pump capacity (with the largest pump out of service) of 2 gpm per connection or enough booster pump capacity to meet the maximum day peak hour flow. The City’s water plants have enough supply, elevated storage, ground storage, and booster pump capacity to serve the existing system. The City has a take or pay contract with the COH to receive a minimum 22.5 million gallons per month, or approximately 750,000

gpd, and a maximum daily rate of 1.5 MGD. Since the contract states that the City is “not guaranteed any specific quantity or pressure of water”, the surface water was not counted towards the guaranteed supply amount. In order for the City to meet the TCEQ minimum supply, the wells must be operational. The existing system water plant capacity analysis is presented in Attachment B.

While the City must have enough well capacity for guaranteed supply for the existing system, the City intends to operate on nearly 100% surface water from the City of Houston. The City is a part of North Harris County Regional Water Authority’s Groundwater Reduction Plan and therefore is required to pay a fee for every 1,000 gallons of groundwater pumped. Based on these operations, the City contractually has enough surface water to meet the average day flows but would be using more than the maximum contractual amount for any usage above average day flows.

3.2 Future System Evaluation

3.2.1 Methodology of Projected Water Demands

To determine the projected water demands, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were applied to the projected connections where applicable, and unit demands were established for Mixed Use and Industrial connections based upon JC’s experience with similar types of developments within the region.

3.2.2 5-Year Projections

Table 3-5 presents the projected average daily flows for the 5-year anticipated buildout.

Table 3-5 5-Year Projected Average Day Flow

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,267	250	566,800
Multi Family Residential	1,544	125	193,000
Commercial	208	1,250	259,700
Mixed Use	452	400	180,900
Irrigation	814	340	276,800
Public	66	430	28,500
Accountability/Losses			215,000
Total	5,023		1,720,700

3.2.3 10-Year Projections

Table 3-6 presents the projected average daily flows for the 10-year anticipated buildout.

Table 3-6 10-Year Projected Average Day Flow

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,441	250	610,200
Multi Family Residential	1,544	125	193,000
Commercial	218	1,250	271,900
Industrial	4	1,000	4,000
Mixed Use	638	400	255,300
Irrigation	814	340	276,800
Public	66	430	28,500
Accountability/Losses			215,000
Total	5,718		1,854,700

3.2.4 Future System Capacity Analysis

The City's water plants have enough water supply, elevated storage, ground storage, and booster pump capacity to serve the projected 5-year and 10-year buildout. The City intends to build a new water plant southwest of US 290 to better serve the new development projected. The 5-year and 10-year water plant capacity analyses are presented in Attachments C and D respectively.

Based on the City's intent to operate at nearly 100% surface water to comply with the North Harris County Regional Water Authority's Groundwater Reduction Plan, it is recommended the City renegotiate a new contractual amount of water with the COH. The maximum daily amount of water should be increased to 4,451,280 gpd, the projected 10-year maximum daily flow utilizing a max day factor of 2.4.

3.3 Capital Improvement Plan (CIP)

JC collaborated with City staff to identify and include projects in the Water CIP that are needed to not only serve new development but to assist with operations and better serve the existing customers. Previous CIPs were utilized as reference for improvement and rehabilitation projects that were planned but not completed to date. Not all of the projects in the CIP can be utilized for impact fees, only those that serve new or future development. Table 3-7 presents the Water CIP. Cost estimates are included in Attachment E for construction projects that are to be utilized for impact fees and intended to serve future development. These projects include engineering, contingencies and inflation where applicable. The water construction projects are shown in Figure 2.

Table 3-7 Water Capital Improvements Plan

No.	Description of Project	Cost
Existing Projects		
W-A	Jones Road Extension - Utilities	\$670,000
W-B	2020 Impact Fee Study	\$75,000
Proposed Projects		
W-1	Seattle Water Plant - Well Repair	\$385,000
W-2	SCADA System Upgrades	\$250,000
W-3	Village Water Plant - Service Pump Upgrades ⁽¹⁾	\$80,000
W-4	Village Water Plant – Rehabilitation ⁽¹⁾	\$275,000
W-5	Seattle Water Plant - GST Rehabilitation ⁽¹⁾	\$375,000
W-6	Seattle Water Plant - Variable Frequency Drive ⁽¹⁾	\$100,000
W-7	Seattle Water Plant - Generator	\$500,000
W-8	West Road Water Plant - Generator Repair ⁽¹⁾	\$150,000
W-9	Congo Elevated Storage Tank Rehabilitation	\$450,000
W-10	Water Plants LED Light Projects ⁽¹⁾	\$100,000
W-11	Hydrant and Valve Survey	\$100,000
W-12	Water Master Plan	\$125,000
W-13	Impact Fee Study & Rate Analysis	\$75,000
W-14	Proposed Water Facility #4 ⁽²⁾	\$7,183,000
W-15	City of Houston Interconnect No. 2 ⁽²⁾	\$1,472,000
W-16	FM 529 8" & 12" Water Line from Harms Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$981,000
W-17	Charles Rd 8" & Wright Rd 12" Water Line Loop - Service to ETJ ⁽²⁾	\$1,051,000
W-18	Wright Rd 12" Water Line from Charles Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$1,072,000
W-19	Fairview St 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,948,000
W-20	Harms Rd 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$2,195,000
W-21	Musgrove Ln 8" & 12" Water Line from Taylor Rd to Jones Rd Along Hwy 290 - Service to ETJ ⁽²⁾	\$505,000
W-22	Taylor Rd 8" Water Line Extension from Hwy 290 to Edge of ETJ - Service to ETJ ⁽²⁾	\$132,000
Total		\$20,249,000

Notes:

- (1) Project scope and estimated costs are based on the City’s 2018 Capital Improvements Plan.
- (2) Project scope and estimated costs are based on the City’s 2015 Water & Wastewater Impact Fee Study



4.0 WASTEWATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The wastewater system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. JC collected available records from City staff such as average day effluent flows from the Castlebridge wastewater treatment plant (WWTP), daily lift station pump run times, maps and previous reports. JC also collected three (3) years of monthly billing reports from the White Oak Bayou WWTP. The City was able to provide accurate Castlebridge WWTP meter data from April 2019 through December 2019. Prior to April 2019, there were discrepancies in the reporting and meters were re-calibrated.

4.1 Existing System Evaluation

4.1.1 Existing Infrastructure

The City owns and maintains the Castlebridge WWTP, located at 12103 Castlebridge Drive, which has a permitted daily average flow of 800,000 gpd and a 2-hour peak of 1,885 gpm (with a peaking factor of 3.4). The City is also a partner in the White Oak Bayou WWTP Joint Powers, along with West Harris County Municipal Utility District (MUD) No. 1, Harris County MUD No. 25, Windfern Forest Utility District and Baker Oil Tools. Collectively the partners own the White Oak Bayou WWTP, located at 15201 Philippine Street, which has a permitted effluent flow of 2.0 million gallons per day (MGD) and a peak flow of 5,556 gpm (peak factor of 4.0). The City owns 40.63% of the WWTP and is billed accordingly for any improvement projects at the plant. The City is also billed monthly based on the percentage contributed of the total flow per month to the WWTP.

The City also owns and maintains eight (8) lift station (LS) within the system including the Philippine LS, Hillcrest LS, Tahoe LS, Rio Grande LS, 290 NW LS, and the Jones Rd LS. Record drawings and pump sizes for the lift stations were not available at the time of the report. The wastewater system also contains approximately 205,000 LF of gravity sewers ranging in size between 4” diameter to 33” diameter and approximately 795 manholes.

4.1.2 Existing Wastewater Flows

Wastewater flows were determined by analyzing the Castlebridge WWTP daily average wastewater flows provided by the City and the previous three (3) years of monthly White Oak Bayou WWTP billing reports. An average day flow per WWTP service area was established. Table 4-1 presents the existing wastewater flows per service area for the City.

Table 4-1 Existing Wastewater Flows

Service Area	Flows (gpd)
Castlebridge WWTP	277,250
White Oak Bayou WWTP	357,820
Total	635,070

Daily lift station pump run times from April 2019 – December 2019 were collected and analyzed to determine if any of the lift station had high average day or max day run times. In general, if the lift station

had a 30 day average run time of 6 hours or higher per day, the lift station should be further evaluated for capacity. Table 4-2 presents the minimum and maximum 30 day average lift station pump run times in hours.

Table 4-2 Lift Station Run Times Summary

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd
Min 30 Day Avg	3.44	2.88	1.16	0.17	0.83	0.04
Max 30 Day Avg	5.35	10.10	2.60	0.79	1.64	0.37
Average	4.48	5.46	1.91	0.40	1.27	0.16

Flows per lift station were estimated based on the number of single family lots in each lift station service area, the multifamily units in each service area, and the total number of commercial and public connections divided by the currently developed acreage by type of connection in each service area. Then the approximate water demand for each WWTP service area was divided by the WWTP average day flows to determine return factors for each WWTP service area. The Castlebridge WWTP service area return factor was calculated to be 0.76 and the White Oak Bayou WWTP return factor was calculated to be 0.60. The return factors were then applied to approximate water demands per lift station service area. Irrigation water usage was ignored for this analysis as water used for irrigation does not contribute to wastewater flows. Table 4-3 presents the approximate lift station flows.

Table 4-3 Approximate Lift Station Existing Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd
Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500

4.1.3 Existing System Capacity Analysis

Based on the permitted flows of the Castlebridge WWTP and White Oak Bayou WWTP, the City has sufficient capacity to serve the existing system. The Castlebridge WWTP has a permitted flow of 800,000 gpd and is only receiving 277,250 gpd on average. The White Oak Bayou WWTP has a permitted flow of 2.0 MGD, and based on the City’s 40.63% ownership, could send up to 812,600 gpd. The City is currently only sending 357,820 gpd of flow on average. The record drawings of the wastewater treatment plants, reports of effluent sampling and hourly wastewater flows were not available at the time of the report.

The lift stations appear to have enough capacity to serve the existing development based on the reported lift station run times. Record drawings and rated pump capacities were not available at the time of the report.

4.2 Future System Evaluation

4.2.1 Methodology of Wastewater Flow Projections



To determine the projected wastewater flows, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were utilized and the return factor based on the WWTP service area was applied.

4.2.2 5-Year Projections

Table 4-4 presents the projected average day flows for each WWTP, and Table 4-5 presents the projected average day flows for each LS for the 5-year buildout.

Table 4-4 5-Year Projected WWTP Flows

Service Area	Flows (gpd)
Castlebridge WWTP	413,560
White Oak Bayou WWTP	366,070
Total	779,630

Table 4-5 5-Year Projected LS Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP	
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd	Prop LS
Exist Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500	-
Proj. Add. Flows (gpd)	-	1,500	9,000	6,725	-	80,000	75,060
Total Flows (gpd)	15,300	79,900	366,800	46,025	6,200	81,500	75,060

4.2.3 10-Year Projections

Table 4-6 presents the projected average day flows for each WWTP, and Table 4-7 presents the projected average day flows for each LS for the 10-year buildout.

Table 4-6 10-Year Project WWTP Flows

Service Area	Flows (gpd)
Castlebridge WWTP	490,870
White Oak Bayou WWTP	369,220
Total	860,090

Table 4-7 10-Year Projected LS Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP	
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd	Prop LS
Exist Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500	-
Proj. Add. Flows (gpd)	-	1,500	9,000	7,500	-	80,000	78,700
Total Flows (gpd)	15,300	79,900	366,800	46,800	6,200	81,500	78,700

4.2.4 Future System Capacity Analysis

Based on the projected 5-year and 10-year WWTP flows, it appears the WWTPs have enough capacity to serve the future projected development. TCEQ §305.126 requires a WWTP permit holder to initiate engineering and financial planning for expansion when the sewage flows reach 70% of permitted average daily flows for 3 consecutive months. The permit holder must also obtain necessary authorization to commence construction for additional facilities when the flows reach 90% of permitted average daily flows. It is recommended as the 10-year timeline approaches, the City monitor the Castlebridge WWTP effluent flows closely as the projected flow of 490,870 gpd is close to 70% of the permitted flow (560,000 gpd). The White Oak Bayou WWTP has a permitted flow of 2.0 MGD, and based on the City's 40.63% ownership, could send up to 812,600 gpd. The City is projected to only send 369,220 gpd of flow on average.

In general, it appears the LSs have enough capacity to serve the future projected development based on the estimated average day flows, projected flows, and current run times. The only LS with large projected increase in flows is the Jones Rd LS, which has current average pump runtimes of 0.16 hours per day. It is recommended the capacity of the LS be evaluated based on wet well and rated pump sizes.

4.3 Capital Improvement Plan (CIP)

JC collaborated with City staff to identify and include projects in the Wastewater CIP that are needed to not only serve new development but to assist with operations and provide better service to the existing customers. Previous CIPs were utilized as reference for improvement and rehabilitation projects that were planned but not completed to date. Not all of the projects in the CIP can be utilized for impact fees, only those that serve new or future development. Table 4-8 presents the Wastewater CIP. Cost estimates are included in Attachment F for construction projects that are to be utilized for impact fees and are intended to serve future development. These projects include engineering, contingencies and inflation were applicable. The wastewater construction projects are shown in Figure 3.

Table 4-8 Wastewater Capital Improvements Plan

No.	Description of Project	Cost
Existing Projects		
S-A	Jones Rd 8" Line	\$539,543
Proposed Projects		
S-1	Rehabilitation/Repair of Sanitary Sewer Lines Utilizing Existing Televising Videos	\$2,000,000
S-2	Lift Station and Castlebridge WWTP Inspection	\$60,000
S-3	Lift Station Rehabilitation/Repair	\$1,500,000
S-4	Castlebridge WWTP Rehabilitation	\$1,500,000
S-5	Manhole Survey	\$100,000
S-6	Wastewater Master Plan	\$175,000
S-7	Impact Fee Study & Rate Analysis	\$75,000
S-8	White Oak Bayou Treatment Plant Generator Replacement & Bleach Conversion ⁽¹⁾	\$650,000
S-9	White Oak Bayou Treatment Plant CIP Projects (2022 - 2024) ⁽¹⁾	\$1,305,000
S-10	Charles Rd 8" Wastewater Line from FM 529 to Wright Rd - Service to ETJ ⁽²⁾	\$645,000
S-11	Charles Rd Area 8" Wastewater Lines - Service to ETJ ⁽²⁾	\$361,000
S-12	Proposed Lift Station #1 at Taylor Rd/Hwy 290 & 12" Force Main to Castlebridge WWTP - Service to ETJ ⁽²⁾	\$2,305,000
S-13	Wright Rd 10" Wastewater Line from FM 529 to Hwy 290 - Service to ETJ ⁽²⁾	\$944,000
S-14	Taylor Road 8", 10", & 12" Wastewater Line - Service to ETJ ⁽²⁾	\$1,116,000
S-15	Fairview St 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,006,000
S-16	Harms Rd 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$986,000
S-17	Jones Rd Area 8" Wastewater Line ⁽²⁾	\$208,000
Total		\$15,475,543

Notes:

- (1) Project scope and estimated costs are based on the White Oak Bayou WWTP Major Project Reserves.
- (2) Project scope and estimated costs are based on the City's 2015 Water & Wastewater Impact Fee Study

5.0 IMPACT FEE ANALYSIS

The impact fee analysis determines the capacity of existing and proposed improvement projects utilized to serve new developments over the next 10-years. The fees are calculated as a percentage of the estimated project cost based upon the percentage of the project’s capacity to serve the projected development in the next 10-years. Any improvement projects meant to improve service to existing customers, and projects’ capacity serving existing development are not considered as part of this analysis.

5.1 Service Units

For impact fees, a service unit is defined as an equivalent single family residential water connection (ESFC) that consumes the amount of water requiring a standard 5/8” diameter meter. This is a different definition of connection from 30 TAC §290.38(16) in that a single physical connection could be defined as multiple ESFCs. For a development that requires a different size meter, a service unit equivalent is established at a multiplier based on its capacity with respect to the 5/8” meter. The City does not meter or bill individual customer wastewater flows, therefore wastewater service units are equivalent to water service units for this analysis. Irrigation connections were not included as part of the wastewater service units as irrigation water usage does not contribute to wastewater flows. Table 5-1 presents the water and wastewater ESFCs for the existing and future systems.

Table 5-1 Projected Service Units

	2020 ADF (gpd)	2020 ESFCs	2025 ADF (gpd)	2025 ESFCs	2030 ADF (gpd)	2030 ESFCs	10-Year Additional ESFCs
Water	1,453,500	4,960	1,720,700	5,952	1,854,700	6,461	1,501
Wastewater	635,070	3,844	779,630	4,809	860,090	5,345	1,501

5.2 Water and Wastewater Attributable Improvements

The existing and proposed improvement projects were evaluated to determine the percent utilization for new development within the next 10-years. The percent utilization within the 10-year timeframe for new development is used to calculate the eligible project costs for impact fees. Any of the projects’ capacity used on existing development cannot be included in the eligible project costs for impact fees. Tables 5-2 and 5-3 show the calculated eligible project cost for the water and wastewater systems.

Table 5-2 Water Projects Impact Fee Eligible Costs

Project	% Utilization	FY 2010-2015	FY 2015-2020	FY 2020-2025	FY 2025-2030	Eligible Project Cost	Total Project Cost (Beyond 2030)
2020 Impact Fee Study	100			75,000	75,000	150,000	150,000
Jones Road Extension – Utilities	90	670,000				603,000	670,000
Proposed Water Facility No. 4	40				7,183,000	2,873,200	7,183,000
COH Interconnect No. 2	40				1,472,000	588,800	1,472,000
FM 529 8" & 12" Water Harms Rd to US 290	50			981,000		490,500	981,000
Charles Rd 8" & Wright Rd 12" Water	90			1,051,000		945,900	1,051,000
Wright Rd 12" Water	60				1,072,000	643,200	1,072,000
Fairview St 12" Water	10				1,948,000	194,800	1,948,000
Harms Rd 12" Water	10				2,195,000	219,500	2,195,000
Musgrove Ln 8" & 12" Water	30				505,000	151,500	505,000
Taylor Rd 8" Water	10				132,000	13,200	132,000
Summation		\$670,000	\$0	\$2,107,000	\$14,582,000	\$6,873,600	\$17,359,000

Table 5-3 Wastewater Projects Impact Fee Eligible Costs

Project	% Utilization		FY 2015-2020	FY 2020-2025	FY 2025-2030	Eligible Project Cost	Total Project Cost (Beyond 2030)
Jones Rd 8" Sewer	80	539,543				431,634	539,543
Charles Rd 8" Sewer	80				645,000	516,000	645,000
Charles Rd Area 8" Sewer	60			361,000		216,600	361,000
Proposed LS #1 & 12" Force Main	40				2,305,000	922,000	2,305,000
Wright Rd 10" Line	60				944,000	566,400	944,000
Taylor Rd 8", 12", & 12" Lines	30				1,116,000	334,800	1,116,000
Fairview St 10" Sewer	10				1,006,000	100,600	1,006,000
Harms Rd 10" Sewer	10				986,000	98,600	986,000
Jones Rd Area 8" Line	30				208,000	62,400	208,000
Wastewater Master Plan	100			175,000		175,000	175,000
Impact Fee Study	100		75,000		75,000	150,000	150,000
Summation		\$539,543	\$75,000	\$536,000	\$7,285,000	\$3,575,034	\$8,435,543

5.3 Maximum Impact Fee Calculation

According to the §395, impact fees can be assessed based on either two options. The fees can either a) allow for a credit calculation to credit back the development community based on the utility revenues or ad valorem taxes that are allocated for paying a portion of future capital improvements or b) reduce recoverable cost by 50%. The intent of the credit is to prevent the City from double charging development for future capital improvements via impact fees and utility rates. The City has historically assessed impact fees using the second option, to reduce the recoverable cost by 50%. For this analysis, the 50% credit option was utilized. Table 5-4 and 5-5 presents the calculation for the maximum assessable impact fee per service unit for both the water and wastewater system.

Table 5-4 Maximum Water Impact Fee per Service Unit

Eligible Impact Fee Costs	\$6,873,600
Finance Costs (4%)	\$2,248,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$6,051.18
Impact Fee per ESFC (50% Reduction)	\$3,025.59

Table 5-5 Maximum Wastewater Impact Fee per Service Unit

Eligible Impact Fee Costs	\$3,574,034
Finance Costs (4%)	\$1,169,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$3,328.78
Impact Fee per ESFC (50% Reduction)	\$1,664.39

For a development that requires a different size meter, an ESFC is established at a multiplier based on its capacity with respect to a 5/8" meter. The maximum impact fee that could be assessed for other meter sizes is based on the value show in Table 5-6.

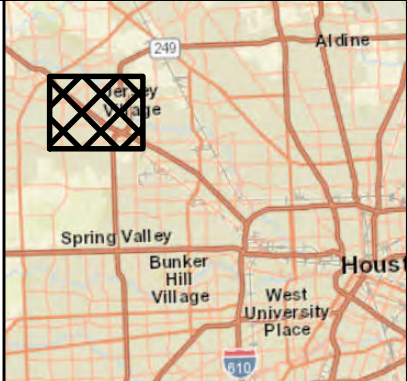
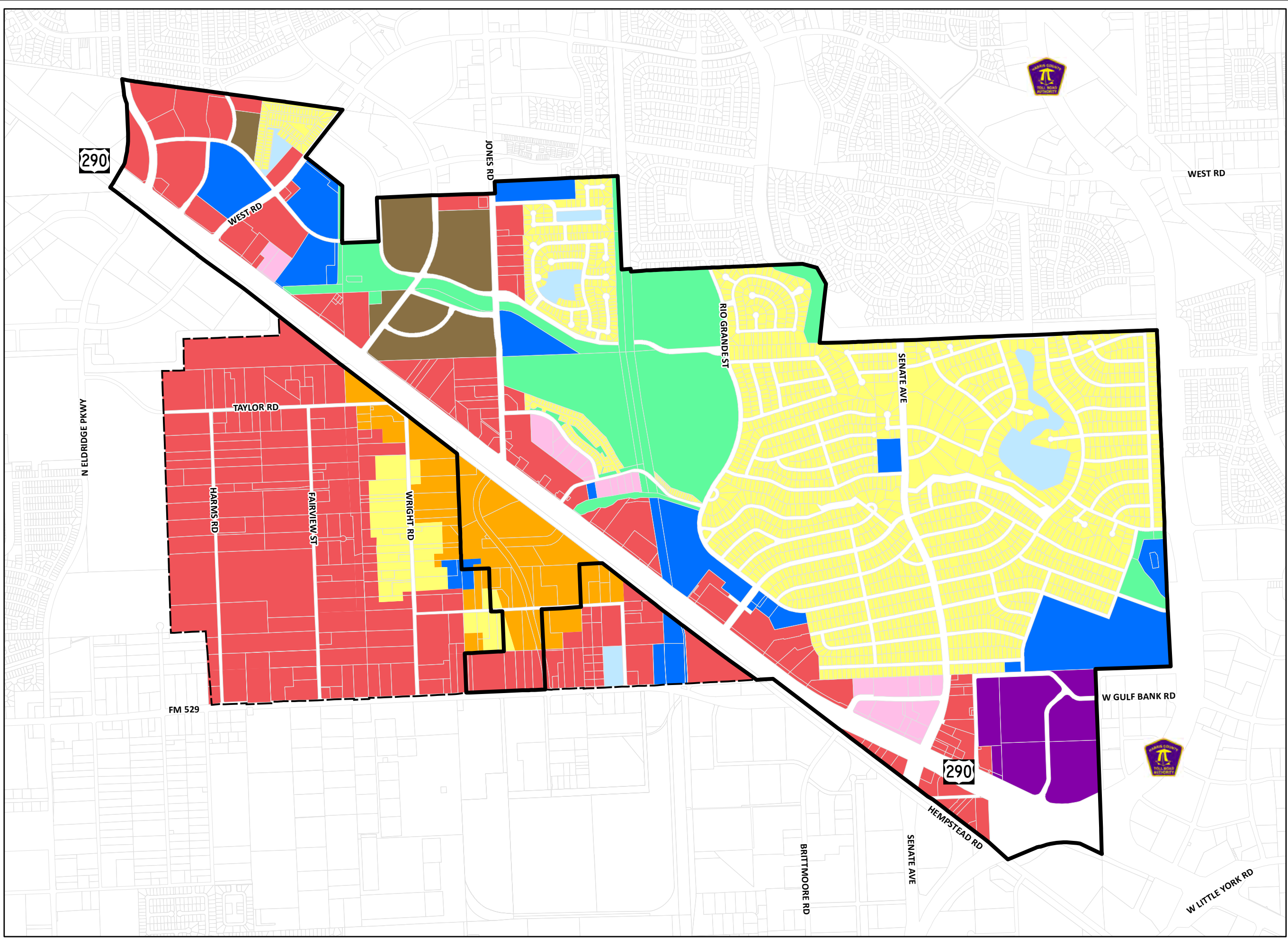
Table 5-6 Proposed Water & Wastewater Impact Fees

Meter Size	Maximum Capacity (gpm)	ESFC	Maximum Assessable Water Fee	Maximum Assessable Wastewater Fee
5/8"	15	1.00	\$3,026	\$1,664
3/4"	25	1.67	\$5,144	\$2,829
1"	40	2.67	\$8,169	\$4,494
1 1/4"	45	3.00	\$9,077	\$4,993
1 1/2"	120	8.00	\$9,984	\$5,492
2"	170	11.33	\$32,374	\$17,809
3"	350	23.33	\$64,445	\$35,452
4"	600	40.00	\$100,752	\$55,424
6"	1,200	80.00	\$201,807	\$111,015
8"	1,800	120.00	\$322,830	\$177,590
10"	2,300	153.30	\$463,823	\$255,151

6.0 IMPACT FEE ADOPTION

In order to approve the impact fees outlined in the report, a public hearing must be held to review and allow public comment on the CIP, Land Use Plan and Impact Fees. Currently, the public hearing is tentatively scheduled for July 2020 with the goal of adopting the updated CIP, Land Use Plan and Impact Fees for the new fiscal year. The City then would have 30 days to approve the updated CIP, Land Use Plan and Impact Fees and an ordinance would be adopted at the August Council meeting.

FIGURE A
FUTURE LAND USE PLAN



VICINITY MAP

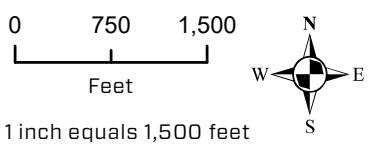
Scale: 1 inch equals 10 miles

LEGEND

- City of Jersey Village City Limits
- City of Jersey Village City ETJ
- HCAD Parcels
- Future Land Use Classification**
- Low-Density Residential
- Multi-Family Residential
- Mixed-Use
- Office
- Retail
- Industrial
- Public/Semi-Public
- Parks/Open Space
- Water/Detention

FUTURE LAND USE CLASSIFICATION LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS

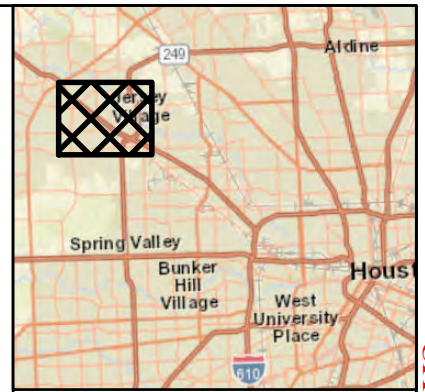
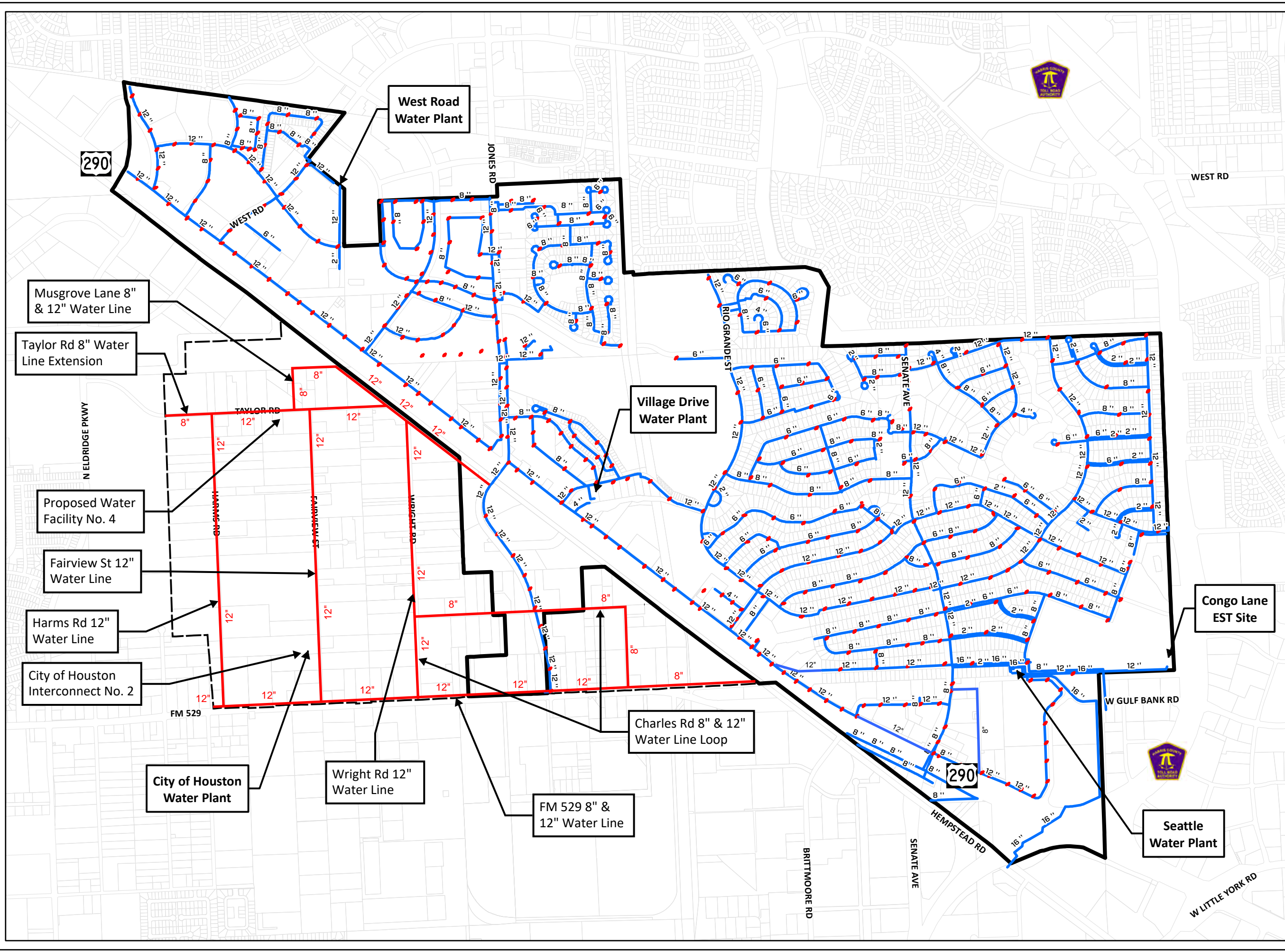


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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON THU, 20 MAR 2020
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FIGURE B
WATER SYSTEM IMPROVEMENTS

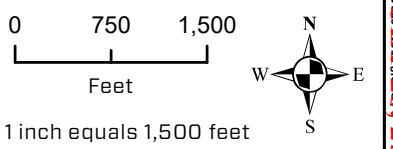


VICINITY MAP
Scale: 1 inch equals 10 miles

- LEGEND**
- Fire Hydrant
 - Waterline
 - ▭ City of Jersey Village City Limits
 - ▭ City of Jersey Village City ETJ
 - ▭ HCAD Parcels
 - Proposed Water Line

WATER DISTRIBUTION SYSTEM LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS

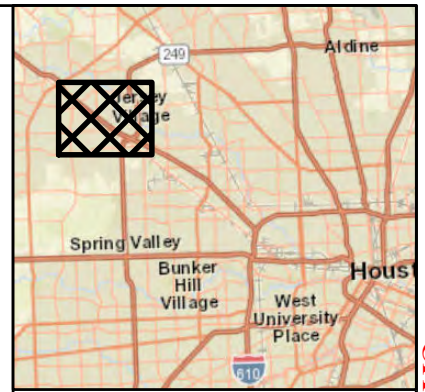
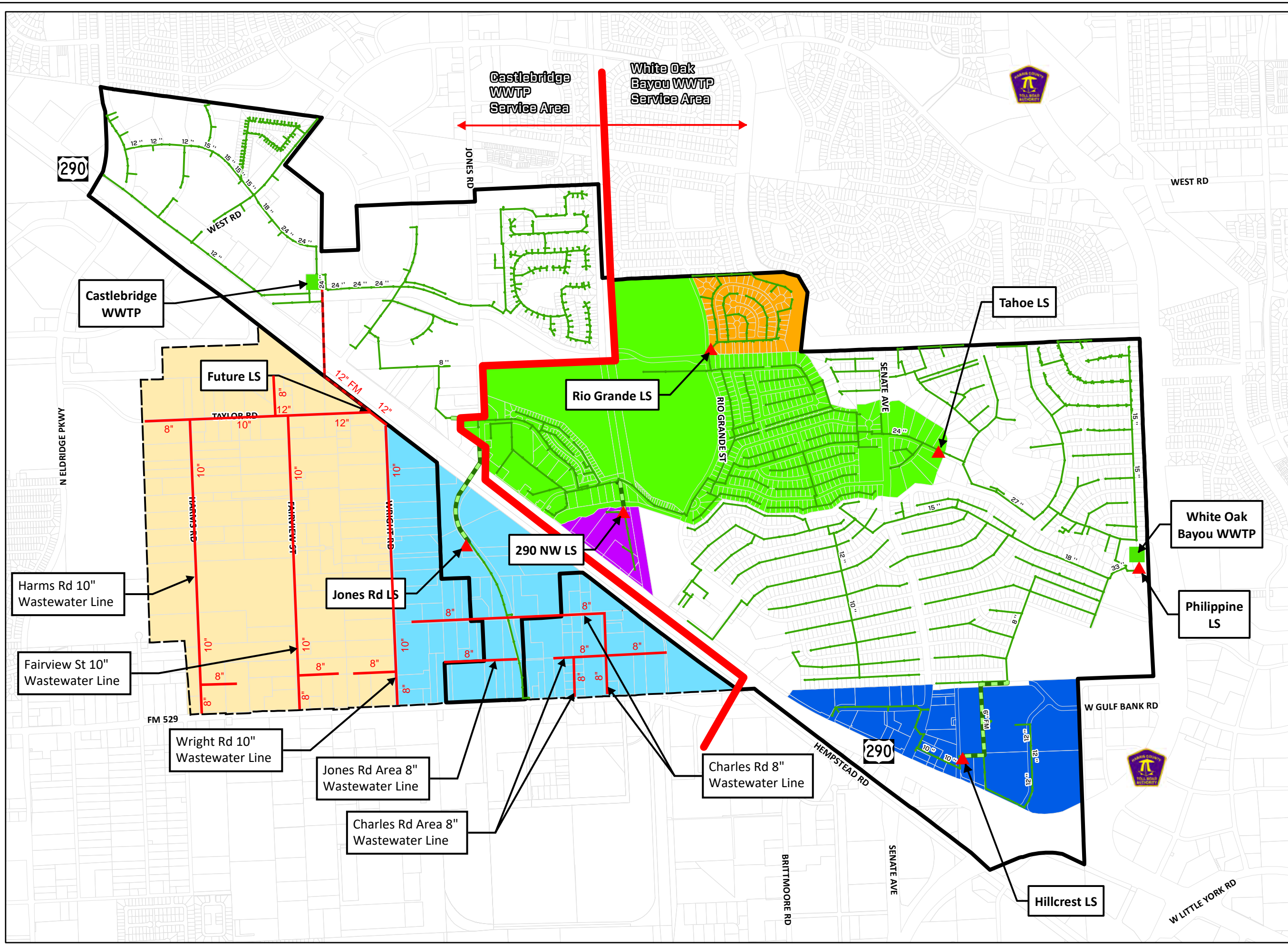


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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON THU, 20-20-2020

FIGURE C
WASTEWATER SYSTEM IMPROVEMENTS

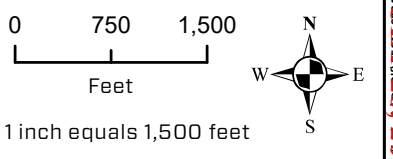


VICINITY MAP
Scale: 1 inch equals 10 miles

- LEGEND**
- Lift Station
 - WWTP
 - Force Main
 - Gravity Main
 - City of Jersey Village City Limits
 - City of Jersey Village City ETJ
 - HCAD Parcels
 - Proposed Wastewater Line
 - Proposed Force Main

WATER DISTRIBUTION SYSTEM LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



CITY COUNCIL MEETING PACKET FOR BHM MEETING TO BE HELD ON THU 20-2020

ATTACHMENT A
TEXAS LOCAL GOVERNMENT CODE CHAPTER 395

LOCAL GOVERNMENT CODE

TITLE 12. PLANNING AND DEVELOPMENT

SUBTITLE C. PLANNING AND DEVELOPMENT PROVISIONS APPLYING TO MORE THAN ONE
TYPE OF LOCAL GOVERNMENTCHAPTER 395. FINANCING CAPITAL IMPROVEMENTS REQUIRED BY NEW DEVELOPMENT IN
MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 395.001. DEFINITIONS. In this chapter:

(1) "Capital improvement" means any of the following facilities that have a life expectancy of three or more years and are owned and operated by or on behalf of a political subdivision:

(A) water supply, treatment, and distribution facilities; wastewater collection and treatment facilities; and storm water, drainage, and flood control facilities; whether or not they are located within the service area; and

(B) roadway facilities.

(2) "Capital improvements plan" means a plan required by this chapter that identifies capital improvements or facility expansions for which impact fees may be assessed.

(3) "Facility expansion" means the expansion of the capacity of an existing facility that serves the same function as an otherwise necessary new capital improvement, in order that the existing facility may serve new development. The term does not include the repair, maintenance, modernization, or expansion of an existing facility to better serve existing development.

(4) "Impact fee" means a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development. The term includes amortized charges, lump-sum charges, capital recovery fees, contributions in aid of construction, and any other fee that functions as described by this definition. The term does not include:

(A) dedication of land for public parks or payment in lieu of the dedication to serve park needs;

(B) dedication of rights-of-way or easements or construction or dedication of on-site or off-site water distribution, wastewater collection or drainage facilities, or streets, sidewalks, or curbs if the dedication or construction is required by a valid ordinance and is necessitated by and attributable to the new development;

(C) lot or acreage fees to be placed in trust funds for the purpose of reimbursing developers for oversizing or constructing water or sewer mains or lines; or

(D) other pro rata fees for reimbursement of water or sewer mains or lines extended by the political subdivision.

However, an item included in the capital improvements plan may not be required to be constructed except in accordance with Section 395.019(2), and an owner may not be required to construct or dedicate facilities and to pay impact fees for those facilities.

(5) "Land use assumptions" includes a description of the service area and projections of changes in land uses, densities, intensities, and population in the service area over at least a 10-year period.

(6) "New development" means the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units.

(7) "Political subdivision" means a municipality, a district or authority created under Article III, Section 52, or Article XVI, Section 59, of the Texas Constitution, or, for the purposes set forth by Section 395.079, certain counties described by that section.

(8) "Roadway facilities" means arterial or collector streets or roads that have been designated on an officially adopted roadway plan of the political subdivision, together with all necessary appurtenances. The term includes the political subdivision's share of costs for roadways and associated improvements designated on the federal or Texas highway system, including local matching funds and costs related to utility line relocation and the establishment of curbs, gutters, sidewalks, drainage appurtenances, and rights-of-way.

(9) "Service area" means the area within the corporate boundaries or extraterritorial jurisdiction, as determined under Chapter 42, of the political subdivision to be served by the capital improvements or facilities expansions specified in the capital improvements plan, except roadway facilities and storm water, drainage, and flood control facilities. The service area, for the purposes of this chapter, may include all or part

of the land within the political subdivision or its extraterritorial jurisdiction, except for roadway facilities and storm water, drainage, and flood control facilities. For roadway facilities, the service area is limited to an area within the corporate boundaries of the political subdivision and shall not exceed six miles. For storm water, drainage, and flood control facilities, the service area may include all or part of the land within the political subdivision or its extraterritorial jurisdiction, but shall not exceed the area actually served by the storm water, drainage, and flood control facilities designated in the capital improvements plan and shall not extend across watershed boundaries.

(10) "Service unit" means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous 10 years.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 1989, 71st Leg., ch. 566, Sec. 1(e), eff. Aug. 28, 1989;
Acts 2001, 77th Leg., ch. 345, Sec. 1, eff. Sept. 1, 2001.

SUBCHAPTER B. AUTHORIZATION OF IMPACT FEE

Sec. 395.011. AUTHORIZATION OF FEE. (a) Unless otherwise specifically authorized by state law or this chapter, a governmental entity or political subdivision may not enact or impose an impact fee.

(b) Political subdivisions may enact or impose impact fees on land within their corporate boundaries or extraterritorial jurisdictions only by complying with this chapter, except that impact fees may not be enacted or imposed in the extraterritorial jurisdiction for roadway facilities.

(c) A municipality may contract to provide capital improvements, except roadway facilities, to an area outside its corporate boundaries and extraterritorial jurisdiction and may charge an impact fee under the contract, but if an impact fee is charged in that area, the municipality must comply with this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.012. ITEMS PAYABLE BY FEE. (a) An impact fee may be imposed only to pay the costs of constructing capital improvements or

facility expansions, including and limited to the:

- (1) construction contract price;
- (2) surveying and engineering fees;
- (3) land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees; and
- (4) fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan who is not an employee of the political subdivision.

(b) Projected interest charges and other finance costs may be included in determining the amount of impact fees only if the impact fees are used for the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision to finance the capital improvements or facility expansions identified in the capital improvements plan and are not used to reimburse bond funds expended for facilities that are not identified in the capital improvements plan.

(c) Notwithstanding any other provision of this chapter, the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay a staff engineer who prepares or updates a capital improvements plan under this chapter.

(d) A municipality may pledge an impact fee as security for the payment of debt service on a bond, note, or other obligation issued to finance a capital improvement or public facility expansion if:

- (1) the improvement or expansion is identified in a capital improvements plan; and
- (2) at the time of the pledge, the governing body of the municipality certifies in a written order, ordinance, or resolution that none of the impact fee will be used or expended for an improvement or expansion not identified in the plan.

(e) A certification under Subsection (d)(2) is sufficient evidence that an impact fee pledged will not be used or expended for an improvement or expansion that is not identified in the capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 90, Sec. 1, eff. May 16, 1995.

Sec. 395.013. ITEMS NOT PAYABLE BY FEE. Impact fees may not be adopted or used to pay for:

- (1) construction, acquisition, or expansion of public facilities or assets other than capital improvements or facility expansions identified in the capital improvements plan;
- (2) repair, operation, or maintenance of existing or new capital improvements or facility expansions;
- (3) upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards;
- (4) upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development;
- (5) administrative and operating costs of the political subdivision, except the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay its administrative and operating costs;
- (6) principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed by Section 395.012.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.014. CAPITAL IMPROVEMENTS PLAN. (a) The political subdivision shall use qualified professionals to prepare the capital improvements plan and to calculate the impact fee. The capital improvements plan must contain specific enumeration of the following items:

- (1) a description of the existing capital improvements within the service area and the costs to upgrade, update, improve, expand, or replace the improvements to meet existing needs and usage and stricter safety, efficiency, environmental, or regulatory standards, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (2) an analysis of the total capacity, the level of current usage, and commitments for usage of capacity of the existing capital improvements, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (3) a description of all or the parts of the capital improvements or facility expansions and their costs necessitated by and attributable to new development in the service area based on the approved land use assumptions, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;

(4) a definitive table establishing the specific level or quantity of use, consumption, generation, or discharge of a service unit for each category of capital improvements or facility expansions and an equivalency or conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, and industrial;

(5) the total number of projected service units necessitated by and attributable to new development within the service area based on the approved land use assumptions and calculated in accordance with generally accepted engineering or planning criteria;

(6) the projected demand for capital improvements or facility expansions required by new service units projected over a reasonable period of time, not to exceed 10 years; and

(7) a plan for awarding:

(A) a credit for the portion of ad valorem tax and utility service revenues generated by new service units during the program period that is used for the payment of improvements, including the payment of debt, that are included in the capital improvements plan; or

(B) in the alternative, a credit equal to 50 percent of the total projected cost of implementing the capital improvements plan.

(b) The analysis required by Subsection (a) (3) may be prepared on a systemwide basis within the service area for each major category of capital improvement or facility expansion for the designated service area.

(c) The governing body of the political subdivision is responsible for supervising the implementation of the capital improvements plan in a timely manner.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.015. MAXIMUM FEE PER SERVICE UNIT. (a) The impact fee per service unit may not exceed the amount determined by subtracting the amount in Section 395.014(a) (7) from the costs of the capital improvements described by Section 395.014(a) (3) and dividing that amount by the total number of projected service units described by Section 395.014(a) (5).

(b) If the number of new service units projected over a reasonable period of time is less than the total number of new service units shown by the approved land use assumptions at full development of the service area, the maximum impact fee per service unit shall be calculated by dividing the costs of the part of the capital improvements necessitated by and

attributable to projected new service units described by Section 395.014 (a) (6) by the projected new service units described in that section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 3, eff. Sept. 1, 2001.

Sec. 395.016. TIME FOR ASSESSMENT AND COLLECTION OF FEE. (a) This subsection applies only to impact fees adopted and land platted before June 20, 1987. For land that has been platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before June 20, 1987, or land on which new development occurs or is proposed without platting, the political subdivision may assess the impact fees at any time during the development approval and building process. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(b) This subsection applies only to impact fees adopted before June 20, 1987, and land platted after that date. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after June 20, 1987, the political subdivision may assess the impact fees before or at the time of recordation. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(c) This subsection applies only to impact fees adopted after June 20, 1987. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before the adoption of an impact fee, an impact fee may not be collected on any service unit for which a valid building permit is issued within one year after the date of adoption of the impact fee.

(d) This subsection applies only to land platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after adoption of an impact fee adopted after June 20, 1987. The political subdivision shall assess the impact fees before or at the time of recordation of a subdivision plat or other plat under Subchapter A, Chapter 212, or the subdivision or platting ordinance or

procedures of any political subdivision in the official records of the county clerk of the county in which the tract is located. Except as provided by Section 395.019, if the political subdivision has water and wastewater capacity available:

- (1) the political subdivision shall collect the fees at the time the political subdivision issues a building permit;
- (2) for land platted outside the corporate boundaries of a municipality, the municipality shall collect the fees at the time an application for an individual meter connection to the municipality's water or wastewater system is filed; or
- (3) a political subdivision that lacks authority to issue building permits in the area where the impact fee applies shall collect the fees at the time an application is filed for an individual meter connection to the political subdivision's water or wastewater system.

(e) For land on which new development occurs or is proposed to occur without platting, the political subdivision may assess the impact fees at any time during the development and building process and may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(f) An "assessment" means a determination of the amount of the impact fee in effect on the date or occurrence provided in this section and is the maximum amount that can be charged per service unit of such development. No specific act by the political subdivision is required.

(g) Notwithstanding Subsections (a)-(e) and Section 395.017, the political subdivision may reduce or waive an impact fee for any service unit that would qualify as affordable housing under 42 U.S.C. Section 12745, as amended, once the service unit is constructed. If affordable housing as defined by 42 U.S.C. Section 12745, as amended, is not constructed, the political subdivision may reverse its decision to waive or reduce the impact fee, and the political subdivision may assess an impact fee at any time during the development approval or building process or after the building process if an impact fee was not already assessed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 1997, 75th Leg., ch. 980, Sec. 52, eff. Sept. 1, 1997;
Acts 2001, 77th Leg., ch. 345, Sec. 4, eff. Sept. 1, 2001.

Sec. 395.017. ADDITIONAL FEE PROHIBITED; EXCEPTION. After assessment of the impact fees attributable to the new development or execution of an agreement for payment of impact fees, additional impact fees or increases in fees may not be assessed against the tract for any reason unless the number of service units to be developed on the tract increases. In the event of the increase in the number of service units, the impact fees to be imposed are limited to the amount attributable to the additional service units.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.018. AGREEMENT WITH OWNER REGARDING PAYMENT. A political subdivision is authorized to enter into an agreement with the owner of a tract of land for which the plat has been recorded providing for the time and method of payment of the impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.019. COLLECTION OF FEES IF SERVICES NOT AVAILABLE. Except for roadway facilities, impact fees may be assessed but may not be collected in areas where services are not currently available unless:

(1) the collection is made to pay for a capital improvement or facility expansion that has been identified in the capital improvements plan and the political subdivision commits to commence construction within two years, under duly awarded and executed contracts or commitments of staff time covering substantially all of the work required to provide service, and to have the service available within a reasonable period of time considering the type of capital improvement or facility expansion to be constructed, but in no event longer than five years;

(2) the political subdivision agrees that the owner of a new development may construct or finance the capital improvements or facility expansions and agrees that the costs incurred or funds advanced will be credited against the impact fees otherwise due from the new development or agrees to reimburse the owner for such costs from impact fees paid from other new developments that will use such capital improvements or facility expansions, which fees shall be collected and reimbursed to the owner at the time the other new development records its plat; or

(3) an owner voluntarily requests the political subdivision to reserve capacity to serve future development, and the political subdivision

and owner enter into a valid written agreement.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.020. ENTITLEMENT TO SERVICES. Any new development for which an impact fee has been paid is entitled to the permanent use and benefit of the services for which the fee was exacted and is entitled to receive immediate service from any existing facilities with actual capacity to serve the new service units, subject to compliance with other valid regulations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.021. AUTHORITY OF POLITICAL SUBDIVISIONS TO SPEND FUNDS TO REDUCE FEES. Political subdivisions may spend funds from any lawful source to pay for all or a part of the capital improvements or facility expansions to reduce the amount of impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.022. AUTHORITY OF POLITICAL SUBDIVISION TO PAY FEES. (a) Political subdivisions and other governmental entities may pay impact fees imposed under this chapter.

(b) A school district is not required to pay impact fees imposed under this chapter unless the board of trustees of the district consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. The contract may contain terms the board of trustees considers advisable to provide for the payment of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 250 (S.B. 883), Sec. 1, eff. May 25, 2007.

Sec. 395.023. CREDITS AGAINST ROADWAY FACILITIES FEES. Any construction of, contributions to, or dedications of off-site roadway facilities agreed to or required by a political subdivision as a condition

of development approval shall be credited against roadway facilities impact fees otherwise due from the development.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.024. ACCOUNTING FOR FEES AND INTEREST. (a) The order, ordinance, or resolution levying an impact fee must provide that all funds collected through the adoption of an impact fee shall be deposited in interest-bearing accounts clearly identifying the category of capital improvements or facility expansions within the service area for which the fee was adopted.

(b) Interest earned on impact fees is considered funds of the account on which it is earned and is subject to all restrictions placed on use of impact fees under this chapter.

(c) Impact fee funds may be spent only for the purposes for which the impact fee was imposed as shown by the capital improvements plan and as authorized by this chapter.

(d) The records of the accounts into which impact fees are deposited shall be open for public inspection and copying during ordinary business hours.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.025. REFUNDS. (a) On the request of an owner of the property on which an impact fee has been paid, the political subdivision shall refund the impact fee if existing facilities are available and service is denied or the political subdivision has, after collecting the fee when service was not available, failed to commence construction within two years or service is not available within a reasonable period considering the type of capital improvement or facility expansion to be constructed, but in no event later than five years from the date of payment under Section 395.019(1).

(b) Repealed by Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

(c) The political subdivision shall refund any impact fee or part of it that is not spent as authorized by this chapter within 10 years after the date of payment.

(d) Any refund shall bear interest calculated from the date of collection to the date of refund at the statutory rate as set forth in

Section [302.002](#), Finance Code, or its successor statute.

(e) All refunds shall be made to the record owner of the property at the time the refund is paid. However, if the impact fees were paid by another political subdivision or governmental entity, payment shall be made to the political subdivision or governmental entity.

(f) The owner of the property on which an impact fee has been paid or another political subdivision or governmental entity that paid the impact fee has standing to sue for a refund under this section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 1997, 75th Leg., ch. 1396, Sec. 37, eff. Sept. 1, 1997;
Acts 1999, 76th Leg., ch. 62, Sec. 7.82, eff. Sept. 1, 1999; Acts 2001,
77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

SUBCHAPTER C. PROCEDURES FOR ADOPTION OF IMPACT FEE

Sec. 395.041. COMPLIANCE WITH PROCEDURES REQUIRED. Except as otherwise provided by this chapter, a political subdivision must comply with this subchapter to levy an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0411. CAPITAL IMPROVEMENTS PLAN. The political subdivision shall provide for a capital improvements plan to be developed by qualified professionals using generally accepted engineering and planning practices in accordance with Section [395.014](#).

Added by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.042. HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. To impose an impact fee, a political subdivision must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for the designated service area.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.043. INFORMATION ABOUT LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN AVAILABLE TO PUBLIC. On or before the date of the first publication of the notice of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall make available to the public its land use assumptions, the time period of the projections, and a description of the capital improvement facilities that may be proposed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.044. NOTICE OF HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. (a) Before the 30th day before the date of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order, ordinance, or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN RELATING TO POSSIBLE ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the land use assumptions and capital improvements plan under which an impact fee may be imposed; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the land use assumptions and capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.045. APPROVAL OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) After the public hearing on the land use assumptions and capital improvements plan, the political subdivision shall determine whether to adopt or reject an ordinance, order, or resolution approving the land use assumptions and capital improvements plan.

(b) The political subdivision, within 30 days after the date of the public hearing, shall approve or disapprove the land use assumptions and capital improvements plan.

(c) An ordinance, order, or resolution approving the land use assumptions and capital improvements plan may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.0455. SYSTEMWIDE LAND USE ASSUMPTIONS. (a) In lieu of adopting land use assumptions for each service area, a political subdivision may, except for storm water, drainage, flood control, and roadway facilities, adopt systemwide land use assumptions, which cover all of the area subject to the jurisdiction of the political subdivision for the purpose of imposing impact fees under this chapter.

(b) Prior to adopting systemwide land use assumptions, a political subdivision shall follow the public notice, hearing, and other requirements for adopting land use assumptions.

(c) After adoption of systemwide land use assumptions, a political subdivision is not required to adopt additional land use assumptions for a service area for water supply, treatment, and distribution facilities or wastewater collection and treatment facilities as a prerequisite to the adoption of a capital improvements plan or impact fee, provided the capital improvements plan and impact fee are consistent with the systemwide land use assumptions.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(b), eff. Aug. 28, 1989.

Sec. 395.047. HEARING ON IMPACT FEE. On adoption of the land use assumptions and capital improvements plan, the governing body shall adopt

an order or resolution setting a public hearing to discuss the imposition of the impact fee. The public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution imposing an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.049. NOTICE OF HEARING ON IMPACT FEE. (a) Before the 30th day before the date of the hearing on the imposition of an impact fee, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the adoption of an impact fee;

(4) the amount of the proposed impact fee per service unit; and

(5) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the plan and proposed fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.050. ADVISORY COMMITTEE COMMENTS ON IMPACT FEES. The advisory committee created under Section [395.058](#) shall file its written

comments on the proposed impact fees before the fifth business day before the date of the public hearing on the imposition of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.051. APPROVAL OF IMPACT FEE REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the imposition of an impact fee, shall approve or disapprove the imposition of an impact fee.

(b) An ordinance, order, or resolution approving the imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.052. PERIODIC UPDATE OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) A political subdivision imposing an impact fee shall update the land use assumptions and capital improvements plan at least every five years. The initial five-year period begins on the day the capital improvements plan is adopted.

(b) The political subdivision shall review and evaluate its current land use assumptions and shall cause an update of the capital improvements plan to be prepared in accordance with Subchapter B.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 6, eff. Sept. 1, 2001.

Sec. 395.053. HEARING ON UPDATED LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. The governing body of the political subdivision shall, within 60 days after the date it receives the update of the land use assumptions and the capital improvements plan, adopt an order setting a public hearing to discuss and review the update and shall determine whether to amend the plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.054. HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. A public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution amending land use assumptions, the capital improvements plan, or the impact fee. On or before the date of the first publication of the notice of the hearing on the amendments, the land use assumptions and the capital improvements plan, including the amount of any proposed amended impact fee per service unit, shall be made available to the public.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.055. NOTICE OF HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. (a) The notice and hearing procedures prescribed by Sections 395.044(a) and (b) apply to a hearing on the amendment of land use assumptions, a capital improvements plan, or an impact fee.

(b) The notice of a hearing under this section must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the update.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 7, eff. Sept. 1, 2001.

Sec. 395.056. ADVISORY COMMITTEE COMMENTS ON AMENDMENTS. The advisory committee created under Section 395.058 shall file its written comments on the proposed amendments to the land use assumptions, capital improvements plan, and impact fee before the fifth business day before the date of the public hearing on the amendments.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.057. APPROVAL OF AMENDMENTS REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the amendments, shall approve or disapprove the amendments of the land use assumptions and the capital improvements plan and modification of an impact fee.

(b) An ordinance, order, or resolution approving the amendments to the land use assumptions, the capital improvements plan, and imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0575. DETERMINATION THAT NO UPDATE OF LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN OR IMPACT FEES IS NEEDED. (a) If, at the time an update under Section 395.052 is required, the governing body determines that no change to the land use assumptions, capital improvements plan, or impact fee is needed, it may, as an alternative to the updating requirements of Sections 395.052-395.057, do the following:

(1) The governing body of the political subdivision shall, upon determining that an update is unnecessary and 60 days before publishing the final notice under this section, send notice of its determination not to update the land use assumptions, capital improvements plan, and impact fee by certified mail to any person who has, within two years preceding the date that the final notice of this matter is to be published, give written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of hearings related to impact fees. The notice must contain the information in Subsections (b) (2)-(5).

(2) The political subdivision shall publish notice of its determination once a week for three consecutive weeks in one or more newspapers with general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies. The notice of public hearing may not be in the part of the paper in which legal notices and classified ads appear and may not be smaller than one-quarter page of a standard-size or tabloid-size newspaper, and the headline on the notice must be in 18-point or larger type.

(b) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF DETERMINATION NOT TO UPDATE

LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS

PLAN, OR IMPACT FEES";

(2) a statement that the governing body of the political subdivision has determined that no change to the land use assumptions, capital improvements plan, or impact fee is necessary;

(3) an easily understandable description and a map of the service area in which the updating has been determined to be unnecessary;

(4) a statement that if, within a specified date, which date shall be at least 60 days after publication of the first notice, a person makes a written request to the designated official of the political subdivision requesting that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body must comply with the request by following the requirements of Sections 395.052-395.057; and

(5) a statement identifying the name and mailing address of the official of the political subdivision to whom a request for an update should be sent.

(c) The advisory committee shall file its written comments on the need for updating the land use assumptions, capital improvements plans, and impact fee before the fifth business day before the earliest notice of the government's decision that no update is necessary is mailed or published.

(d) If, by the date specified in Subsection (b)(4), a person requests in writing that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body shall cause an update of the land use assumptions and capital improvements plan to be prepared in accordance with Sections 395.052-395.057.

(e) An ordinance, order, or resolution determining the need for updating land use assumptions, a capital improvements plan, or an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(d), eff. Aug. 28, 1989.

Sec. 395.058. ADVISORY COMMITTEE. (a) On or before the date on which the order, ordinance, or resolution is adopted under Section 395.042, the political subdivision shall appoint a capital improvements advisory committee.

(b) The advisory committee is composed of not less than five members who shall be appointed by a majority vote of the governing body of the political subdivision. Not less than 40 percent of the membership of the advisory committee must be representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity. If the political subdivision has a planning and zoning commission, the commission may act as the advisory committee if the commission includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the planning and zoning commission, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee. If the impact fee is to be applied in the extraterritorial jurisdiction of the political subdivision, the membership must include a representative from that area.

(c) The advisory committee serves in an advisory capacity and is established to:

(1) advise and assist the political subdivision in adopting land use assumptions;

(2) review the capital improvements plan and file written comments;

(3) monitor and evaluate implementation of the capital improvements plan;

(4) file semiannual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee; and

(5) advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan, and impact fee.

(d) The political subdivision shall make available to the advisory committee any professional reports with respect to developing and implementing the capital improvements plan.

(e) The governing body of the political subdivision shall adopt procedural rules for the advisory committee to follow in carrying out its duties.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

SUBCHAPTER D. OTHER PROVISIONS

Sec. 395.071. DUTIES TO BE PERFORMED WITHIN TIME LIMITS. If the governing body of the political subdivision does not perform a duty imposed under this chapter within the prescribed period, a person who has paid an impact fee or an owner of land on which an impact fee has been paid has the right to present a written request to the governing body of the political subdivision stating the nature of the unperformed duty and requesting that it be performed within 60 days after the date of the request. If the governing body of the political subdivision finds that the duty is required under this chapter and is late in being performed, it shall cause the duty to commence within 60 days after the date of the request and continue until completion.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.072. RECORDS OF HEARINGS. A record must be made of any public hearing provided for by this chapter. The record shall be maintained and be made available for public inspection by the political subdivision for at least 10 years after the date of the hearing.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.073. CUMULATIVE EFFECT OF STATE AND LOCAL RESTRICTIONS. Any state or local restrictions that apply to the imposition of an impact fee in a political subdivision where an impact fee is proposed are cumulative with the restrictions in this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.074. PRIOR IMPACT FEES REPLACED BY FEES UNDER THIS CHAPTER. An impact fee that is in place on June 20, 1987, must be replaced by an impact fee made under this chapter on or before June 20, 1990. However, any political subdivision having an impact fee that has not been replaced under this chapter on or before June 20, 1988, is liable to any party who, after June 20, 1988, pays an impact fee that exceeds the maximum permitted under Subchapter B by more than 10 percent for an amount equal to two times the difference between the maximum impact fee allowed and the actual impact fee imposed, plus reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.075. NO EFFECT ON TAXES OR OTHER CHARGES. This chapter does not prohibit, affect, or regulate any tax, fee, charge, or assessment specifically authorized by state law.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.076. MORATORIUM ON DEVELOPMENT PROHIBITED. A moratorium may not be placed on new development for the purpose of awaiting the completion of all or any part of the process necessary to develop, adopt, or update land use assumptions, a capital improvements plan, or an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 441, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.077. APPEALS. (a) A person who has exhausted all administrative remedies within the political subdivision and who is aggrieved by a final decision is entitled to trial de novo under this chapter.

(b) A suit to contest an impact fee must be filed within 90 days after the date of adoption of the ordinance, order, or resolution establishing the impact fee.

(c) Except for roadway facilities, a person who has paid an impact fee or an owner of property on which an impact fee has been paid is entitled to specific performance of the services by the political subdivision for which the fee was paid.

(d) This section does not require construction of a specific facility to provide the services.

(e) Any suit must be filed in the county in which the major part of the land area of the political subdivision is located. A successful litigant shall be entitled to recover reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.078. SUBSTANTIAL COMPLIANCE WITH NOTICE REQUIREMENTS. An impact fee may not be held invalid because the public notice requirements were not complied with if compliance was substantial and in good faith.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.079. IMPACT FEE FOR STORM WATER, DRAINAGE, AND FLOOD CONTROL IN POPULOUS COUNTY. (a) Any county that has a population of 3.3 million or more or that borders a county with a population of 3.3 million or more, and any district or authority created under Article XVI, Section 59, of the Texas Constitution within any such county that is authorized to provide storm water, drainage, and flood control facilities, is authorized to impose impact fees to provide storm water, drainage, and flood control improvements necessary to accommodate new development.

(b) The imposition of impact fees authorized by Subsection (a) is exempt from the requirements of Sections 395.025, 395.052-395.057, and 395.074 unless the political subdivision proposes to increase the impact fee.

(c) Any political subdivision described by Subsection (a) is authorized to pledge or otherwise contractually obligate all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued or incurred by or on behalf of the political subdivision and to the payment of any other contractual obligations.

(d) An impact fee adopted by a political subdivision under Subsection (a) may not be reduced if:

(1) the political subdivision has pledged or otherwise contractually obligated all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision; and

(2) the political subdivision agrees in the pledge or contract not to reduce the impact fees during the term of the bonds, notes, or other contractual obligations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 669, Sec. 107, eff. Sept. 1, 2001.

Sec. 395.080. CHAPTER NOT APPLICABLE TO CERTAIN WATER-RELATED SPECIAL DISTRICTS. (a) This chapter does not apply to impact fees, charges, fees, assessments, or contributions:

(1) paid by or charged to a district created under Article XVI, Section 59, of the Texas Constitution to another district created under that constitutional provision if both districts are required by law to obtain approval of their bonds by the Texas Natural Resource Conservation Commission; or

(2) charged by an entity if the impact fees, charges, fees, assessments, or contributions are approved by the Texas Natural Resource Conservation Commission.

(b) Any district created under Article XVI, Section 59, or Article III, Section 52, of the Texas Constitution may petition the Texas Natural Resource Conservation Commission for approval of any proposed impact fees, charges, fees, assessments, or contributions. The commission shall adopt rules for reviewing the petition and may charge the petitioner fees adequate to cover the cost of processing and considering the petition. The rules shall require notice substantially the same as that required by this chapter for the adoption of impact fees and shall afford opportunity for all affected parties to participate.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 76, Sec. 11.257, eff. Sept. 1, 1995.

Sec. 395.081. FEES FOR ADJOINING LANDOWNERS IN CERTAIN MUNICIPALITIES. (a) This section applies only to a municipality with a population of 115,000 or less that constitutes more than three-fourths of the population of the county in which the majority of the area of the municipality is located.

(b) A municipality that has not adopted an impact fee under this chapter that is constructing a capital improvement, including sewer or waterline or drainage or roadway facilities, from the municipality to a development located within or outside the municipality's boundaries, in its discretion, may allow a landowner whose land adjoins the capital improvement or is within a specified distance from the capital improvement, as determined by the governing body of the municipality, to connect to the capital improvement if:

(1) the governing body of the municipality has adopted a finding under Subsection (c); and

(2) the landowner agrees to pay a proportional share of the cost of the capital improvement as determined by the governing body of the municipality and agreed to by the landowner.

(c) Before a municipality may allow a landowner to connect to a capital improvement under Subsection (b), the municipality shall adopt a finding that the municipality will benefit from allowing the landowner to connect to the capital improvement. The finding shall describe the benefit to be received by the municipality.

(d) A determination of the governing body of a municipality, or its officers or employees, under this section is a discretionary function of the municipality and the municipality and its officers or employees are not liable for a determination made under this section.

Added by Acts 1997, 75th Leg., ch. 1150, Sec. 1, eff. June 19, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1043 (H.B. 3111), Sec. 5, eff. June 17, 2011.

Acts 2011, 82nd Leg., R.S., Ch. 1163 (H.B. 2702), Sec. 100, eff. September 1, 2011.

ATTACHMENT B
EXISTING WATER PLANT CAPACITY ANALYSIS

**ATTACHMENT B
EXISTING WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
JUNE 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,220	250 gpd/conn	555,000 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	150	1,250 gpd/conn	187,500 gpd
Industrial	0	1,000 gpd/conn	gpd
Mixed Use	0	400 gpd/conn	gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	61	430 gpd/conn	26,200 gpd
<u>Accountability/Losses</u>		14.8%	<u>215,000 gpd</u>
Total	4,789		1,453,500 gpd

Effective Unit Flowrate Per Connection = 304 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(4,789 conn) =

Capacity	Flowrate
2,873 gpm	

Existing Well No. 1 @ Well Water Plant : 1 @ 1,550 gpm =

1,550 gpm

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

2,450 gpm

(2,800 gpm)(1,440 min/day)/(2.4) =

1,470,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm *

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(4,789 conn) =

957,800 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(4,789 conn) =

478,900 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(4,789 conn) =	9,578 gpm
or (1,453,500 gpd)*(2.4*1.25)/(1,440 min/day) =	3,028 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
	5,200 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,200 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,496,000 gpd</u>
Total Plant Capacity =	1,470,000 gpd

NOTES: (Corresponding to the numbered items)

1. Existing connection counts are based on billing data provided by the City for October 2016 through September 2019. Daily flow rates are based on well and surface water meter data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
2. The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. The well at the West plant was counted in the existing supply, but needs to be brought online to bring the City into compliance with the requirements of 30 TAC 290.45(b)(1)(D)(i).
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service, whichever is lesser. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0.

ATTACHMENT C
PROJECTED 2025 WATER PLANT CAPACITY ANALYSIS

**ATTACHMENT C
PROJECTED 2025 WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
JUNE 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,267	250 gpd/conn	566,800 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	208	1,250 gpd/conn	259,700 gpd
Industrial	0	1,000 gpd/conn	gpd
Mixed Use	452	400 gpd/conn	180,900 gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	66	430 gpd/conn	28,500 gpd
<u>Accountability/Losses</u>		12.5%	<u>215,000 gpd</u>
Total	5,352		1,720,700 gpd

Effective Unit Flowrate Per Connection = 322 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(5,352 conn) =

	Capacity	Flowrate
TCEQ Minimum Required = (0.6 gpm/conn)(5,352 conn) =	3,211 gpm	
Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =	1,550 gpm	
Existing Well No. 1 @ Seattle Water Plant : 1 @ 1,250 gpm =	1,250 gpm	
Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =	900 gpm	
	<u>3,700 gpm</u>	
(2,592 gpm)(1,440 min/day)/(2.4) =		<u>2,220,000 gpd</u>

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm *

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(5,352 conn) =

1,070,317 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(5,352 conn) =

535,159 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(5,352 conn) =	10,703 gpm
or (1,720,700 gpd)*(2.4*1.25)/(1,440 min/day) =	3,585 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
	5,200 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,200 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,496,000 gpd</u>
Total Plant Capacity =	2,220,000 gpd

NOTES: (Corresponding to the numbered items)

1. Existing connection counts are based on billing data provided by the City for October 2016 through September 2019. Projected connection counts are based on the currently undeveloped lots within the City's system being developed. Daily flow rates are based on well and surface water meter data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
2. The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0.

ATTACHMENT D
PROJECTED 2030 WATER PLANT CAPACITY ANALYSIS

**ATTACHMENT D
PROJECTED 2030 WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
JUNE 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,441	250 gpd/conn	610,200 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	218	1,250 gpd/conn	271,900 gpd
Industrial	4	1,000 gpd/conn	4,000 gpd
Mixed Use	638	400 gpd/conn	255,300 gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	66	430 gpd/conn	28,500 gpd
<u>Accountability/Losses</u>		11.6%	<u>215,000 gpd</u>
Total	5,725		1,854,700 gpd

Effective Unit Flowrate Per Connection = 324 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(5,725 conn) =

Capacity	Flowrate
3,435 gpm	

Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =

1,550 gpm

Existing Well No. 1 @ Seattle Water Plant : 1 @ 1,250 gpm =

1,250 gpm

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

New Well @ Future Water Plant 4 =

650 gpm

4,350 gpm

(2,592 gpm)(1,440 min/day)/(2.4) =

2,610,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(5,725 conn) =

1,144,993 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

Proposed Ground Storage Tank @ Water Plant No. 4 = 1 @ 1,000,000

1,000,000 gal

3,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(5,725 conn) =

572,497 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(5,725 conn) = 11,450 gpm
 or (1,854,700 gpd)*(2.4*1.25)/(1,440 min/day) = 3,864 gpm

Existing Pumps @ Seattle Water Plant = 3 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
New Pumps @ Future Water Plant 4 = 3 @ 600 gpm =	1,800 gpm
	<hr/> 7,000 gpm

Existing Pump @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pump @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pump @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
New Pump @ Future Water Plant 4 = 1 @ 600 gpm =	600 gpm

(7,000 gpm)(1,440 min/day)/(1.25)/(2.4) = 3,360,000 gpd

Total Plant Capacity = 2,610,000 gpd

NOTES: (Corresponding to the numbered items)

- Existing connection counts are based on data provided by the City for October 2016 through September 2019. Projected connection counts are based on the currently undeveloped lots within the City's system being developed and extending service to customers within the ETJ but outside of City limits. Daily flow rates are based on data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
- The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. Additionally, a new 650 gpm well will be required at Future Water Plant 4.
- The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
- Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
- The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0. To meet pumping requirements with the largest pump out of service, a total of four new 600 gpm pumps are required at Future Water Plant 4.

ATTACHMENT E
WATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
PROPOSED WATER FACILITY No. 4
CAPITAL IMPROVEMENTS PROJECT No. W-14
CITY OF JERSEY VILLAGE
JUNE 2020**



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Scope:

The project will consist of construction of 1.0 MG ground storage tank, a 3,000 GPM booster pump station, all related piping, foundations, electrical instrumentation, site work and all additional items needed for completely functional water plant.

Item		Unit		Unit		
No.	Description	Unit	Qty.	Price	Total	(1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$220,000	\$220,000	
2.	Clearing & Grubbing	L.S.	1	15,000	15,000	
3.	1.0 MGD Ground Storage Tank	L.S.	1	1,250,000	1,250,000	
4.	3,000 GPM Booster Pump Station	L.S.	1	555,000	555,000	
5.	Booster Pump Building/Control Station	L.S.	1	200,000	200,000	
6.	Booster Pump Station and Site Electrical	L.S.	1	650,000	650,000	
7.	Yard Piping and Appurtenances	L.S.	1	200,000	200,000	
8.	Water Distribution/Transmission Line	L.S.	1	510,000	510,000	
9.	Site Improvements	L.S.	1	100,000	100,000	(2)
10.	SWPPP	L.S.	1	5,000	5,000	
11.	OH&P	L.S.	1	650,000	650,000	
SUBTOTAL					\$4,355,000	(3)
Contingencies (20%)					\$871,000	
9 Yr Inflation @ 2%/Yr					\$1,020,000	
Engineering					\$937,000	
TOTAL					\$7,183,000	(4)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) Includes drainage, pavement improvements, protective coatings
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; or aesthetic upgrades.
- (4) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.



**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CITY OF HOUSTON INTERCONNECT No. 2
CAPITAL IMPROVEMENTS PROJECT No. W-15
CITY OF JERSEY VILLAGE
JUNE 2020**

Scope:

The project will consist of design and construction of a second interconnect with the City of Houston at the Water Facility No. 4 to serve projected development.

Item	Unit	Qty.	Unit Price	Total	
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$45,000	\$45,000	
2. City of Houston Interconnect No. 2 Piping and Meter Vault	L.S.	1	830,000	830,000	
		SUBTOTAL		\$875,000	(2)
		Contingencies (20%)		\$175,000	
		10 Yr Inflation @ 2%/Yr		\$230,000	
		Engineering		\$192,000	
		TOTAL		\$1,472,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; aesthetic upgrades; or bringing electrical power to the site.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FM 529 8-INCH & 12-INCH WATER LINE FROM HARMS ROAD TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-16
CITY OF JERSEY VILLAGE**



JUNE 2020

Scope:

The project will consist of design and construction of a 12-inch waterline along FM 529 from Jones Road to Charles Road, an 8-inch water line from FM 529 along Charles Road to Jones and an 8-inch waterline from Charles Road to Hwy 290 to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8" Waterline	L.F.	4,800	80	384,000	
3. 12" Waterline	L.F.	1,300	120	156,000	
4. Fire Hydrants	EA.	12	3,500	42,000	
5. 8" Gate Valves	EA.	10	2,000	20,000	
6. 12" Gate Valves	EA.	4	3,000	12,000	
		SUBTOTAL		\$644,000	(2)
		Contingencies (20%)		\$129,000	
		5 Yr Inflation @ 2%/Yr		\$80,000	
		Engineering		\$128,000	
		TOTAL		\$981,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH & WRIGHT ROAD 12-INCH WATER LINE LOOP - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-17
CITY OF JERSEY VILLAGE**



JUNE 2020

Scope:

The project will consist of design and construction of an 8-inch waterline from Jones Road west along Charles Road to Wright Road and a 12-inch waterline south along Wright Road and east along FM 529 connection to the existing 12-inch waterline to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 8" Waterline	L.F.	2,000	80	160,000	
3. 12" Waterline	L.F.	3,500	120	420,000	
4. Fire Hydrants	EA.	14	3,500	49,000	
5. 8" Gate Valves	EA.	4	2,000	8,000	
6. 12" Gate Valves	EA.	6	3,000	18,000	
		SUBTOTAL		\$690,000	(2)
		Contingencies (20%)		\$138,000	
		5 Yr Inflation @ 2%/Yr		\$86,000	
		Engineering		\$137,000	
		TOTAL		\$1,051,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
WRIGHT ROAD 12-INCH WATER LINE FROM CHARLES ROAD TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-18
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project will consist of design and construction of an 12-inch waterline along Wright Road from Charles Road to Hwy 290 and along Hwy 290 from Wright Road to Jones Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 12" Waterline	L.F.	4,900	120	588,000	
3. Fire Hydrants	EA.	10	3,500	35,000	
4. 12" Gate Valves	EA.	6	3,000	18,000	
		SUBTOTAL		\$676,000	(2)
		Contingencies (20%)		\$135,000	
		7 Yr Inflation @ 2%/Yr		\$121,000	
		Engineering		\$140,000	
		TOTAL		\$1,072,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FAIRVIEW STREET 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-19
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project will consist of design and construction of an 12-inch waterline along Fairview Street from FM 529 to Taylor Road, along FM 529 from Fairview Road to Wright Road and along Taylor Road and Hwy 290 from Fairview Road to Wright Road to serve projected development.

Item			Unit		
No.	Description	Unit	Qty.	Price	Total (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$60,000	\$60,000
2.	12" Waterline	L.F.	8,400	120	1,008,000
3.	Fire Hydrants	EA.	17	3,500	60,000
4.	12" Gate Valves	EA.	10	3,000	30,000
			SUBTOTAL		\$1,158,000 (2)
				Contingencies (20%)	\$232,000
				10 Yr Inflation @ 2%/Yr	\$304,000
				Engineering	\$254,000
			TOTAL		\$1,948,000 (3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
HARMS ROAD 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-20
CITY OF JERSEY VILLAGE**



JUNE 2020

Scope:

The project will consist of design and construction of an 12-inch waterline along Harms Road from FM 529 to Taylor Road, along FM 529 from Harms Road to Fairview Road and along Taylor Road from Harms Road to Fairview Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$65,000	\$65,000	
2. 12" Waterline	L.F.	9,500	120	1,140,000	
3. Fire Hydrants	EA.	20	3,500	70,000	
4. 12" Gate Valves	EA.	10	3,000	30,000	
		SUBTOTAL		\$1,305,000	(2)
		Contingencies (20%)		\$261,000	
		10 Yr Inflation @ 2%/Yr		\$343,000	
		Engineering		\$286,000	
		TOTAL		\$2,195,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
MUSGROVE LANE 8-INCH & 12-INCH WATER LINE
FROM TAYLOR ROAD TO JONES ROAD ALONG HWY 290
CAPITAL IMPROVEMENTS PROJECT No. W-21
CITY OF JERSEY VILLAGE
JUNE 2020**



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Scope:

The project will consist of design and construction of an 8-inch waterline along Musgrove Lane and east to Hwy 290 and a 12-inch waterline along Hwy 290 to Taylor Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$15,000	\$15,000	
2. 8" Waterline	L.F.	1,500	80	120,000	
3. 12" Waterline	L.F.	1,100	120	132,000	
4. Fire Hydrants	EA.	6	3,500	21,000	
5. 8" Gate Valves	EA.	3	2,000	6,000	
6. 12" Gate Valves	EA.	2	3,000	6,000	
		SUBTOTAL		\$300,000	(2)
		Contingencies (20%)		\$60,000	
		10 Yr Inflation @ 2%/Yr		\$79,000	
		Engineering		\$66,000	
		TOTAL		\$505,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
TAYLOR ROAD 8-INCH WATER LINE EXTENSION FROM HWY 290 TO EDGE OF ETJ -SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-22**



CITY OF JERSEY VILLAGE

JUNE 2020

Scope:

The project will consist of design and construction of an 8-inch waterline along Taylor Road to the west of Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$5,000	\$5,000	
2. 8" Waterline	L.F.	800	80	64,000	
3. Fire Hydrants	EA.	2	3,500	7,000	
4. 8" Gate Valves	EA.	2	2,000	4,000	
		SUBTOTAL		\$80,000	(2)
		Contingencies (20%)		\$16,000	
		9 Yr Inflation @ 2%/Yr		\$19,000	
		Engineering		\$17,000	
		TOTAL		\$132,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones | Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

ATTACHMENT F
WASTEWATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES



**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH WASTEWATER LINE FROM FM 529 TO WRIGHT ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-10
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of an 8-inch gravity sewer from FM 529 north and west along Charles Road to Wright Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$20,000	\$20,000	
2. 8-inch Gravity Sewer	L.F.	4,600	80	368,000	
3. 48-inch Diameter Manhole	EA.	7	5,000	35,000	
		SUBTOTAL		\$423,000	
		Contingencies (20%)		\$85,000	
		5 Yr Inflation @ 2%/Yr		\$53,000	
		Engineering		\$84,000	
		TOTAL		\$645,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-11
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of an 8-inch gravity sewer from Charles Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$12,000	\$12,000	
2. 8-inch Gravity Sewer	L.F.	2,500	80	200,000	
3. 48-inch Diameter Manhole	EA.	5	5,000	25,000	
		SUBTOTAL		\$237,000	
		Contingencies (20%)		\$47,000	
		5 Yr Inflation @ 2%/Yr		\$30,000	
		Engineering		\$47,000	
		TOTAL		\$361,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
PROPOSED LIFT STATION NO. 1 AT TAYLOR ROAD/HWY 290
& 12-INCH FORCE MAIN TO CASTLEBRIDGE WWTP - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-12
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of 1.1 MGD lift station (Lift Station No. 1) and 12-inch force main to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$80,000	\$80,000	
2. 1.1 MGD Lift Station	L.S.	1	800,000	800,000	
3. 12-inch Force Main	L.F.	2,900	84	244,000	
4. 20-inch Boring and Casing	L.F.	600	550	330,000	
		SUBTOTAL		\$1,454,000	
		Contingencies (20%)		\$291,000	
		7 Yr Inflation @ 2%/Yr		\$259,000	
		Engineering		\$301,000	
		TOTAL		\$2,305,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
WRIGHT ROAD 10-INCH WASTEWATER LINE FROM FM 529 TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-13
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Wright Road from Lift Station No. 1 along Hwy 290 then south along Wright Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,300	80	104,000	
3. 10-inch Gravity Sewer	L.F.	4,100	100	410,000	
4. 48-inch Diameter Manhole	EA.	8	5,000	40,000	
		SUBTOTAL		\$584,000	
		Contingencies (20%)		\$117,000	
		8 Yr Inflation @ 2%/Yr		\$120,000	
		Engineering		\$123,000	
		TOTAL		\$944,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
TAYLOR ROAD 8-INCH, 10-INCH, & 12-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-14
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 12-inch gravity sewer along Taylor Road from Hwy 290 to Musgrove Lane, a 10-inch gravity sewer from Musgrove Lane to Harms Road, an 8-inch gravity sewer along Musgrove Lane and an 8-inch gravity sewer along Taylor Road west of Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 8-inch Gravity Sewer	L.F.	1,500	80	120,000	
3. 10-inch Gravity Sewer	L.F.	2,900	100	290,000	
4. 12-inch Gravity Sewer	L.F.	1,600	120	192,000	
5. 48-inch Diameter Manhole	EA.	8	5,000	40,000	
		SUBTOTAL		\$677,000	
		Contingencies (20%)		\$135,000	
		9 Yr Inflation @ 2%/Yr		\$158,000	
		Engineering		\$146,000	
		TOTAL		\$1,116,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FAIRVIEW STREET 10-INCH WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD -SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-15
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Fairview Street to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,350	80	108,000	
3. 10-inch Gravity Sewer	L.F.	4,300	100	430,000	
4. 48-inch Diameter Manhole	EA.	6	5,000	30,000	
		SUBTOTAL		\$598,000	
				Contingencies (20%)	\$120,000
				10 Yr Inflation @ 2%/Yr	\$157,000
				Engineering	\$131,000
		TOTAL		\$1,006,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
HARMS ROAD 10-INCH WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-16
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,200	80	96,000	
3. 10-inch Gravity Sewer	L.F.	4,300	100	430,000	
4. 48-inch Diameter Manhole	EA.	6	5,000	30,000	
		SUBTOTAL		\$586,000	
		Contingencies (20%)		\$117,000	
		10 Yr Inflation @ 2%/Yr		\$154,000	
		Engineering		\$129,000	
		TOTAL		\$986,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
JONES ROAD AREA 8-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-17
CITY OF JERSEY VILLAGE
MAY 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$12,000	\$12,000	
2. 8-inch Gravity Sewer	L.F.	1,250	80	100,000	
3. 48-inch Diameter Manhole	EA.	4	5,000	20,000	
		SUBTOTAL		\$132,000	
		Contingencies (20%)		\$26,000	
		10 Yr Inflation @ 2%/Yr		\$23,000	
		Engineering		\$27,000	
		TOTAL		\$208,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

MAYOR

Script for Public Hearing – Impact Fees

I now call to order the public hearing to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee. Everyone desiring to speak is allowed five minutes to present your information.

The purpose of the hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

I would now like to request the Consultants from Jones | Carter to summarize the subject of this public hearing.

(Once summary is finished, call the first person signing up to speak).

(After all have spoken, or if none desire to speak, close PH with:)

There being no one (else) desiring to speak, I now close this public hearing to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee.



Jersey Village, TX

Fund Balance Report

As Of 06/30/2020

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	1,203,781.60	14,457,767.80	9,059,708.29	6,601,841.11
02 - UTILITY FUND	11,831,470.87	3,339,378.56	2,313,214.21	12,857,635.22
03 - DEBT SERVICE FUND	331,178.83	1,479,630.77	1,373,050.00	437,759.60
04 - IMPACT FEE FUND	501,216.21	51,958.45	70,600.00	482,574.66
05 - MOTEL TAX FUND	58,789.27	57,181.38	14,149.00	101,821.65
06 - ASSET FORFEITURE FUND	34,027.81	706.14	7,688.10	27,045.85
07 - CAPITAL REPLACEMENT	8,012,498.95	44,417.76	1,380,715.93	6,676,200.78
10 - CAPITAL IMPROVEMENTS FUND	7,965,839.59	1,925,181.35	2,640,914.21	7,250,106.73
11 - GOLF COURSE FUND	-4,471,136.56	1,165,984.37	1,281,737.34	-4,586,889.53
12 - COURT RESTRICTED FEE FUND	109,695.45	0.00	26,113.20	83,582.25
13 - CDBG - GRANT	0.00	0.00	33,517.91	-33,517.91
50 - JV CRIME CONTROL	3,765,693.57	1,643,425.57	1,182,527.00	4,226,592.14
Report Total:	29,343,055.59	24,165,632.15	19,383,935.19	34,124,752.55

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 02 - UTILITY FUND						
Department: 40 - 40						
Category: 85 - FEE & CHARGES FOR SERVICE						
02-40-8541	WATER SERVICE	3,000,000.00	3,000,000.00	327,066.44	2,092,849.43	907,150.57
02-40-8542	SEWER SERVICE	1,500,000.00	1,500,000.00	134,881.96	1,161,725.03	338,274.97
02-40-8543	WATER SERVICE-INCREASE	0.00	0.00	0.00	2.91	-2.91
02-40-8545	WATER AUTHORITY FEE	15,000.00	15,000.00	0.00	0.00	15,000.00
02-40-8546	CREDIT CARD FEES	5,000.00	5,000.00	0.00	15.38	4,984.62
Category: 85 - FEE & CHARGES FOR SERVICE Total:		4,520,000.00	4,520,000.00	461,948.40	3,254,592.75	1,265,407.25
Category: 96 - INTEREST EARNED						
02-40-9601	INTEREST EARNED	70,000.00	70,000.00	625.08	34,950.77	35,049.23
Category: 96 - INTEREST EARNED Total:		70,000.00	70,000.00	625.08	34,950.77	35,049.23
Category: 98 - MISCELLANEOUS REVENUE						
02-40-9802	SALE OF ASSETS	38,580.00	38,580.00	0.00	11,500.00	27,080.00
02-40-9840	PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	0.00	22,884.27	7,115.73
02-40-9899	MISCELLANEOUS	30,000.00	30,000.00	3,064.96	15,450.77	14,549.23
Category: 98 - MISCELLANEOUS REVENUE Total:		98,580.00	98,580.00	3,064.96	49,835.04	48,744.96
Department: 40 - 40 Total:		4,688,580.00	4,688,580.00	465,638.44	3,339,378.56	1,349,201.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 45 - WATER & SEWER						
Category: 30 - SALARIES, WAGES, & BENEFITS						
02-45-3001	SALARIES	208,582.00	208,582.00	11,070.73	134,563.55	74,018.45
02-45-3003	LONGEVITY	480.00	480.00	22.16	248.52	231.48
02-45-3007	OVERTIME	24,500.00	24,500.00	2,078.45	22,826.92	1,673.08
02-45-3010	INCENTIVES	720.00	720.00	87.68	1,021.35	-301.35
02-45-3051	FICA/MEDICARE TAXES	17,923.00	17,923.00	957.75	11,587.65	6,335.35
02-45-3052	WORKMEN'S COMPENSATION	5,183.00	5,183.00	0.00	3,556.60	1,626.40
02-45-3053	EMPLOYMENT TAXES	875.00	875.00	2.38	552.33	322.67
02-45-3054	RETIREMENT	33,327.00	33,327.00	1,888.09	23,202.07	10,124.93
02-45-3055	HEALTH INSURANCE	58,942.00	58,942.00	3,469.81	40,468.32	18,473.68
02-45-3056	LIFE INS	351.00	351.00	0.00	222.30	128.70
02-45-3057	DENTAL	3,435.00	3,435.00	213.22	2,571.33	863.67
02-45-3058	LONG-TERM DISABILITY	869.00	869.00	77.51	568.63	300.37
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		355,187.00	355,187.00	19,867.78	241,389.57	113,797.43
Category: 35 - SUPPLIES						
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	14,000.00	14,000.00	917.06	8,548.27	5,451.73
02-45-3503	OFFICE SUPPLIES	2,000.00	2,000.00	20.34	1,027.74	972.26
02-45-3504	WEARING APPAREL	2,000.00	2,000.00	0.00	1,731.33	268.67
02-45-3506	CHEMICALS	20,000.00	20,000.00	3,815.30	17,802.27	2,197.73
02-45-3510	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
02-45-3523	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	685.62	3,314.38
02-45-3534	PARTS AND MATERIALS	1,200.00	1,200.00	0.00	240.18	959.82
02-45-3535	SHOP SUPPLIES	1,400.00	1,400.00	0.00	1,020.96	379.04
Category: 35 - SUPPLIES Total:		45,200.00	45,200.00	4,752.70	31,056.37	14,143.63
Category: 40 - MAINTENANCE--BLDGS, STRUC						
02-45-4001	BUILDINGS AND GROUNDS	3,000.00	3,000.00	0.00	221.00	2,779.00
02-45-4041	WATER SYSTEM MAINTENANCE	30,000.00	30,000.00	4,073.96	32,498.87	-2,498.87
02-45-4042	SEWER SYSTEM MAINTENANCE	10,000.00	10,000.00	7,593.26	13,982.99	-3,982.99
02-45-4043	WATER PLANTS MAINTENANCE	18,000.00	18,000.00	260.00	16,282.86	1,717.14
02-45-4044	LIFT STATIONS MAINTENANCE	36,000.00	36,000.00	2,400.00	15,725.08	20,274.92
02-45-4045	SEWER PLANT MAINTENANCE	45,000.00	45,000.00	11,062.65	40,124.31	4,875.69
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		142,000.00	142,000.00	25,389.87	118,835.11	23,164.89
Category: 45 - MAINTENANCE						
02-45-4504	COMPUTER SOFTWARE	7,400.00	7,400.00	0.00	6,074.61	1,325.39
Category: 45 - MAINTENANCE Total:		7,400.00	7,400.00	0.00	6,074.61	1,325.39
Category: 50 - SERVICES						
02-45-5012	PRINTING	1,800.00	1,800.00	0.00	0.00	1,800.00
02-45-5015	LAB TESTS	25,000.00	25,000.00	3,824.42	24,612.02	387.98
02-45-5017	UTILITIES	140,000.00	140,000.00	0.00	84,304.25	55,695.75
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	26,260.65	254,625.32	95,374.68
02-45-5020	COMMUNICATIONS	7,000.00	7,000.00	323.52	3,372.97	3,627.03
02-45-5022	RENTAL OF EQUIPMENT	1,460.00	1,460.00	0.00	0.00	1,460.00
02-45-5025	PUBLIC NOTICES	800.00	800.00	0.00	100.00	700.00
02-45-5027	MEMBERSHIPS	1,000.00	1,000.00	0.00	490.00	510.00
02-45-5029	TRAVEL/TRAINING	13,000.00	13,000.00	375.00	4,852.51	8,147.49
Category: 50 - SERVICES Total:		540,060.00	540,060.00	30,783.59	372,357.07	167,702.93
Category: 54 - SUNDRY						
02-45-5405	PERMITS, FEES, CREDIT CD FEES	30,000.00	30,000.00	597.47	22,934.32	7,065.68
02-45-5411	WATER-PURCHASED	1,630,000.00	1,630,000.00	0.00	643,502.19	986,497.81
02-45-5412	WATER AUTHORITY FEES	40,000.00	40,000.00	39,162.20	355,782.35	-315,782.35
Category: 54 - SUNDRY Total:		1,700,000.00	1,700,000.00	39,759.67	1,022,218.86	677,781.14
Category: 55 - PROFESSIONAL SERVICES						
02-45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	8,011.00	1,989.00
02-45-5510	ENGINEERING SERVICES	110,000.00	110,000.00	0.00	0.00	110,000.00
02-45-5515	CONSULTANT SERVICES	260,000.00	260,000.00	0.00	9,360.00	250,640.00
Category: 55 - PROFESSIONAL SERVICES Total:		380,000.00	380,000.00	0.00	17,371.00	362,629.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 60 - OTHER SERVICES						
02-45-6001	INSURANCE-VEHICLES	10,800.00	10,800.00	0.00	11,336.60	-536.60
02-45-6003	LIABILITY-FIRE & CASUALTY	10,000.00	10,000.00	0.00	7,715.97	2,284.03
	Category: 60 - OTHER SERVICES Total:	20,800.00	20,800.00	0.00	19,052.57	1,747.43
Category: 97 - INTERFUND ACTIVITY						
02-45-9751	TRANSFER TO GENERAL FUND	570,000.00	570,000.00	0.00	0.00	570,000.00
02-45-9753	TRANSFER TO DEBT SERVICE FUND	89,724.00	89,724.00	0.00	0.00	89,724.00
02-45-9755	TRANSFER TO CAPITAL IMP FUND	300,000.00	300,000.00	0.00	0.00	300,000.00
02-45-9772	TECHNOLOGY USER FEE	750.00	750.00	0.00	0.00	750.00
02-45-9781	EQUIPMENT PURCHASE CONTRIBUTIO	60,045.00	60,045.00	0.00	0.00	60,045.00
02-45-9791	EQUIPMENT USER FEE	32,000.00	32,000.00	0.00	0.00	32,000.00
	Category: 97 - INTERFUND ACTIVITY Total:	1,052,519.00	1,052,519.00	0.00	0.00	1,052,519.00
	Department: 45 - WATER & SEWER Total:	4,243,166.00	4,243,166.00	120,553.61	1,828,355.16	2,414,810.84

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 46 - UTILITY CAPITAL PROJECT						
Category: 70 - CAPITAL IMPROVEMENTS						
02-46-7012	METER REPLACEMENT	0.00	0.00	5,898.00	5,898.00	-5,898.00
02-46-7064	CASTLEBRIDGE WWTP	0.00	0.00	0.00	281,240.78	-281,240.78
02-46-7072	SEATTLE - STRUCT REPAIR PAINT	0.00	0.00	0.00	33,800.00	-33,800.00
02-46-7080	AUTOCNTRL-SCADA	100,000.00	100,000.00	0.00	57,623.76	42,376.24
02-46-7087	SEWER REHABILITATION	500,000.00	500,000.00	0.00	0.00	500,000.00
02-46-7088	WEST ROAD WATER PLANT GST HPT RECOAT...	175,000.00	175,000.00	0.00	0.00	175,000.00
02-46-7091	WHITEOAK BAYOU REHABILITATION	380,000.00	380,000.00	0.00	0.00	380,000.00
02-46-7096	VILLAGE - STRUCT REPAIR PAINT	0.00	0.00	0.00	8,700.00	-8,700.00
02-46-7102	VILLAGE WATER PL - POWER PANNEL RETROF...	200,000.00	200,000.00	0.00	56,405.00	143,595.00
02-46-7107	SEATTLE WATER PLANT-CL2/CHLOR	75,000.00	75,000.00	0.00	26,021.51	48,978.49
02-46-7111	SEATTLE - WELL REPAIR	0.00	0.00	0.00	15,170.00	-15,170.00
02-46-7126	REHAB - REPAIR STORM WAT LINES	200,000.00	200,000.00	0.00	0.00	200,000.00
02-46-7128	VILLAGE WATER PLANT GENERATOR	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		1,655,000.00	1,655,000.00	5,898.00	484,859.05	1,170,140.95
Department: 46 - UTILITY CAPITAL PROJECT Total:		1,655,000.00	1,655,000.00	5,898.00	484,859.05	1,170,140.95
Fund: 02 - UTILITY FUND Surplus (Deficit):		-1,209,586.00	-1,209,586.00	339,186.83	1,026,164.35	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
Category: 85 - FEE & CHARGES FOR SERVICE					
04-43-8547 WATER DISTRIBUTION	50,000.00	50,000.00	0.00	32,788.45	17,211.55
04-43-8548 SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	11,010.30	13,989.70
Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	0.00	43,798.75	31,201.25
Category: 96 - INTEREST EARNED					
04-43-9601 INTEREST EARNED	20,000.00	20,000.00	178.79	8,159.70	11,840.30
Category: 96 - INTEREST EARNED Total:	20,000.00	20,000.00	178.79	8,159.70	11,840.30
Department: 43 - 43 Total:	95,000.00	95,000.00	178.79	51,958.45	43,041.55

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
Category: 55 - PROFESSIONAL SERVICES					
04-45-5515 CONSULTANT SERVICES	80,000.00	80,000.00	56,000.00	70,600.00	9,400.00
Category: 55 - PROFESSIONAL SERVICES Total:	80,000.00	80,000.00	56,000.00	70,600.00	9,400.00
Department: 45 - WATER & SEWER Total:	80,000.00	80,000.00	56,000.00	70,600.00	9,400.00
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	15,000.00	15,000.00	-55,821.21	-18,641.55	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
Category: 85 - FEE & CHARGES FOR SERVICE						
11-80-8551	GREEN FEES	900,000.00	900,000.00	137,219.26	787,027.28	112,972.72
11-80-8553	RANGE FEES/CLUB RENTALS	95,000.00	95,000.00	13,079.70	90,489.07	4,510.93
11-80-8554	CLUB RENTALS	5,000.00	5,000.00	505.00	4,584.00	416.00
11-80-8555	TOURNAMENT GREENS FEES	110,000.00	110,000.00	10,281.47	66,951.95	43,048.05
11-80-8560	MISCELLANEOUS FEES	20,000.00	20,000.00	999.00	13,898.00	6,102.00
11-80-8567	MERCHANDISE	120,000.00	120,000.00	21,969.44	109,392.49	10,607.51
11-80-8568	SPECIAL ORDER MERCHANDISE	40,000.00	40,000.00	632.19	19,839.58	20,160.42
11-80-8572	CONCESSION FEES	40,000.00	40,000.00	5,299.63	29,715.52	10,284.48
11-80-8575	MEMBERSHIPS	32,000.00	32,000.00	5,981.07	40,880.57	-8,880.57
11-80-8579	CASH OVER/UNDER	0.00	0.00	0.00	1,215.17	-1,215.17
Category: 85 - FEE & CHARGES FOR SERVICE Total:		1,362,000.00	1,362,000.00	195,966.76	1,163,993.63	198,006.37
Category: 96 - INTEREST EARNED						
11-80-9601	INTEREST EARNED	8,000.00	8,000.00	41.27	1,990.74	6,009.26
Category: 96 - INTEREST EARNED Total:		8,000.00	8,000.00	41.27	1,990.74	6,009.26
Category: 97 - INTERFUND ACTIVITY						
11-80-9751	TRANSFER FROM GENERAL FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
Category: 97 - INTERFUND ACTIVITY Total:		663,978.80	663,978.80	0.00	0.00	663,978.80
Category: 98 - MISCELLANEOUS REVENUE						
11-80-9802	SALES OF FIXED ASSETS	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 98 - MISCELLANEOUS REVENUE Total:		25,000.00	25,000.00	0.00	0.00	25,000.00
Department: 80 - 80 Total:		2,058,978.80	2,058,978.80	196,008.03	1,165,984.37	892,994.43

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 81 - CLUB HOUSE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-81-3001	SALARIES AND WAGES	200,636.00	200,636.00	15,876.36	157,058.29	43,577.71
11-81-3002	WAGES	134,940.00	134,940.00	12,448.00	82,424.91	52,515.09
11-81-3003	LONGEVITY	912.00	912.00	73.84	655.07	256.93
11-81-3007	OVERTIME	1,000.00	1,000.00	418.63	1,626.24	-626.24
11-81-3051	FICA/MEDICARE TAXES	25,818.00	25,818.00	2,169.58	18,146.68	7,671.32
11-81-3052	WORKMAN'S COMP	5,913.00	5,913.00	0.00	4,057.53	1,855.47
11-81-3053	UNEMPLOYMENT TAXES	1,166.00	1,166.00	204.42	2,327.79	-1,161.79
11-81-3054	RETIREMENT	31,642.00	31,642.00	2,330.38	22,821.43	8,820.57
11-81-3055	INSURANCE	39,913.00	39,913.00	2,637.84	25,672.72	14,240.28
11-81-3056	LIFE INS	281.00	281.00	0.00	210.60	70.40
11-81-3057	DENTAL INSURANCE	2,395.00	2,395.00	193.46	1,927.69	467.31
11-81-3058	LONG-TERM DISABILITY	847.00	847.00	117.21	687.94	159.06
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		445,463.00	445,463.00	36,469.72	317,616.89	127,846.11
Category: 34 - COST OF SALES						
11-81-3401	MERCHANDISE	110,000.00	110,000.00	8,683.80	99,961.19	10,038.81
11-81-3415	RANGE BALLS	8,190.00	8,190.00	54.62	6,437.55	1,752.45
11-81-3416	RENTAL CLUBS	2,000.00	2,000.00	0.00	1,980.67	19.33
11-81-3419	SPECIAL ORDER MERCHANDISE	28,000.00	28,000.00	677.80	13,086.70	14,913.30
Category: 34 - COST OF SALES Total:		148,190.00	148,190.00	9,416.22	121,466.11	26,723.89
Category: 35 - SUPPLIES						
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	550.00	550.00	0.00	64.74	485.26
11-81-3503	OFFICE SUPPLIES	6,500.00	6,500.00	356.34	4,386.89	2,113.11
11-81-3504	WEARING APPAREL	2,000.00	2,000.00	534.69	1,592.98	407.02
11-81-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	532.48	967.52
11-81-3529	REPAIR PARTS	0.00	0.00	0.00	75.59	-75.59
11-81-3605	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	3,622.50	3,377.50
Category: 35 - SUPPLIES Total:		17,550.00	17,550.00	891.03	10,275.18	7,274.82
Category: 45 - MAINTENANCE						
11-81-4501	FURN, FIXTURE/EPT MAINTENANCE	1,900.00	1,900.00	64.46	3,008.88	-1,108.88
11-81-4504	COMPUTER SOFTWARE	1,000.00	1,000.00	0.00	0.00	1,000.00
11-81-4506	CART MAINTENANCE	3,500.00	3,500.00	530.86	1,046.89	2,453.11
11-81-4520	EQUIPMENT MAINTENANCE/OUTSOURC	1,000.00	1,000.00	0.00	0.00	1,000.00
11-81-4599	MISCELLANEOUS EQUIPMENT	1,500.00	1,500.00	0.00	778.78	721.22
Category: 45 - MAINTENANCE Total:		8,900.00	8,900.00	595.32	4,834.55	4,065.45
Category: 50 - SERVICES						
11-81-5012	PRINTING	3,500.00	3,500.00	0.00	2,307.12	1,192.88
11-81-5020	COMMUNICATIONS	6,500.00	6,500.00	642.17	2,952.74	3,547.26
11-81-5023	LEASE EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,200.00	1,200.00	0.00	361.99	838.01
11-81-5029	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	214.13	2,285.87
11-81-5043	ADVERTISING/PROMOTION	28,000.00	28,000.00	325.00	20,263.76	7,736.24
Category: 50 - SERVICES Total:		43,700.00	43,700.00	967.17	26,099.74	17,600.26
Category: 54 - SUNDRY						
11-81-5405	CREDIT CARD CHARGES	30,000.00	30,000.00	8,439.76	33,818.82	-3,818.82
11-81-5410	SECURITY	2,500.00	2,500.00	396.93	1,709.79	790.21
11-81-5413	TOURNAMENT FEES EXPENSE	2,000.00	2,000.00	0.00	627.22	1,372.78
11-81-5421	EQUIPMENT LEASE DEBT	3,000.00	3,000.00	225.00	2,025.00	975.00
11-81-5498	MISCELLANEOUS EXPENSE	5,500.00	5,500.00	0.00	5,887.31	-387.31
Category: 54 - SUNDRY Total:		43,000.00	43,000.00	9,061.69	44,068.14	-1,068.14
Category: 55 - PROFESSIONAL SERVICES						
11-81-5515	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 60 - OTHER SERVICES						
11-81-6003	LIABILITY-FIRE & CASUALTY INSR	20,200.00	20,200.00	0.00	18,861.26	1,338.74
Category: 60 - OTHER SERVICES Total:		20,200.00	20,200.00	0.00	18,861.26	1,338.74

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Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	3,500.00	3,500.00	0.00	0.00	3,500.00
11-81-9791 EQUIP USER FEE	67,025.00	67,025.00	0.00	0.00	67,025.00
Category: 97 - INTERFUND ACTIVITY Total:	70,525.00	70,525.00	0.00	0.00	70,525.00
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	57,401.15	543,221.87	257,806.13

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Department: 82 - COURSE MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-82-3001	SALARIES AND	321,152.00	321,152.00	24,509.31	237,767.06	83,384.94
11-82-3002	WAGES	29,450.00	26,450.00	1,554.00	13,544.99	12,905.01
11-82-3003	LONGEVITY	3,024.00	3,024.00	234.49	2,231.67	792.33
11-82-3007	OVERTIME	5,000.00	5,000.00	349.36	3,644.16	1,355.84
11-82-3051	FICA/MEDICARE TAXES	27,435.00	27,435.00	1,899.85	18,349.28	9,085.72
11-82-3052	WORKMAN'S COMP	6,947.00	6,947.00	0.00	4,767.06	2,179.94
11-82-3053	UNEMPLOYMENT TAXES	1,458.00	1,458.00	29.22	2,104.58	-646.58
11-82-3054	RETIREMENT	47,410.00	47,410.00	3,573.26	35,208.78	12,201.22
11-82-3055	INSURANCE	109,746.00	109,746.00	7,962.68	77,500.35	32,245.65
11-82-3056	LIFE INS	562.00	562.00	0.00	409.50	152.50
11-82-3057	DENTAL	6,693.00	6,693.00	515.68	5,138.38	1,554.62
11-82-3058	LONG-TERM DISABILITY	1,362.00	1,362.00	176.73	1,034.23	327.77
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		560,239.00	557,239.00	40,804.58	401,700.04	155,538.96
Category: 35 - SUPPLIES						
11-82-3504	WEARING APPAREL	2,800.00	2,800.00	0.00	828.04	1,971.96
11-82-3514	FUEL & OIL	19,500.00	19,500.00	0.00	5,983.10	13,516.90
11-82-3523	TOOLS/EQUIPMENT	4,500.00	7,500.00	1,070.35	7,150.13	349.87
11-82-3529	REPAIR PARTS	0.00	0.00	0.00	76.50	-76.50
11-82-3535	GROUND/SHOP SUPPLIES	14,000.00	12,700.00	1,294.81	7,848.36	4,851.64
11-82-3536	LANDSCAPING MATERIALS	85,000.00	84,300.00	12,337.28	62,053.62	22,246.38
Category: 35 - SUPPLIES Total:		125,800.00	126,800.00	14,702.44	83,939.75	42,860.25
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-82-4041	WATER WELL MAINTENANCE	5,000.00	5,000.00	0.00	732.78	4,267.22
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		5,000.00	5,000.00	0.00	732.78	4,267.22
Category: 45 - MAINTENANCE						
11-82-4505	IRRIGATION EQUIPMENT	15,000.00	15,000.00	2,611.99	10,835.44	4,164.56
11-82-4520	GROUND OUTSOURCED	0.00	0.00	0.00	2,965.00	-2,965.00
11-82-4599	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	7,206.80	7,726.79	2,273.21
Category: 45 - MAINTENANCE Total:		25,000.00	25,000.00	9,818.79	21,527.23	3,472.77
Category: 50 - SERVICES						
11-82-5022	RENTAL EQUIPMENT	5,000.00	5,000.00	2,788.35	7,312.31	-2,312.31
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	640.00	360.00
11-82-5029	TRAVEL/TRAINING	2,800.00	2,800.00	0.00	2,208.25	591.75
Category: 50 - SERVICES Total:		8,800.00	8,800.00	2,788.35	10,160.56	-1,360.56
Category: 54 - SUNDRY						
11-82-5405	PERMITS & FEES	1,000.00	1,000.00	200.00	200.00	800.00
11-82-5412	WATER AUTHORITY FEES	100,000.00	100,000.00	1,309.00	40,398.05	59,601.95
Category: 54 - SUNDRY Total:		101,000.00	101,000.00	1,509.00	40,598.05	60,401.95
Category: 55 - PROFESSIONAL SERVICES						
11-82-5508	SANITARY/TRASH SERVICES	3,500.00	5,500.00	101.15	5,431.28	68.72
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	5,500.00	101.15	5,431.28	68.72
Category: 97 - INTERFUND ACTIVITY						
11-82-9773	COMP. EQUIPMENT USER FEE	400.00	400.00	0.00	0.00	400.00
11-82-9791	EQUIPMENT USER FEE	84,579.00	84,579.00	0.00	0.00	84,579.00
Category: 97 - INTERFUND ACTIVITY Total:		84,979.00	84,979.00	0.00	0.00	84,979.00
Department: 82 - COURSE MAINTENANCE Total:		914,318.00	914,318.00	69,724.31	564,089.69	350,228.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
Category: 35 - SUPPLIES					
11-83-3517 JANITORIAL SUPPLIES	5,500.00	5,500.00	363.87	1,989.63	3,510.37
Category: 35 - SUPPLIES Total:	5,500.00	5,500.00	363.87	1,989.63	3,510.37
Category: 40 - MAINTENANCE--BLDGS, STRUC					
11-83-4001 BUILDINGS & GROUNDS	15,000.00	15,000.00	2,121.37	18,805.54	-3,805.54
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:	15,000.00	15,000.00	2,121.37	18,805.54	-3,805.54
Category: 45 - MAINTENANCE					
11-83-4501 FURN.FIXTURES, OFF EQUIP	5,000.00	5,000.00	0.00	81.15	4,918.85
Category: 45 - MAINTENANCE Total:	5,000.00	5,000.00	0.00	81.15	4,918.85
Category: 50 - SERVICES					
11-83-5017 UTILITIES	28,000.00	28,000.00	0.00	9,710.15	18,289.85
Category: 50 - SERVICES Total:	28,000.00	28,000.00	0.00	9,710.15	18,289.85
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	2,485.24	30,586.47	22,913.53

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
11-87-7010 CAPITAL IMPROVEMENT	151,000.00	151,000.00	5,199.00	105,683.36	45,316.64
Category: 70 - CAPITAL IMPROVEMENTS Total:	151,000.00	151,000.00	5,199.00	105,683.36	45,316.64
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	5,199.00	105,683.36	45,316.64

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 88 - EQUIPMENT MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-88-3001	SALARIES AND WAGES	48,912.00	48,912.00	0.00	13,497.39	35,414.61
11-88-3003	LONGEVITY	912.00	912.00	0.00	130.55	781.45
11-88-3007	OVERTIME	500.00	500.00	0.00	52.68	447.32
11-88-3051	FICA/MEDICARE TAXES	3,850.00	3,850.00	0.00	1,021.20	2,828.80
11-88-3052	WORKER'S COMP	975.00	975.00	0.00	669.05	305.95
11-88-3053	UNEMPLOYMENT TAXES	145.80	145.80	0.00	2.47	143.33
11-88-3054	RETIREMENT	7,248.00	7,248.00	0.00	2,037.04	5,210.96
11-88-3055	HEALTH INSURANCE	11,959.00	11,959.00	0.00	1,763.13	10,195.87
11-88-3056	LIFE INS	70.00	70.00	0.00	11.70	58.30
11-88-3057	DENTAL	1,040.00	1,040.00	0.00	175.29	864.71
11-88-3058	LONG TERM DISABILITY	211.00	211.00	0.00	15.73	195.27
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		75,822.80	75,822.80	0.00	19,376.23	56,446.57
Category: 35 - SUPPLIES						
11-88-3504	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
11-88-3514	FUEL & OIL	2,000.00	2,000.00	0.00	0.00	2,000.00
11-88-3523	TOOLS/EQUIPMENT	7,000.00	7,000.00	59.97	1,808.91	5,191.09
11-88-3529	REPAIR PARTS	22,000.00	22,000.00	4,525.52	16,190.73	5,809.27
11-88-3535	GROUND/SHOP SUPPLIES	4,000.00	4,000.00	0.00	780.08	3,219.92
Category: 35 - SUPPLIES Total:		35,500.00	35,500.00	4,585.49	18,779.72	16,720.28
Category: 50 - SERVICES						
11-88-5029	TRAVEL/TRAINING	500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES Total:		500.00	500.00	0.00	0.00	500.00
Category: 97 - INTERFUND ACTIVITY						
11-88-9781	TRANSFER TO EQUIP PURCH CONT	27,310.00	27,310.00	0.00	0.00	27,310.00
Category: 97 - INTERFUND ACTIVITY Total:		27,310.00	27,310.00	0.00	0.00	27,310.00
Department: 88 - EQUIPMENT MAINTENANCE Total:		139,132.80	139,132.80	4,585.49	38,155.95	100,976.85
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):		0.00	0.00	56,612.84	-115,752.97	
Total Surplus (Deficit):		-1,194,586.00	-1,194,586.00	339,978.46	891,769.83	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - 40					
85 - FEE & CHARGES FOR SERVICE	4,520,000.00	4,520,000.00	461,948.40	3,254,592.75	1,265,407.25
96 - INTEREST EARNED	70,000.00	70,000.00	625.08	34,950.77	35,049.23
98 - MISCELLANEOUS REVENUE	98,580.00	98,580.00	3,064.96	49,835.04	48,744.96
Department: 40 - 40 Total:	4,688,580.00	4,688,580.00	465,638.44	3,339,378.56	1,349,201.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	355,187.00	355,187.00	19,867.78	241,389.57	113,797.43
35 - SUPPLIES	45,200.00	45,200.00	4,752.70	31,056.37	14,143.63
40 - MAINTENANCE--BLDGS, STRUC	142,000.00	142,000.00	25,389.87	118,835.11	23,164.89
45 - MAINTENANCE	7,400.00	7,400.00	0.00	6,074.61	1,325.39
50 - SERVICES	540,060.00	540,060.00	30,783.59	372,357.07	167,702.93
54 - SUNDRY	1,700,000.00	1,700,000.00	39,759.67	1,022,218.86	677,781.14
55 - PROFESSIONAL SERVICES	380,000.00	380,000.00	0.00	17,371.00	362,629.00
60 - OTHER SERVICES	20,800.00	20,800.00	0.00	19,052.57	1,747.43
97 - INTERFUND ACTIVITY	1,052,519.00	1,052,519.00	0.00	0.00	1,052,519.00
Department: 45 - WATER & SEWER Total:	4,243,166.00	4,243,166.00	120,553.61	1,828,355.16	2,414,810.84

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	1,655,000.00	1,655,000.00	5,898.00	484,859.05	1,170,140.95
Department: 46 - UTILITY CAPITAL PROJECT Total:	1,655,000.00	1,655,000.00	5,898.00	484,859.05	1,170,140.95
Fund: 02 - UTILITY FUND Surplus (Deficit):	-1,209,586.00	-1,209,586.00	339,186.83	1,026,164.35	-2,235,750.35
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	43,798.75	31,201.25
96 - INTEREST EARNED	20,000.00	20,000.00	178.79	8,159.70	11,840.30
Department: 43 - 43 Total:	95,000.00	95,000.00	178.79	51,958.45	43,041.55

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
55 - PROFESSIONAL SERVICES	80,000.00	80,000.00	56,000.00	70,600.00	9,400.00
Department: 45 - WATER & SEWER Total:	80,000.00	80,000.00	56,000.00	70,600.00	9,400.00
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	15,000.00	15,000.00	-55,821.21	-18,641.55	33,641.55
Fund: 11 - GOLF COURSE FUND					
Department: 80 - 80					
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	195,966.76	1,163,993.63	198,006.37
96 - INTEREST EARNED	8,000.00	8,000.00	41.27	1,990.74	6,009.26
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	663,978.80
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	25,000.00
Department: 80 - 80 Total:	2,058,978.80	2,058,978.80	196,008.03	1,165,984.37	892,994.43

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE					
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	36,469.72	317,616.89	127,846.11
34 - COST OF SALES	148,190.00	148,190.00	9,416.22	121,466.11	26,723.89
35 - SUPPLIES	17,550.00	17,550.00	891.03	10,275.18	7,274.82
45 - MAINTENANCE	8,900.00	8,900.00	595.32	4,834.55	4,065.45
50 - SERVICES	43,700.00	43,700.00	967.17	26,099.74	17,600.26
54 - SUNDRY	43,000.00	43,000.00	9,061.69	44,068.14	-1,068.14
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	0.00	70,525.00
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	57,401.15	543,221.87	257,806.13

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	560,239.00	557,239.00	40,804.58	401,700.04	155,538.96
35 - SUPPLIES	125,800.00	126,800.00	14,702.44	83,939.75	42,860.25
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	732.78	4,267.22
45 - MAINTENANCE	25,000.00	25,000.00	9,818.79	21,527.23	3,472.77
50 - SERVICES	8,800.00	8,800.00	2,788.35	10,160.56	-1,360.56
54 - SUNDRY	101,000.00	101,000.00	1,509.00	40,598.05	60,401.95
55 - PROFESSIONAL SERVICES	3,500.00	5,500.00	101.15	5,431.28	68.72
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	0.00	84,979.00
Department: 82 - COURSE MAINTENANCE Total:	914,318.00	914,318.00	69,724.31	564,089.69	350,228.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	5,500.00	5,500.00	363.87	1,989.63	3,510.37
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	2,121.37	18,805.54	-3,805.54
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85
50 - SERVICES	28,000.00	28,000.00	0.00	9,710.15	18,289.85
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	2,485.24	30,586.47	22,913.53

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	5,199.00	105,683.36	45,316.64
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	5,199.00	105,683.36	45,316.64

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	75,822.80	75,822.80	0.00	19,376.23	56,446.57
35 - SUPPLIES	35,500.00	35,500.00	4,585.49	18,779.72	16,720.28
50 - SERVICES	500.00	500.00	0.00	0.00	500.00
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	0.00	27,310.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	139,132.80	139,132.80	4,585.49	38,155.95	100,976.85
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	56,612.84	-115,752.97	115,752.97
Total Surplus (Deficit):	-1,194,586.00	-1,194,586.00	339,978.46	891,769.83	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-1,209,586.00	-1,209,586.00	339,186.83	1,026,164.35	-2,235,750.35
04 - IMPACT FEE FUND	15,000.00	15,000.00	-55,821.21	-18,641.55	33,641.55
11 - GOLF COURSE FUND	0.00	0.00	56,612.84	-115,752.97	115,752.97
Total Surplus (Deficit):	-1,194,586.00	-1,194,586.00	339,978.46	891,769.83	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



Jersey Village, TX

Income Statement

Account Summary

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND						
Department: 10 - 10						
Category: 72 - PROPERTY TAXES						
01-10-7201	CURRENT PROPERTY TAXES	6,314,000.00	6,314,000.00	31,407.79	6,506,212.57	-192,212.57
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	235.39	-7,731.43	37,731.43
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	3,504.86	31,290.19	-6,290.19
	Category: 72 - PROPERTY TAXES Total:	6,369,000.00	6,369,000.00	35,148.04	6,529,771.33	-160,771.33
Category: 75 - OTHER TAXES						
01-10-7511	ELECTRIC FRANCHISE	360,000.00	360,000.00	29,201.84	270,035.18	89,964.82
01-10-7512	TELEPHONE FRANCHISE	89,000.00	89,000.00	0.00	52,786.91	36,213.09
01-10-7513	GAS FRANCHISE	40,000.00	40,000.00	0.00	29,010.44	10,989.56
01-10-7514	CABLE TV FRANCHISE	75,000.00	75,000.00	0.00	57,934.67	17,065.33
01-10-7515	TELECOMMUNICATION	30,000.00	30,000.00	32.04	10,682.35	19,317.65
01-10-7621	CITY SALES TAX	3,810,000.00	3,810,000.00	308,551.88	3,192,683.17	617,316.83
01-10-7622	SALES TX-RED. PROPERTY TX	1,905,000.00	1,905,000.00	154,275.95	1,596,341.58	308,658.42
01-10-7631	MIXED DRINK TAX	30,000.00	30,000.00	0.00	15,533.23	14,466.77
	Category: 75 - OTHER TAXES Total:	6,339,000.00	6,339,000.00	492,061.71	5,225,007.53	1,113,992.47
Category: 80 - FINES WARRANTS & BONDS						
01-10-8001	FINES	1,000,000.00	1,000,000.00	47,258.80	582,204.71	417,795.29
01-10-8002	TIME PAYMENT FEE-GENERAL	10,000.00	10,000.00	395.90	7,198.35	2,801.65
01-10-8003	TIME PAYMENT FEE-COURT	0.00	0.00	75.50	1,671.29	-1,671.29
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	993.18	11,944.13	-11,944.13
01-10-8005	COURT SECURITY FEE	0.00	0.00	950.44	9,719.76	-9,719.76
01-10-8006	OMNI FEE	8,000.00	8,000.00	556.00	5,180.50	2,819.50
01-10-8007	CHILD SAFETY FEE	0.00	0.00	0.00	320.66	-320.66
01-10-8008	JUDICIAL FEE	0.00	0.00	93.76	1,569.13	-1,569.13
	Category: 80 - FINES WARRANTS & BONDS Total:	1,018,000.00	1,018,000.00	50,323.58	619,808.53	398,191.47
Category: 85 - FEE & CHARGES FOR SERVICE						
01-10-8501	GARBAGE FEES/RESIDENTIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-10-8503	POOL MEMBERSHIP FEES	20,000.00	20,000.00	11,876.00	15,131.00	4,869.00
01-10-8504	SWIM LESSON	4,000.00	4,000.00	3,250.00	4,295.00	-295.00
01-10-8505	POOL RENTALS	4,000.00	4,000.00	450.00	675.00	3,325.00
01-10-8506	REC PROGRAMS	1,000.00	1,000.00	385.00	1,990.00	-990.00
01-10-8507	AMBULANCE SERVICE FEES	200,000.00	200,000.00	28,264.01	249,755.51	-49,755.51
01-10-8509	PET TAGS	800.00	800.00	70.00	505.00	295.00
01-10-8510	POUND FEES	150.00	150.00	0.00	120.00	30.00
01-10-8511	JERSEY VILLAGE STICKERS	0.00	0.00	8.00	56.00	-56.00
01-10-8512	RENTAL FEE	40,000.00	40,000.00	32,194.72	32,954.72	7,045.28
01-10-8513	CHILD SAFETY FEE-COUNTY	8,000.00	8,000.00	600.03	5,552.09	2,447.91
01-10-8514	FOOD & BEVERAGE FEES	1,000.00	1,000.00	0.00	330.00	670.00
01-10-8516	FARMER'S MARKET FEES	7,200.00	7,200.00	440.00	3,310.00	3,890.00
01-10-8517	PARK RENTALS	750.00	750.00	0.00	460.00	290.00
01-10-8999	PLAN CHECKING AND PLAT REVIEW	25,000.00	25,000.00	1,013.08	33,031.83	-8,031.83
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	312,900.00	312,900.00	78,550.84	348,166.15	-35,266.15
Category: 90 - LICENSES & PERMITS						
01-10-9001	BUILDING PERMITS	100,000.00	100,000.00	3,328.06	57,503.02	42,496.98
01-10-9002	PLUMBING PERMITS	10,000.00	10,000.00	365.00	8,950.00	1,050.00
01-10-9003	ELECTRICAL PERMITS	18,000.00	18,000.00	454.00	9,334.00	8,666.00
01-10-9004	MECHANICAL PERMITS	8,000.00	8,000.00	737.50	6,201.50	1,798.50
01-10-9006	SIGN PERMITS	8,000.00	8,000.00	0.00	14,037.23	-6,037.23
01-10-9007	LIQUOR LICENSES	6,000.00	6,000.00	715.00	6,765.00	-765.00
01-10-9010	ANTENNA ANNUAL FEES	0.00	0.00	0.00	4,221.48	-4,221.48

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9012	BURGLAR/FIRE ALARM PERMIT	12,000.00	12,000.00	600.00	4,842.02	7,157.98
01-10-9013	FIRE MARSHAL PERM FEES	500.00	500.00	520.00	1,169.00	-669.00
01-10-9015	OPERATIONAL HARZADOUS PERM	100.00	100.00	0.00	0.00	100.00
01-10-9016	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	500.00	500.00
Category: 90 - LICENSES & PERMITS Total:		163,600.00	163,600.00	6,719.56	113,523.25	50,076.75
Category: 96 - INTEREST EARNED						
01-10-9601	INTEREST EARNED	350,000.00	350,000.00	2,537.19	92,500.40	257,499.60
Category: 96 - INTEREST EARNED Total:		350,000.00	350,000.00	2,537.19	92,500.40	257,499.60
Category: 97 - INTERFUND ACTIVITY						
01-10-9750	CRIME CONTROL DISTRICT REIMB.	1,342,587.00	1,342,587.00	0.00	1,182,527.00	160,060.00
01-10-9752	TRANSFER FROM UTLY FUND	570,000.00	570,000.00	0.00	0.00	570,000.00
01-10-9753	COURT SECURITY & TECH REIMB.	47,400.00	47,400.00	0.00	0.00	47,400.00
01-10-9754	TRANFER FROM MOTEL TAX FUND	18,000.00	18,000.00	0.00	0.00	18,000.00
Category: 97 - INTERFUND ACTIVITY Total:		1,977,987.00	1,977,987.00	0.00	1,182,527.00	795,460.00
Category: 98 - MISCELLANEOUS REVENUE						
01-10-9802	SALE OF ASSETS	191,165.00	191,165.00	15,541.70	205,504.28	-14,339.28
01-10-9805	DONATIONS--PARK	0.00	0.00	400.00	1,050.00	-1,050.00
01-10-9807	DONATIONS - POLICE DEPT.	0.00	0.00	0.00	350.00	-350.00
01-10-9808	DONATION-CITY BEAUTIFICATION	0.00	0.00	0.00	1,800.00	-1,800.00
01-10-9814	FIRE/POLICE TRAIN'G-LEOSE	0.00	0.00	0.00	879.29	-879.29
01-10-9816	PROPERTY LIENS/ORD VIOLATION	0.00	0.00	0.00	280.00	-280.00
01-10-9899	MISCELLANEOUS	50,000.00	50,000.00	1,456.92	53,482.22	-3,482.22
Category: 98 - MISCELLANEOUS REVENUE Total:		241,165.00	241,165.00	17,398.62	263,345.79	-22,180.79
Category: 99 - OTHER AGENCY REVENUES						
01-10-9901	GRANTS/CONTRACTS-COPS	0.00	0.00	0.00	3,010.00	-3,010.00
01-10-9903	FEMA EMS GRANTS	0.00	0.00	0.00	13,927.50	-13,927.50
01-10-9904	FEMA	0.00	0.00	0.00	33,620.65	-33,620.65
01-10-9905	AMBULANCE FEES STATE GRANT	200,000.00	200,000.00	0.00	29,466.04	170,533.96
01-10-9906	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	3,093.63	-3,093.63
Category: 99 - OTHER AGENCY REVENUES Total:		200,000.00	200,000.00	0.00	83,117.82	116,882.18
Department: 10 - 10 Total:		16,971,652.00	16,971,652.00	682,739.54	14,457,767.80	2,513,884.20

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-11-3001	SALARIES	376,938.00	376,938.00	29,191.02	289,316.77	87,621.23
01-11-3002	WAGES	27,040.00	27,040.00	244.00	718.00	26,322.00
01-11-3003	LONGEVITY	864.00	864.00	62.76	572.14	291.86
01-11-3010	INCENTIVES	6,800.00	6,800.00	138.46	1,379.66	5,420.34
01-11-3020	EMPLOYEE AWARDS/BONUS	6,700.00	6,700.00	0.00	798.48	5,901.52
01-11-3051	FICA/MEDICARE TAXES	31,988.00	31,988.00	2,209.39	19,138.19	12,849.81
01-11-3052	WORKMEN'S COMPENSATION	11,627.00	11,627.00	0.00	7,970.26	3,656.74
01-11-3053	UNEMPLOYMENT COMPENSATION	583.00	583.00	9.32	953.67	-370.67
01-11-3054	RETIREMENT	56,328.00	56,328.00	4,256.68	42,858.50	13,469.50
01-11-3055	HEALTH INSURANCE	39,325.00	39,325.00	3,029.15	29,483.03	9,841.97
01-11-3056	LIFE INS	211.00	211.00	0.00	157.95	53.05
01-11-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,124.59	407.41
01-11-3058	LONG-TERM DISABILITY	1,622.00	1,622.00	171.68	957.59	664.41
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		562,558.00	562,558.00	39,525.68	396,428.83	166,129.17
Category: 35 - SUPPLIES						
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	1,000.62	2,999.38
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	125.00	75.00
01-11-3520	FOOD	10,000.00	10,000.00	31.40	3,587.46	6,412.54
Category: 35 - SUPPLIES Total:		14,350.00	14,350.00	31.40	4,713.08	9,636.92
Category: 45 - MAINTENANCE						
01-11-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES						
01-11-5001	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	466.25	3,533.75
01-11-5007	RECORDS MANAGEMENT	7,000.00	7,000.00	568.71	3,958.95	3,041.05
01-11-5012	PRINTING	250.00	250.00	0.00	173.30	76.70
01-11-5014	MEDICAL EXPENSES	10,000.00	10,000.00	1,589.50	7,521.50	2,478.50
01-11-5020	COMMUNICATIONS	3,600.00	3,600.00	85.68	794.47	2,805.53
01-11-5025	NEWSPAPER NOTICES	9,000.00	9,000.00	324.00	1,120.72	7,879.28
01-11-5026	CODIFICATIONS	7,400.00	7,400.00	0.00	2,547.16	4,852.84
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	6,000.00	1,411.46	4,767.88	1,232.12
01-11-5028	TEXAS LEGISLATIVE SERVICES	0.00	1.00	0.00	0.00	1.00
01-11-5029	TRAVEL/TRAINING	19,000.00	19,000.00	0.00	1,814.87	17,185.13
01-11-5030	CAR ALLOWANCE	6,500.00	6,500.00	500.00	5,000.00	1,500.00
01-11-5041	NEWSLETTER	9,500.00	9,500.00	465.00	3,255.00	6,245.00
Category: 50 - SERVICES Total:		82,250.00	82,251.00	4,944.35	31,420.10	50,830.90
Category: 54 - SUNDRY						
01-11-5401	ELECTION EXPENSE	7,000.00	7,000.00	0.00	0.00	7,000.00
Category: 54 - SUNDRY Total:		7,000.00	7,000.00	0.00	0.00	7,000.00
Category: 60 - OTHER SERVICES						
01-11-6005	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
Category: 60 - OTHER SERVICES Total:		300.00	300.00	0.00	0.00	300.00
Category: 97 - INTERFUND ACTIVITY						
01-11-9772	TECHNOLOGY USER FEE	4,250.00	4,250.00	0.00	0.00	4,250.00
Category: 97 - INTERFUND ACTIVITY Total:		4,250.00	4,250.00	0.00	0.00	4,250.00
Department: 11 - ADMINISTRATIVE SERVICE Total:		672,708.00	672,709.00	44,501.43	432,562.01	240,146.99

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 12 - LEGAL/OTHER SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-12-3052	WORKMEN'S COMPENSATION	250.00	250.00	0.00	205.86	44.14
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		250.00	250.00	0.00	205.86	44.14
Category: 50 - SERVICES						
01-12-5023	GRANTS AND INCENTIVES	2,172,000.00	2,172,000.00	0.00	1,215,587.00	956,413.00
Category: 50 - SERVICES Total:		2,172,000.00	2,172,000.00	0.00	1,215,587.00	956,413.00
Category: 55 - PROFESSIONAL SERVICES						
01-12-5502	LEGAL FEES	125,000.00	125,000.00	4,731.98	61,528.51	63,471.49
01-12-5515	CONSULTANT SERVICES	35,000.00	35,000.00	1,500.00	5,990.98	29,009.02
Category: 55 - PROFESSIONAL SERVICES Total:		160,000.00	160,000.00	6,231.98	67,519.49	92,480.51
Category: 60 - OTHER SERVICES						
01-12-6001	AUTOMOBILE LIABILITY	38,531.00	38,531.00	0.00	45,346.40	-6,815.40
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	69,140.00	69,140.00	0.00	65,435.77	3,704.23
01-12-6005	SURETY BONDS	500.00	500.00	0.00	577.00	-77.00
01-12-6007	INSURANCE/DEDUCTIBLE	0.00	0.00	0.00	-3,276.02	3,276.02
Category: 60 - OTHER SERVICES Total:		108,171.00	108,171.00	0.00	108,083.15	87.85
Category: 97 - INTERFUND ACTIVITY						
01-12-9760	TRFR TO CAPITAL IMPROVEMENTS	5,423,765.00	5,423,765.00	0.00	0.00	5,423,765.00
01-12-9761	TRANSFER TO GOLF FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
01-12-9772	TECHNOLOGY USER FEES	500.00	500.00	0.00	0.00	500.00
Category: 97 - INTERFUND ACTIVITY Total:		6,088,243.80	6,088,243.80	0.00	0.00	6,088,243.80
Department: 12 - LEGAL/OTHER SERVICES Total:		8,528,664.80	8,528,664.80	6,231.98	1,391,395.50	7,137,269.30

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-13-3001	SALARIES	218,311.00	218,311.00	17,322.38	169,385.05	48,925.95
01-13-3002	WAGES	10,230.00	10,230.00	682.00	5,133.86	5,096.14
01-13-3003	LONGEVITY	1,104.00	1,104.00	81.22	741.49	362.51
01-13-3010	INCENTIVES	1,200.00	1,200.00	0.00	0.00	1,200.00
01-13-3051	FICA/MEDICARE TAXES	17,660.00	17,660.00	1,332.48	12,898.83	4,761.17
01-13-3052	WORKMEN'S COMPENSATION	449.00	449.00	0.00	308.11	140.89
01-13-3053	EMPLOYMENT TAXES	583.00	583.00	14.16	630.67	-47.67
01-13-3054	RETIREMENT	31,774.00	31,774.00	2,478.28	24,620.39	7,153.61
01-13-3055	HEALTH INSURANCE	32,952.00	32,952.00	2,100.95	20,669.68	12,282.32
01-13-3056	LIFE INS	211.00	211.00	0.00	157.95	53.05
01-13-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,124.58	407.42
01-13-3058	LONG-TERM DISABILITY	927.00	927.00	117.21	679.18	247.82
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		317,933.00	317,933.00	24,341.90	237,349.79	80,583.21
Category: 35 - SUPPLIES						
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	22.50	477.50
01-13-3503	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	102.83	921.06	1,278.94
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		3,050.00	3,050.00	102.83	943.56	2,106.44
Category: 45 - MAINTENANCE						
01-13-4501	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	190.89	4,071.06	2,242.94
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	0.00	3,735.67	5,764.33
01-13-4504	SOFTWARE MAINTENANCE	200,555.00	200,555.00	10,211.75	126,603.57	73,951.43
Category: 45 - MAINTENANCE Total:		216,369.00	216,369.00	10,402.64	134,410.30	81,958.70
Category: 50 - SERVICES						
01-13-5020	COMMUNICATIONS	24,000.00	24,000.00	712.24	13,901.88	10,098.12
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	4.99	606.81	843.19
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	5,978.00	1,622.00
Category: 50 - SERVICES Total:		33,050.00	33,050.00	717.23	20,486.69	12,563.31
Category: 55 - PROFESSIONAL SERVICES						
01-13-5515	CONSULTANT SERVICES	48,800.00	48,800.00	120.00	20,720.00	28,080.00
Category: 55 - PROFESSIONAL SERVICES Total:		48,800.00	48,800.00	120.00	20,720.00	28,080.00
Category: 65 - CAPITAL OUTLAY						
01-13-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	31,893.20	-31,893.20
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	31,893.20	-31,893.20
Category: 97 - INTERFUND ACTIVITY						
01-13-9772	TECHNOLOGY USER FEE	48,842.00	48,842.00	0.00	0.00	48,842.00
Category: 97 - INTERFUND ACTIVITY Total:		48,842.00	48,842.00	0.00	0.00	48,842.00
Department: 13 - INFO TECHNOLOGY Total:		668,044.00	668,044.00	35,684.60	445,803.54	222,240.46

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Department: 14 - PURCHASING						
Category: 35 - SUPPLIES						
01-14-3502	POSTAGE/FREIGHT	13,000.00	13,000.00	519.87	10,613.38	2,386.62
01-14-3503	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	1,037.71	3,962.29
	Category: 35 - SUPPLIES Total:	18,000.00	18,000.00	519.87	11,651.09	6,348.91
Category: 50 - SERVICES						
01-14-5012	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-14-5022	RENTAL OF EQUIPMENT	2,600.00	2,600.00	0.00	1,892.25	707.75
	Category: 50 - SERVICES Total:	3,600.00	3,600.00	0.00	1,892.25	1,707.75
	Department: 14 - PURCHASING Total:	21,600.00	21,600.00	519.87	13,543.34	8,056.66

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Department: 15 - ACCOUNTING SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-15-3001	SALARIES	227,352.00	227,352.00	17,755.46	175,464.21	51,887.79
01-15-3003	LONGEVITY	1,488.00	1,488.00	110.78	1,089.31	398.69
01-15-3007	OVERTIME	2,900.00	2,900.00	129.11	2,342.16	557.84
01-15-3010	INCENTIVES	600.00	600.00	46.16	459.95	140.05
01-15-3051	FICA/MEDICARE TAXES	17,552.00	17,552.00	1,340.53	13,164.80	4,387.20
01-15-3052	WORKMEN'S COMPENSATION	446.00	446.00	0.00	306.05	139.95
01-15-3053	EMPLOYMENT TAXES	437.00	437.00	3.25	590.99	-153.99
01-15-3054	RETIREMENT	33,045.00	33,045.00	2,569.12	25,962.63	7,082.37
01-15-3055	HEALTH INSURANCE	32,256.00	32,256.00	2,485.33	24,189.35	8,066.65
01-15-3056	LIFE INS	211.00	211.00	0.00	157.95	53.05
01-15-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,124.59	407.41
01-15-3058	LONG-TERM DISABILITY	964.00	964.00	119.53	694.15	269.85
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		319,783.00	319,783.00	24,772.49	246,546.14	73,236.86
Category: 35 - SUPPLIES						
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	0.00	763.80	-63.80
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	50.00	0.00
Category: 35 - SUPPLIES Total:		950.00	950.00	0.00	813.80	136.20
Category: 45 - MAINTENANCE						
01-15-4501	FURN.FIXT. & OFF.MACH.	150.00	150.00	0.00	0.00	150.00
Category: 45 - MAINTENANCE Total:		150.00	150.00	0.00	0.00	150.00
Category: 50 - SERVICES						
01-15-5012	PRINTING	1,200.00	1,200.00	0.00	337.71	862.29
01-15-5020	COMMUNICATIONS	3,000.00	3,000.00	85.67	794.39	2,205.61
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	265.00	135.00
01-15-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	54.06	3,445.94
Category: 50 - SERVICES Total:		8,100.00	8,100.00	85.67	1,451.16	6,648.84
Category: 54 - SUNDRY						
01-15-5405	PERMITS & FEES	550.00	550.00	0.00	460.00	90.00
Category: 54 - SUNDRY Total:		550.00	550.00	0.00	460.00	90.00
Category: 55 - PROFESSIONAL SERVICES						
01-15-5501	AUDITS/CONTRACTS/STUDIES	27,000.00	27,000.00	0.00	19,877.90	7,122.10
Category: 55 - PROFESSIONAL SERVICES Total:		27,000.00	27,000.00	0.00	19,877.90	7,122.10
Category: 97 - INTERFUND ACTIVITY						
01-15-9772	TECHNOLOGY USER FEE	1,700.00	1,700.00	0.00	0.00	1,700.00
Category: 97 - INTERFUND ACTIVITY Total:		1,700.00	1,700.00	0.00	0.00	1,700.00
Department: 15 - ACCOUNTING SERVICES Total:		358,233.00	358,233.00	24,858.16	269,149.00	89,084.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-16-3001	SALARIES	37,011.00	37,011.00	2,876.80	28,307.87	8,703.13
01-16-3003	LONGEVITY	528.00	528.00	40.62	386.38	141.62
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	1,080.00	1,080.00	83.08	827.83	252.17
01-16-3051	FICA/MEDICARE TAXES	2,962.00	2,962.00	207.84	2,035.75	926.25
01-16-3052	WORKMEN'S COMPENSATION	75.00	75.00	0.00	51.47	23.53
01-16-3053	EMPLOYMENT TAXES	146.00	146.00	0.54	127.17	18.83
01-16-3054	RETIREMENT	5,577.00	5,577.00	427.28	4,275.06	1,301.94
01-16-3055	HEALTH INSURANCE	13,335.00	13,335.00	1,027.17	9,997.58	3,337.42
01-16-3056	LIFE INS	70.00	70.00	0.00	52.65	17.35
01-16-3057	DENTAL INSURANCE	452.00	452.00	89.24	889.21	-437.21
01-16-3058	LONG-TERM DISABILITY	162.00	162.00	20.75	125.68	36.32
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		61,498.00	61,498.00	4,773.32	47,076.65	14,421.35
Category: 35 - SUPPLIES						
01-16-3503	OFFICE SUPPLIES	500.00	500.00	0.00	59.71	440.29
Category: 35 - SUPPLIES Total:		500.00	500.00	0.00	59.71	440.29
Category: 45 - MAINTENANCE						
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
Category: 45 - MAINTENANCE Total:		400.00	400.00	0.00	0.00	400.00
Category: 50 - SERVICES						
01-16-5020	COMMUNICATIONS	3,000.00	3,000.00	85.67	748.23	2,251.77
Category: 50 - SERVICES Total:		3,000.00	3,000.00	85.67	748.23	2,251.77
Category: 55 - PROFESSIONAL SERVICES						
01-16-5527	HARRIS CTY APPRAISAL DIST	61,000.00	61,000.00	14,481.00	42,909.00	18,091.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,408.51	1,591.49
Category: 55 - PROFESSIONAL SERVICES Total:		68,000.00	68,000.00	14,481.00	48,317.51	19,682.49
Category: 60 - OTHER SERVICES						
01-16-6005	SURETY BOND	0.00	0.00	145.59	145.59	-145.59
Category: 60 - OTHER SERVICES Total:		0.00	0.00	145.59	145.59	-145.59
Category: 97 - INTERFUND ACTIVITY						
01-16-9772	TECHNOLOGY USER FEE	250.00	250.00	0.00	0.00	250.00
Category: 97 - INTERFUND ACTIVITY Total:		250.00	250.00	0.00	0.00	250.00
Department: 16 - CUSTOMER SERVICE Total:		133,648.00	133,648.00	19,485.58	96,347.69	37,300.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-19-3001	SALARIES	232,641.00	232,641.00	10,785.00	121,842.95	110,798.05
01-19-3003	LONGEVITY	960.00	960.00	66.48	651.33	308.67
01-19-3007	OVERTIME	5,000.00	5,000.00	0.00	3,051.06	1,948.94
01-19-3010	INCENTIVES	2,760.00	2,760.00	129.24	1,751.00	1,009.00
01-19-3051	FICA/MEDICARE TAXES	18,464.00	18,464.00	911.26	10,253.12	8,210.88
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	321.83	147.17
01-19-3053	EMPLOYMENT TAXES	583.00	583.00	1.60	513.14	69.86
01-19-3054	RETIREMENT	34,762.00	34,762.00	1,741.66	20,058.06	14,703.94
01-19-3055	HEALTH INSURANCE	51,284.00	51,284.00	1,951.18	25,403.38	25,880.62
01-19-3056	LIFE INS	281.00	281.00	0.00	163.27	117.73
01-19-3057	DENTAL INSURANCE	2,984.00	2,984.00	123.98	1,633.77	1,350.23
01-19-3058	LONG-TERM DISABILITY	895.00	895.00	86.81	527.88	367.12
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		351,083.00	351,083.00	15,797.21	186,170.79	164,912.21
Category: 35 - SUPPLIES						
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	1,294.81	705.19
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	256.50	-56.50
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	-265.79	365.79
Category: 35 - SUPPLIES Total:		2,300.00	2,300.00	0.00	1,285.52	1,014.48
Category: 45 - MAINTENANCE						
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-19-5012	PRINTING	4,000.00	4,000.00	0.00	794.40	3,205.60
01-19-5020	COMMUNICATIONS	2,000.00	2,000.00	85.66	748.21	1,251.79
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	220.00	80.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	354.64	3,145.36
Category: 50 - SERVICES Total:		9,800.00	9,800.00	85.66	2,117.25	7,682.75
Category: 54 - SUNDRY						
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
Category: 54 - SUNDRY Total:		800.00	800.00	0.00	0.00	800.00
Category: 55 - PROFESSIONAL SERVICES						
01-19-5505	JUDGES	55,000.00	55,000.00	0.00	18,275.00	36,725.00
01-19-5506	PROSECUTORS	35,000.00	35,000.00	0.00	8,400.00	26,600.00
01-19-5516	COLLECTION AGENCY FEES	2,950.00	2,950.00	0.00	1,533.00	1,417.00
01-19-5518	INTERPRETERS	500.00	500.00	-5.19	25.10	474.90
Category: 55 - PROFESSIONAL SERVICES Total:		93,450.00	93,450.00	-5.19	28,233.10	65,216.90
Department: 19 - MUNICIPAL COURT Total:		457,933.00	457,933.00	15,877.68	217,806.66	240,126.34

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-21-3001	SALARIES	2,092,614.00	2,049,974.00	147,990.04	1,442,061.28	607,912.72
01-21-3003	LONGEVITY	8,496.00	8,496.00	450.46	4,670.13	3,825.87
01-21-3007	OVERTIME	82,000.00	82,000.00	5,274.23	65,733.38	16,266.62
01-21-3010	INCENTIVES	35,759.00	35,759.00	2,473.74	23,424.62	12,334.38
01-21-3014	S.T.E.P. PROGRAM	100,000.00	100,000.00	3,462.48	49,724.30	50,275.70
01-21-3051	FICA/MEDICARE TAXES	177,393.00	174,193.00	11,733.48	116,503.67	57,689.33
01-21-3052	WORKMEN'S COMPENSATION	44,631.00	44,631.00	0.00	31,101.48	13,529.52
01-21-3053	EMPLOYMENT TAXES	4,520.00	4,520.00	19.39	5,459.99	-939.99
01-21-3054	RETIREMENT	330,518.00	324,518.00	22,747.42	227,835.13	96,682.87
01-21-3055	HEALTH INSURANCE	346,627.00	346,627.00	23,019.86	220,631.90	125,995.10
01-21-3056	LIFE INS	2,106.00	2,106.00	0.00	1,445.46	660.54
01-21-3057	DENTAL INSURANCE	22,966.00	22,966.00	1,557.24	15,766.10	7,199.90
01-21-3058	LONG-TERM DISABILITY	8,882.00	8,882.00	1,033.82	5,776.94	3,105.06
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		3,256,512.00	3,204,672.00	219,762.16	2,210,134.38	994,537.62
Category: 35 - SUPPLIES						
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	86.05	13.95
01-21-3503	OFFICE SUPPLIES	7,900.00	7,900.00	252.01	5,296.53	2,603.47
01-21-3504	WEARING APPAREL	18,474.00	22,474.00	1,659.78	22,445.27	28.73
01-21-3505	CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	0.00	289.04	1,710.96
01-21-3510	BOOKS AND PERIODICALS	2,550.00	2,550.00	0.00	1,893.08	656.92
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	849.28	1,150.72
01-21-3519	AMMUNITION AND TARGETS	6,000.00	6,000.00	0.00	5,658.50	341.50
01-21-3520	FOOD	2,400.00	2,400.00	102.25	636.07	1,763.93
01-21-3523	TOOLS/EQUIPMENT	15,000.00	15,000.00	0.00	14,834.96	165.04
01-21-3534	PARTS AND MATERIALS	500.00	500.00	250.00	343.00	157.00
Category: 35 - SUPPLIES Total:		56,924.00	60,924.00	2,264.04	52,331.78	8,592.22
Category: 45 - MAINTENANCE						
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	174.84	1,720.48	3,876.52
01-21-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00
01-21-4510	VEHICLE CLEANING	2,000.00	2,000.00	113.00	809.00	1,191.00
01-21-4599	MISCELLANEOUS EQUIPMENT	12,400.00	12,400.00	0.00	735.81	11,664.19
Category: 45 - MAINTENANCE Total:		22,497.00	22,497.00	287.84	3,265.29	19,231.71
Category: 50 - SERVICES						
01-21-5012	PRINTING	2,000.00	2,000.00	0.00	1,956.11	43.89
01-21-5015	LAB TESTS	2,400.00	2,400.00	-358.00	-861.04	3,261.04
01-21-5020	COMMUNICATIONS	8,000.00	8,000.00	312.07	2,339.98	5,660.02
01-21-5022	RENTAL OF EQUIPMENT	20,000.00	20,000.00	1,057.25	6,012.50	13,987.50
01-21-5025	PUBLIC NOTICES	250.00	250.00	0.00	0.00	250.00
01-21-5027	MEMBERSHIPS	1,400.00	1,400.00	0.00	310.00	1,090.00
01-21-5029	TRAVEL/TRAINING	20,000.00	16,000.00	1,271.00	8,518.84	7,481.16
Category: 50 - SERVICES Total:		54,050.00	50,050.00	2,282.32	18,276.39	31,773.61
Category: 54 - SUNDRY						
01-21-5402	JAIL EXPENSE	4,000.00	4,000.00	116.88	1,439.82	2,560.18
Category: 54 - SUNDRY Total:		4,000.00	4,000.00	116.88	1,439.82	2,560.18
Category: 55 - PROFESSIONAL SERVICES						
01-21-5515	CONSULTANT SERVICES	1,800.00	53,640.00	0.00	64,760.90	-11,120.90
Category: 55 - PROFESSIONAL SERVICES Total:		1,800.00	53,640.00	0.00	64,760.90	-11,120.90
Category: 60 - OTHER SERVICES						
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	21,400.00	21,400.00	0.00	14,528.00	6,872.00
01-21-6005	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
Category: 60 - OTHER SERVICES Total:		21,740.00	21,740.00	0.00	14,528.00	7,212.00
Category: 65 - CAPITAL OUTLAY						
01-21-6572	SPECIAL EQUIPMENT-	39,972.56	39,972.56	0.00	26,232.56	13,740.00
Category: 65 - CAPITAL OUTLAY Total:		39,972.56	39,972.56	0.00	26,232.56	13,740.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
01-21-9772 TECHNOLOGY USER FEE	16,000.00	16,000.00	0.00	0.00	16,000.00
Category: 97 - INTERFUND ACTIVITY Total:	16,000.00	16,000.00	0.00	0.00	16,000.00
Department: 21 - POLICE Total:	3,473,495.56	3,473,495.56	224,713.24	2,390,969.12	1,082,526.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-23-3001	SALARIES	420,218.00	420,218.00	32,081.23	316,640.18	103,577.82
01-23-3002	WAGES	30,750.00	30,750.00	0.00	0.00	30,750.00
01-23-3003	LONGEVITY	1,440.00	1,440.00	103.38	896.27	543.73
01-23-3007	OVERTIME	50,000.00	50,000.00	4,301.23	37,459.27	12,540.73
01-23-3010	INCENTIVES	8,639.00	8,639.00	821.48	7,378.75	1,260.25
01-23-3051	FICA/MEDICARE TAXES	39,259.00	39,259.00	2,720.41	26,393.23	12,865.77
01-23-3052	WORKMEN'S COMPENSATION	982.00	982.00	0.00	673.85	308.15
01-23-3053	EMPLOYMENT TAXES	1,895.00	1,895.00	6.01	1,261.86	633.14
01-23-3054	RETIREMENT	69,175.00	69,175.00	5,312.56	52,484.91	16,690.09
01-23-3055	HEALTH INSURANCE	84,236.00	84,236.00	6,929.95	67,472.68	16,763.32
01-23-3056	LIFE INS	632.00	632.00	0.00	461.09	170.91
01-23-3057	DENTAL INSURANCE	5,064.00	5,064.00	461.18	4,595.33	468.67
01-23-3058	LONG-TERM DISABILITY	1,807.00	1,807.00	226.97	1,362.38	444.62
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		714,097.00	714,097.00	52,964.40	517,079.80	197,017.20
Category: 35 - SUPPLIES						
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	1,714.79	4,675.21
01-23-3504	WEARING APPAREL	3,475.00	3,475.00	0.00	1,024.00	2,451.00
01-23-3510	BOOKS AND PERIODICALS	400.00	400.00	54.02	338.86	61.14
01-23-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	85.83	1,250.57	1,749.43
Category: 35 - SUPPLIES Total:		13,365.00	13,365.00	139.85	4,328.22	9,036.78
Category: 45 - MAINTENANCE						
01-23-4501	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	259.96	6,540.04
01-23-4503	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	50.00	50.00	1,200.00
01-23-4505	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
01-23-4599	MISCELLANEOUS EQUIPMENT	600.00	600.00	0.00	443.51	156.49
Category: 45 - MAINTENANCE Total:		22,050.00	22,050.00	50.00	753.47	21,296.53
Category: 50 - SERVICES						
01-23-5012	PRINTING	100.00	100.00	0.00	42.63	57.37
01-23-5020	COMMUNICATIONS	3,000.00	3,000.00	108.28	1,483.08	1,516.92
01-23-5024	RADIO USAGE FEES	2,000.00	2,000.00	39.00	716.00	1,284.00
01-23-5027	MEMBERSHIPS	1,200.00	1,200.00	0.00	521.00	679.00
01-23-5029	TRAVEL/TRAINING	6,000.00	6,000.00	85.00	3,159.00	2,841.00
Category: 50 - SERVICES Total:		12,300.00	12,300.00	232.28	5,921.71	6,378.29
Category: 60 - OTHER SERVICES						
01-23-6005	SURETY BONDS	600.00	600.00	0.00	92.90	507.10
Category: 60 - OTHER SERVICES Total:		600.00	600.00	0.00	92.90	507.10
Category: 97 - INTERFUND ACTIVITY						
01-23-9772	TECHNOLOGY USER FEE	54,950.00	54,950.00	0.00	0.00	54,950.00
Category: 97 - INTERFUND ACTIVITY Total:		54,950.00	54,950.00	0.00	0.00	54,950.00
Department: 23 - COMMUNICATIONS Total:		817,362.00	817,362.00	53,386.53	528,176.10	289,185.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-25-3001	SALARIES	581,864.00	581,864.00	46,619.80	454,714.54	127,149.46
01-25-3002	WAGES	57,751.00	57,751.00	4,726.19	39,935.17	17,815.83
01-25-3003	LONGEVITY	3,264.00	3,264.00	221.54	2,245.80	1,018.20
01-25-3007	OVERTIME	40,000.00	40,000.00	6,211.95	58,714.01	-18,714.01
01-25-3009	VOLUNTEERS STIPEND	44,000.00	44,000.00	1,796.00	21,771.79	22,228.21
01-25-3010	INCENTIVES	8,280.00	8,280.00	692.26	6,728.10	1,551.90
01-25-3051	FICA/MEDICARE TAXES	56,240.00	56,240.00	4,447.29	42,879.67	13,360.33
01-25-3052	WORKMEN'S COMPENSATION	29,010.00	29,010.00	0.00	19,906.80	9,103.20
01-25-3053	EMPLOYMENT TAXES	1,604.00	1,604.00	113.28	2,363.59	-759.59
01-25-3054	RETIREMENT	90,795.00	90,795.00	7,653.36	75,463.95	15,331.05
01-25-3055	HEALTH INSURANCE	127,396.00	127,396.00	8,881.21	84,196.46	43,199.54
01-25-3056	LIFE INS	561.00	561.00	0.00	397.80	163.20
01-25-3057	DENTAL INSURANCE	7,732.00	7,732.00	604.92	5,833.58	1,898.42
01-25-3058	LONG-TERM DISABILITY	2,480.00	2,480.00	321.43	1,806.20	673.80
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	21,120.00	4,880.00
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,076,977.00	1,076,977.00	82,289.23	838,077.46	238,899.54
Category: 35 - SUPPLIES						
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	4.10	4.10	495.90
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	209.91	2,235.10	4,763.90
01-25-3504	WEARING APPAREL	46,350.00	46,350.00	1,644.78	13,562.13	32,787.87
01-25-3505	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	1,926.88	973.12
01-25-3508	FILM AND CAMERA SUPPLIES	50.00	50.00	0.00	0.00	50.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
01-25-3515	MEDICAL SUPPLIES	24,000.00	24,000.00	3,052.51	18,297.87	5,702.13
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	294.00	560.14	839.86
01-25-3520	FOOD	8,999.00	8,999.00	0.00	5,941.91	3,057.09
01-25-3523	TOOLS/EQUIPMENT	61,000.00	61,000.00	2,082.09	30,859.11	30,140.89
01-25-3524	FEMA SUPPLIES	0.00	5,000.00	3,550.64	20,839.67	-15,839.67
01-25-3525	FEMA EQUIPMENT	0.00	5,000.00	119.85	2,300.79	2,699.21
Category: 35 - SUPPLIES Total:		153,348.00	163,348.00	10,957.88	96,527.70	66,820.30
Category: 45 - MAINTENANCE						
01-25-4501	FURN, FIXT, & OFFICE EQPT.	4,700.00	4,700.00	157.00	1,808.53	2,891.47
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	2,500.00	0.00
01-25-4599	MAINTENANCE-MISC EQUIPMENT	34,749.00	34,749.00	0.00	11,417.21	23,331.79
Category: 45 - MAINTENANCE Total:		41,949.00	41,949.00	157.00	15,725.74	26,223.26
Category: 50 - SERVICES						
01-25-5012	PRINTING	750.00	750.00	0.00	145.05	604.95
01-25-5014	MEDICAL EXPENSES	30,035.00	30,035.00	0.00	0.00	30,035.00
01-25-5020	COMMUNICATIONS	5,000.00	5,000.00	85.66	1,021.23	3,978.77
01-25-5024	RADIO USAGE FEES	15,000.00	15,000.00	1,062.50	10,424.50	4,575.50
01-25-5027	MEMBERSHIPS	3,115.00	3,115.00	0.00	2,769.00	346.00
01-25-5029	TRAVEL/TRAINING	20,000.00	20,000.00	0.00	6,764.09	13,235.91
Category: 50 - SERVICES Total:		73,900.00	73,900.00	1,148.16	21,123.87	52,776.13
Category: 54 - SUNDRY						
01-25-5405	LICENSES/PERMITS	1,299.00	1,299.00	62.00	62.00	1,237.00
Category: 54 - SUNDRY Total:		1,299.00	1,299.00	62.00	62.00	1,237.00
Category: 55 - PROFESSIONAL SERVICES						
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,300.00	1,300.00	64.09	491.93	808.07
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	121,000.00	121,000.00	3,374.36	27,026.48	93,973.52
Category: 55 - PROFESSIONAL SERVICES Total:		127,600.00	127,600.00	3,438.45	27,518.41	100,081.59
Category: 97 - INTERFUND ACTIVITY						
01-25-9772	TECHNOLOGY USER FEE	96,623.00	96,623.00	0.00	0.00	96,623.00
01-25-9781	EQUIP. PURCHASE CONTRIBUTION	45,215.00	45,215.00	0.00	0.00	45,215.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-25-9791 EQUIPMENT USER FEE	338,581.00	338,581.00	0.00	0.00	338,581.00
Category: 97 - INTERFUND ACTIVITY Total:	480,419.00	480,419.00	0.00	0.00	480,419.00
Department: 25 - FIRE DEPARTMENT Total:	1,955,492.00	1,965,492.00	98,052.72	999,035.18	966,456.82

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-30-3001	SALARIES	167,508.00	167,508.00	12,360.12	122,008.62	45,499.38
01-30-3003	LONGEVITY	240.00	240.00	18.46	169.27	70.73
01-30-3007	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
01-30-3051	FICA/MEDICARE TAXES	12,909.00	12,909.00	930.78	9,185.51	3,723.49
01-30-3052	WORKMEN'S COMPENSATION	2,807.00	2,807.00	0.00	1,926.18	880.82
01-30-3053	EMPLOYMENT TAXES	292.00	292.00	0.64	407.89	-115.89
01-30-3054	RETIREMENT	24,304.00	24,304.00	1,762.72	17,673.70	6,630.30
01-30-3055	HEALTH INSURANCE	25,990.00	25,990.00	1,073.78	10,452.14	15,537.86
01-30-3056	LIFE INS	140.00	140.00	0.00	105.83	34.17
01-30-3057	DENTAL INSURANCE	1,492.00	1,492.00	69.48	692.32	799.68
01-30-3058	LONG-TERM DISABILITY	709.00	709.00	82.68	504.52	204.48
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		237,391.00	237,391.00	16,298.66	163,125.98	74,265.02
Category: 35 - SUPPLIES						
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	16.85	83.15
01-30-3503	OFFICE SUPPLIES	1,500.00	1,500.00	45.22	323.46	1,176.54
01-30-3504	WEARING APPAREL	500.00	500.00	0.00	114.00	386.00
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	301.15	1,756.28	743.72
Category: 35 - SUPPLIES Total:		4,700.00	4,700.00	346.37	2,210.59	2,489.41
Category: 45 - MAINTENANCE						
01-30-4501	FURNITURE AND EQUIPMENT	100.00	100.00	0.00	0.00	100.00
Category: 45 - MAINTENANCE Total:		100.00	100.00	0.00	0.00	100.00
Category: 50 - SERVICES						
01-30-5012	PRINTING	300.00	300.00	0.00	52.10	247.90
01-30-5020	COMMUNICATIONS	2,000.00	2,000.00	85.66	748.19	1,251.81
01-30-5027	MEMBERSHIPS	350.00	350.00	50.00	115.00	235.00
01-30-5029	TRAVEL/TRAINING	2,000.00	2,000.00	288.00	288.00	1,712.00
Category: 50 - SERVICES Total:		4,650.00	4,650.00	423.66	1,203.29	3,446.71
Category: 55 - PROFESSIONAL SERVICES						
01-30-5510	ENGINEERING SERVICES	10,000.00	10,000.00	840.00	2,640.00	7,360.00
01-30-5515	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	9,975.00	25.00
Category: 55 - PROFESSIONAL SERVICES Total:		20,000.00	20,000.00	840.00	12,615.00	7,385.00
Category: 97 - INTERFUND ACTIVITY						
01-30-9772	TECHNOLOGY USER FEE	1,250.00	1,250.00	0.00	0.00	1,250.00
01-30-9781	EQUIPMENT PURCHASE CONTRIBUTIO	40,800.00	40,800.00	0.00	0.00	40,800.00
Category: 97 - INTERFUND ACTIVITY Total:		42,050.00	42,050.00	0.00	0.00	42,050.00
Department: 30 - PUBLIC WORKS Total:		308,891.00	308,891.00	17,908.69	179,154.86	129,736.14

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-31-3001	SALARIES	292,211.00	292,211.00	18,303.64	179,612.02	112,598.98
01-31-3003	LONGEVITY	1,824.00	1,824.00	136.60	1,293.14	530.86
01-31-3007	OVERTIME	1,000.00	1,000.00	0.00	911.50	88.50
01-31-3010	INCENTIVES	480.00	480.00	36.92	367.88	112.12
01-31-3051	FICA/MEDICARE TAXES	22,607.00	22,607.00	1,350.92	13,328.93	9,278.07
01-31-3052	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	754.83	345.17
01-31-3053	EMPLOYMENT TAXES	729.00	729.00	3.34	629.05	99.95
01-31-3054	RETIREMENT	42,562.00	42,562.00	2,631.14	26,412.58	16,149.42
01-31-3055	HEALTH INSURANCE	58,942.00	58,942.00	3,075.76	29,935.58	29,006.42
01-31-3056	LIFE INS	351.00	351.00	0.00	210.60	140.40
01-31-3057	DENTAL INSURANCE	3,435.00	3,435.00	193.46	1,927.69	1,507.31
01-31-3058	LONG-TERM DISABILITY	1,237.00	1,237.00	130.60	789.51	447.49
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		426,478.00	426,478.00	25,862.38	256,173.31	170,304.69
Category: 35 - SUPPLIES						
01-31-3503	OFFICE SUPPLIES	3,500.00	3,500.00	212.90	1,469.01	2,030.99
01-31-3504	WEARING APPAREL	900.00	900.00	0.00	161.00	739.00
01-31-3510	BOOKS AND PERIODICALS	1,900.00	1,900.00	0.00	0.00	1,900.00
01-31-3521	ANIMAL SHELTER	6,000.00	6,000.00	0.00	342.40	5,657.60
01-31-3523	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
Category: 35 - SUPPLIES Total:		12,600.00	12,600.00	212.90	1,972.41	10,627.59
Category: 50 - SERVICES						
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
01-31-5012	PRINTING	600.00	600.00	0.00	291.05	308.95
01-31-5020	COMMUNICATIONS	4,500.00	4,500.00	85.66	1,160.24	3,339.76
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	665.00	235.00
01-31-5029	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	629.13	9,370.87
Category: 50 - SERVICES Total:		16,100.00	16,100.00	85.66	2,745.42	13,354.58
Category: 54 - SUNDRY						
01-31-5405	PERMITS AND FEES	0.00	0.00	0.00	10.25	-10.25
Category: 54 - SUNDRY Total:		0.00	0.00	0.00	10.25	-10.25
Category: 55 - PROFESSIONAL SERVICES						
01-31-5515	CONSULTANT	12,000.00	12,000.00	7,741.50	29,655.00	-17,655.00
Category: 55 - PROFESSIONAL SERVICES Total:		12,000.00	12,000.00	7,741.50	29,655.00	-17,655.00
Category: 65 - CAPITAL OUTLAY						
01-31-6571	OFFICE FURNITURE & EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 65 - CAPITAL OUTLAY Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 97 - INTERFUND ACTIVITY						
01-31-9772	TECHNOLOGY USER FEE	4,500.00	4,500.00	0.00	0.00	4,500.00
Category: 97 - INTERFUND ACTIVITY Total:		4,500.00	4,500.00	0.00	0.00	4,500.00
Department: 31 - COMMUNITY DEVELOPMENT Total:		472,678.00	472,678.00	33,902.44	290,556.39	182,121.61

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 32 - STREETS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-32-3001	SALARIES	139,763.00	139,763.00	11,467.56	112,948.93	26,814.07
01-32-3003	LONGEVITY	1,440.00	1,440.00	103.38	1,013.68	426.32
01-32-3007	OVERTIME	5,000.00	5,000.00	1,991.30	12,988.00	-7,988.00
01-32-3010	INCENTIVES	0.00	0.00	36.92	92.30	-92.30
01-32-3051	FICA/MEDICARE TAXES	11,184.00	11,184.00	956.49	8,986.62	2,197.38
01-32-3052	WORKMEN'S COMPENSATION	5,658.00	5,658.00	0.00	3,882.55	1,775.45
01-32-3053	EMPLOYMENT TAXES	437.00	437.00	1.84	449.89	-12.89
01-32-3054	RETIREMENT	21,057.00	21,057.00	1,936.52	18,551.54	2,505.46
01-32-3055	HEALTH INSURANCE	51,392.00	51,392.00	3,957.35	37,991.60	13,400.40
01-32-3056	LIFE INS	211.00	211.00	0.00	164.33	46.67
01-32-3057	DENTAL	3,120.00	3,120.00	267.72	2,633.55	486.45
01-32-3058	LONG-TERM DISABILITY	593.00	593.00	82.15	491.84	101.16
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		239,855.00	239,855.00	20,801.23	200,194.83	39,660.17
Category: 35 - SUPPLIES						
01-32-3504	WEARING APPAREL	1,600.00	1,600.00	0.00	584.78	1,015.22
01-32-3523	TOOLS/EQUIPMENT	2,700.00	2,700.00	878.00	1,380.47	1,319.53
01-32-3534	PARTS AND MATERIALS	98,300.00	98,300.00	10,860.66	35,324.10	62,975.90
Category: 35 - SUPPLIES Total:		102,600.00	102,600.00	11,738.66	37,289.35	65,310.65
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-32-4002	STREET SIGNS	10,000.00	10,000.00	338.97	2,634.20	7,365.80
01-32-4003	STREET MAINTENANCE MAT'L	25,000.00	25,000.00	0.00	22,372.44	2,627.56
01-32-4004	SIDEWALK REPLACEMENT	6,000.00	6,000.00	0.00	8,132.74	-2,132.74
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		41,000.00	41,000.00	338.97	33,139.38	7,860.62
Category: 45 - MAINTENANCE						
01-32-4598	ORNMENTAL STREET LIGHT MAIN	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 45 - MAINTENANCE Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 50 - SERVICES						
01-32-5016	STREET LIGHTING	195,000.00	195,000.00	0.00	111,053.52	83,946.48
01-32-5020	COMMUNICATIONS	5,900.00	5,900.00	238.92	1,416.13	4,483.87
01-32-5022	RENTAL OF EQUIPMENT	960.00	960.00	0.00	0.00	960.00
Category: 50 - SERVICES Total:		201,860.00	201,860.00	238.92	112,469.65	89,390.35
Category: 55 - PROFESSIONAL SERVICES						
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	1,140.00	4,845.00	11,155.00
01-32-5515	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		26,000.00	26,000.00	1,140.00	4,845.00	21,155.00
Category: 97 - INTERFUND ACTIVITY						
01-32-9772	TECHNOLOGY USER FEE	625.00	625.00	0.00	0.00	625.00
01-32-9781	EQUIPMENT PURCHASE CONTRIBUTIO	88,130.00	88,130.00	0.00	12,543.96	75,586.04
01-32-9791	EQUIPMENT USER FEE	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 97 - INTERFUND ACTIVITY Total:		113,755.00	113,755.00	0.00	12,543.96	101,211.04
Department: 32 - STREETS Total:		726,070.00	726,070.00	34,257.78	400,482.17	325,587.83

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 33 - BUILDING MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-33-3001	SALARIES	52,935.00	52,935.00	4,118.14	40,757.52	12,177.48
01-33-3002	WAGES	24,000.00	24,000.00	1,215.00	7,612.56	16,387.44
01-33-3003	LONGEVITY	0.00	0.00	3.70	36.87	-36.87
01-33-3007	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
01-33-3051	FICA/MEDICARE TAXES	6,268.00	6,268.00	399.49	3,615.64	2,652.36
01-33-3052	WORKMEN'S COMPENSATION	1,382.00	1,382.00	0.00	952.45	429.55
01-33-3053	EMPLOYMENT TAXES	146.00	146.00	20.39	240.29	-94.29
01-33-3054	RETIREMENT	8,344.00	8,344.00	586.96	5,900.20	2,443.80
01-33-3055	HEALTH INSURANCE	6,962.00	6,962.00	536.89	5,225.04	1,736.96
01-33-3056	LIFE INS	70.00	70.00	0.00	52.65	17.35
01-33-3057	DENTAL	452.00	452.00	89.24	889.21	-437.21
01-33-3058	LONG-TERM DISABILITY	243.00	243.00	29.47	170.95	72.05
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		105,802.00	105,802.00	6,999.28	65,453.38	40,348.62
Category: 35 - SUPPLIES						
01-33-3504	WEARING APPAREL	1,000.00	1,000.00	0.00	124.10	875.90
01-33-3517	JANITORIAL SUPPLIES	8,500.00	8,500.00	0.00	4,763.67	3,736.33
01-33-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	1,195.60	304.40
Category: 35 - SUPPLIES Total:		11,000.00	11,000.00	0.00	6,083.37	4,916.63
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-33-4001	MAINTENANCE-BLDG & GROUNDS	33,000.00	33,000.00	6,983.72	26,451.08	6,548.92
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		33,000.00	33,000.00	6,983.72	26,451.08	6,548.92
Category: 50 - SERVICES						
01-33-5017	UTILITIES	105,000.00	105,000.00	158.17	39,275.80	65,724.20
01-33-5029	TRAVEL AND TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00
01-33-5040	BUILDING MAINT-OUTSOURCING	14,000.00	14,000.00	0.00	1,915.00	12,085.00
Category: 50 - SERVICES Total:		120,500.00	120,500.00	158.17	41,190.80	79,309.20
Category: 55 - PROFESSIONAL SERVICES						
01-33-5521	PEST CONTROL SERVICES	2,000.00	2,000.00	207.19	414.38	1,585.62
Category: 55 - PROFESSIONAL SERVICES Total:		2,000.00	2,000.00	207.19	414.38	1,585.62
Category: 65 - CAPITAL OUTLAY						
01-33-6580	BLDG & GROUND IMPROVEMENT	65,500.00	65,500.00	0.00	0.00	65,500.00
Category: 65 - CAPITAL OUTLAY Total:		65,500.00	65,500.00	0.00	0.00	65,500.00
Category: 97 - INTERFUND ACTIVITY						
01-33-9781	EQUIPMENT PURCHASE CONTRIBUTIO	29,310.00	29,310.00	0.00	0.00	29,310.00
Category: 97 - INTERFUND ACTIVITY Total:		29,310.00	29,310.00	0.00	0.00	29,310.00
Department: 33 - BUILDING MAINTENANCE Total:		367,112.00	367,112.00	14,348.36	139,593.01	227,518.99

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
Category: 55 - PROFESSIONAL SERVICES					
01-35-5508 SOLID WASTECOLLECTION SERVICES	364,324.00	364,324.00	27,195.95	226,153.69	138,170.31
01-35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
01-35-5519 RECYCLING PROGRAM	99,702.00	99,702.00	7,625.52	61,004.16	38,697.84
Category: 55 - PROFESSIONAL SERVICES Total:	466,926.00	466,926.00	34,821.47	287,157.85	179,768.15
Department: 35 - SOLID WASTE Total:	466,926.00	466,926.00	34,821.47	287,157.85	179,768.15

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-36-3001	SALARIES	117,614.00	117,614.00	9,063.76	85,087.27	32,526.73
01-36-3003	LONGEVITY	1,152.00	1,152.00	25.84	482.55	669.45
01-36-3007	OVERTIME	5,000.00	5,000.00	1,393.09	6,094.61	-1,094.61
01-36-3010	INCENTIVES	600.00	600.00	46.16	459.95	140.05
01-36-3051	FICA/MEDICARE TAXES	9,514.00	9,514.00	781.28	6,815.39	2,698.61
01-36-3052	WORKMEN'S COMPENSATION	2,246.00	2,246.00	0.00	1,541.22	704.78
01-36-3053	EMPLOYMENT TAXES	292.00	292.00	1.91	366.06	-74.06
01-36-3054	RETIREMENT	17,912.00	17,912.00	1,505.22	13,375.80	4,536.20
01-36-3055	HEALTH INSURANCE	18,920.00	18,920.00	1,458.16	13,179.91	5,740.09
01-36-3056	LIFE INS	140.00	140.00	0.00	93.60	46.40
01-36-3057	DENTAL	1,492.00	1,492.00	123.98	1,167.63	324.37
01-36-3058	LONG-TERM DISABILITY	485.00	485.00	65.22	364.58	120.42
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		175,367.00	175,367.00	14,464.62	129,028.57	46,338.43
Category: 35 - SUPPLIES						
01-36-3503	OFFICE SUPPLIES	1,200.00	1,200.00	174.19	828.39	371.61
01-36-3504	WEARING APPAREL	600.00	600.00	0.00	304.56	295.44
01-36-3510	MANUALS AND PERIODICALS	1,000.00	1,000.00	0.00	308.07	691.93
01-36-3514	FUEL AND OIL	135,000.00	135,000.00	6,664.99	71,799.21	63,200.79
01-36-3523	TOOLS/EQUIPMENT	54,400.00	54,400.00	192.43	50,457.77	3,942.23
01-36-3529	VEHICLE REPAIR PARTS	40,000.00	40,000.00	3,638.79	29,324.62	10,675.38
01-36-3535	SHOP SUPPLIES	5,000.00	5,000.00	316.84	2,856.55	2,143.45
Category: 35 - SUPPLIES Total:		237,200.00	237,200.00	10,987.24	155,879.17	81,320.83
Category: 45 - MAINTENANCE						
01-36-4520	AUTO REPAIR/OUTSOURCED	65,000.00	65,000.00	-2,192.86	32,882.17	32,117.83
Category: 45 - MAINTENANCE Total:		65,000.00	65,000.00	-2,192.86	32,882.17	32,117.83
Category: 50 - SERVICES						
01-36-5020	COMMUNICATIONS	1,500.00	1,500.00	194.80	951.48	548.52
01-36-5022	RENTAL EQUIPMENT	360.00	360.00	0.00	0.00	360.00
01-36-5027	MEMBERSHIP	750.00	750.00	179.00	748.00	2.00
01-36-5029	TRAVEL/TRAINING	7,800.00	7,800.00	0.00	634.21	7,165.79
Category: 50 - SERVICES Total:		10,410.00	10,410.00	373.80	2,333.69	8,076.31
Category: 54 - SUNDRY						
01-36-5405	LICENSES/PERMITS	850.00	850.00	18.25	506.39	343.61
Category: 54 - SUNDRY Total:		850.00	850.00	18.25	506.39	343.61
Category: 65 - CAPITAL OUTLAY						
01-36-6572	SPECIAL EQUIPMENT	7,000.00	7,000.00	0.00	2,764.04	4,235.96
01-36-6574	COMPUTER SOFTWARE	3,200.00	3,200.00	0.00	0.00	3,200.00
Category: 65 - CAPITAL OUTLAY Total:		10,200.00	10,200.00	0.00	2,764.04	7,435.96
Category: 97 - INTERFUND ACTIVITY						
01-36-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	0.00	0.00	1,000.00
01-36-9781	EQUIP. PURCHASE CONTRIBUTION	54,620.00	54,620.00	0.00	0.00	54,620.00
Category: 97 - INTERFUND ACTIVITY Total:		55,620.00	55,620.00	0.00	0.00	55,620.00
Department: 36 - FLEET SERVICES Total:		554,647.00	554,647.00	23,651.05	323,394.03	231,252.97

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 39 - PARKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-39-3001	SALARIES	461,227.00	461,227.00	27,187.70	350,767.09	110,459.91
01-39-3002	WAGES	59,000.00	59,000.00	15,904.34	23,916.29	35,083.71
01-39-3003	LONGEVITY	3,600.00	3,600.00	262.18	2,646.03	953.97
01-39-3007	OVERTIME	1,800.00	1,800.00	106.90	1,542.75	257.25
01-39-3051	FICA/MEDICARE TAXES	40,210.00	40,210.00	3,190.37	27,335.74	12,874.26
01-39-3052	WORKMEN'S COMPENSATION	8,326.00	8,326.00	0.00	5,713.34	2,612.66
01-39-3053	EMPLOYMENT TAXES	2,358.00	2,358.00	260.84	2,720.74	-362.74
01-39-3054	RETIREMENT	67,206.00	67,206.00	3,922.99	51,385.48	15,820.52
01-39-3055	HEALTH INSURANCE	141,428.00	141,428.00	7,964.05	91,363.70	50,064.30
01-39-3056	LIFE INS	632.00	632.00	0.00	474.91	157.09
01-39-3057	DENTAL	8,184.00	8,184.00	515.68	6,007.84	2,176.16
01-39-3058	LONG-TERM DISABILITY	1,952.00	1,952.00	137.06	1,272.47	679.53
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		795,923.00	795,923.00	59,452.11	565,146.38	230,776.62
Category: 35 - SUPPLIES						
01-39-3504	WEARING APPAREL	3,000.00	3,000.00	0.00	2,013.18	986.82
01-39-3506	CHEMICALS	3,000.00	4,000.00	0.00	3,993.50	6.50
01-39-3523	TOOLS/EQUIPMENT	3,900.00	3,900.00	359.73	4,718.47	-818.47
01-39-3531	RECREATION & EVENTS	25,000.00	25,000.00	129.60	20,812.79	4,187.21
01-39-3534	EQUIP REPAIR PARTS	7,000.00	7,000.00	602.91	3,531.44	3,468.56
01-39-3536	LANDSCAPING MATERIALS	8,700.00	11,200.00	3,437.55	10,949.01	250.99
Category: 35 - SUPPLIES Total:		50,600.00	54,100.00	4,529.79	46,018.39	8,081.61
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-39-4007	POOL MAINTENANCE	18,400.00	18,400.00	5,765.27	11,785.07	6,614.93
01-39-4008	PARK MAINTENANCE	14,700.00	11,200.00	401.24	5,718.69	5,481.31
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		33,100.00	29,600.00	6,166.51	17,503.76	12,096.24
Category: 50 - SERVICES						
01-39-5012	PRINTING	1,800.00	3,300.00	27.95	3,350.30	-50.30
01-39-5020	COMMUNICATIONS	2,500.00	1,000.00	85.66	819.48	180.52
01-39-5022	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	3,653.53	-153.53
Category: 50 - SERVICES Total:		8,800.00	8,800.00	113.61	7,823.31	976.69
Category: 65 - CAPITAL OUTLAY						
01-39-6516	PARKS & LANDSCAPING PROJS	88,000.00	88,000.00	0.00	9,300.00	78,700.00
01-39-6598	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	0.00	8,790.00	1,210.00
Category: 65 - CAPITAL OUTLAY Total:		98,000.00	98,000.00	0.00	18,090.00	79,910.00
Category: 97 - INTERFUND ACTIVITY						
01-39-9772	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
01-39-9781	EQUIP. PURCHASE CONTRIBUTION	31,035.00	31,035.00	0.00	0.00	31,035.00
01-39-9791	EQUIPMENT USER FEE	13,600.00	13,600.00	0.00	0.00	13,600.00
Category: 97 - INTERFUND ACTIVITY Total:		45,510.00	45,510.00	0.00	0.00	45,510.00
Department: 39 - PARKS Total:		1,031,933.00	1,031,933.00	70,262.02	654,581.84	377,351.16
Fund: 01 - GENERAL FUND Surplus (Deficit):		-4,043,785.36	-4,053,786.36	-69,724.06	5,398,059.51	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 03 - DEBT SERVICE FUND						
Department: 50 - 50						
Category: 72 - PROPERTY TAXES						
03-50-7201	CURRENT PROPERTY TAXES	1,421,000.00	1,421,000.00	7,055.14	1,463,363.22	-42,363.22
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	25.03	2,145.37	27,854.63
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	786.16	10,696.06	4,303.94
	Category: 72 - PROPERTY TAXES Total:	1,466,000.00	1,466,000.00	7,866.33	1,476,204.65	-10,204.65
Category: 96 - INTEREST EARNED						
03-50-9601	INTEREST EARNED	10,000.00	10,000.00	20.03	3,426.12	6,573.88
	Category: 96 - INTEREST EARNED Total:	10,000.00	10,000.00	20.03	3,426.12	6,573.88
Category: 97 - INTERFUND ACTIVITY						
03-50-9752	TRANSFER FROM UTILITY FUND	89,724.00	89,724.00	0.00	0.00	89,724.00
	Category: 97 - INTERFUND ACTIVITY Total:	89,724.00	89,724.00	0.00	0.00	89,724.00
	Department: 50 - 50 Total:	1,565,724.00	1,565,724.00	7,886.36	1,479,630.77	86,093.23

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For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE						
Category: 61 - DEBT SERVICE						
03-51-6121	PRINCIPAL/DEBT SERVICE	1,210,000.00	1,210,000.00	0.00	1,210,000.00	0.00
03-51-6122	INTEREST/DEBT SERVICE	307,025.00	307,025.00	0.00	161,800.00	145,225.00
03-51-6123	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,250.00	7,750.00
	Category: 61 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
	Department: 51 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,699.00	39,699.00	7,886.36	106,580.77	

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For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
Category: 75 - OTHER TAXES					
05-55-7635 MOTEL OCCUPANCY TAX	150,000.00	150,000.00	2,235.43	55,116.39	94,883.61
Category: 75 - OTHER TAXES Total:	150,000.00	150,000.00	2,235.43	55,116.39	94,883.61
Category: 96 - INTEREST EARNED					
05-55-9601 INTEREST EARNED	9,000.00	9,000.00	42.80	2,064.99	6,935.01
Category: 96 - INTEREST EARNED Total:	9,000.00	9,000.00	42.80	2,064.99	6,935.01
Department: 55 - 55 Total:	159,000.00	159,000.00	2,278.23	57,181.38	101,818.62

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Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
Category: 50 - SERVICES					
05-56-5043 GENERAL ADVERTISING	5,000.00	5,000.00	0.00	5,599.00	-599.00
05-56-5044 ADVERTISING	34,900.00	34,900.00	950.00	8,550.00	26,350.00
Category: 50 - SERVICES Total:	39,900.00	39,900.00	950.00	14,149.00	25,751.00
Category: 97 - INTERFUND ACTIVITY					
05-56-9751 TRANSFER TO GENERAL FUND	18,000.00	18,000.00	0.00	0.00	18,000.00
Category: 97 - INTERFUND ACTIVITY Total:	18,000.00	18,000.00	0.00	0.00	18,000.00
Department: 56 - MOTEL TAX Total:	57,900.00	57,900.00	950.00	14,149.00	43,751.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	101,100.00	101,100.00	1,328.23	43,032.38	

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Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 10 - CAPITAL IMPROVEMENTS FUND						
Department: 90 - 90						
Category: 96 - INTEREST EARNED						
10-90-9601	INTEREST EARNED	80,000.00	80,000.00	1,193.72	69,814.71	10,185.29
Category: 96 - INTEREST EARNED Total:		80,000.00	80,000.00	1,193.72	69,814.71	10,185.29
Category: 97 - INTERFUND ACTIVITY						
10-90-9751	TRFR F/GENERAL FUND	5,423,765.00	5,423,765.00	0.00	0.00	5,423,765.00
10-90-9755	TRANSFER FROM UTILITY FUND	300,000.00	300,000.00	0.00	0.00	300,000.00
Category: 97 - INTERFUND ACTIVITY Total:		5,723,765.00	5,723,765.00	0.00	0.00	5,723,765.00
Category: 99 - OTHER AGENCY REVENUES						
10-90-9905	FY 17 - FEMA GRANT HOME ELEV	3,355,448.00	3,355,448.00	0.00	1,855,366.64	1,500,081.36
Category: 99 - OTHER AGENCY REVENUES Total:		3,355,448.00	3,355,448.00	0.00	1,855,366.64	1,500,081.36
Department: 90 - 90 Total:		9,159,213.00	9,159,213.00	1,193.72	1,925,181.35	7,234,031.65

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

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For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91						
Category: 70 - CAPITAL IMPROVEMENTS						
10-91-7012	E 127 IMPROVEMENTS	1,400,000.00	1,400,000.00	0.00	0.00	1,400,000.00
10-91-7013	WALL STREET NEIGHBORHOOD DRAINAGE	0.00	0.00	0.00	45,867.25	-45,867.25
10-91-7014	FY 17 -HOME ELEV GRANT ADM SER	600,000.00	600,000.00	13,084.59	1,783,684.84	-1,183,684.84
10-91-7035	GOLF COURSE BERM	0.00	0.00	0.00	1,259.34	-1,259.34
10-91-7070	WIFI FOR POOL AND PARKS	35,000.00	35,000.00	0.00	0.00	35,000.00
10-91-7072	WALL STREET PROJECT	1,565,400.00	1,565,400.00	0.00	8,875.00	1,556,525.00
10-91-7079	SHADE STRUCT FOR TWO PLAYSCAPES	40,000.00	40,000.00	0.00	0.00	40,000.00
10-91-7088	PAINT EMS BAY FLOOR AND WALLS	22,000.00	22,000.00	0.00	21,200.00	800.00
10-91-7095	FIRE STATION REMODEL	13,000.00	13,000.00	0.00	0.00	13,000.00
10-91-7103	NEW CITY HALL - CONSTRUCTION	8,000,000.00	8,000,000.00	0.00	0.00	8,000,000.00
10-91-7105	PARK IMPROVEMENTS	50,000.00	50,000.00	7,216.23	26,520.32	23,479.68
10-91-7107	PARK MASTER PLAN	70,000.00	70,000.00	0.00	18,220.00	51,780.00
10-91-7117	GOLF COURSE RECLAIM WATER	0.00	0.00	0.00	37,125.00	-37,125.00
10-91-7118	BAY DOOR REPAIR FIRE DEPARTMENT	50,000.00	50,000.00	0.00	0.00	50,000.00
10-91-7120	290 EXPANSION	0.00	0.00	4,300.00	9,189.00	-9,189.00
10-91-7125	NEW CITY HALL ENG & ARCHITECT	0.00	0.00	6,700.00	45,529.04	-45,529.04
10-91-7127	NEW TAYLOR BLDG CONSTRUCTION	282,901.00	282,901.00	103,960.94	402,424.81	-119,523.81
10-91-7130	FACILITIES IMPROVEMENT	50,000.00	50,000.00	3,450.00	19,150.49	30,849.51
10-91-7131	GOLF COURSE CONVENTION CENTER	830,000.00	830,000.00	0.00	189.36	829,810.64
10-91-7134	STREET PANELS REPLACEMENT (2)	105,000.00	105,000.00	0.00	22,000.10	82,999.90
10-91-7135	CITY HALL ENG/ARCHITECT	0.00	0.00	0.00	98,401.05	-98,401.05
10-91-7136	GATEWAY ENTRANCE	1,000,000.00	1,000,000.00	12,641.42	101,278.61	898,721.39
Category: 70 - CAPITAL IMPROVEMENTS Total:		14,113,301.00	14,113,301.00	151,353.18	2,640,914.21	11,472,386.79
Department: 91 - 91 Total:		14,113,301.00	14,113,301.00	151,353.18	2,640,914.21	11,472,386.79
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):		-4,954,088.00	-4,954,088.00	-150,159.46	-715,732.86	
Total Surplus (Deficit):		-8,857,074.36	-8,867,075.36	-210,668.93	4,831,939.80	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND					
Department: 10 - 10					
72 - PROPERTY TAXES	6,369,000.00	6,369,000.00	35,148.04	6,529,771.33	-160,771.33
75 - OTHER TAXES	6,339,000.00	6,339,000.00	492,061.71	5,225,007.53	1,113,992.47
80 - FINES WARRANTS & BONDS	1,018,000.00	1,018,000.00	50,323.58	619,808.53	398,191.47
85 - FEE & CHARGES FOR SERVICE	312,900.00	312,900.00	78,550.84	348,166.15	-35,266.15
90 - LICENSES & PERMITS	163,600.00	163,600.00	6,719.56	113,523.25	50,076.75
96 - INTEREST EARNED	350,000.00	350,000.00	2,537.19	92,500.40	257,499.60
97 - INTERFUND ACTIVITY	1,977,987.00	1,977,987.00	0.00	1,182,527.00	795,460.00
98 - MISCELLANEOUS REVENUE	241,165.00	241,165.00	17,398.62	263,345.79	-22,180.79
99 - OTHER AGENCY REVENUES	200,000.00	200,000.00	0.00	83,117.82	116,882.18
Department: 10 - 10 Total:	16,971,652.00	16,971,652.00	682,739.54	14,457,767.80	2,513,884.20

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

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For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	562,558.00	562,558.00	39,525.68	396,428.83	166,129.17
35 - SUPPLIES	14,350.00	14,350.00	31.40	4,713.08	9,636.92
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	82,250.00	82,251.00	4,944.35	31,420.10	50,830.90
54 - SUNDRY	7,000.00	7,000.00	0.00	0.00	7,000.00
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	4,250.00	4,250.00	0.00	0.00	4,250.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	672,708.00	672,709.00	44,501.43	432,562.01	240,146.99

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

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For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
30 - SALARIES, WAGES, & BENEFITS	250.00	250.00	0.00	205.86	44.14
50 - SERVICES	2,172,000.00	2,172,000.00	0.00	1,215,587.00	956,413.00
55 - PROFESSIONAL SERVICES	160,000.00	160,000.00	6,231.98	67,519.49	92,480.51
60 - OTHER SERVICES	108,171.00	108,171.00	0.00	108,083.15	87.85
97 - INTERFUND ACTIVITY	6,088,243.80	6,088,243.80	0.00	0.00	6,088,243.80
Department: 12 - LEGAL/OTHER SERVICES Total:	8,528,664.80	8,528,664.80	6,231.98	1,391,395.50	7,137,269.30

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For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	317,933.00	317,933.00	24,341.90	237,349.79	80,583.21
35 - SUPPLIES	3,050.00	3,050.00	102.83	943.56	2,106.44
45 - MAINTENANCE	216,369.00	216,369.00	10,402.64	134,410.30	81,958.70
50 - SERVICES	33,050.00	33,050.00	717.23	20,486.69	12,563.31
55 - PROFESSIONAL SERVICES	48,800.00	48,800.00	120.00	20,720.00	28,080.00
65 - CAPITAL OUTLAY	0.00	0.00	0.00	31,893.20	-31,893.20
97 - INTERFUND ACTIVITY	48,842.00	48,842.00	0.00	0.00	48,842.00
Department: 13 - INFO TECHNOLOGY Total:	668,044.00	668,044.00	35,684.60	445,803.54	222,240.46

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING					
35 - SUPPLIES	18,000.00	18,000.00	519.87	11,651.09	6,348.91
50 - SERVICES	3,600.00	3,600.00	0.00	1,892.25	1,707.75
Department: 14 - PURCHASING Total:	21,600.00	21,600.00	519.87	13,543.34	8,056.66

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	319,783.00	319,783.00	24,772.49	246,546.14	73,236.86
35 - SUPPLIES	950.00	950.00	0.00	813.80	136.20
45 - MAINTENANCE	150.00	150.00	0.00	0.00	150.00
50 - SERVICES	8,100.00	8,100.00	85.67	1,451.16	6,648.84
54 - SUNDRY	550.00	550.00	0.00	460.00	90.00
55 - PROFESSIONAL SERVICES	27,000.00	27,000.00	0.00	19,877.90	7,122.10
97 - INTERFUND ACTIVITY	1,700.00	1,700.00	0.00	0.00	1,700.00
Department: 15 - ACCOUNTING SERVICES Total:	358,233.00	358,233.00	24,858.16	269,149.00	89,084.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	61,498.00	61,498.00	4,773.32	47,076.65	14,421.35
35 - SUPPLIES	500.00	500.00	0.00	59.71	440.29
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	3,000.00	3,000.00	85.67	748.23	2,251.77
55 - PROFESSIONAL SERVICES	68,000.00	68,000.00	14,481.00	48,317.51	19,682.49
60 - OTHER SERVICES	0.00	0.00	145.59	145.59	-145.59
97 - INTERFUND ACTIVITY	250.00	250.00	0.00	0.00	250.00
Department: 16 - CUSTOMER SERVICE Total:	133,648.00	133,648.00	19,485.58	96,347.69	37,300.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT					
30 - SALARIES, WAGES, & BENEFITS	351,083.00	351,083.00	15,797.21	186,170.79	164,912.21
35 - SUPPLIES	2,300.00	2,300.00	0.00	1,285.52	1,014.48
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	9,800.00	9,800.00	85.66	2,117.25	7,682.75
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	93,450.00	93,450.00	-5.19	28,233.10	65,216.90
Department: 19 - MUNICIPAL COURT Total:	457,933.00	457,933.00	15,877.68	217,806.66	240,126.34

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE					
30 - SALARIES, WAGES, & BENEFITS	3,256,512.00	3,204,672.00	219,762.16	2,210,134.38	994,537.62
35 - SUPPLIES	56,924.00	60,924.00	2,264.04	52,331.78	8,592.22
45 - MAINTENANCE	22,497.00	22,497.00	287.84	3,265.29	19,231.71
50 - SERVICES	54,050.00	50,050.00	2,282.32	18,276.39	31,773.61
54 - SUNDRY	4,000.00	4,000.00	116.88	1,439.82	2,560.18
55 - PROFESSIONAL SERVICES	1,800.00	53,640.00	0.00	64,760.90	-11,120.90
60 - OTHER SERVICES	21,740.00	21,740.00	0.00	14,528.00	7,212.00
65 - CAPITAL OUTLAY	39,972.56	39,972.56	0.00	26,232.56	13,740.00
97 - INTERFUND ACTIVITY	16,000.00	16,000.00	0.00	0.00	16,000.00
Department: 21 - POLICE Total:	3,473,495.56	3,473,495.56	224,713.24	2,390,969.12	1,082,526.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS					
30 - SALARIES, WAGES, & BENEFITS	714,097.00	714,097.00	52,964.40	517,079.80	197,017.20
35 - SUPPLIES	13,365.00	13,365.00	139.85	4,328.22	9,036.78
45 - MAINTENANCE	22,050.00	22,050.00	50.00	753.47	21,296.53
50 - SERVICES	12,300.00	12,300.00	232.28	5,921.71	6,378.29
60 - OTHER SERVICES	600.00	600.00	0.00	92.90	507.10
97 - INTERFUND ACTIVITY	54,950.00	54,950.00	0.00	0.00	54,950.00
Department: 23 - COMMUNICATIONS Total:	817,362.00	817,362.00	53,386.53	528,176.10	289,185.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	1,076,977.00	1,076,977.00	82,289.23	838,077.46	238,899.54
35 - SUPPLIES	153,348.00	163,348.00	10,957.88	96,527.70	66,820.30
45 - MAINTENANCE	41,949.00	41,949.00	157.00	15,725.74	26,223.26
50 - SERVICES	73,900.00	73,900.00	1,148.16	21,123.87	52,776.13
54 - SUNDRY	1,299.00	1,299.00	62.00	62.00	1,237.00
55 - PROFESSIONAL SERVICES	127,600.00	127,600.00	3,438.45	27,518.41	100,081.59
97 - INTERFUND ACTIVITY	480,419.00	480,419.00	0.00	0.00	480,419.00
Department: 25 - FIRE DEPARTMENT Total:	1,955,492.00	1,965,492.00	98,052.72	999,035.18	966,456.82

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	237,391.00	237,391.00	16,298.66	163,125.98	74,265.02
35 - SUPPLIES	4,700.00	4,700.00	346.37	2,210.59	2,489.41
45 - MAINTENANCE	100.00	100.00	0.00	0.00	100.00
50 - SERVICES	4,650.00	4,650.00	423.66	1,203.29	3,446.71
55 - PROFESSIONAL SERVICES	20,000.00	20,000.00	840.00	12,615.00	7,385.00
97 - INTERFUND ACTIVITY	42,050.00	42,050.00	0.00	0.00	42,050.00
Department: 30 - PUBLIC WORKS Total:	308,891.00	308,891.00	17,908.69	179,154.86	129,736.14

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT					
30 - SALARIES, WAGES, & BENEFITS	426,478.00	426,478.00	25,862.38	256,173.31	170,304.69
35 - SUPPLIES	12,600.00	12,600.00	212.90	1,972.41	10,627.59
50 - SERVICES	16,100.00	16,100.00	85.66	2,745.42	13,354.58
54 - SUNDRY	0.00	0.00	0.00	10.25	-10.25
55 - PROFESSIONAL SERVICES	12,000.00	12,000.00	7,741.50	29,655.00	-17,655.00
65 - CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	4,500.00	4,500.00	0.00	0.00	4,500.00
Department: 31 - COMMUNITY DEVELOPMENT Total:	472,678.00	472,678.00	33,902.44	290,556.39	182,121.61

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS					
30 - SALARIES, WAGES, & BENEFITS	239,855.00	239,855.00	20,801.23	200,194.83	39,660.17
35 - SUPPLIES	102,600.00	102,600.00	11,738.66	37,289.35	65,310.65
40 - MAINTENANCE--BLDGS, STRUC	41,000.00	41,000.00	338.97	33,139.38	7,860.62
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	201,860.00	201,860.00	238.92	112,469.65	89,390.35
55 - PROFESSIONAL SERVICES	26,000.00	26,000.00	1,140.00	4,845.00	21,155.00
97 - INTERFUND ACTIVITY	113,755.00	113,755.00	0.00	12,543.96	101,211.04
Department: 32 - STREETS Total:	726,070.00	726,070.00	34,257.78	400,482.17	325,587.83

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	105,802.00	105,802.00	6,999.28	65,453.38	40,348.62
35 - SUPPLIES	11,000.00	11,000.00	0.00	6,083.37	4,916.63
40 - MAINTENANCE--BLDGS, STRUC	33,000.00	33,000.00	6,983.72	26,451.08	6,548.92
50 - SERVICES	120,500.00	120,500.00	158.17	41,190.80	79,309.20
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	207.19	414.38	1,585.62
65 - CAPITAL OUTLAY	65,500.00	65,500.00	0.00	0.00	65,500.00
97 - INTERFUND ACTIVITY	29,310.00	29,310.00	0.00	0.00	29,310.00
Department: 33 - BUILDING MAINTENANCE Total:	367,112.00	367,112.00	14,348.36	139,593.01	227,518.99

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	466,926.00	466,926.00	34,821.47	287,157.85	179,768.15
Department: 35 - SOLID WASTE Total:	466,926.00	466,926.00	34,821.47	287,157.85	179,768.15

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	175,367.00	175,367.00	14,464.62	129,028.57	46,338.43
35 - SUPPLIES	237,200.00	237,200.00	10,987.24	155,879.17	81,320.83
45 - MAINTENANCE	65,000.00	65,000.00	-2,192.86	32,882.17	32,117.83
50 - SERVICES	10,410.00	10,410.00	373.80	2,333.69	8,076.31
54 - SUNDRY	850.00	850.00	18.25	506.39	343.61
65 - CAPITAL OUTLAY	10,200.00	10,200.00	0.00	2,764.04	7,435.96
97 - INTERFUND ACTIVITY	55,620.00	55,620.00	0.00	0.00	55,620.00
Department: 36 - FLEET SERVICES Total:	554,647.00	554,647.00	23,651.05	323,394.03	231,252.97

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS					
30 - SALARIES, WAGES, & BENEFITS	795,923.00	795,923.00	59,452.11	565,146.38	230,776.62
35 - SUPPLIES	50,600.00	54,100.00	4,529.79	46,018.39	8,081.61
40 - MAINTENANCE--BLDGS, STRUC	33,100.00	29,600.00	6,166.51	17,503.76	12,096.24
50 - SERVICES	8,800.00	8,800.00	113.61	7,823.31	976.69
65 - CAPITAL OUTLAY	98,000.00	98,000.00	0.00	18,090.00	79,910.00
97 - INTERFUND ACTIVITY	45,510.00	45,510.00	0.00	0.00	45,510.00
Department: 39 - PARKS Total:	1,031,933.00	1,031,933.00	70,262.02	654,581.84	377,351.16
Fund: 01 - GENERAL FUND Surplus (Deficit):	-4,043,785.36	-4,053,786.36	-69,724.06	5,398,059.51	-9,451,845.87
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - 50					
72 - PROPERTY TAXES	1,466,000.00	1,466,000.00	7,866.33	1,476,204.65	-10,204.65
96 - INTEREST EARNED	10,000.00	10,000.00	20.03	3,426.12	6,573.88
97 - INTERFUND ACTIVITY	89,724.00	89,724.00	0.00	0.00	89,724.00
Department: 50 - 50 Total:	1,565,724.00	1,565,724.00	7,886.36	1,479,630.77	86,093.23

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
61 - DEBT SERVICE	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
Department: 51 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,699.00	39,699.00	7,886.36	106,580.77	-66,881.77
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
75 - OTHER TAXES	150,000.00	150,000.00	2,235.43	55,116.39	94,883.61
96 - INTEREST EARNED	9,000.00	9,000.00	42.80	2,064.99	6,935.01
Department: 55 - 55 Total:	159,000.00	159,000.00	2,278.23	57,181.38	101,818.62

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
50 - SERVICES	39,900.00	39,900.00	950.00	14,149.00	25,751.00
97 - INTERFUND ACTIVITY	18,000.00	18,000.00	0.00	0.00	18,000.00
Department: 56 - MOTEL TAX Total:	57,900.00	57,900.00	950.00	14,149.00	43,751.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	101,100.00	101,100.00	1,328.23	43,032.38	58,067.62
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
96 - INTEREST EARNED	80,000.00	80,000.00	1,193.72	69,814.71	10,185.29
97 - INTERFUND ACTIVITY	5,723,765.00	5,723,765.00	0.00	0.00	5,723,765.00
99 - OTHER AGENCY REVENUES	3,355,448.00	3,355,448.00	0.00	1,855,366.64	1,500,081.36
Department: 90 - 90 Total:	9,159,213.00	9,159,213.00	1,193.72	1,925,181.35	7,234,031.65

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91					
70 - CAPITAL IMPROVEMENTS	14,113,301.00	14,113,301.00	151,353.18	2,640,914.21	11,472,386.79
Department: 91 - 91 Total:	14,113,301.00	14,113,301.00	151,353.18	2,640,914.21	11,472,386.79
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-4,954,088.00	-4,954,088.00	-150,159.46	-715,732.86	-4,238,355.14
Total Surplus (Deficit):	-8,857,074.36	-8,867,075.36	-210,668.93	4,831,939.80	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
01 - GENERAL FUND	-4,043,785.36	-4,053,786.36	-69,724.06	5,398,059.51	-9,451,845.87
03 - DEBT SERVICE FUND	39,699.00	39,699.00	7,886.36	106,580.77	-66,881.77
05 - MOTEL TAX FUND	101,100.00	101,100.00	1,328.23	43,032.38	58,067.62
10 - CAPITAL IMPROVEMENTS ...	-4,954,088.00	-4,954,088.00	-150,159.46	-715,732.86	-4,238,355.14
Total Surplus (Deficit):	-8,857,074.36	-8,867,075.36	-210,668.93	4,831,939.80	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTIONS REPORT

MAY 2020

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 05/01/2020 thru 05/31/2020

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2019	29,026.75	3,316.83	123.67	0.00	32,467.25	0.00	32,467.25	32,343.58	123.67
2018	(164.26)	32.58	37.17	0.00	(94.51)	0.00	(94.51)	(131.68)	37.17
2017	(282.15)	0.00	0.00	0.00	(282.15)	0.00	(282.15)	(282.15)	0.00
Total:	\$28,580.34	\$3,349.41	\$160.84	\$0.00	\$32,090.59	\$0.00	\$32,090.59	\$31,929.75	\$160.84

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 05/01/2020 TO 05/31/2020

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
2019	00.742500	7,808,548.72	2,955

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2019	7,618,318.54	3,755.25-	190,230.18	29,026.75	7,630,374.44	178,174.28	97.72	0.00
2018	71,567.55	310.60-	30,485.46-	164.26-	9,274.39	31,807.70	22.58	0.00
2017	26,681.30	282.15-	2,808.40-	282.15-	4,061.37	19,811.53	17.01	0.00
2016	18,538.64	.00	1,577.42	0.00	7,594.66	12,521.40	37.75	0.00
2015	12,588.35	.00	211.75-	0.00	2,177.01	10,199.59	17.59	0.00
2014	10,998.45	.00	0.00	0.00	2,122.16	8,876.29	19.30	0.00
2013	9,317.09	.00	0.00	0.00	1,600.75	7,716.34	17.18	0.00
2012	9,494.16	.00	0.00	0.00	1,429.41	8,064.75	15.06	0.00
2011	11,209.10	.00	0.00	0.00	1,384.25	9,824.85	12.35	0.00
2010	14,169.18	.00	0.00	0.00	1,662.01	12,507.17	11.73	0.00
2009	20,869.36	4,378.07-	4,378.07-	0.00	1,000.13	15,491.16	6.06	0.00
2008	6,483.29	3,700.28-	3,700.28-	0.00	308.32	2,474.69	11.08	0.00
2007	3,156.59	.00	0.00	0.00	258.10	2,898.49	8.18	0.00
2006	2,335.76	.00	0.00	0.00	249.04	2,086.72	10.66	0.00
2005	1,938.93	.00	0.00	0.00	233.82	1,705.11	12.06	0.00
2004	1,343.86	.00	0.00	0.00	233.82	1,110.04	17.40	0.00
2003	611.89	.00	0.00	0.00	233.82	378.07	38.21	0.00
2002	636.52	.00	0.00	0.00	173.47	463.05	27.25	0.00
2001	589.88	.00	0.00	0.00	207.22	382.66	35.13	0.00
2000	870.75	.00	0.00	0.00	157.95	712.80	18.14	0.00
1999	153.99	153.99-	153.99-	0.00	0.00	0.00		0.00
1998	14.48	.80-	0.80-	0.00	0.00	13.68		0.00
****	7,841,887.66	12,581.14-	150,068.85	28,580.34	7,664,736.14	327,220.37		0.00
CURR	7,618,318.54	3,755.25-	190,230.18	29,026.75	7,630,374.44	178,174.28		0.00
DELO	223,569.12	8,825.89-	40,161.33-	446.41-	34,361.70	149,046.09		0.00

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 05/01/2020 THRU 05/31/2020
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2017 RF200520	105-860-000-0017	201904	282.15-	0.00	0.00	0.00 31	282.15	0.00 RF
2017 RF200520	105-860-000-0017	201904	0.00	0.00	0.00	0.00 31	282.15-	282.15-RF
2017 TOTAL			282.15-	0.00	0.00	0.00	0.00	282.15-
2018 RF200521	105-860-000-0017	201904	275.91-	0.00	0.00	0.00 19	275.91	0.00 RF
2018 RF200521	105-860-000-0017	201904	0.00	0.00	0.00	0.00 19	275.91-	275.91-RF
2018 RF200521	221-431-500-0000	202001	34.69-	0.00	6.93-	0.00 19	41.62	0.00 RF
2018 RF200521	221-431-500-0000	202001	0.00	0.00	0.00	0.00 19	41.62-	41.62-RF
2018 TOTAL			310.60-	0.00	6.93-	0.00	0.00	317.53-
2019 RF200522	082-121-001-0010	202001	0.00	0.00	0.00	0.00 8	278.44-	278.44-RF
2019 RF200522	082-121-001-0010	202001	278.44-	0.00	0.00	0.00 8	278.44	0.00 RF
2019 RF200522	105-860-000-0017	202001	694.51-	0.00	0.00	0.00 8	694.51	0.00 RF
2019 RF200522	105-860-000-0017	202001	0.00	0.00	0.00	0.00 8	694.51-	694.51-RF
2019 A0521202	107-438-000-0019	202005	1,707.66-	0.00	222.00-	0.00 0	0.00	1,929.66-TR
2019 RF200522	107-454-000-0025	201912	715.78-	0.00	0.00	0.00 8	715.78	0.00 RF
2019 RF200522	107-454-000-0025	201912	0.00	0.00	0.00	0.00 8	715.78-	715.78-RF
2019 RF200522	112-887-000-0017	201912	325.38-	0.00	0.00	0.00 8	325.38	0.00 RF
2019 RF200522	112-887-000-0017	201912	0.00	0.00	0.00	0.00 8	325.38-	325.38-RF
2019 RF200508	124-133-005-0001	201911	0.00	0.00	0.00	0.00 8	1,879.98-	1,879.98-RF
2019 RF200508	124-133-005-0001	201911	1,879.98-	0.00	0.00	0.00 8	1,879.98	0.00 RF
2019 TOTAL			5,601.75-	0.00	222.00-	0.00	0.00	5,823.75-
YEAR 2017								
REFUNDS			282.15-	0.00	0.00	0.00	0.00	282.15-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			282.15-	0.00	0.00	0.00	0.00	282.15-
YEAR 2018								
REFUNDS			310.60-	0.00	6.93-	0.00	0.00	317.53-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			310.60-	0.00	6.93-	0.00	0.00	317.53-
YEAR 2019								
REFUNDS			3,894.09-	0.00	0.00	0.00	0.00	3,894.09-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			1,707.66-	0.00	222.00-	0.00	0.00	1,929.66-
TOTAL			5,601.75-	0.00	222.00-	0.00	0.00	5,823.75-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 05/01/2020 THRU 05/31/2020
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
	ALL YEARS							
	REFUNDS		4,486.84-	0.00	6.93-	0.00	0.00	4,493.77-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,707.66-	0.00	222.00-	0.00	0.00	1,929.66-
	TOTAL		6,194.50-	0.00	228.93-	0.00	0.00	6,423.43-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 05/01/2020 THRU 05/31/2020
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2018 TOTAL		146.34	0.00	39.51	37.17	0.00	223.02
	2019 TOTAL		34,628.50	0.00	3,538.83	123.67	0.00	38,291.00
	TOTAL PAYMENTS		34,774.84	0.00	3,578.34	160.84	0.00	38,514.02
	2017 TOTAL		282.15-	0.00	0.00	0.00	0.00	282.15-
	2018 TOTAL		310.60-	0.00	6.93-	0.00	0.00	317.53-
	2019 TOTAL		5,601.75-	0.00	222.00-	0.00	0.00	5,823.75-
	TOTAL REVERSALS		6,194.50-	0.00	228.93-	0.00	0.00	6,423.43-
	TOTAL FOR UNIT		28,580.34	0.00	3,349.41	160.84	0.00	32,090.59

General Fund
For the period ended June 30, 2020

Revenue	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Property Taxes	6,369,000.00	6,369,000.00	6,529,771.33	102.52%	6,550,000.00
Electric Franchise Taxes	360,000.00	360,000.00	270,035.18	75.01%	360,000.00
Telephone Franchise	89,000.00	89,000.00	52,786.91	59.31%	89,000.00
Gas Franchise	40,000.00	40,000.00	29,010.44	72.53%	40,000.00
Cable TV Franchise	75,000.00	75,000.00	57,934.67	77.25%	75,000.00
Telecommunication	30,000.00	30,000.00	10,682.35	35.61%	30,000.00
City Sales Tax	3,810,000.00	3,810,000.00	3,192,683.17	83.80%	3,500,000.00
Sales TX-Reduce Property Taxes	1,905,000.00	1,905,000.00	1,596,341.58	83.80%	1,750,000.00
Mixed Drink Tax	30,000.00	30,000.00	15,533.23	51.78%	30,000.00
Fines Warrants & Bonds *	1,018,000.00	1,018,000.00	619,808.53	60.88%	800,000.00
Fees & Charge for Services	312,900.00	312,900.00	348,166.15	111.27%	400,000.00
Licenses & Permits	164,100.00	164,100.00	113,523.25	69.18%	140,000.00
Interest Earned	350,000.00	350,000.00	92,500.40	26.43%	102,000.00
Interfund Activity	1,977,987.00	1,977,987.00	1,182,527.00	59.78%	1,950,000.00
Misc Revenue	241,165.00	241,165.00	263,345.79	109.20%	300,000.00
Other Agency Revenue	200,000.00	200,000.00	83,117.82	41.56%	200,000.00
Total Revenue	16,972,152.00	16,972,152.00	14,457,767.80	85.19%	16,316,000.00
Expenditures					
Administrative Service	672,708.00	672,708.00	432,562.01	64.30%	600,000.00
Legal/Other Services	8,528,664.80	8,528,664.80	1,391,395.50	16.31%	7,477,718.80
Info Technology	668,044.00	668,044.00	445,803.54	66.73%	600,000.00
Purchasing	21,600.00	21,600.00	13,543.34	62.70%	21,600.00
Accounting Services	358,233.00	358,233.00	269,149.00	75.13%	300,000.00
Customer Services	133,648.00	133,648.00	96,347.69	72.09%	120,000.00
Municipal Court	457,933.00	457,933.00	217,806.66	47.56%	400,000.00
Police Department	3,473,495.56	3,473,495.56	2,390,969.12	68.83%	3,300,000.00
Communications	817,362.00	817,362.00	528,176.10	64.62%	800,000.00
Fire Department	1,955,492.00	1,955,492.00	999,035.18	51.09%	1,800,000.00
Public Works	308,891.00	308,891.00	179,154.86	58.00%	300,000.00
Community Development	472,678.00	472,678.00	290,556.39	61.47%	400,000.00
Streets	726,070.00	726,070.00	400,482.17	55.16%	700,000.00
Building Maintenance	367,112.00	367,112.00	139,593.01	38.02%	350,000.00
Solid Waste	466,926.00	466,926.00	287,157.85	61.50%	420,000.00
Fleet Services	554,647.00	554,647.00	323,394.03	58.31%	500,000.00
Parks & Recreation	1,031,933.00	1,031,933.00	654,581.84	63.43%	1,000,000.00
Total Expenditures	21,015,437.36	21,015,437.36	9,059,708.29	43.11%	19,089,318.80

* Part of the fines revenue collections is transfer to Court Security and Technology Fund

Utility Fund
For the period ended June 30, 2020

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,520,000.00	4,520,000.00	3,254,592.75	72.00%	4,520,000.00
Interest Earned	70,000.00	70,000.00	34,950.77	49.93%	40,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	98,580.00	98,580.00	49,835.04	50.55%	60,000.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,688,580.00	4,688,580.00	3,339,378.56	71.22%	4,620,000.00
Expenditures					
Water & Sewer	4,243,166.00	4,243,166.00	1,828,355.16	43.09%	4,000,000.00
Utility Capital Projects	1,655,000.00	1,655,000.00	484,859.05	29.30%	1,655,000.00
	-	-	-		-
Total Expenditures	5,898,166.00	5,898,166.00	2,313,214.21	39.22%	5,655,000.00

JERSEY VILLAGE CITY COUNCIL MEMORANDUM

TO: Jersey Village City Council
From: Isabel Kato, Director of Finance
Date: July 6, 2020
Subject: Investment Report-Quarter Ended June 30, 2020

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

Funds of the City are invested in two portfolios, which utilize specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The two portfolios are Operating Depository Account Government Money Market Funds, and TexPool. All these is in accordance with instructions from City Council and City policy and are invested to earn the maximum rate of return within the policies imposed by its safety.

Enclosed are details of the City investment transactions for Quarter Ended June 30, 2020. This information shows that on the TexPool portfolio, the beginning market value as of March 31, 2020 was \$29,990,639 and the ending market value on June 30, 2020 was \$29,556,416. Also included are spreadsheets showing the TexPool portfolio's book value additions of \$2,277,158 and book value withdrawals of \$2,700,000 for the quarter by fund as well as the TexPool portfolio's book value and market value by fund.

The book value and market value for the beginning and end of the reporting period are as follows:

	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
March 31, 2020	\$29,971,058	\$29,990,639
June 30, 2020	\$29,548,216	\$29,556,416

The Tex Pool money market fund has an AAAM rating by Standard & Poor's. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act. The N.A.V. at the beginning and end of the reporting period is as follows:

	<u>NET ASSET VALUE (N.A.V.)</u>
March 31, 2020	1.000061
June 30, 2020	1.000031

The Weighted Average Maturity of the TexPool Portfolio as of June 30, 2020 using SEC Rule 2a-7 was 36 days. The Weighted Average Maturity of the TexPool Portfolio as of June 30, 2020 using the final maturity of any floating rate instruments held was 110 days. The total interest distributed for the quarter to TexPool participants was \$4,785,518.31 TexPool has a current invested balance of \$26,614,837,566.80 and the management fee collected during the quarter was \$904,863.60, which is currently at 0.0450% of TexPool's invested balance.

The City of Jersey Village has focused on preserving the safety of the investment portfolios while trying to keep a balance between maintaining adequate liquidity for ongoing operations and the ability to earn more interest. The City continues to invest in TexPool. In addition, the City is investing in the Wells Fargo Government Money Market Sweet Account. This product focuses primarily on preserving capital

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

and maintaining a high level of liquidity by actively managing a diversified portfolio of short-term U.S. government debt and repurchase agreements collateralized by U.S. government obligations, which will likely generate higher yields than a portfolio that invests exclusively in U.S. Treasury debt.

The City investment policy requires that bank deposits be fully collateralized with Obligations, including letters of credit of the United States or its agencies and instrumentalities. The total interest earned on the City investments for the quarter was \$23,147. The interest earned by Portfolio is listed in the spreadsheet.

“I certify that the investments of the City of Jersey Village shown on this report are in compliance with the Public Funds Investment Act and the City’s investment policy.”

Signed 
Investment Officer

QUARTERLY INVESTMENT REPORT

**TEXPOOL SUMMARY OF INVESTMENTS
QUARTER ENDING JUNE 30, 2020**

FUND	BEGINNING BALANCE	DEPOSITS	WITHDRAWALS	ENDING BALANCE
GENERAL	\$ 11,721,539	\$ 2,264,536		\$ 13,986,075
UTILITY	\$ 3,811,573	\$ 2,794	\$ 300,000	\$ 3,514,367
DEBT	\$ 112,325	\$ 88		\$ 112,413
IMPACT	\$ 1,004,470	\$ 784		\$ 1,005,254
MOTEL	\$ 240,293	\$ 188		\$ 240,480
ASSET FORFEITURE	\$ 20,801	\$ 16		\$ 20,818
CAPITAL REPLACEMENT	\$ 4,722,748	\$ 3,086	\$ 1,000,000	\$ 3,725,834
CAPITAL IMPROVEMENT	\$ 8,105,644	\$ 5,486	\$ 1,400,000	\$ 6,711,130
GOLF COURSE	\$ 231,666	\$ 181		\$ 231,846
TOTAL	\$ 29,971,058	\$ 2,277,158	\$ 2,700,000	\$ 29,548,216

**INVESTMENT BY FUND IN TEXPOOL
QUARTER ENDING JUNE 30, 2020**

FUND	BOOK VALUE	MARKET VALUE
GENERAL	\$ 13,986,075	\$ 13,989,956
UTILITY	\$ 3,514,367	\$ 3,515,342
DEBT	\$ 112,413	\$ 112,444
IMPACT	\$ 1,005,254	\$ 1,005,532
MOTEL	\$ 240,480	\$ 240,547
ASSET FORFEITURE	\$ 20,818	\$ 20,823
CAPITAL REPLACEMENT	\$ 3,725,834	\$ 3,726,868
CAPITAL IMPROVEMENT	\$ 6,711,130	\$ 6,712,992
GOLF COURSE	\$ 231,846	\$ 231,911
TOTAL	\$ 29,548,216	\$ 29,556,416

TEX POOL MARCH AVERAGE YIELD **0.2165%**

Net Asset Value 1.000031

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**TEXPOOL FUNDS INVESTMENT PORTFOLIO
 QUARTER ENDING JUNE 30, 2020**

FUND	BOOK VALUE	MARKET VALUE
<u>CITY OF JERSEY VILLAGE</u>		
UNINVESTED BALANCE	\$ (1,070)	\$ (1,071)
RECEIVABLE FOR INVESTMENTS SOLD	\$ -	\$ -
ACCRUAL OF INTEREST INCOME	\$ 11,995	\$ 11,998
INTEREST /MANAGEMENT FEE PAYABLE	\$ (5,313)	\$ (5,314)
PAYABLE FOR INVESTMENTS PURCHASED	\$ (133,207)	\$ (133,244)
ACCRUED EXPENSES & TAXES	\$ (33)	\$ (33)
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
REPURCHASE AGREEMENTS	\$ 8,566,831	\$ 8,569,209
MUTUAL FUNDS INVESTMENTS	\$ 2,173,884.88	\$ 2,174,488
GOVERNMENT SECURITIES	\$ 8,762,703	\$ 8,765,134
US TREASURY INFLATION PROT SECURITIES	\$ 1,229,420	
US TREASURY BILLS	\$ 7,409,964	\$ 7,412,020
US TREASURY NOTES	\$ 1,533,043	\$ 1,533,468
TOTAL	<u>\$ 29,548,216</u>	<u>\$ 29,556,416</u>
<u>TEXPOOL</u>		
UNINVESTED BALANCE	(964,123)	(964,123)
RECEIVABLE FOR INVESTMENTS SOLD	-	-
ACCRUAL OF INTEREST INCOME	10,804,136	10,804,136
INTEREST /MANAGEMENT FEE PAYABLE	(4,785,547)	(4,785,547)
PAYABLE FOR INVESTMENTS PURCHASED	(119,982,849)	(119,982,849)
ACCRUED EXPENSES & TAXES	(30,053)	(30,053)
US TREASURY INFLATION PROT SECURITIES	-	-
REPURCHASE AGREEMENTS	7,716,365,000	7,716,365,000
MUTUAL FUNDS INVESTMENTS	1,958,074,000	1,958,074,000
GOVERNMENT SECURITIES	7,892,791,417	7,893,327,442
US TREASURY INFLATION PROT SECURITIES	1,107,369,826	1,108,203,581
US TREASURY BILLS	6,674,344,842	6,675,543,060
US TREASURY NOTES	1,380,850,917	1,385,668,907
TOTAL	<u>26,614,837,567</u>	<u>26,622,223,554</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

MONTHLY REPORT – June 2020

Jersey Village Fire Department

EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	8	7	4	2	8	3							32
Fire/ETJ	2	1	2	1	2	2							10
Fire/JV	44	37	49	39	28	38							235
EMS/County	1	0	0	0	2	0							3
EMS/ETJ	3	0	0	3	4	2							12
EMS/JV	71	64	62	31	43	71							342
TOTAL	129	109	117	76	87	116							634
Transports	45	42	36	20	29	43							215
Aid received	5	0	2	0	0	1							8
Aid given	5	2	1	0	3	1							12

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	66	86	10	3	8	7							180

PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	9	6	0	0	0	0							15
Audience	126	152	0	0	0	0							278

FIRE INVESTIGATIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
	0	0	0	0	0	1							1

- We continue to maintain closure at our building to outside groups during this continuing COVID19 crisis.
- Safety is our priority right now for all staff members. Cleaning of the fire station and equipment happens daily.
- The department has built up a decent number of supplies to protect our staff during responses to COVID19

Respectfully submitted,
Mark Bitz
Fire Chief/Fire Marshal

JUNE 2020

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Jun	29	4	13	173	19	20	1	0	259
2-Jun	33	0	21	155	19	18	1	5	252
3-Jun	55	10	22	193	49	43	3	8	383
4-Jun	73	3	19	147	77	55	0	2	376
5-Jun	31	2	15	214	33	34	2	18	349
6-Jun	41	1	19	118	27	36	1	0	243
7-Jun	25	4	15	122	21	24	0	0	211
8-Jun	79	2	15	137	75	64	0	3	375
9-Jun	59	3	10	229	50	45	3	2	401
10-Jun	35	7	14	209	34	26	2	17	344
11-Jun	34	5	14	198	21	28	2	0	302
12-Jun	67	0	22	130	59	51	1	2	332
13-Jun	43	2	22	132	37	26	3	4	269
14-Jun	45	5	20	97	38	21	1	4	231
15-Jun	33	6	15	175	32	28	2	13	304
16-Jun	49	2	17	186	41	34	2	0	331
17-Jun	37	5	19	206	35	42	0	12	356
18-Jun	54	6	12	130	44	22	2	25	295
19-Jun	32	6	20	197	35	28	1	0	319
20-Jun	25	2	12	105	22	23	0	7	196
21-Jun	31	4	19	105	26	26	1	0	212
22-Jun	38	5	18	246	35	39	4	14	399
23-Jun	43	6	17	164	42	30	0	0	302
24-Jun	26	1	21	205	27	18	0	6	304
25-Jun	23	7	12	209	23	21	0	0	295
26-Jun	41	4	11	100	35	23	0	4	218
27-Jun	61	4	26	75	53	22	1	4	246
28-Jun	52	5	21	86	42	27	3	0	236
29-Jun	33	8	19	143	22	30	0	0	255
30-Jun	44	2	15	160	36	16	2	1	276
									0
Totals	1271	121	515	4746	1109	920	38	151	8871

This month TCO Tina McKenzie decided to go from full-time to part-time to take affect starting in July. We had a part-time applicant that we had put on hold because of Covid interested in the full-time position so her application status was restarted and she is now in background.

JERSEY VILLAGE POLICE DEPARTMENT
Criminal Investigation Division Report for June 2020

Sex Crimes/Child Cases (1)

- On June 14, 2020, a sexual assault was reported in the 11000 block of Pleasant Colony Dr. The victim in this case reported that she became intoxicated and was sexually assaulted by a known suspect. This case was investigated by the CID division. This case is being presented to the Harris County District Attorney's Office for further review.

Assault Cases (3)

- On June 12, 2020 an Aggravated Assault Family Violence was reported in the 11000 block of Pleasant Colony. This incident was reported as family violence, and investigated by patrol officers at the time of the offense. The suspect was arrested and charged with Aggravated Assault Family Violence.
- On June 13, 2020 an Aggravated Assault was reported in the 17300 block of Northwest Freeway. This case was referred to the CID Division and investigated. The victim in this case has refused to cooperate with the investigation. The investigation has determined that the victim may have been involved in illegal activity, and this is the reason for his refusal to cooperate with detectives. At this time this case is closed due to the victim's lack of cooperation.
- On June 28, 2020 an Assault was reported in the 11000 block of Pleasant Colony. The victim was assaulted by known suspects. This case was referred to the Criminal Investigations Division. Charges have been accepted and detectives are in the process with obtaining a warrant.

Robbery (1):

- On June, 16, 2020 an Aggravated Robbery/Aggravated Kidnapping was reported in the 11000 block of Pleasant Colony. The victim in this case was abducted and forced to empty her bank account. The suspect in this case was apprehended during the commission of the offense by Harris County Sheriff's Department after receiving a suspicious person call in the area of Jones Rd. and West Rd. Detectives responded to the scene, conducted a thorough investigation and obtained charges. The suspect was identified as a juvenile.

Property Crimes/Burglaries and Thefts:

- On June 3, 2020, a Theft was reported in the 18400 block of Northwest Freeway. Suspects stole a tractor from the location. The suspect was apprehended by Chambers County Sheriff's Office

after a brief vehicle pursuit. The suspect in this case was identified and charges in Harris County were filed on the suspects.

Home/Business Burglaries (0)

Vehicle Burglaries (3):

- On June 17, 2020 a Burglary of Motor Vehicle was reported in the 7400 block of Security Way. The suspects were caught in the act. Detectives arrived on scene to assist with the investigation. The victim in this case declined to pursue criminal charges. The suspects were identified and released.
- On June 23, 2020 a Burglary of Motor Vehicle was reported in the 8200 block of Jones Road. The victim's vehicle was burglarized and no suspect leads are available at this time. This case is inactive.

Criminal Mischief (3):

- On June 5, 2020 a Criminal Mischief was reported in the 8600 block of Jones Road. The victim's tires were slashed. The offense seems to have stemmed from a road rage incident. A possible suspect in the case has been developed through FLOCK. This is still an ongoing investigation.
- On June 10, 2020 a Criminal Mischief was reported in the 11000 block of Pleasant Colony. The victim reported his vehicle was damaged, and through the investigation it was determined that the suspect in the case was attempting to steal the vehicle. The case has been referred to the Criminal Investigations Division. There are no definitive leads in this case at this time.

Thefts (2):

- On June 15, 2020 a Theft was reported in the 17400 block of Northwest Freeway. The suspect in this case stole a bottle of Vodka, and fled the location. The suspect in this case is linked to prior offenses and has been identified. Charges have been filed on the suspect.
- On June 14, 2020 a Theft was reported in the 16000 block of Northwest Freeway. The suspect stole floor mats from a vehicle. The suspect is an employee of the location. Charges have been filed on the suspect in this case.

Identity Theft/Fraud (4):

- On June 26 an Identity Theft was reported in the 15000 block of Mauna Loa. The victim reported his identity was used to open credit card accounts, and obtain 2 rental properties. This case was assigned to the Criminal Investigations Division. Detectives have identified the suspects in this case and are currently conducting follow up investigation. Charges are to be filed on the suspects in this case. This is still an active investigation.



Warrant Payment Report

CITY OF JERSEY VILLAGE

7/1/2020 3:34:20 PM

Warrant Payment Totals For 06/01/2020 - 06/30/2020

Payment Activity Totals:

	Payments	50261.79	Transaction Total	1985
Bonds Applied/Forfeit	0			
Bonds Posted	0			
Total Collected	50261.79			
Pending Bond	0			
Pending Payments	0			
Total Collected	50261.79			
Non-Cash Amt:	912.4			

Payment Activity Totals By Fees:

AR-ARREST FEE	5		1
AR-ARREST FEE	342.28	01-10-8001	69
CCC04-CONSOLIDATED COURT COSTS	17	01-0-1213	1
CCC04-CONSOLIDATED COURT FEES	40		1
CCC04-CONSOLIDATED COURT FEES	4784.4	01-0-1213	122
CJFC-Civil Justice Fee Court	0.15	01-10-8001	15
CJFS-Civil Justice Fee State	1.35	01-0-1213	15
CMI-CORRECTIONAL MGMT 09/01/01	0.5	01-0-1213	1
COLAGY-COLLECTION AGENCY FEE	202.27		2
COLAGY-COLLECTION AGENCY FEE	10611.5	01-0-1223	123
CVC-COMP TO VICTIMS OF CRIME FUND	15	01-0-1213	1
FA-FUGITIVE APPREHENSION	5	01-0-1213	1
FINE-Fine	6701.67	01-10-8001	52
IDF-Indigent Defense Fee	2		1
IDF-Indigent Defense Fee	232.37	01-0-1213	116
JCD2-JUV CRIME & DELINQUENCY 9/1/01	0.5	01-0-1213	1
JCPT2-JUD CT&PERS TRNG FUND 1999	2	01-0-1213	1
JFCI-Judicial Fee City	0.6		1
JFCI-Judicial Fee City	71.51	01-10-8008	119
JFCT-Judicial Fee State	10.2	01-0-1214	3
JFCT2-Judicial Fee State	5.4		1
JFCT2-Judicial Fee State	627.4	01-0-1214	116
SE-SPECIAL EXPENSE FEE	1614.6	01-10-8001	9
SEC-MUNICIPAL COURT SECURITY	3		1
SEC-MUNICIPAL COURT SECURITY	364.37	01-10-8005	122
SJRF-STATE JURY FEE	4		1
SJRF-STATE JURY FEE	485.82	01-0-1213	122
STF-STATE TRAFFIC FEE	613.66	01-0-1213	22
STF19-STATE TRAFFIC FEE	50	01-0-1213	1
TECH-COURT TECHNOLOGY FEE	4		1
TECH-COURT TECHNOLOGY FEE	489.82	01-10-8004	123
TFC-TFC	64.37	01-10-8001	23
TITLE7-TRAFFIC FINES	473.97		2
TITLE7-TRAFFIC FINES	11675.03	01-10-8001	73
TLFTA1-OMNIBASE STATE FEE-DPS	40		2
TLFTA1-OMNIBASE STATE FEE-DPS	2757.4	01-0-1226	128
TLFTA2-OMNIBASE FEE	12		2
TLFTA2-OMNIBASE FEE	852	01-0-1227	128
TLFTA3-OMNIBASE CITY	8		2
TLFTA3-OMNIBASE CITY	564	01-10-8006	128
TP-CT-JUDICIAL EFFICIENCY FEE	2.5		1
TP-CT-JUDICIAL EFFICIENCY FEE	75.5	01-10-8003	31
TPF-TRUANCY PREVENTION FUND	2		1
TPF-TRUANCY PREVENTION FUND	214.2	01-0-1213	107
TP-L-TIME PAYMENT - LOCAL FEE	10		1
TP-L-TIME PAYMENT - LOCAL FEE	290.9	01-10-8002	31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



Warrant Payment Report

CITY OF JERSEY VILLAGE

7/1/2020 3:34:20 PM

Warrant Payment Totals For 06/01/2020 - 06/30/2020

TP-S-TIME PAYMENT - STATE FEES	12.5		1
TP-S-TIME PAYMENT - STATE FEES	349.3	01-0-1220	28
WRNTFE-WARRANT FEE	85.16		2
WRNTFE-WARRANT FEE	7290.39	01-10-8001	129
Report Total	51174.19		1985
Payment Activity Totals By Transaction Type:			
Non-cash Credit	912.4	01-0-1223	24
Payment	50261.79	01-0-1223	1961
Report Total	51174.19		1985

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Jersey Village Police Department
Annual Police Activity Summary
As Of June 30, 2020

Reported Population: 8,265 For Year: 2020

CRIMINAL INCIDENTS	Jan 2020	Feb 2020	Mar 2020	April 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct. 2020	Nov 2020	Dec 2020	YTD 2020
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	1	0	1	1	1	0	0	0	0	0	0	5
Aggravated Assault	1	1	0	0	0	1	0	0	0	0	0	0	3
TOTAL VIOLENT CRIME OFFENSES	2	2	0	1	1	2	0	0	0	0	0	0	8
Annualized Viol. Crime Rate Per 1-K Pop	2.90	2.90	0.00	1.45	1.45	2.90	0.00	0.00	0.00	0.00	0.00	0.00	1.88
Burglary	5	2	4	12	5	0	0	0	0	0	0	0	28
<i>Residential</i>	0	0	1	0	1	0	0	0	0	0	0	0	2
<i>Building</i>	5	2	3	12	4	0	0	0	0	0	0	0	26
Burg.Mtr.Veh.	6	2	1	2	3	1	0	0	0	0	0	0	15
Other Thefts	15	5	7	7	7	1	0	0	0	0	0	0	42
Auto Theft	4	4	5	3	6	3	0	0	0	0	0	0	25
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PROPERTY CRIME OFFENSES	30	13	17	24	21	5	0	0	0	0	0	0	110
Annualized Prop. Crime Rate Per 1-K Pop	43.56	18.87	24.68	34.85	30.49	7.26	0.00	0.00	0.00	0.00	0.00	0.00	25.90
TOTAL PART-I OFFENSES	32	15	17	25	22	7	0	0	0	0	0	0	118
Annualized Part-1 Crime Rate Per 1-K Pop	46.46	21.78	24.68	36.30	31.94	10.16	0.00	0.00	0.00	0.00	0.00	0.00	27.78
Part-1 Offenses Cleared	13	5	5	5	9	4	0	0	0	0	0	0	41
Stolen Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,869	\$2,869
Recovered Property	\$7,373	\$39,538	\$8,014	\$1,042	\$104,768	\$53,242	\$0	\$0	\$0	\$0	\$0	\$0	\$213,977
% of Property Value Recovered	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	7459.1%
Juvenile Arrests-Except Runways	3	0	0	3	1	3	0	0	0	0	0	0	10
Adult Arrests*	68	62	39	15	49	28	0	0	0	0	0	0	261
Municipal Charges	22	23	8	0	0	0	0	0	0	0	0	0	53
Misdemeanor Charges	11	10	5	0	1	0	0	0	0	0	0	0	27
Felony Charges	6	7	5	1	1	0	0	0	0	0	0	0	20
Arrests for Part1 Offenses-Excluding Juv.	4	3	4	2	9	1	0	0	0	0	0	0	23
Warrant Arrests	8	11	3	0	0	0	0	0	0	0	0	0	22
DWI Arrests-Included Above	8	8	8	1	11	7	0	0	0	0	0	0	43
TOTAL ARRESTS*	71	62	39	18	50	31	0	0	0	0	0	0	271

*Includes Arrests For Other Agencies

PUBLIC SAFETY INCIDENTS	Jan 2020	Feb 2020	Mar 2020	April 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct. 2020	Nov 2020	Dec 2020	YTD 2020
Citizen Requests For Service	0	0	3	1	0	202	0	0	0	0	0	0	206
Officer Initiated/Field Generated CFS**	0	0	333	303	340	226	0	0	0	0	0	0	1202
**Total Call-for-Service Activity:	0	0	336	304	340	428	0	0	0	0	0	0	1408
Priority-1 Avg. Total Response Times													
Priority-1 Avg. Patrol Officer Response													
Major (Injury) Accidents Dispatched	0	0	0	0	0	0	0	0	0	0	0	0	0
Minor Accidents Dispatched	0	0	0	0	0	26	0	0	0	0	0	0	26
Total Traffic Accidents:	0	0	0	0	0	26	0	0	0	0	0	0	26

Proactive Policing

Traffic Stops	0	0	395	116	641	582	0	0	0	0	0	0	1734
Neighborhood, Park, & Business Checks	0	0	3	1	0	0	0	0	0	0	0	0	4
All Other Officer Initiated Activity	0	0	330	302	340	226	0	0	0	0	0	0	1198
Traffic Stops Cleared By Citation	0	0	160	11	254	298	0	0	0	0	0	0	723
Traffic Stops Cleared By Warning	0	0	132	52	242	177	0	0	0	0	0	0	603

**Excludes Admin. Entries & Traffic Stops

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Police Department Open Positions/Recruitment

June 2020

As of June 30, 2020 the Jersey Village Police Department has the following job openings:

- Patrol Officer (2 open positions)

The Police Department has continued recruiting efforts, and is currently reviewing applications from qualified candidates.

1	WHITE	KALEN	10/1/2019	COPY OF PAPER REPORT 19-17723	10/7 SENT TO AG OFFICE 11/21 called AG they are still working on it 11/27 RECEIVED AG RULING TO WITHHOLD REPORT.				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
2	MANOR	JV	10/1/2019	COPY OF CFS FOR 12400 APT 176 FOR THE LAST 3 MONTHS			10/7/19 VIA EMAIL	YES	NO	YES		00 HRS 10 MIN ACCUM 00 HRS 10 MIN
3	LEXUS	NEXUS	10/1/19	LAST MONTH OF CITATION ISSUED			10/7419 VIA EMAIL	YES	NO	NO		00 HRS 30 MIN ACCUM 00 HRS 30 MIN
4	NAMBO	MICHELLE	10/2/2019	COPY OF COBAN VIDEO FROM ACCIDENT OCCURRED ON 9/8/19 CASE # 19-16795	CRRR7017 1000 00010008 5460		10/7/19 VIA MAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
5	LIBERTY	MUTUAL INS.	10/3/2019	COPY OF ALARM PERMITS FOR 16884 NW FREEWAY			10/3/19 VIA EMAIL TO LORRI	NO	YES	NO		00 HRS 10 MIN ACCUM 00 HRS 10 MIN
6	ORNELAS	CRESCENXCIANO	10/4/2019	ARREST REPORT FROM 1986-1987 B TO H		\$53.48	10/10/19 VIA PU	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
7	BASSETT	FIRM	10/8/2019	ANY AND ALL INFORMATION OR RECORDS RELATED TO ROBERT P. RUCOBA.	PER LT. DOOLEY NOT ACTIVE CASE		10/10/19 VIA EMAIL	YES	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
8	BASSETT	FIRM	10/8/2019	CFS & INCIDENT REPORTS & CRIMINAL ACTIVITY FOR 12500 CASTLEBRIDGE & 8605 RED PHEASANT CT.	10/9 SENT EMAIL REQUESTING CLARIFICATION ON DATES TO SEARCH PD CHECK# 21627	\$70.80	10/28/19 VIA EMAIL	NO	YES	NO		3 HRS 40 MIN ACCUM 5 HRS 40 MIN
9	SULLO	SULLO	10/9/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/11/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 00 HRS 30 MIN
10	PRIETO, LUCIE	BACKGROUND RESEARCH	10/9/2019	COPY OF 14-5020 OFFENSE REPORT W/MCCLURE, RODJINI LISTED IN REPORT			10/10/19 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
11	ZAMORA	LESLIE	10/9/2019	COPY OF ALL REPORTS FOR 16325 JERSEY HOLLOW FROM 1/1/2017- PRESENT DATE			10/11/19 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
12	MANOR	JV	10/11/2019	DETAILED COPY OF REPORT OR CFS FOR 12400 CASTLEGATE ON 10/8/19			10/11/19 VIA EMAIL	NO	YES	NO		00 HRS 10 MIN ACCUM 00 HRS 20 MIN
13	SULLO	SULLO	10/16/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/23/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 1 HRS 00 MIN
14	CARLSON	LAW FIRM	10/18/19	19-18939 COPY OF 911 & ACCIDENT REPORT			10/28/19 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN
15	BEVERLY	BRITTANY	10/18/2019	COPY OF OFFENSE REPORT THAT OCCURRED ON 9/23/19 W/ALEXANDER, JOHN WILLIAM DOB 8/13/68 "HARRASSMENT" OR ANY OTHER DOCUMENTATION YOU HAVE WITH THIS MALE LISTED. 19-17861	10/23 SENT CLARIFICATION EMAIL TO REQUESTOR 10/24 REQUESTOR WITHDREW REQUEST		*****	*****	*****	*****	*****	
16	BALL	BRANDON	10/18/19	COPY OF JV INVENTORY SEARCH POLICY & COPY OF POLICY THAT DISCUSSES WHEN A JV OFFICER HAS TO ARREST SOMEONE WHO HAS A WARRANT FROM A DIFFERENT AGENCY			10/23/19 VIA EMAIL	NO	YES	NO		2 HRS 30 MIN ACCUM 2 HRS 30 MIN
17	FALKE	CATHLEEN	10/22/2019	19-18895 COPY OF OFFENSE REPORT	10/23/19 SENT TO AG FOR OPINION 11/21/19 AG RULED TO WITHHOLD INFO		11/21/19 SENT COPY OF AG LETTER TO REQUESTOR	YES	NO	YES		2 HRS 30 MIN ACCUM 2 HRS 30 MIN
18	SULLO	SULLO	10/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/6/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 1 HRS 30 MIN
19	LEXUS	NEXUS	11/1/2019	LAST MONTH OF CITATION ISSUED			11/6/19 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCUM 1 HRS 00 MIN
20	SHANNON	LANG	11/4/2019	COPY OF 19-19777 FRAUD REPORT	11/18 SENT TO AG FOR OPINION 2/3 AG OPINION RECEIVED WITHHOLD							2 HRS 00 MIN ACCUM 2 HRS 00 MIN

21	NASH	JUSTIN	11/6/2019	COPY OF C0056116 TRAFFIC STOP VIDEO	11/18 SENT TO AG FOR OPINION 12/12 AG OPINION RECEIVED. WITHHOLD													2 HRS 00 MIN ACCUM 2 HRS 00 MIN
22	SULLO	SULLO	11/13/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/21/19 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 2 HRS 00 MIN
23	JACKSON	LIZABETH KATILY	11/13/2019	COPY OF 17-18772			11/19/19 VIA EMAIL	NO	YES	NO								2 HRS 00 MIN ACCUM 2 HRS 00 MIN
24	TAYLOR	KARA	11/19/2019	COPY OF COLETE REPORT INCLUDING WTNESS STATEMENTS FROM 19-18839	11/26 SENT TO AG FOR OPINION 12/20 AG RESPONSE RECEIVED. WITHHOLD													2 HRS 00 MIN ACCUM 2 HRS 00 MIN
25	DISCOVERY	RESOURCES	11/21/2019	COPY OF REPORT 18-16079	11/26 SENT TO AG FOR OPINION 12/26 PER AG WITHHOLD DOCUMENTS		12/26/19 SENT BY EMAIL COPY OF AG RULING & REDACTED CRIS REPORT	YES	YES	YES								4 HRS 00 MIN ACCUM 4 HRS 00 MIN
26	GALICIA	JESUS	11/21/19	COPY OF MY ARREST (TRAFFIC ARREST) FROM 2009-2012			11/26/19 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 00 HRS 30 MIN
27	SULLO	SULLO	11/27/2019	LAST 2 WEEKS OF CITATIONS ISSUED			12/4/19 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 2 HRS 30 MIN
28	BERNARD	JULIA	12/2/2019	19-21532 COPY OF CFS @ STATION ON 11/28/19 @ 1300			12/10/19 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 00 HRS 30 MIN
29	LEXUS	NEXUS	12/3/2019	LAST MONTH OF CITATION ISSUED			12/4/19 VIA EAMIL	NO	YES	NO								00 HRS 30 MIN ACCUM 1 HRS 30 MIN
30	BEAZLEY	MARY	12/9/2019	THEFT FROM CITY EMPLOYEE MS. PARKER @ THE GOLF COURSE 15-16734	12/17 COST ESTIMATION EMAILED TO REQUESTOR 12/18 GO WITH REQUEST PD ON 12/23/19		1/7/2020 VIA EMAIL	NO	YES	NO								4 HRS 00 MIN ACCUM 4 HRS 00 MIN
31	KUJAWA	CHRISTINE	12/10/2019	CFS FOR 65 CHERRY HILLS FROM 1/1/2012 TO PRESENT DATE			12/17/19 VIA EMAIL	NO	YES	NO								2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	SULLO	SULLO	12/11/2019	LAST 2 WEEKS OF CITATIONS ISSUED			12/17/19 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 3 HRS 00 MIN
33	SULLO	SULLO	12/18/2019	LAST 2 WEEKS OF CITATIONS ISSUED			12/27/19 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 3 HRS 30 MIN
34	GARCIA	LORENA	12/30/2019	COPY OF FULL REPORT 19-18811 INCLUDING PICTURES & OTHER EVIDENCE	1/7/2020 SENT TO AG OFFICE.M EMAILED COPY OF AG LETTER TO REQUESTOR 2/3/2020 AG STATED TO WITHHOLD			YES	NO	YES								2 HRS 00 MIN ACCUM 2 HRS 00 MIN
35	SULLO	SULLO	12/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/8/2020 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 4 HRS 00 MIN
36	HACKETT	COREY	12/30/2019	COPY OF ARREST REPORT FROM 2/27/2016 ARREST FOR FAIL TO ID FUGITIVE, OR GIVING FALS INFO			1/8/2020 VIA EMAIL	NO	YES	NO								2 HRS 00 MIN ACCUM 2 HRS 00 MIN
37	HOLT	BROOKE	1/7/2020	CRIME STATS FOR APT. COMPLEX IN THE CITY LIMITS FOR THE LAST 2 YEARS			1/7/2020 VIA PU	NO	YES	NO								00 HRS 30 MIN ACCUM 00 HRS 30 MIN
38	LEXUS	NEXUS	1/4/2020	LAST MONTH OF CITATION ISSUED			1/8/2020 VIA EMAIL	NO	YES	NO								00 HRS 30 MIN ACCUM 2 HRS 00 MIN
39	BOONE	LARA	1/14/2020	CRIMES STATISTIC FROM 2019	NOT IN OUR JURISDICTIONAL AREA		1/15/2020 VIA EMAIL	XX	XX	XX								XX

40	MORGAN	LATISHA	1/15/2020	ARREST ON 1.20.2019 18-1042 COPY OF COBAN, AUDIO AND OFFENSE REPORT	1/16/2020 SENT COST ESTIMATOR TO REQUESTOR 1/20/2020 REQUEST GAVE GO AHEAD AND PULL BOX	PD 45.00	1/22/2020	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
41	SULLO	SULLO	1/15/2020	LAST 2 WEEKS OF CITATIONS ISSUED			1/22/2020	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN	
42	TYLER	URVEZANT	1/15/2020	COPY OF ARREST REPORTS FOR DOB 11/191992 TX DL 33982491			1/15/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
43	GRAY	LINDA	1/24/2020	CFS 19-23141			1/24/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
44	BEAZLEY	MARY	1/29/2020	ANY REPORT WITH CURT BEASLEY			2/11/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 6 HRS 00 MIN	
45	SULLO	SULLO	1/29/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN	
46	MARTINEZ	JUDITH M	1/31/2020	COPY OF OR 19-22925 THEFT OF TRAILER & LIST OF ALL THEFTS OF TRAILERS FROM PUBLIC STORAGE IN THE LAST YEAR			2/5/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
47	LEXUS	NEXUS	2/3/2020	LAST MONTH OF CITATION ISSUED			2/5/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN	
48	SULLO	SULLO	2/5/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/11/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN	
49	LAWSON	STEPHANIE	2/5/2020	ANY CFS FOR 8518 WYNDHAM CT FROM 5/18/19-2/5/2020. ALSO COPY OF REPORT & DASH CAM FROM CALL ON 1/30/2020 @ LOS CUCOS PKLOT ABOUT 6:30-8:00			2/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
50	KEETH	KENNETH	2/6/2020	COPY OF ARREST FOR HIM 2008-2009 DOB 11/28/1984			2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN	
51	AMARO	LAW FIRM	2/10/2020	COPY OF 911 CALL FOR ACCIDENT 20-1614 IN PAPER, & AUDIO FORM			2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN	
52	SULLO	SULLO	2/12/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/19/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN	
53	BEAZLEY	MARILEE	2/12/2020	COPY OF STATEMENT MADE TO JVPD ABOUT ON OR ABOUT MARCH 25, 2018 INVOLVING GREGORY ALLEN SMITH			2/13/2020 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 7 HRS 00 MIN	
54	RODERICK	JENNIFER	2/12/2020	COPY'S OF CFS 2/2018-2/2020 FOR 15314 CHICHESTER LANE			2/13/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
55	GUIRGUIS	LINDA	2/13/2020	COPY OF 19-16649 NON REDACTED COPY			2/13/2020 VIA EMAIL & CRRR # 7017 1000 0001 0008 5804	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN	
56	BERRUETE	DIANE	2/19/2020	CERTIFIED COPY OF OR 16-17437 VALLE, JARY LAGOS DOB 5/17/1990			2/24/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
57	ARMSTRONG	LEE	2/24/2020	COPY OF 911, PHOTOS, , BWC, COPY OF INTERVIEWS FOR ACCIDENT 20-1291	SENT TO AG OFFICE 2/28/2020 4/10/2020 WITHHOLD PER AG				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
58	BEAZLEY	MARILEE	2/25/2020	???? REPORT OF GRANDAUGHTER ANNA BEING ASSAULTED BY HER FATHER PETER MACEJAK @ 16101 Wall St. Unknown date	3/2/2020 CLARIFICATION EMAIL SENT		3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 8 HRS 30 MIN	
59	SULLO	SULLO	2/26/2020	LAST 2 WEEKS OF CITATIONS ISSUED			2/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 30 MIN	
60	FLEMING	NATALIE	2/27/2020	20-1052 COPY OF 911, BWC & AND ANY OTHER DOCUMENTATION FOR THIS ACCIDENT			3/2/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
61	LEXUS	NEXUS	3/3/2020	LAST MONTH OF CITATION ISSUED			3/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN	
62	PARADOWSKI	LAW FIRM	3/6/2020	COPY OF ACCIDENT 19-3312 AND ALL PHOTOS, VIDEO, & 911 CALLS			3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HRS 30 MIN	

63	SULLO	SULLO	3/11/2020	LAST 2 WEEKS OF CITATIONS ISSUED			3/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 00 MIN
64	MORGAN	LATISHA	3/12/2020	19-17613 TRAFFIC STOP COBAN AND OTHER DOCUMENTATION	3/16/2020 SENT TO AG OFFICE 4/28 AG OPINION RECEIVED WITHHOLD VIDEO			NO	NO	YES	1 HRS 00 MIN ACCUM 3 HRS 00 MIN
65	SLOAN	FIRM	3/18/2020	COPY OF 911, PHOTOS, BWC, COPY OF INTERVIEWS FOR ACCIDENT 19-21757	3/18/2020 SENT TO AG OFFICE 5/4/2020 AG OPINION RECEIVED WITHHOLD			NO	NO	YES	00 HRS 45 MIN ACCUM 00 HRS 45 MIN
66	SULLO	SULLO	3/18/2020	LAST 2 WEEKS OF CITATIONS ISSUED			3/26/2020 VIA EMAIL	NO	YES	NO	00 HRES 30 MIN ACCUM 7 HRS 30 MIN
67	WYLE	COOK	3/23/2020	COPY OF ACCIDENT REPORT 20-0073			3/23/2020	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
68	SULLO	SULLO	3/27/2020	LAST 2 WEEKS OF CITATIONS ISSUED			3/31/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 00 MIN
69	LEXUS	NEXUS	4/2/2020	LAST MONTH OF CITATION ISSUED			4/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 30 HRS 30 MIN
70	SULLO	SULLO	4/10/2020	LAST 2 WEEKS OF CITATIONS ISSUED			4/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 30 MIN
71	SULL	SULLO	4/22/2020	LAST 2 WEEKS OF CITATIONS ISSUED			5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
72	LEXUS	NEXUS	5/4/2020	LAST MONTH OF CITATION ISSUED			5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
73	NORRIS	BROOKE	5/18/2020	CFS @ 16514 VILLAGE DR. For 4/4/2020 & 4/5/2020			5/19/2020 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
74	WOODS	LUCAS	5/26/2020	COPY OF 20-6100 INCLUDING PHOTO OR VIDEO			5/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
75	BURNS	BRIAN	5/28/2020	SERIAL NUMBER OF INTOX 9000 MACHINE LOCATED AT JVPD ON 8/5/2018			5/28/2020 VIA EMAIL	NO	YES	NO	XXXXXXXXXX
76	JONES	CHAD	6/2/2020	20-6282 ACCIDENT, 911, DASHCAM, BWC ANY OTHER DOCUMENTS TO THIS ACCIDENT REPORT	6/9/2020 SENT TO AG FOR OPINION		6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
77	STILLWELL	WILBURT	6/2/2020	CFS FOR 12400 # 211 OR ANY OTHER CALL WITH MY NAME ASSOCIATED TO IT			6/2/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
78	LEXUS	NEXUS	6/2/2020	LAST MONTH OF CITATION ISSUED			6/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
79	FLORES	ISREAL	6/3/2020	COPY OF ARREST REPORT 18-12426			6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
80	SULLO	SULLO	6/9/2020	LAST 2 WEEKS OF CITATIONS ISSUED			6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
81	THOMPSON	COE	6/9/2020	COPY OF COMPLETE FILE ON ACCIDENT 17- 5306			6/15/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
82	RANLY	SHELBY	6/17/2020	COPY OF OFFENSE REPORT 19-18913 INCLUDING COBAN/PHOTOS ANY OTHER DOCUMENTS			6/23/2020 VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
83	BEAZLEY	MARILEE	6/18/2020	COPY OF PHONE CALL FOR CFS @ 14910 LAKEVIEW ON 6/17/2020 @ 945PM			6/23/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 10 HRS 00 MIN
84	JOHNSON	ALEXANDER	6/18/2020	CFS FOR THEFT @ EXTRA STORAGE LAST 2 YEARS.			6/18/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
85	SULLO	SULLO	6/24/2020	LAST 2 WEEKS OF CITATIONS ISSUED			6/29/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 30 MIN
86	LEXUS	NEXUS	7/1/2020	LAST MONTH OF CITATION ISSUED			7/7/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2020**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$58,837.58	\$9,473.94	\$660.97	\$1,186.12	\$1,539.29	\$217.46	\$0.00	\$42,492.50	\$114,407.86
Feb	\$77,977.32	\$11,961.08	\$819.99	\$1,147.26	\$1,520.72	\$218.49	\$50.00	\$56,973.85	\$150,668.71
Mar	\$74,905.62	\$12,042.77	\$771.69	\$1,534.13	\$1,727.65	\$195.07	\$50.00	\$54,422.11	\$145,649.04
Apr	\$33,354.76	\$5,800.82	\$330.00	\$568.18	\$666.78	\$80.16	\$50.00	\$21,555.98	\$62,406.68
May	\$24,895.09	\$4,613.98	\$364.00	\$463.48	\$542.08	\$66.16	\$0.00	\$18,902.17	\$49,846.96
June	\$40,524.97	\$7,205.23	\$556.00	\$950.44	\$993.18	\$93.76	\$0.00	\$33,469.71	\$83,793.29
July									
Aug									
Sept									
Oct									
Nov									
Dec									
Totals	\$310,495.34	\$51,097.82	\$3,502.65	\$5,849.61	\$6,989.70	\$871.10	\$150.00	\$227,816.32	\$606,772.54

Municipal Courts
Activity Detail
June 1, 2020 to June 30, 2020
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 6/1/2020:							
Active Cases	11,988	209	0	92	821	151	13,261
Inactive Cases	19,372	42	0	167	6,308	53	25,942
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	592	0	0	3	8	0	603
Cases Reactivated	107	0	0	1	54	0	162
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	12,687	209	0	96	883	151	14,026
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	48	0	0	0	2	0	50
Dismissed by Prosecution	86	0	0	0	26	0	112
Total Dispositions Prior to Court Appearance or Trial	134	0	0	0	28	0	162
Dispositions at Court Appearance or Trial:							
Convictions:							
Guilty Plea or Nolo Contendere	0	0	0	0	0	0	0
By the Court	4	0	0	0	2	0	6
By the Jury	0	0	0	0	0	0	0
Acquittals:							
By the Court	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0
Dismissed by Prosecution	3	0	0	0	0	0	3
Total Dispositions at Court Appearance or Trial	7	0	0	0	2	0	9
Compliance Dismissals:							
After Driver Safety Course	29	---	---	---	---	---	29
After Deferred Disposition	31	0	0	0	0	0	31
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	6	---	---	---	---	---	6
All Other Transportation Code Dismissals	25	0	0	0	0	0	25
Total Compliance Dismissals	91	0	0	0	0	0	91
All Other Dispositions	0	0	0	0	0	0	0
Total Cases Disposed	232	0	0	0	30	0	262
Cases Placed on Inactive Status	0	0	0	0	0	0	0
Cases Pending 6/30/2020:							
Active Cases	12,455	209	0	96	853	151	13,764
Inactive Cases	19,265	42	0	166	6,254	53	25,780
Show Cause and Other Required Hearings Held	0	0	0	0	0	0	0
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Municipal Courts
Activity Detail
June 1, 2020 to June 30, 2020
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 6/1/2020:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 6/30/2020:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	7
Non-Driving Alcoholic Beverage Code Cases Filed.....	0
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Municipal Courts
Activity Detail
June 1, 2020 to June 30, 2020
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i>	0	--
<i>Class A and B Misdemeanors</i>	0	0
<i>Felonies</i>	0	0
		Total
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i>		0
<i>Class A and B Misdemeanors</i>		0
<i>Felonies</i>		0
Capiases Pro Fine Issued.....		
Search Warrants Issued.....		
Warrants for Fire, Health and Code Inspections Filed		
Examining Trials Conducted		
Emergency Mental Health Hearings Held		
Magistrate's Orders for Emergency Protection Issued		
Magistrate's Orders for Ignition Interlock Device Issued		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		
Driver's License Denial, Revocation or Suspension Hearings Held.....		
Disposition of Stolen Property Hearings Held.....		
Peace Bond Hearings Held.....		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i>		0
<i>Full Satisfaction</i>		1
Cases in Which Fine and Court Costs Satisfied by Jail Credit		
Cases in Which Fine and Court Costs Waived for Indigency.....		
Amount of Fines and Court Costs Waived for Indigency		\$ 0
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i>		\$ 73,369
<i>Remitted to State</i>		\$ 10,424
<i>Total</i>		\$ 83,793

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO SHOWED</u>	<u>% TO TOTAL</u>	<u>SHOWED % TO TOTAL</u>	<u>PAYMENT PLAN</u>	<u>% TO TOTAL</u>	<u>DOCKET CLOSED</u>	<u>% TO TOTAL</u>
<u>June 3, 2020</u> <u>AM Docket</u>									
CANCELLED DUE TO COVID-19									
<u>June 3, 2020</u> <u>PM Docket</u>									
CANCELLED DUE TO COVID-19									
<u>June 10, 2020</u> <u>AM Docket</u>									
CANCELLED DUE TO COVID-19									
<u>June 10, 2020</u> <u>PM Docket</u>									
CANCELLED DUE TO COVID-19									
<u>June 24, 2020</u> <u>AM Docket</u>									
CANCELLED DUE TO COVID-19									
<u>June 24, 2020</u> <u>PM Docket</u>									
CANCELLED DUE TO COVID-19									
<u>TOTAL</u>									

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



Location Listing

CITY OF JERSEY VILLAGE

7/2/2020 2:18:12 PM

Residential Citations

Location Details For Dates From 06/01/2020 To 06/30/2020

Report Totals	Number of Citations	0
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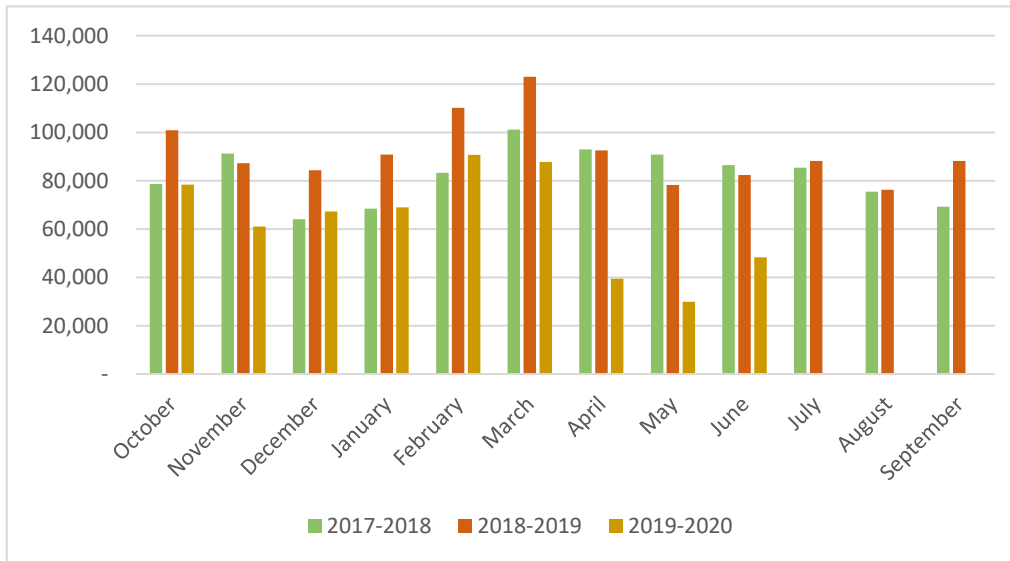
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2017, 2018, 2019

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>
October	78,666	100,832	78,416
November	91,263	87,251	61,065
December	64,109	84,302	67,241
January	68,431	90,781	68,972
February	83,276	110,193	90,758
March	101,163	122,971	87,719
April	92,902	92,606	39,486
May	90,836	78,291	29,873
June	86,467	82,371	48,286
July	85,337	88,193	
August	75,503	76,274	
September	69,179	88,185	
FY Total	\$ 987,132	\$ 1,102,249	\$ 571,817

Average Per Month \$ 82,261 \$ 91,854 \$ 63,535



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT												
2020 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
WATER												
WATER PLANT #1 SEATTLE	0	0	0	0	0	0						
WATER PLANT #2 VILLAGE	0	0	0	0	0	0						
WATER PLANT #3 WEST	12.792	11.351	12.074	10.348	10.085	8.092						
CITY OF HOUSTON (SEATTLE)	16.478	14.503	19.135	18.936	28.514	33.024						
INTERCONNECT(529)	0.29	0.17	0.14	0.1	0.9	0						
TOTAL(Million Gallons)	29.299	25.871	31.223	29.294	38.608	41.116						
MAX DAILY FLOW	0.737	0.662	1.694	0.963	1.534	1.890						
METER READS	3293	3278	3285	3282	3282	*						
WATER OFF/ON	16	10	9	5	12	8						
METER ACCURACY TESTS	0	0	0	0	1	0						
MAIN BREAKS REPAIRED	1	0	0	0	0	0						
WATER LEAKS REPAIRED	12	6	8	2	7	6						
FIRE HYDRANTS SERVICED	2	0	0	0	0	0						
METER INSTALLATIONS	1	2	2	2	1	0						
SERVICE INSPECTIONS	0	0	0	0	0	0						
QUALITY	0	0	1	0	1	0						
PRESSURE	1	2	0	2	0	0						
SEWER COMPLAINTS	2	0	4	2	3	1						
WHITE OAK BAYOU												
AVG. DAILY FLOW (EFFLUENT)	0.8396	0.8196	0.82	0.8459	0.8056	*						
JV PORTION	0.3591	0.3531	0.3414	0.3520	0.2796	*						
% OF PLANT	41.0%	36.91%	40.86%	42.3%	37.04%	*						
GARBAGE												
Residential Customers	2194	2182	2184	2183	2182	*						
Complaints	3	2	2	1	5	8						
COMMUNITY DEVELOPMENT												
Plans Checked	27	6	16	8	13	16						
Sign Plan Reviews	1	0	1	1	7	0						
Permits Issued	127	75	73	59	83	57						
Inspections (Permit)	128	161	110	88	222	115						
Insp (Site)	102	49	47	0	0	2						
Conferences	10	6	6	2	0	0						
Certificate of Occupancy (Residential)	1	0	0	0	1	0						
Certificate of Occupancy (Commercial)	0	2	1	0	0	4						
Street/Sidewalk Repairs (in yards)	42	8	40	0	6	66						
Sign repairs	3	4	4	7	3	1						
CODE ENFORCEMENT												
Violation Letters	21	5	5	28	18	21						
Red tags for ordinance violations	42	15	17	8	7	8						
Conferences	*	6	0	0	0	0						
Signs picked up-bandit and ROW signs	53	6	44	11	12	67						
Animals picked up	3	7	0	0	0	0						
Animals taken to HC	0	0	0	1	0	0						
Traps Issued	0	2	0	0	1	0						
FLEET												
Work Orders	50	51	48	49	52	41						
Preventative Maintenance	10	8	8	7	8	11						
Unscheduled Repairs	20	21	25	24	15	4						
New Vehicle Set ups	8	0	0	0	0	0						

* - unavailable at this time

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040

713-466-2100 (office) 713-466-2140 (fax)

Public Works Status Report for Month of June, 2020

- Begin seasonal preparations for Hurricane Activity. Met with all departments on staffing, essential, non-essential, PPE, supplies, topping off all equipment, pond drawdown, etc. Made immediate preparations for current storm threat.
- Public Works has now completed all state required IT training.
- Complaint about security threat to Ford property addressed. We discussed security fencing at Ford with contractor, he will ensure it is tight.
- Scheduled and attended a meeting with attorneys from BHA and the City, the contractor and TxDOT re: an electrical box and storm sewer found to conflict with the wall.
- Public Works will take over the Safety classes that were conducted in association with the Parks/Rec department; we will host a series of OSHA Safety classes and present an OSHA safety card to all attendees successfully completing these courses. Roy Garcia will lead these since he is certified to teach them.
- Assimilation of Parks into the PW bldg. Adding a 12 car parking lot. No action on this yet, dealing w/ other issues.
- Conducted bid opening for Greywater project. Discussed funding opportunities from NHCRWA.
- Chat w/ Chief Riggs on Animal Control procedures. The County has declined to serve after hours. We will have a chat with the County to determine limitations and follow up plan.
- Follow up w/ Mr. Maloy in detail re: Drainage for Post Elem. Drainage will improve since sheet flow is gone and will be directed by channelization.
- Sent June Newsletter item and Council report to Lorri.
- Vehicle accidents – discussed needing a check-in/out with Austin when loaning cars to employees for City work.
- Met w/ BHA group Monday re: the Soundwall. Issues are Security at Ford, they claim access area is not secure. Upon meeting they agreed access and security were not an issue. Spoke to Aaron Davis and Robert Sanders from BHA on Storm sewer, elec. Box, etc. They said they would run a CCTV to see where it goes. Resolution is that attorneys were contacted and we met again via Zoom to discuss issues. BHA will send us any drawings showing the storm sewer. They will ask contractor to locate the pipe and where it goes. We will reconvene on Monday.
- Attended CPUC meeting Monday.
- Conducted a Water/WW rate model review meeting 1PM, Jones/Carter and Raftellis.
- Attended BoA meeting Monday, where the BHA waiver request was denied! BHA told me they will appeal decision.
- Bid opening – Frank recommended a do not let project since it came in over the anticipated budget. \$1.4M low bid – \$1.8M high bid, 3 total.
- Working on budget numbers for 6/11/20 submission to Austin/Isabel. Add funding for new dump truck in a couple years.
- Spoke to NHCRWA about greywater project funding.
- Requested a PC for customers to use at the Permit Desk. Bob added it along with a Laptop for Derrick, Bluebeam software for Christian and new Permitting software.
- Met with Trelena on staffing issue, working toward a solution.
- Discussed high-speed rail line slotted for Jersey Village with Harris County Asst. Engineer, we will join a meeting w/ Metro and COH on this to stay abreast. Received local comments from Loyd Smith.

- Signed contract for new \$1M generator with Evolve for the White Oak Bayou treatment plant. Worked out a low-bid lease arrangement for 8 years, then we own it.
- Completed Public Works 2020-2021 budget review with City Manager and Finance Director.
- Requested a proposal from 5E for a basic layout of the City's water system.
- Attended virtual meeting on the high speed rail line planned for Jersey Village. Attendees were Harris County, Metro & COH. Meeting information included an introduction to the project, with more extensive meetings to come. There was a comment that in the future they will ask the City for a hazmat response and platting of properties. Jack Cagle has approved the project for Harris County's Precinct 4. No action items due at this time.
- Working on developing an improved On-call procedure for late night and weekend calls. The current procedure is breaking down and it needs to be fool proof.
- Developing a Check out procedure for staff using City vehicles. We need to increase accountability.
- Reviewing docs for storm at soundwall, sent from Farshad. Not sure of next steps. The storm line actually seems to T into the outfall for the pond which appears to go into a City Storm line on Congo.
- White Oak Bayou Treatment Plant monthly meeting is today. Approved new Electricity contract for 10 years at \$.039. Danielle is handling all handouts and minutes.
- Received a response from 5E on proposal for a layout for the City's water system. They have a list of data they need prior to proposing and we will begin looking for it.
- CIAC meeting was Monday, Lorri and Ward attended. Completed meeting with an affirmative vote on Jones/Carter Capital Improvements report.
- Completed study of potential internal realignment. This was tied into the refinement proposed for the Community Development team. Presented to City Manager.
- Left word for Mr. Rodriguez on the No approval for swimming in the detention pond.
- Attended meeting on RFI for Berm/Wall St. project w/ FEMA. BCA = 1.04, waiting on Environmental Review. No issues anticipated. FEMA concern are budget issues. Budget worksheet is different than what is on the cost estimate, \$175,000 different. Reconciling budget numbers. Will include new management costs to help further. Estimate and budget differ in \$135,000, these will need to match. Need narrative on items listed in email. Moving forward very well, according to Hannah. FEMA says we need USACE permits, if wetlands are involved. EHRA says no USACE permits needed since no new outfalls are involved.
- Executing requests from Councilmen, complete.
- Old PW building flooded, water is in the building.
- TCEQ has announced they will be doing an inspection of our facilities on 7/6; we will do our best to be prepared.
- Detailed conversation with Farshad (TxDOT) - They are proposing for the ponds at Joe Myers to be interconnected. Demolish storm sewer up until when it enters JV storm system. *All unofficial.*
- Received call from Ms. Fly an attorney for homeowners. She wanted info on E100 work coming up. I filled her in on what I know, suggested she call HC/HCFCD next.
- We are reviewing the report submitted by Pittsburg Tank & Tower regarding inspections they performed on our system in 2018. They want to know if we fixed all of the deficiencies they found. I asked them to resend report since I didn't know about it. I did a quick review of their report and there are many, mostly cosmetic, *although required* deficiencies. This is on top of Durham who did the inspection this year with rehab & pairs due on GST and Elev. Storage. Roy and I will meet next week and discuss.



- Need to complete annual evaluation for Jose De La Garza, completed 6/30.

Fleet

- Repairs, installations and service orders on-going normally.
- Vehicles are being auctioned, sold at or near reserve price. Routinely placing 2 vehicles at a time on auction.
- Pickup truck tailgate is damaged because some staff are not reporting appropriately. Corrective action is occurring.
- Completed the Fire Department light installation for the pickup.
- Began weekly generator inspection.
- Servicing work orders and Topping off fuel tanks. The Parks bucket truck was repaired and I rec'd a complaint that one of the City's trucks was smoking on the highway. Following up Jose said it was ours returning from repair shop. The issue occurred because staff did not inform Jose of the service light being on. It is now in our shop for remaining repairs. This is *further evidence* that we need to tighten up the check in/out procedure which I am working on. Pic of truck was sent by homeowner.
- The bucket truck was dropped off to Altec, so they can replace all the covers that are damaged, and have the bucket dielectric tested again.
- The unit 1903 was picked up from the body shop. It's back in service.
- All of the city generators were inspected last week. The generator was topped off at the police department.
- If the parts come in as planned, a PM service will be done on the high water truck.
- Working on installing a battery charger and auto eject on the fire department pickup truck (3511)
- Will meet with SOL graphics today, so they can repair the graphics on 3511.
- Will meet with LT. Lopez to discuss police vehicles new graphic design.
- Will be adding another vehicle to the online auction this week.
- We will be working on the work orders in Mycivic.
- The old sweeper has been cut in half, required. Paperwork is w/ Danielle to send in for the grant money.
- Jose and David were sent home due to Covid exposure for 72 hours, get tested and if negative, return to work on Monday. Both were tested, awaiting results.
- Fleet has Jose back as of yesterday. He is normally off Mondays but came in to provide coverage for David who is also out awaiting results of Covid testing.
- David is still waiting on his test results. He won't return until he get them.
- Jose will perform the weekly generator inspection.
- Will continue to top off the generator fuel tanks.
- Will be working on the work orders from MYCIVIC on priority basis.
- Close all completed work orders and do the monthly reports.
- Paperwork is w/ Danielle to send in for the grant money.



Streets/Bridges/Drainage/Collection/Distribution

Streets is staffed and will continue standard operations comprising:

- Major water break on 290, affected businesses along frontage road. Took contractor 2 days to repair and still working on parking lot repair. Public Works assisted where we could and we invoiced contractor for City costs.
- Made immediate preparations for current storm threat.

- Sweeper is back in action.
- Senate sidewalks are again back to being reconstructed after being on hiatus through the virus. Streets will get back to panel rehabilitation, the s/w panel for the homeowner with a handicapped person in the household.
- The 290 water break was fixed. Met with East Signs on permit requirements and presented an invoice to them for \$1800 for JV time spent working on this repair. They asked for 90 day terms and I allowed that due to hardship.
- Curbs in front of fire hydrants have been painted.
- Six curbs that were reported broken were repaired.
- Repaired another water leak on Acapulco.
- Senate sidewalks wrapping are up along with sidewalks on Capri. This is another hybrid construction project shared between the City's Streets staff and a contractor.
- Dealing with a gas leak at Post Elem. School.
- Councilman Wasson's comment of trash at Philippine and BW8 was checked and we found building materials for the new entry signs, which is anticipated. The concrete panel bubble on Koester will be worked on next after Senate sidewalks. This is the 4th repair for this location. Sounds like we have a geotechnical issue as mud was reported to be pushing the pavement up from beneath the surface according to last contractor.
- Contractor water main break occurred Monday. Our staff was on it immediately, it is fixed.
- Continuing w/ normal utility line marking for contractors and service orders.
- Capri St. Panel project – Complete, Start Demolition 300Ft. Panel Repair on Senate. Need rain to subside.
- Continued JV curb repair Jersey Drive, Koester, Wall St.
- Street Sweeping- City Wide Logged Streets and Mileage
- CenterPoint / Comcast- Mark Waterlines
- Demolish Panels on Senate Ave. for reconstruction. This is another cost-saving, hybrid project between us and the contractors.
- Derrick has been talking with state on obtaining CDL licenses needed for the new sweeper. The CDL TEXAS Handbooks were given out to several staff as Study Guides to take the exams.
- Finish moving last parts and materials from old PW bldg. to the New Bldg.
- CenterPoint / Comcast- Mark Waterlines, Continue with Service Orders, Billing Readings / Rereads and cut-ons.



Plants/Utilities

Plants are staffed and will continue standard operations comprising:

- Normal operations, inspections, reporting
- TCEQ issues being worked on, working on past issues, but nothing new occurring.
- Lift pump needs to be replaced at WWTP, estimated at \$13K.
- Working on Seattle well strategy.
- Scope of Services for Seattle testing - \$35,840.00
- Normal operations, inspections, reporting
- Offered a position to Util. Oper. II candidate Mr. Jackson.
- Beginning to work on hurricane response procedure since we are entering hurricane season.

- Public Works will take over offering Safety classes to PW and Parks. We can now offer an OSHA safety card to all of our staff Parks included, with a series of courses that Roy will lead.
- Priorities for Seattle, we are leaning toward capping the well and still researching.
- Combined clarifiers 1&2 for monitoring flow characteristics. (did not have enough inflow to support data)
- Isolating contact basins 1&2 for sludge removal for quality effluent discharge to sustain state requirements and aquatic life
- Continuing with district directional flow flushing to remain compliant with the states Nitrification action plan
- Stage 3 status for Jersey Water plant (chemicals are in place, valves are free and operable now the equalization begins)
- SCADA units and partial wiring for the wastewater Treatment plant has been initiated with schematics configurations to follow
- Internal and external reports have been completed and submitted including the CCR which Daniel will mail a hard copy
- Daily required operations successfully continued
- Explained (reminder) to the crew of the importance of staying hydrated with this heat were experiencing
- Requested to move forward with an official offer to Jerry Jackson for the Operators II position
- Attached you will see a compliance record request in regards to 30 T.A.C 290.46.
- Meeting to discuss our water system layout and define scope of immediate need.
- Preparations taking place in order to activate Jersey Village WP. The plant is now up and running.
- On- going flushing will be occurring.
- Completed blower assessments in groundworks to establish a PM program
- SDS (Safety Data Sheets) accumulative on-going
- Researched city files for any inclination of an authorization request letter (unsuccessful).
- Roy is trying to get contractor to remove debris from facility and we are engaging Frank to assist with contractor.
- The Jersey Village plant is now on-line, a strong success and pat on the back for Roel and his team!
- Heavy rain caused the WWTP to alarm, Philippine Lift station SCADA alert, both are being handled and are a result of rainfall inundation.
- Homeowner complaining that the storm and sanitary are mixing during heavy rains, Power outages occurred several times. I sent these to Pierce at CenterPoint and they will study power outages. We responded to remaining issues.
- Roy is now focused on equalizing Jersey water plants chemicals for quality distribution.
- Completed the required class to move forward in completing the survey, audit, and reused report.
- Tomorrow Roy has an online instructional class to complete the water conservation plan.
- Last week Roy was focused in operations: Due to heavy rain, the WWTP suffered heavy infiltration, upsetting the plant. A hands on approach and strategic equipment manipulation was required to: 1) stay in compliance, 2) to eliminate any possibility of illicit discharge.
- During this rain event, it was discovered that Jersey Village Automotive was allowing mechanical (chemical) discharge into our collection system, eventually making it into our WWTP, further upsetting our biological balance. Roy made customer contact to ask for the last manifest (describes the last time the interceptor has been cleaned) he replied he knew nothing about it. I instructed him to our website for further guidance.
- Other projects currently working on in preparation for the TCEQ visit on July 6, 2020:
 1. List of water equipment (pumps, motors, storage tanks, etc.)
 2. Any recent correspondence to or from TCEQ
 3. Recent Sampling Results (TTHM)
 4. Consumer Confidence Reports
 5. Well Construction Data/Log (s)
 6. Enforcement Order, if applicable;

7. Recent CCI (Comprehensive Compliance Investigation, CCI Exit Interview);
8. Recent Notices of Violation letters, if applicable;
9. Pertinent Lab Reports
10. Monitoring Plan;
11. Drought Contingency Plan; and
- 12. Water Loss Information (Water Use Records, Pumped, Billed, etc)**
13. Coliform Sample Collection SOP
14. Current Cross Connection Control Ordinance/Policy/Procedures

Community Development/Code Enforcement/Inspections/Permitting

- Followed up on citizen complaint of possible increased storm runoff from the Post Elementary construction. We have asked the engineer for more information on the drainage in order to address his concern.
- Ashley received a very nice written compliment from a citizen this week.
- Community Development is also researching software to help automate manual tasks.
- Christian – in Flood plain mgt. seminar Tues-Thursday.
- Community Development is also researching software to help automate manual tasks.
- Recommend updating Permit application to stress utility line marking details.
- Conducted reference check with Ashley and Christian and City of Bellaire on Smartgov. Will reserve recommendation until we speak to customer that is actually using the product.
- Permitting, Code Enforcement and Inspection activities are proceeding forward.
- Received call from Mr. Rodriguez asking if his friends could swim in the detention pond (berm project area). We do not test water quality there so I don't recommend we condone that. Perhaps we should have "No Swimming" signs installed around the perimeter walking trails if we don't already have them?
- Ashley Lopez has completed her Permits Technician training and has passed the exam successfully. Congrats Ashley!
- Working on Atlas 14 and text changes for Minimum Flood Prevention Elevation. This to reconcile with HCED / HCFCFCD and ensure we not miss out on the funding of storm damage mitigation projects going forward. Christian needs PDF overwrite software on my computer(s) to complete. The original work to mesh our storm damage/prevention ordinances with our building codes was outsourced to consultants. It's a monumental task to check each code reference to "flood" in each book and ensure we've addressed discrepancies (we have a lot of them now given the code edition changes since we'd utilized consultants). As it stands, I can only make changes to text in our ordinances – and the only I-Code verbiage in our ordinances is that which we'd locally amended. Need to at least get text changes and IRC amendments, at a minimum, before the building board, with other I-Codes to follow.
- Follow-up on a reference for SmartGov / Dude Solutions, perhaps to include Harry, with a jurisdiction in the N.W.
- Working (still) on text changes for force majeure events, landscaping, grading, fencing in the floodway, Jim has some proposed signage revisions. They may still need some tweaks, but we need to hold a team meeting about same and review.
- Christian has completed a rewrite of the ordinance for street parking. The 72 hour parking ordinance ready for internal approval – using placards for enforcement.

Jersey Meadow Golf Course
Monthly Report

FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325				25985	
Tournament Rounds	447	418	203	289	384	159	0	148	354				2402	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892				12641	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)				-3365.74	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07				41,269.57	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99				790,748.10	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47				68,610.95	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70				90,489.08	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00				2,925.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63				130,445.05	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36				30,798.20	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00				13,839.00	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67				1,165,759.21	
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M				31W/23RO/6CM/2H/34CV	
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$0.00	\$0.00	\$0.00	\$39.73	
Fy 2018-2019														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614	
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978	
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192	
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)	
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27	
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91	
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01	
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15	
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66	
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49	
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53	
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94	
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91	
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H	
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49	
FY 2017 - 2018														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412	
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531	
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142	
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06	
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346	
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Jersey Meadow Golf Course
Monthly Report

Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1,279	1,412	1,263	1,155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
							10 TT				Harvey		10 TT
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17
FY 2015 - 2016	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1,195	1,224	1,152	1,354	1,444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014 - 2015	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1,054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

Jersey Meadow Golf Course
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

Jersey Meadow Golf Course
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21

Jersey Meadow Golf Course
Monthly Report

Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29
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Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2019-2020 Period Ending: 06/30/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	195,966.76	1,163,993.63	-198,006.37	85.46 %
96 - INTEREST EARNED	8,000.00	8,000.00	41.27	1,990.74	-6,009.26	24.88 %
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	-663,978.80	0.00 %
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
Department: 80 - 80 Total:	2,058,978.80	2,058,978.80	196,008.03	1,165,984.37	-892,994.43	56.63 %
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	36,469.72	317,616.89	127,846.11	71.30 %
34 - COST OF SALES	148,190.00	148,190.00	9,416.22	121,466.11	26,723.89	81.97 %
35 - SUPPLIES	17,550.00	17,550.00	891.03	10,275.18	7,274.82	58.55 %
45 - MAINTENANCE	8,900.00	8,900.00	595.32	4,834.55	4,065.45	54.32 %
50 - SERVICES	43,700.00	43,700.00	967.17	26,099.74	17,600.26	59.72 %
54 - SUNDRY	43,000.00	43,000.00	9,061.69	44,068.14	-1,068.14	102.48 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74	93.37 %
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	0.00	70,525.00	0.00 %
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	57,401.15	543,221.87	257,806.13	67.82 %
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	560,239.00	557,239.00	40,804.58	401,700.04	155,538.96	72.09 %
35 - SUPPLIES	125,800.00	126,800.00	14,702.44	83,939.75	42,860.25	66.20 %
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	732.78	4,267.22	14.66 %
45 - MAINTENANCE	25,000.00	25,000.00	9,818.79	21,527.23	3,472.77	86.11 %
50 - SERVICES	8,800.00	8,800.00	2,788.35	10,160.56	-1,360.56	115.46 %
54 - SUNDRY	101,000.00	101,000.00	1,509.00	40,598.05	60,401.95	40.20 %
55 - PROFESSIONAL SERVICES	3,500.00	5,500.00	101.15	5,431.28	68.72	98.75 %
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	0.00	84,979.00	0.00 %
Department: 82 - COURSE MAINTENANCE Total:	914,318.00	914,318.00	69,724.31	564,089.69	350,228.31	61.70 %
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,500.00	5,500.00	363.87	1,989.63	3,510.37	36.18 %
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	2,121.37	18,805.54	-3,805.54	125.37 %
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85	1.62 %
50 - SERVICES	28,000.00	28,000.00	0.00	9,710.15	18,289.85	34.68 %
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	2,485.24	30,586.47	22,913.53	57.17 %
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	5,199.00	105,683.36	45,316.64	69.99 %
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	5,199.00	105,683.36	45,316.64	69.99 %
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	75,822.80	75,822.80	0.00	19,376.23	56,446.57	25.55 %
35 - SUPPLIES	35,500.00	35,500.00	4,585.49	18,779.72	16,720.28	52.90 %
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	0.00	27,310.00	0.00 %
Department: 88 - EQUIPMENT MAINTENANCE Total:	139,132.80	139,132.80	4,585.49	38,155.95	100,976.85	27.42 %
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	56,612.84	-115,752.97	-115,752.97	0.00 %
Report Surplus (Deficit):	0.00	0.00	56,612.84	-115,752.97	-115,752.97	0.00 %

CITY COUNCIL MEETING FOR THE MEETING TO BE HELD ON JULY 20, 2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	0.00	0.00	56,612.84	-115,752.97	-115,752.97
Report Surplus (Deficit):	0.00	0.00	56,612.84	-115,752.97	-115,752.97

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Golf Course Fund
For the period ended June 30, 2020

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,362,000.00	1,362,000.00	1,163,993.63	85.46%	1,500,000.00
Interest Earned	8,000.00	8,000.00	1,990.74	24.88%	2,100.00
Interfund Activity	663,978.80	663,978.80	-	0.00%	313,032.80
Miscellaneous Revenue	25,000.00	25,000.00	-	100.00%	25,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	2,058,978.80	2,058,978.80	1,165,984.37	56.63%	1,840,132.80
Expenditures					
Club House	801,028.00	801,028.00	543,221.87	67.82%	700,000.00
Course Maintenance	914,318.00	914,318.00	564,089.69	61.70%	800,000.00
Building Maintenance	53,500.00	53,500.00	30,586.47	57.17%	50,000.00
Capital Improvement	151,000.00	151,000.00	105,683.36	0.00%	151,000.00
Equipment Maintenance	139,132.80	139,132.80	38,155.95	27.42%	139,132.80
Total Expenditures	2,058,978.80	2,058,978.80	1,281,737.34	62.25%	1,840,132.80

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 15, 2020 AT 7:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public was not allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting was available to members of the public and allowed for two-way communications for those desiring to participate via telephone with the following toll-free number: **346-248-7799 along with Webinar ID: 926 4226 6695**. Those not participating via telephone were encouraged to view the live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>. The agenda follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 7:00 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Justin Pruitt
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; Harry Ward, Director of Public Works; Bob Blevins, IT Director; and Christian Somers, Building Official.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Drew Wasson, Council Member

C. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

David Bolado, 8301 Rio Grande Street, Jersey Village, Texas (713) 702-6698 – Mr. Bolado spoke to City Council about the Code of Ordinance Section 14-88 (a)(2). He has lived in Jersey Village for 21 years and received a notice for blocking the sidewalk. He spoke with City Staff who have stated that anyone with a corner property was grandfathered from the requirements of Section 14-88(a)(2). He pointed out that neighbors are blocking the sidewalk. He feels singled out. He stated that the ordinance is not being universally enforced. His home was designed to park across the sidewalk. He explained how it was constructed for this purpose. The home was built in the mid 1980's but the Ordinance went into effect in 1995. He read the code aloud. He

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then gave his perspective of how the Ordinance should be enforced. He stated that he sent pictures of his drive as well as homes throughout Jersey Village blocking the sidewalk. He wants to know how he can comply with the Ordinance given his home was built with the intent that vehicles are to be parked across the sidewalk.

Phyllis Camarata, 8314 Achgill Street, Jersey Village, Texas (713) 937-1558 – Ms. Camarata spoke about residents blocking sidewalks who claim they have been grandfathered. She stated that many residents are blocking the sidewalk, some parking four (4) vehicles wide. She complained that blocking the sidewalk makes it difficult to walk around vehicles safely. She wants to confirm if the City has grandfathered these residents. She also complained that these residents are not using their garages. She built her home over 30 years ago and paid for sidewalks. She does not like to walk around these vehicles when residents could use their garages for parking these vehicles. She closed her comments by stating that there are solutions to the problem of blocking city sidewalks.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430 – Mr. Maloy spoke to City Council concerning Regular Session item #5 – Grey Water Project. He stated that the original estimates for this project were at a cost of \$750,000 and the project would pay for itself in 5 to 6 years. However, the recent bids for this project were extremely high and over the original estimates ranging from \$1.4 million to \$2.3 million. Based upon the bids, staff recommends that all bids be rejected since even using the lowest bid it would have a 22.6 year payback. In connection with this item, he wants City Council to reject the bids.

He also spoke to item #6 concerning golf carts. He explained that the Mayor wants to allow golf carts to be driven on city roads in Jersey Village. In connection with this item, Mr. Maloy told Council that he spoke with a Texas DPS officer about allowing carts on public roadways. The officer stated that since Jersey Village is not a gated community it is not a good idea and will create a traffic hazard. Additionally such a law will be difficult to enforce. Accordingly, Mr. Maloy does not support golf carts on city streets. Before closing his comments, he also spoke to Council about golf course revenues.

D. CITY MANAGER'S REPORT

City Manager Bless gave his monthly report, which follows. In receiving same, Council Member Wubbenhorst pointed out that the May Report on the City Golf Course is incredible. The course is looking very good. He had questions about changes in policy or training in connection with George Floyd. Council Member Wubbenhorst pointed out that the use of force and deadly force can be traced back to training. City Manager Bless stated that our force trains in de-escalation annually and there are policies in place to address these type issues. The Police Chief stated that troops have had training concerning the use of force. The technique used on George Floyd would not be used by the Jersey Village Police Department. There was discussion about our police department, its training program, and accreditation.

There was also discussion about the City's revenue and where we stand in connection with COVID-19. City Manager Bless explained that April's sales tax revenue report was fairly good,

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although it was slightly below last year's totals for the same period. He told Council that we are on target to meet or exceed our budgeted amount for sales tax. Some members wanted to know if there are any other revenue concerns and, if so, what is being predicted. City Manager Bless stated we will be short in interest, fines, and permits. Current estimates are that we will be short about \$250,000. The hiring freeze along with the delay of some capital projects has helped to mitigate shortages.

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – April 2020, General Fund Budget Projections as of May 2020, and Utility Fund Budget Projections – May 2020.**
2. **Fire Departmental Report and Communication Division's Monthly Report**
3. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, and Golf Course Budget Summary**

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Special Session Meeting held on May 11, 2020, the Regular Session Meeting held on May 11, 2020, and the Work Session Meeting held on May 15, 2020.**
2. **Consider Resolution No. 2020-23, authorizing the City Manager to submit the grant application to FEMA for generators at the Police Department, Fire Department and Village Drive Water Treatment Plant.**

RESOLUTION NO. 2020-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM FEMA TO PROVIDE GENERATORS FOR THE POLICE DEPARTMENT, FIRE DEPARTMENT, AND VILLAGE DRIVE WATER TREATMENT PLANT.

3. **Receive the progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE**

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LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

Council Member Wubbenhorst moved to approve items 1 through 3 on the consent agenda. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

F. REGULAR SESSION

1. Consider Resolution No. 2020-24, electing a Mayor Pro Tem.

With limited discussion, Council Member Holden moved to nominate Bobby Warren to serve as Mayor Pro Tem. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Singleton, and Wubbenhorst

Nays: None

Abstain: Council Member Warren

The motion carried.

RESOLUTION NO. 2020-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ELECTING A MAYOR PRO TEM.

2. Consider Resolution No. 2020-25, assigning Council Members to serve as liaison to various city committees and boards.

Mayor Mitcham called the item, stating that the only Board/Committee without a liaison is the Comprehensive Plan Update Committee. He asked for discussion on the matter, and if there would be any changes in the current assignments. The consensus was as follows:

Planning and Zoning Commission and
Capital Improvements Advisory Committee
Building Board of Adjustment and Appeals
Recreation and Events Committee
Golf Course Advisory Committee
Board of Adjustment

Drew Wasson
Greg Holden
James Singleton
Bobby Warren
Gary Wubbenhorst

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TIRZ Board Zone No. 2
Comprehensive Plan Update Committee

Bobby Warren
Drew Wasson

With no further discussion on this item, Council Member Holden moved to approve Resolution No. 2020-25, assigning Council Members to serve as liaison to various city committees and boards as discussed. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING COUNCIL LIAISONS TO VARIOUS BOARDS AND COMMITTEES.

3. Consider Resolution No. 2020-26, appointing an Alternate Committee Member to the 2020 Comprehensive Plan Update Committee and re-establishing the position number of the three (3) Alternates serving on this Committee.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

A provision in the Comprehensive Plan requires that City Council appoint a Comprehensive Planning Update Committee (CPUC) at least every four years with the first Committee appointments to be no later than July 2020. Appointed members shall serve a six (6) month term, unless extended by City Council.

Council made the first appointments to the 2020 Comprehensive Plan Update Committee on May 11, 2020 for the term ending November 11, 2020 as follows:

	Alternate Designation
1. Debra Mergel	_____
2. Jennifer McCrae	_____
3. Courtney Standlee	_____
4. Ashley Hart	_____
5. Brittany Davies	_____
6. Peter Jessup	_____
7. Amy M. Weyer	_____
8. Frank Maher	A1
9. Judy Tidwell	A2
10. Gabriella Cole	A3

Effective May 26, 2020, Frank Maher, who was to serve in position A1 for this Committee, tendered his resignation.

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This item is to fill the vacant alternate position and re-establish the position number of the three (3) Alternates serving on this Committee.

The applications of those qualified candidates who have expressed interest in serving on this Committee were included in the meeting packet for Council's review.

Council engaged in discussion about the appointment process and the applications. Council Member Wubbenhorst suggested Karie Lawrence for the appointment. James Singleton suggested Anthony Martin. Council wanted a diverse group and did not want to overwhelm the committee with those who had previously served on the Comprehensive Plan Advisory Committee (CPAC). Those currently appointed to serve on the CPUC that also served on the CPAC are Jennifer McCrae and Frank Maher. Given that Frank Maher has resigned, discussion was had about appointing a member to serve on the CPUC that also served on the prior CPAC committee. Some members felt it important and Karie Lawrence would help bring the knowledge forward from the prior committee. It was noted that the legacy knowledge is important moving forward.

Council discussed the numbering of the alternates. Some felt Karie Lawrence should be placed in the A1 slot. After discussion, it was the consensus of Council that Karie Lawrence be appointed to the A1 position and that Judy Tidwell and Gabriella Cole should remain in positions A2 and A3 respectively.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2020-26, appointing an Alternate Committee Member to the 2020 Comprehensive Plan Update Committee and re-establishing the position number of the three (3) Alternates serving on this Committee. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN ALTERNATE COMMITTEE MEMBER TO THE 2020 COMPREHENSIVE PLAN UPDATE COMMITTEE AND RE-ESTABLISHING THE POSITION NUMBER OF THE THREE (3) ALTERNATES SERVING ON THIS COMMITTEE.

- 4. Consider Ordinance No. 2020-14, amending the Code of Ordinances of the City of Jersey Village, at Chapter 66, "Traffic and Vehicles" Article II. Parking, Division II by amending Section 66-71 "No Parking Zones Designated"; providing a severability**

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clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code.

Austin Bless, City Manager, introduced the item. Background information is as follows:

Currently there are No Parking Signs posted on the west side of Rio Grande Drive near Wyndham Parkway. However, there is no ordinance to enforce no parking at this location. In discussing this with the Public Works Director, Police Chief, and Fire Chief, Staff is recommending that we enact an ordinance for no parking on Rio Grande Drive from Wyndham Parkway to Koester. This will ensure the free flow of traffic, including emergency vehicles, and make the signs that are there enforceable. With more use of the Dog Park there has been additional parking in this area.

Council discussed the no parking area and some wondered if the west side of the street is the proper side of Rio Grande Drive for no parking. City Manager Bless stated that Staff discussed which side was best and the west side was chosen in order to accommodate fire trucks coming out of Wyndham Village. Council also discussed how it happens that a sign is placed when there is no Ordinance. City Manager Bless explained not sure how this happened but protections are in place to prevent this issue moving forward.

With limited discussion on the matter, Council Member Singleton moved to approve Ordinance No. 2020-14, amending the Code of Ordinances of the City of Jersey Village, at Chapter 66, "Traffic and Vehicles" Article II. Parking, Division II by amending Section 66-71 "No Parking Zones Designated"; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-14

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, AT CHAPTER 66, "TRAFFIC AND VEHICLES" ARTICLE II. *PARKING*, DIVISION II BY AMENDING SECTION 66-71 "NO PARKING ZONES DESIGNATED"; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

5. Consider Resolution No. 2020-27, rejecting all bids for the Grey Water Project.

Harry Ward, Public Works Director, introduced the item. Background information is as follows:

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Recently we went out for bid for the Grey Water Project. We had a budget for the project of \$750,000. The City received three bids for the project as follows:

TLC Construction Contract Services	\$1,467,046.90
R & B Group, Inc.	\$1,642,245.00
FUSED Industries, LLC	\$2,003,986.60

Staff has discussed the project with the North Harris County Regional Water Authority. They have a reuse program where they would provide us credits for water pumped at the golf course up to the full project cost. However, those credits issued at 10% of the total project cost up front and then at a rate of 1/2 of the amount we reuse each month thereafter. The credits would only go for 20 years after that the contract expires.

So it is possible that we could eliminate the cost all together for water at the golf course.

Here is a look at the historical number for what the city has spent on water fees:

FY	Activity	Original Budget
20 (YTD)	\$ 39,089.05	\$ 100,000.00
19	\$ 119,609.07	\$ 130,000.00
18	\$ 28,066.57	\$ 140,000.00
17	\$ 74,624.70	\$ 140,000.00
16	\$ 39,123.20	\$ 140,000.00
15	\$ 58,090.00	\$ 89,000.00
14	\$ 68,856.83	\$ 89,000.00

For Fiscal Year 14-19 we spent \$388,370 on water fees or an average of \$64,728 each year. Based upon the project costs, this project would have a 22.6-year payback.

The City staff and engineer are recommending that we reject all bids for this project.

Council engaged in discussion about the need to redesign the project. City Manager Bless stated that at this time we need to keep an eye on the “pumpage” fees and if a grey water project becomes cost effective in the future, we can address it at that time. Council also discussed why costs are so high compared to the estimates. City Manager Bless stated that the City Engineer did not give any information for the change.

Council also discussed the credits from North Harris County Regional Water Authority. City Manager Bless explained how the program works with the coupons issued from the North Harris County Regional Water Authority. The pros and cons of the program were discussed.

Council also asked if there is another area in the City where we can use grey water. City Manager Bless stated potentially, but the problem is having a place to store the water and

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a way to distribute the stored grey water. Of course, all comes with a cost that would be fairly high.

With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2020-27, rejecting all bids for the Grey Water Project. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REJECTING ALL BIDS FOR THE GREY WATER PROJECT.

6. Consider Ordinance No. 2020-15, amending Chapter 66, Traffic and Vehicles of the Jersey Village Code of Ordinances, by adopting a new Article VI. Regulation of Golf Carts.

Andrew Mitcham, Mayor, introduced the item. Background information is as follows:

In 2019, the Texas Legislature passed HB1548, which authorizes the use of golf carts on certain public roads. The new law also allows for municipalities to regulate use of golf carts in the interest of safety. Municipalities around the state have taken the opportunity to craft ordinances that fit their individual communities and balance the convenience of golf cart usage with safety and traffic control priorities.

This proposed ordinance regulates golf cart usage within the city limits of Jersey Village. Among other restrictions, it establishes strong safety standards for equipment and operators, restricts usage to mainly residential streets, prohibits operation of golf carts on sidewalks and trails, and requires that golf carts be operated only by licensed individuals.

Mayor Mitcham gave reasons why approving the Ordinance would be beneficial in Jersey Village. He also gave information on other cities who have enacted such an ordinance and he used their Ordinances to prepare the proposed Ordinance being presented tonight.

The Mayor then went over the particular requirements of the Ordinance and why these requirements were chosen.

Two draft ordinances were included for discussion. One version has a permitting process and the other does not.

This item is to discuss an ordinance to regulate golf cart usage within the city limits of Jersey Village and if approved, to decide if the ordinance should include a permitting process.

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Council engaged in discussion about the pros and cons of the proposed Ordinance.

Council Member Holden was initially apprehensive, citing concerns for safety and children. However, the public input on social media was overwhelmingly positive. So in passing such an Ordinance, it must include permitting and strict enforcement guidelines. Due to the safety factor, the City's Police Department must be able to enforce the Ordinance. Also, he stated his concern about how the Ordinance would be abolished if the problems associated with its passage became too great. He also told City Council that he had called the insurance company and learned that golf cart coverage is available for \$120 per year. He did state that the Ordinance should address nighttime use.

Mayor Mitcham agrees that permitting should be included in the Ordinance as it is a way of educating the owners on the requirements of using their carts on city streets. Additionally, it will require insurance coverage. If the Ordinance passes, we may want to include an article in the water bill and JV Star on how to use the carts in the City.

In connection with nighttime usage, Mayor Mitcham told Council that many of the Cities addressing nighttime usage were beach and rural communities.

Council Member Warren stated that he felt the Ordinance, if adopted, would be slow to take hold in the City. He went on to say that many people use bicycles without permitting, and that requiring permitting for the carts is not needed as the cart is closer to a bicycle than a car. As far as enforcement, most requirements in the Ordinance are going to be visible by the officer. He is hesitant to jump to requiring a permit and would rather take a wait and see approach to see if permitting is needed.

Mayor Mitcham felt that the permitting process would help residents understand the requirements of the Ordinance. However, residents could learn this through social media and JV Star articles.

Council Member Singleton is against permitting. He felt that permitting should only be required if there is a problem. He believes that the Ordinance formalizes the driving of carts on City streets. He felt that the CCPD funds could be used to enforce this law. He does not support permitting but believes we should have golf carts in the City.

Council Member Holden believes that permitting the carts gives added assurance that the carts are equipped with all the safety equipment to protect others using the streets. The permitting is an added protection in this regard.

The pros and cons of a permitting process were discussed as well as what is required by State law in connection with driving golf carts on public streets.

Some members wanted input from City Staff. City Attorney Pruitt stated that the City of Lubbock approved a golf cart Ordinance a few years ago before HB 1548 was passed. Lubbock passed the Ordinance for deliveries made by FedEx and UPS during the holidays.

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So the main issues addressed in the proposed ordinance cover the same items that were addressed by Lubbock. The new state law defines what a golf cart is so this definition should be added to the ordinance as well as having a rule in the Ordinance about setting a maximum speed at 25 mph. City Attorney Pruitt also stated that Council might want to add a provision that allows delivery companies to use these type vehicles within the City. If so, the language should track what State law provides. Otherwise the City Attorney feels the proposed ordinance is solid.

Chief Bitz stated that he lives in a golf cart community and everyday sees children driving them. So he is thankful that a licensed driver is required. He is concerned about the carts being driven in heavy traffic areas.

Council Member Wubbenhorst is also concerned with safety. He stated that it seems if a bicycle can coexist with cars then golf carts can as well. However, he is concerned about usage on the other side of US HWY 290. Fairview and Charles have ditches on each side of the road. It might not be safe to operate a cart on these roads. To address his concern, it was pointed out that these roads are located in our ETJ and operation would fall to State law on those streets.

Council again discussed permitting. Some members felt permitting was needed, while others did not. It was pointed out that there is a big difference between a bicycle and a golf cart. There was concern about enforcement as well. Chief Riggs stated that there are many laws with which people do not comply, so having a permitting requirement will not necessarily make it safer or make people comply with the regulations of the Ordinance. Also golf carts operating on a public road must have a license plate and therefore insurance coverage. Some felt that the permitting process does prompt an education process, but the education process can be accomplished through social media, JV Star articles, and water bill articles.

Council also discussed if seat belts are required in the Ordinance. It was mentioned that seat belts do not come standard on a golf cart. Additionally, it was pointed out that a seat belt is not required when using a bicycle. Gas powered carts were discussed.

Chief Riggs stated that as the Ordinance is written he does not see any enforcement issues.

Council discussed the amendments to be made to the proposed language of the Ordinance as suggested by the City Attorney. Some suggested that item “L” should be struck concerning the age limit for children to ride on golf carts. Others were opposed to removing this safety standard.

It was also discussed that Item F should read North Eldridge Parkway. The parking of golf carts was discussed. Parking carts at City events was a concern.

Some members wondered if we should gather more public input before approving this change. Others felt that all meetings are posted at least 72 hours prior to adopting any changes, giving residents plenty of time to voice their opinions.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – June 15, 2020

Council Member Holden moved to approve Ordinance No. 2020-15, amending Chapter 66, Traffic and Vehicles of the Jersey Village Code of Ordinances, by adopting a new Article VI. Regulation of Golf Carts with permitting. The motion failed for lack of a second.

With no further discussion on the matter, Council Member Warren moved to approve, without permitting, Ordinance No. 2020-15, amending Chapter 66, Traffic and Vehicles of the Jersey Village Code of Ordinances, by adopting a new Article VI. Regulation of Golf Carts with amendments to add the State's definition for a golf cart, a rule that golf carts when driven on City streets shall not exceed 25 mph and that Item F(3) should read North Eldridge Parkway. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-15

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING CHAPTER 66, TRAFFIC AND VEHICLES. OF THE CODE OF ORDINANCES, CITY OF JERSEY VILLAGE, BY ADOPTING A NEW ARTICLE VI. REGULATION OF GOLF CARTS; PROVIDING SPECIAL RULES AND REGULATIONS FOR THE OPERATION OF GOLF CARTS WITHIN THE CITY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – June 15, 2020

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wasson: Council Member Wasson stated that we are now in hurricane season so please be prepared. He gave a quote by Eisenhower about the importance of being prepared and stated that our City is fantastic at being prepared. He commended the City Manager and Staff for their work. He encouraged residents to participate in City events and City Boards and Commissions. He mentioned that the Fourth of July parade is coming up, that schools and the Senior Outreach program need help. He closed by stating that our City operates on a budget. On July 20, 2020, residents will have another opportunity to participate in the 2020-2021 budget process.

Council Member Wubbenhorst: Council Member Wubbenhorst had no comments.

Council Member Singleton: Council Member Singleton stated that on July 4th there will be a parade. He encouraged participation. He thanked the Staff of police and fire and all of the City for their professional service, empathy and loyalty to the City of Jersey Village.

Council Member Warren: Council Member Warren echoes comments by Council Member Singleton. He encouraged participation in the budget work sessions on July 20, 21 and 22, stating that setting the budget is important. Also he stated that if residents are interested in how money is being spent, this information is available on the City's website. He encouraged residents to apply for a position on the Charter Review Commission. It is a process that happens every four (4) years.

Council Member Holden: Council Member Holden stated that he has adopted a rubber chicken and has named him rooster. He will bring him to meetings as an emotional support chicken.

Mayor Mitcham: Mayor Mitcham thanked Council Member Wasson for the blessing at the beginning of the meeting. He encouraged residents to participate in City government. He thanked the police department for their work. He is impressed by the professionalism of our police department. De-escalation is very important and Jersey Village Police are well trained. Budget workshop is coming up in July. It is an important process to ensure we are satisfying our core values and identifying any needed special projects.

H. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 9:06 p.m.

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020

AGENDA ITEM: F2

AGENDA SUBJECT: Consider Ordinance No. 2020-16, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and providing an effective date.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** July 7, 2020

EXHIBITS: [Ordinance No. 2020-16](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

This ordinance will extend the current declaration of local disaster. It will automatically expire on September 22, 2020 or if the Governor cancels all related COVID-19 orders, declarations, restrictions, and regulations. The City Council is scheduled to meet on September 21 and could extend the order at that point in time.

This ordinance is very similar to the one passed in March, and is identical to the one pass in May.

RECOMMENDED ACTION:

To approve Ordinance No. 2020-XX, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and providing an effective date.

RECOMMENDED MOTION:

To approve Ordinance No. 2020-16, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

ORDINANCE NO. 2020-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING A MAYORAL DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY; WAIVING CERTAIN FEES DURING THE PUBLIC HEALTH EMERGENCY; SUSPENDING THE DISCONNECTION OF WATER SERVICES DURING THE PUBLIC HEALTH EMERGENCY; PROVIDING RESTRICTIONS ON COMMUNITY GATHERINGS; ACCOUNTING FOR ANY POTENTIAL CONFLICT OF LAWS; PROVIDING FOR A FINE IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) FOR EACH OFFENSE; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, in December 2019, a novel respiratory disease named “SARS-CoV-2” that causes what is now named "coronavirus disease 2019" (“COVID-19”) was detected in Wuhan City, Hubei Province, China; and

WHEREAS, symptoms of COVID-19 include fever, cough, and shortness of breath that may result in mild to severe illness, and in some cases death; and

WHEREAS, on January 30, 2020, the World Health Organization Director General declared the outbreak of COVID-19 as a Public Health Emergency of International Concern and advised countries to prepare for the containment of COVID-19, with such containment including active surveillance, early detection, isolation management, case management, contact tracing, and prevention of onward spread of COVID-19; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, the identification of "community spread" cases of COVID-19 in the United States could potentially signal that transmission of COVID-19 may no longer be limited to travel to outbreak areas or contact with travelers who have visited outbreak areas; and

WHEREAS, according to the Center for Disease Control (the “CDC”), it is likely that, at some point, widespread transmission of COVID-19 in the United States will occur; and

WHEREAS, the CDC warns that widespread transmission of COVID-19 would translate into large numbers of people needing medical care at the same time; and

WHEREAS, the CDC also warns that COVID-19 could cause: schools, childcare centers, workplaces, and other places for mass gatherings to experience more absenteeism; public health and healthcare systems to become overloaded with elevated rates of hospitalizations and deaths; other critical public service infrastructure, such as law enforcement, emergency medical services, and transportation, to be affected; and, health care providers and hospitals to become overwhelmed; and

WHEREAS, given the CDC's guidance, among other things, there is an ongoing risk and likelihood of COVID-19-positive persons being identified in the City of Jersey Village; and

WHEREAS, the City of Jersey Village, local health agencies, and political subdivisions within the region have been working diligently to implement the CDC’s guidelines, but now require additional tools and resources to protect the public health given the current state of COVID-19 and the need for a sustained response; and

WHEREAS, the CDC has determined that large events and mass gatherings can contribute to the spread of COVID-19 in the United States by travelers who attend these events and introduce COVID-19 to new communities; and

WHEREAS, the CDC, in accordance with its guidance for large events and mass gatherings, has recommended that event organizers, whether groups or individuals, cancel or postpone in-person events that consist of ten (10) people or more throughout the United States beginning March 17, 2020 and continuing through March 31, 2020; and

WHEREAS, the CDC, in accordance with its guidance for large events and mass gatherings, has recommended that event organizers, whether groups or individuals, cancel or postpone in-person events that consist of fifty (50) people or more throughout the United States beginning April 1, 2020 and continuing until such time as the CDC determines that such restrictions are not necessary; and

WHEREAS, on March 17, 2020, the Mayor of the City of Jersey Village provided a Declaration of Local Disaster Due to Public Health Emergency for the City of Jersey Village, with such declaration activating the City of Jersey Village Emergency Management Plan and authorizing: 1. the temporary or permanent acquiring, by lease, purchase, or other means, sites required for temporary housing units or emergency shelters for disaster victims; and, 2. the entering into of arrangements necessary to prepare or equip such sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters;

WHEREAS, the City Council of the City of Jersey Village, on March 23, 2020, extended the Mayor’s Declaration of Local Disaster Due to Public Health Emergency until May 12, 2020;

WHEREAS, the City Council of the City of Jersey Village, on May 11, 2020, extended the Mayor’s Declaration of Local Disaster Due to Public Health Emergency until July 21, 2020; and

WHEREAS, the City Council of the City of Jersey Village, through this Ordinance, desires to continue the Mayor’s Declaration of Local Disaster Due to Public Health Emergency and to ensure that any of Governor Greg Abbott’s Executive Orders, laws, or other regulations that relate to the COVID-19 are not in conflict with this Ordinance; and **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF JERSEY VILLAGE, TEXAS:

Section 1. Pursuant to Texas Health and Safety Code 408.108(b), the City Council of the City of Jersey Village (the “Council”) hereby continues the Mayor’s Declaration of Local Disaster Due to Public Health Emergency for the City of Jersey Village (the “Mayor’s Declaration”) until the earlier of July 21, 2020, or until Governor Greg Abbott ends all relative COVID-19 Orders, Declarations, restrictions, and regulations that affect the City of Jersey Village.

Section 2. Pursuant to §122.006(1) of the Texas Health and Safety Code, the Council is authorized take any actions necessary to promote health and suppress disease, including quarantine and examination requirements of citizens and the regulating of hospitals.

Section 3. Pursuant to §122.006(2) of the Texas Health and Safety Code, the Council hereby declares that those persons under investigation, persons under management, and quarantined persons remain within the confines of their homes or in safe, secure facilities during the quarantine period following their exposure to the COVID-19.

Section 4. The Council hereby waives all processing and convenience fees for credit card payments required in Section 2-171 and Section 2-142(f)(16) of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 5. The Council hereby waives late fees on unpaid balances of water and wastewater bills as required by Section 70-77 of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 6. The Council hereby suspends the disconnection of water services provided in Section 70-77 of the City of Jersey Village Code of Ordinances throughout the duration of the Mayor’s Declaration as continued by this Ordinance.

Section 7. The Council hereby recognizes that Governor Greg Abbott has issued, and will continue to issue, Executive Orders, as well as other laws and regulations, that relate to COVID-19 (the “Orders”). The Council hereby acknowledges that any portion of this Ordinance that conflicts with any portion of the Orders is null and void and the provisions of the Orders supersede and control. The provisions of the Orders are incorporated herein by reference. Nothing in this Ordinance is intended to affect the continuation of the Mayor’s Declaration provided in the City of Jersey Village Ordinance No. 2020-06.

Section 8. Any person, firm, corporation, agent, or employee thereof who violates any of the provisions of this ordinance commits an offense that is considered a class C misdemeanor and each day the violation continues shall be a separate offense punishable by a fine of not more than five hundred dollars (\$500). A culpable mental state is not required for the commission of an offense under this Ordinance and need not be proved. The penalty provided for in this Ordinance is in addition to any other remedy that the City may have under any applicable law.

Section 9. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same, to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 10. This Ordinance shall take effect immediately upon its approval.

APPROVED AND ADOPTED THIS 20th DAY OF JULY 2020.

ANDREW MITCHAM, MAYOR

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020 **AGENDA ITEM:** F3

AGENDA SUBJECT: Consider Resolution No. 2020-28, accepting all of Volume 1 and the City of Jersey Village’s portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

Department/Prepared By: Fire / Mark Bitz **Date Submitted:** June 25, 2020

EXHIBITS: [Resolution No. 2020-28](#)
[Executive Summary - Harris County Multi-Hazard Mitigation Action Plan](#)
[Harris-County HMP Bulletin May-2020](#)

BUDGETARY IMPACT:	Required Expenditure:	\$	000
	Amount Budgeted:	\$	0.00
	Appropriation Required:	\$	0.00

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In 2004, the city made the decision to join with Harris County in the development of an All Hazard Mitigation Plan as required by the Federal Disaster Mitigation Act of 2000. Our city and other cities jointly developed the plan. In 2006, the city council formally adopted the plan per the requirements of the state of Texas. The All Hazard Mitigation Plan has once again been reviewed by all parties originally involved and changes to the plan have been approved by the State of Texas. As outlined in the original resolution, the City Manager was charged with bringing revisions of this plan to your for review and consideration. The attached resolution will formally adopt the most current version of the All Hazards Mitigation Plan. This resolution will then be forwarded to Harris County and onto the State of Texas so we may continue to be in compliance with the Federal Disaster Act and continue to be eligible for any future federal disaster funding.

You can view the All Hazard Mitigation Plan by clicking this link
<https://www.readyharris.org/Contact/After-Action-Reports-And-Other-Resources/Mitigation-Planning>

RECOMMENDED ACTION:

MOTION: To adopt Resolution No. 2020-28, accepting all of Volume 1 and the City of Jersey Village’s portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

RESOLUTION NO. 2020-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING ALL OF VOLUME 1 AND THE CITY OF JERSEY VILLAGE'S PORTION OF VOLUME 2 OF THE HARRIS COUNTY MULTI-HAZARD MITIGATION ACTION PLAN.

WHEREAS, certain areas of the City of Jersey Village are subject to periodic flooding, hurricanes and other natural hazards with the potential to cause damages to properties within the area; and

WHEREAS, the City of Jersey Village desires to prepare and mitigate for such circumstances; and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Action Plan as a condition of receipt of certain future Federal mitigation funding after May 1, 2005; and

WHEREAS, Harris County and certain municipalities, in order to meet this requirement, have initiated development of a countywide, multi-jurisdictional Multi-Hazard Mitigation Plan, including the City of Jersey Village;

THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS HEREBY:

Adopts the Harris County Multi-Hazard Mitigation Action Plan, accepting all of Volume 1 and the City of Jersey Village's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan; and

Agrees to take official action as may be reasonably necessary to carry out the objectives of the Multi-Hazard Mitigation Action Plan.

PASSED, APPROVED, AND ADOPTED this the 20th day of July, A.D., 2020.

Andrew Mitcham, Mayor
City of Jersey Village

ATTEST:

Lorri Coody, City Secretary



STAFF REPORT
City of Jersey Village, City Council, Consent Agenda Item

DATE: July 20, 2020

TO: The Jersey Village City Council

FROM: Mark Bitz, Fire Chief

SUBJECT: Consider Resolution 2020-28, accepting all of Volume 1 and the City of Jersey Village's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

STAFF RECOMMENDATION:

Adopt Resolution 2020-28 accepting all of Volume 1 and the City of Jersey Village's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

BACKGROUND

Hazard Mitigation Planning in Harris County:

In September of 2018, a coalition of Harris County cities and special districts embarked on a planning process to prepare for and lessen the impacts of specified natural hazards by updating the Harris County Multi-Hazard Mitigation Action Plan. Responding to federal mandates in the Disaster Mitigation Act of 2000 (Public Law 106-390), the partnership was formed to pool resources and to create a uniform hazard mitigation strategy that can be consistently applied to the defined planning area and used to ensure eligibility for specified grant funding success.

This effort represents the second comprehensive update to the prior hazard mitigation plan, approved by the Federal Emergency Management Agency (FEMA) in June of 2015. The 38 member coalition of partners involved in this program includes Harris County, the Cities of; Baytown, Belaire, Bunker Hill Village, Deer Park, El Lago, Friendswood, Galena Park, Hedwig Village, Hillshire Village, Humble, Hunters Creek Village, Jersey Village, Katy, La Porte, Missouri City, Morgans Point, Nassau Bay, Pasadena, Piney Point Village, Seabrook, Shoreacres, Spring Valley Village, Stafford, Taylor Lake Village, Tomball, Webster, West University Place and 10 special purpose districts. The planning area for the hazard mitigation plan was defined as the Harris County Operational Area. The result of the organizational effort will be a FEMA and Texas Department of Emergency Management (TDEM) approved multi-jurisdictional, multi-hazard mitigation plan.

Mitigation is defined in this context as any sustained action taken to reduce or eliminate long-term risk to life and property from a hazard event. Mitigation planning is the systematic process of learning about the hazards that can affect the community, setting clear goals, identifying appropriate actions and following through with an effective mitigation strategy. Mitigation

encourages long-term reduction of hazard vulnerability and can reduce the enormous cost of disasters to property owners and all levels of government. Mitigation can also protect critical community facilities, reduce exposure to liability, and minimize post-disaster community disruption.

The hazard identification and profiling in the hazard mitigation plan addresses the following hazards of concern within the planning area:

1. Dam or Levee failure
2. Drought
3. Earthquake
4. Flood
5. Hurricane and Coastal Storm
6. Mass Movements
7. Severe weather
8. Tsunami
9. Wildfire
10. Climate Change

With the exception of dam failure, this plan does not provide a full risk assessment of human-caused hazards. However, brief, qualitative discussions of the following hazards of interest are included: Energy Pipeline Failure and Toxic Release/Hazardous Materials.

A Core Planning Team consisting of local officials from Harris County Office of Homeland Security and Emergency Management (HCOHSEM) and a contract consultant have taken the lead in developing the hazard mitigation plan. All participating local jurisdictions have been responsible for assisting in the development of the hazard and vulnerability assessments and the mitigation action strategies for their respective jurisdictions and organizations. The Plan presents the accumulated information in a unified framework to ensure a comprehensive and coordinated plan covering the entire Harris County Operational Area planning area. Each jurisdiction has been responsible for the review and approval of their individual sections of the Plan.

Additionally, the plan has been aligned with the goals, objectives and priorities of the State's multi-hazard mitigation plan.

A 32 member Steering Committee (SC) composed of representative stakeholders was formed early in the planning process to guide the development of the Plan. In addition, residents were asked to contribute by sharing local knowledge of their individual area's vulnerability to natural hazards based on past occurrences. Public involvement has been solicited via a comprehensive public outreach campaign that included two rounds of public meetings, web-based information, a questionnaire, and multiple social media updates.

Why adopt this Plan?

Once the hazard mitigation plan is adopted by all of the jurisdictional partners and approved by FEMA, the partnership will collectively and individually become eligible to apply for hazard

mitigation project funding under the suite of hazard mitigation grants provided under FEMA's Hazard Mitigation Assistance (HMA) program.

Where do we go from here?

Upon adoption of Volume I and the City's Annex of Volume II of the Harris County Multi-Hazard Mitigation Action Plan Update (HMP) and subsequent approval of said plan by TDEM and FEMA Region VI, the City will be eligible to apply for specified grants. The grant funds are made available to states and local governments and can be used to implement the long-term hazard mitigation measures specified within the City's annex of the HMP before and after a major disaster declaration. The HMP is considered a living document such that, as awareness of additional hazards develops and new strategies and projects are conceived to offset or prevent losses due to natural disasters, the HMP will be evaluated and revised on a continual 5-year time frame.

RECOMMENDED COUNCIL ACTION:

MOTION: To adopt Resolution No. 2020-28 , accepting all of Volume 1 and the City of Jersey Village's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

Attachment 1
Executive Summary

EXECUTIVE SUMMARY

Hazard mitigation planning for Harris County identifies ways to reduce risk from foreseeable natural hazards that may impact the county. Harris County prepared an initial hazard mitigation plan in 2015, with cities and special purpose jurisdictions in the county participating as partners in the plan. Since the completion of that plan, the County has continued to experience major growth in residential, commercial and infrastructure development.

Over the last five years, 70,390 development permits were issued in Harris County, and the number of residential properties increased by 13 percent. Over the last decade, population outside the Sam Houston Tollway grew faster than the area inside the tollway, adding to development across the county. Current and future development in hazard prone areas may increase risks, impacts and vulnerabilities of people and property in the county.

To address these changes, and to meet federal requirements for keeping hazard mitigation plans current, Harris County has completed the 2020 *Harris County Multi-Hazard Mitigation Action Plan*—the first update to the initial 2015 plan. In preparing it, Harris County again partnered with local cities and special-purpose jurisdictions—38 planning partners in all. Such multi-jurisdictional planning allows these partners to pool resources and eliminate redundant activities within an area that has uniform risk exposure and vulnerabilities.

This hazard mitigation plan reduces risk for those who live in, work in, and visit Harris County. The resources and background information in the plan are applicable across the county, and the plan’s goals and recommendations lay groundwork for local mitigation activities and partnerships.

COMMUNITY INVOLVEMENT IN THE HAZARD MITIGATION PLAN UPDATE

This planning effort was led by a core planning team of staff from the Harris County Office of Homeland Security and Emergency Management (HCOHSEM) and consultant Tetra Tech, Inc. The broader Harris County community participated in the development of the update through the following activities:

- **Defining Stakeholders**—The team identified stakeholders to engage during the update. “Stakeholder” was defined as any person or entity that owns or operates facilities that would benefit from the mitigation actions of this plan or has a capability to support hazard mitigation actions.
- **Establishing the Planning Partnership**—The team identified eligible local governments to engage through this plan update process. Over 50 eligible local governments were identified by this screening process for additional outreach. Ultimately, 38 participated as full planning partners (see Table ES-1).
- **Forming the Steering Committee**—Harris County established a 32-member Steering Committee that represents the entire planning partnership to oversee the planning process.
- **Reviewing Previous Hazard Mitigation Plan and Existing Programs**—The planning team and Steering Committee reviewed the 2015 hazard mitigation plan, as well as all laws, ordinances and programs in effect within the county that can affect hazard mitigation actions.
- **Public Outreach**—The update effort included a website describing update activities, a survey distributed throughout the county to gather public input, the use of social media and informational bulletins to report on update activities, and public meetings to explain the update process and gather feedback. More than 1,600 people completed surveys, and thousands attended the various public outreach events.

Table ES-1. Hazard Mitigation Planning Partners Covered Under This Plan

Harris County	City of Humble	City of Seabrook	Houston Independent School District
City of Baytown	City of Hunters Creek Village	City of Shoreacres	Huffman Independent School District
City of Bellaire	City of Jersey Village	City of Spring Valley Village	Pasadena Independent School District
City of Bunker Hill Village	City of Katy	City of Stafford	Houston Community College
City of Deer Park	City of La Porte	City of Taylor Lake Village	Lone Star College
City of El Lago	City of Missouri City	City of Tomball	University of Houston
City of Friendswood	City of Morgan's Point	City of Webster	Harris County Emergency Services District 12
City of Galena Park	City of Nassau Bay	City of West University Place	Texas Medical Center
City of Hedwig Village	City of Pasadena	Harris County Flood Control District	Harris County Hospital District (dba Harris Health System)
City of Hilshire Village	City of Piney Point Village		

PLANNING AREA, HAZARDS OF CONCERN, AND RISK ASSESSMENT

The planning area for this hazard mitigation plan update was defined to consist of the unincorporated county, incorporated cities, and special-purpose districts within the greater Harris County metropolitan area, as well as portions of neighboring counties where any individual planning partners have jurisdiction. The Steering Committee considered the full range of natural hazards that could affect the planning area and then identified those that present the greatest concern.

Risk assessment is the process of estimating the potential loss of life, personal injury, economic injury, and property damage resulting from identified hazards. The risk assessments in this plan describe the risks associated with each identified hazard of concern. The following steps were used to assess the risk of each hazard:

- **Identify and profile each hazard**
- **Determine “exposure” to each hazard**—Exposure was assessed by overlaying hazard maps with an inventory of structures, facilities, and systems to decide which of them would be exposed to each hazard.
- **Assess the “vulnerability” of exposed facilities**—Vulnerability of exposed structures and infrastructure was evaluated by interpreting the probability of occurrence of each event and assessing potential damage to structures, facilities, and systems that are exposed to each hazard.

Table ES-2 summarizes the findings of the risk assessment.

RISK RANKING

This update includes a risk ranking protocol for each planning partner, in which “risk” was calculated by multiplying probability by impact on people, property and the economy. The risk estimates were generated using methodologies promoted by the Federal Emergency Management Agency. The Steering Committee reviewed, discussed and approved the methodology and results. The countywide ranking results are listed in Table ES-3. All planning partners ranked risk for their own jurisdictions following the same methodology.

MISSION STATEMENT, GOALS AND OBJECTIVES

Table ES-4 lists the mission statement, goals and objectives for this hazard mitigation plan update, as established by the Steering Committee.

Table ES-2. Key Findings from Risk Assessment of Hazard of Concern

Hazard of Concern	Key Risk Assessment Findings	
	Exposure	Vulnerability
Coastal erosion	Risk not assessed because no historical damage values could be identified for losses due to erosion within the planning area.	
Dam or levee failure (failure of the Conroe Dam)	<ul style="list-style-type: none"> 0.5% of total planning area population Structures valued at 0.5% of planning area total 1.2% of all planning area critical facilities 	<ul style="list-style-type: none"> Damage equal to 0.07% of total planning area property value
Drought	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> No quantitative loss estimates
Earthquake (500-year probabilistic event)	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> 2 households displaced Damage equal to 0.5% of total planning area property value
Flooding (1% annual chance event)	<ul style="list-style-type: none"> 8.9% of total planning area population Structures valued at 8.9% of planning area total 23.0% of all planning area critical facilities 	<ul style="list-style-type: none"> 170,000 persons displaced Damage equal to 0.8% of total planning area property value 1.4 million tons of debris to be removed Critical facilities structure damage equal to 9.9% of total value for exposed facilities Critical facilities content damage equal to 33.4% of total value for exposed facilities
Hurricane, coastal storm (20-year probabilistic event)	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> 1,083 households displaced Damage equal to 0.2% of total planning area property value 240,000 tons of debris to be removed Minor damage to 4% of critical facilities Moderate damage to 5.5% of critical facilities Severe damage to 0.4% of critical facilities
Mass movements	Exposure and vulnerability are low to none, based on the lack of historical occurrence of these types of hazards and the planning area's proactive approach to mitigating subsidence issues starting in 1999.	
Severe weather	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> No quantitative loss estimates
Tsunami	Exposure and vulnerability are low to none, based on the lack of historical occurrence of tsunamis	
Wildfire (Moderate, high or very high wildfire ignition density zone)	<ul style="list-style-type: none"> 0.7% of total planning area population Structures valued at 1.0% of planning area total 0.4% of all planning area critical facilities 	<ul style="list-style-type: none"> No quantitative loss estimates

Table ES-3. Hazard Risk Ranking

Hazard Ranking	Hazard Event	Total Score	Category ^a
1	Hurricane and Coastal Storms	51	High
	Severe Weather	51	High
2	Flood	36	High
3	Wildfire	24	Medium
4	Earthquake	16	Medium
	Coastal Erosion	6	Low
5	Drought	6	Low
	Dam Failure	6	Low
	Mass Movements	6	Low
	Tsunami	6	Low

a. Scores of 30 or greater are rated as "high," scores of 15 to 29 are "medium," and scores of less than 15 are "low"

Table ES-4. Mission Statement, Goals and Objectives

Mission Statement	Goals	Objectives
<p>Develop and maintain a comprehensive pre- and post-disaster hazard mitigation program. The Mission Statement is guided by the effective use of technology and data, improved communications and warning, the purchase of necessary equipment, sound planning, the adoption of codes, enhanced transportation networks, expanded education and outreach efforts, strengthened public facilities and infrastructure, the utilization/enhancement of natural resources, the consideration of future hazard conditions and the implementation of projects designed to reduce the vulnerability of individuals, families, households, businesses, infrastructure and critical facilities to the negative effects of natural and human-caused hazards.</p>	<ol style="list-style-type: none"> 1. Expand warning systems and local warning capabilities among departments and between jurisdictions. 2. Improve and coordinate data collection efforts to fully maximize the intent of the efforts and to improve the mitigation capabilities of the county and all jurisdictions. 3. Enhance education strategies to improve the dissemination of information to the public regarding hazards, including the steps that can be taken to reduce their impact. 4. Improve the capabilities of local government officials to reduce or eliminate hazards that cause loss of life, inflict injuries, cause property damage and to improve the protection of natural resources. 5. Work to improve and coordinate existing local plans, codes and regulations to reduce the impacts of natural hazards. 6. Implement property protection measures to reduce the effects of natural hazards throughout the county, including measures that reduce or eliminate repetitive loss occurrences. 7. Investigate and implement a range of structural projects that will reduce the effects of natural hazards on public and private property throughout the county. 8. Investigate and implement a range of nature-based solutions and utilize and enhance natural resources and their ability to reduce the impacts from natural hazards 	<ol style="list-style-type: none"> 1. Improve and expand systems that provide warning and emergency communications to the whole community 2. Implement wildfire mitigation and watershed protection strategies through local, state, tribal, federal and private partnerships. 3. Improve understanding of the locations, potential impacts, and linkages among threats, hazards, vulnerability, and measures needed to protect life safety and health. 4. Reduce the impacts of hazards on individuals with disabilities and others with access and functional needs. 5. Coordinate state and local efforts to reduce greenhouse gas emissions and implement climate adaptation strategies through hazard mitigation plans and actions. 6. Control access and provide buffers to maximize resource protection where possible. 7. Encourage all state, regional and local hazard mitigation projects and planning programs to protect the environment and promote implementation of sustainable mitigation and climate resilience actions. 8. Support hazard mitigation measures that promote and enhance natural processes and minimize adverse impacts on the ecosystem. 9. Encourage all cities, counties, special districts, Councils of Governments and tribal organizations to develop, adopt, and implement local hazard mitigation principles that may be integrated with local comprehensive plan safety elements, local coastal plans, facilities master plans, and other local plan initiatives. 10. Advance community resilience through preparation, adoption, and implementation of state, regional and local multi-hazard mitigation plans and projects. 11. Encourage projects that simultaneously reduce risk while increasing resilience and sustainability. 12. Manage new and existing development in high hazard areas, especially those known to be repetitively damaged. 13. Support the protection of vital and essential records, and strengthening or replacement of buildings, infrastructure, and lifelines to minimize post-disaster disruption and facilitate short-term and long-term recovery. 14. Through the enforcement of relevant federal, State and local regulations, sustain life and property protection measures for all communities and structures located in the greater Harris County region. 15. Promote disaster resistant development.

MITIGATION ACTION PLANS

Catalogs of hazard mitigation best practices were developed that present a broad range of action alternatives to be considered for use by the planning partners. One catalog was developed for each hazard of concern. The alternatives include actions that will mitigate current risk from hazards and actions that will help reduce risk from changes in the impacts of these hazards resulting from climate change.

Hazard mitigation actions recommended in this plan were selected from an analysis of the alternatives presented in the catalogs. Each planning partner selected appropriate mitigation actions to establish an individual mitigation action plan for its jurisdiction. Actions were selected based on an analysis of the planning partner’s ability to implement the action and general feasibility. The combined action plans of the 38 planning partners include a total of 750 actions for mitigating hazard risks in the Harris County planning area. The planning partners have prioritized the actions in their action plans and can begin to implement the highest-priority actions over the next five years.

PLAN IMPLEMENTATION AND MAINTENANCE

The effectiveness of the hazard mitigation plan depends on its effective implementation and incorporation of the outlined action items as needed into each partner’s existing plans, policies, and programs. Harris County will have lead responsibility for overseeing the plan implementation and maintenance strategy. Plan implementation will be a shared responsibility among all planning partnership members and agencies identified as lead agencies in the jurisdiction-specific action plans.

A formal implementation and maintenance process will ensure that the hazard mitigation plan remains an active and relevant document and that the planning partners maintain their eligibility for applicable funding sources. The plan maintenance process includes a schedule for monitoring and evaluating the plan annually and producing an updated plan every five years. The plan maintenance matrix shown in Table ES-5 provides a synopsis of responsibilities for the overall plan maintenance strategy.

Table ES-5. Plan Maintenance Matrix

Task	Approach	Timeline	Lead Responsibility	Support Responsibility
Monitoring-Progress Reporting	Preparation of status updates and action implementation tracking as part of submission for annual progress report.	January to January of each calendar year or upon full update to comprehensive plan or major disaster	Jurisdictional points of contact	Jurisdictional implementation lead
Evaluation	Annual progress reports will be evaluated by an oversight steering committee annually	Finalized progress report completed by March 1 of each year	HCOHSEM	Jurisdictional points of contacts
Update	Reconvene the planning partners, at a minimum, every 5 years to guide a full review and revision of the plan.	Every 5 years or upon full update to comprehensive plan or major disaster	HCOHSEM and oversight steering committee	Jurisdictional points of contacts
Grant Monitoring and Coordination	Monitor grant funding opportunities via agency notifications, state associations and post-disaster response	Ongoing	HCOHSEM	Jurisdictional points of contacts
Plan Integration	Create a linkage between the hazard mitigation plan and individual jurisdictions’ comprehensive plans or similar plans	Ongoing as opportunities for integration become available, or according to timelines identified in individual actions plans	Jurisdictional points of contact	Jurisdictional implementation lead

Task	Approach	Timeline	Lead Responsibility	Support Responsibility
Continuing Public Involvement	Keep the website maintained and receive comments through it over the course of the plan. Planning partners will maintain links to the website. County-wide progress report will be posted to the website.	Ongoing. Progress reports to be posted annually.	HCOHSEM will maintain the overall website and post the progress report annually. Each planning partner will provide a link to the website and may post individual progress reports.	HCOHSEM and jurisdictional implementation lead

Attachment 2

_____ Jurisdictional Annex of the Harris County Multi-Hazard Mitigation Action Plan Update

RESOLUTION NO. 2020-XX

**A RESOLUTION OF THE _____
AUTHORIZING THE ADOPTION OF THE
HARRIS COUNTY MULTI-HAZARD MITIGATION ACTION PLAN UPDATE**

WHEREAS, all of Harris County has exposure to natural hazards that increase the risk to life, property, environment and the County’s economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS; a coalition of Harris County, Cities, Villages, and Special Districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the Harris County Operational Area planning area; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the _____:

- 1.) Adopts in its entirety, Volume I and the introduction, chapter _____ - the _____ jurisdictional annex, and the appendices of Volume II of the Harris County Multi-Hazard Mitigation Action Plan (HMP).
- 2.) Will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Steering Committee and continue to participate in the Planning Partnership as described by the HMP.
- 5.) Will help to promote and support the mitigation successes of all HMP Planning Partners.

PASSED AND ADOPTED on this Xst, Xnd, Xrd, Xth day of XXX, 2020, by the following vote:

YES:
NO:
ABSENT:
ABSTAIN:

ATTEST:

City Clerk, _____

Mayor, _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



2018



Harris County All Hazards Mitigation Plan

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Informational Bulletin
May 5, 2020

Important Note for All Planning Partners: Please track the number of hours that you or your staff members spend working on this project.

Core Planning Team

Chairperson
Brian Murray

Brian.Murray@oem.hctx.net

Vice-Chairperson
Bryan Dunaway

Bryan.Dunaway@oem.hctx.net

Ashley Schutt

Ashley.Schutt@oem.hctx.net

Project Manager
Rob Flaner, CFM

rob.flaner@tetrattech.com

Outreach Coordinator
Chrissie Angeletti, JD

Chrissie.angeletti@tetrattech.com



Approval Pending Adoption has been issued by TDEM and FEMA VI

NEXT STEPS FOR FINAL APPROVAL

To achieve final approval, each planning partner that has an annex in the Plan, must formally adopt Volume I, the introduction, and the entity specific chapter in Volume II of the Plan. Attached to the bulletin, please find the Plan's "Executive Summary" and a sample "Resolution Form" and "Staff Report" for your reference.

Step 1: Download the APA version of the Plan at www.readyharris.org/mitigation

Step 2: Extract Volume I, the introduction, and your jurisdictional chapter in Volume II.

Step 3: Submit a resolution for adoption. Please note, the resolution must include language that your entity is adopting Volume I and the identified chapter of volume II (See Sample)

E.g. "NOW, THEREFORE, BE IT RESOLVED that the City of X:

Adopts in its entirety, Volume I and the introduction, chapter Y - the City of X's jurisdictional annex, and the appendices of Volume II of the Harris County Multi-Hazard Mitigation Action Plan (HMP)."

Step 4: Email rob.flaner@tetrattech.com (cc: brian.murray@oem.hctx.net) with proof the resolution was adopted by **Monday July 13, 2020**.

The County will submit all proof of adoption received from participating jurisdictions to TDEM and FEMA. Upon review of adoption, FEMA will issue final Plan approval. Notice of final approval will be sent to all jurisdictions by the County and all adoption documentation will be uploaded to the Final Plan to be available at:

www.readyharris.org/mitigation

Please feel free to contact the CPT if you have any additional questions or require additional information.

Harris County | Office of Homeland Security and Emergency Management | 6922 Old Katy Rd. | Houston, TX 77024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020

AGENDA ITEM: F4

AGENDA SUBJECT: Consider Resolution No. 2020-29, approving the 2020 Flood Insurance Assessment Report.

Department/Prepared By: Austin Bless

Date Submitted: June 23, 2020

EXHIBITS: [Resolution No. 2020-29](#)
[Exhibit A](#) – 2020 Flood Insurance Assessment

BUDGETARY IMPACT:	Required Expenditure:	\$	0.00
	Amount Budgeted:	\$	0.00
	Appropriation Required:	\$	0.00

BACKGROUND INFORMATION:

As part of the Community Rating System (CRS) program the City of Jersey Village annually conducts a Flood Insurance Assessment (FIA). A FIA is an analysis of a community's level of flood insurance coverage that identifies where increased coverage would be beneficial.

As part of this the City has collected information from the Community Information System on four main topics. Those topics are:

1. Insurance Overview
2. Policies by building occupancy
3. Policies by FIRM Zone
4. Pre- and post-FIRM policy summary

Overall the Jersey Village has 59.7% of its buildings covered by flood insurance. Of the buildings in the SFHA the coverage rate is 73%. The rates are not bad, however given the flooding our region has experienced over the past several years these rates could be higher.

Staff concludes that more efforts could be made to bring awareness to the need of flood insurance, especially to those in Zone X. As such staff is recommending more action be taken to increase awareness of flood insurance and encouragement of people to buy it. Staff will put more information about flood insurance in the JV Star and similar citywide outreaches. Staff will also send a letter to everyone in the SFHA.

The full assessment has been included with the Resolution as Exhibit A.

RECOMMENDED ACTION:

Motion: To approve Resolution No. 2020-29, approving the 2020 Flood Insurance Assessment Report.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

RESOLUTION NO. 2020-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE 2020 FLOOD INSURANCE ASSESSMENT.

WHEREAS, The City of Jersey Village is a member of the Community Rating System (CRS); and

WHEREAS, CRS recommends a Flood Insurance Assessment so trends in flood insurance may be easily tacked;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. The City Council approves the 2020 Flood Insurance Assessment.

PASSED AND APPROVED this 20th day of July 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



Exhibit A

Flood Insurance Assessment

As part of the Community Rating System (CRS) program the City of Jersey Village annually conducts a Flood Insurance Assessment (FIA). A FIA is an analysis of a community’s level of flood insurance coverage that identifies where increased coverage would be beneficial.

As part of this the City has collected information from the Community Information System on four main topics. Those topics are:

1. Insurance Overview
2. Policies by building occupancy
3. Policies by FIRM Zone
4. Pre- and post-FIRM policy summary

Level of Flood Insurance Coverage

In Jersey Village there are approximately 2,309 buildings. Of that number 728 are in a Special Flood Hazard Area (SFHA). The city has reviewed summary data for building occupancy, which provides the number of policies, the premium paid, and the amount of insurance coverage for four categories of buildings. City staff has also reviewed the average amount of coverage by category.

The data shows that most buildings that have flood insurance are fairly well covered.

	Policies in Force	Premium	Insurance in Force	Average Coverage
Single Family	1,316	1,066,686	408,351,000	\$ 310,297
2-4 Family	-	-	-	\$ -
All other Residential	2	291	70,000	\$ 35,000
Non-Residential	33	139,738	16,282,800	\$ 493,418
Total	1,351	\$ 1,206,715.00	\$ 424,703,800	\$ 279,572

In reviewing the data based upon where the flood insurance policies exist it shows that not all buildings in the SFHA are covered. It also shows that there are many buildings in Zone X that are not covered. The data is below:

	Policies in Force	Premium	Insurance in Force
A1-30 & AE Zones	528	\$ 787,905.00	\$ 150,364,700.00
A Zones	0	\$ -	\$ -
X Zone Standard	85	\$ 115,707.00	\$ 25,319,100.00
X Zone Preferred	738	\$ 303,103.00	\$ 249,020,000.00
Total	1,351	\$ 1,206,715.00	\$ 424,703,800.00

Overall the Jersey Village has 59% of its buildings covered by flood insurance. Of the buildings in the SFHA the coverage rate is 73%. The rates are not bad, however given the flooding our region has experienced over the past several years these rates could be higher.

Recommendations

Staff concludes that more efforts could be made to bring awareness to the need of flood insurance, especially to those in Zone X. As such staff is recommending more action be taken to increase awareness of flood insurance and encouragement of people to buy it. Staff will put more information about flood insurance in the JV Star and similar citywide outreaches. Staff will also send a letter to everyone in the SFHA.

This assessment will be completed annually so a trend over time can be established to gauge the effectiveness of our outreach efforts.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: July 20, 2020

AGENDA ITEM: F5

AGENDA SUBJECT: Receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

Dept/Prepared By: Christian Somers, Building Official **Date Submitted:** June 23, 2020

EXHIBITS: [Ordinance 2019-11](#)
 [Owner’s Status Update](#) – 2020-07-14

BACKGROUND INFORMATION:

On May 13, 2019, City Council approved Ordinance No. 2019-11, which found the structures on the Property located at 16884 NW FWY to be substandard and a public nuisance and ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days. Since May 13, 2019, Council has received progress reports on compliance with Ordinance No. 2019-11 on June 17, 2019, July 15, 2019, August 19, 2019, September 16, 2019, October 14, 2019, November 18, 2019, December 16, 2020, January 20, 2020, February 17, 2020, March 16, 2020, April 20, 2020, May 11, 2020, and June 15, 2020.

Since the report made to City Council on June 15, 2020, the following progress has been made on the project:

- The Manager’s Apartment received a Certificate of Occupancy on July 13, 2020 and the manager will move in on Wednesday, July 15, 2020, so there will be someone monitoring the premises.
- Building 1 should get a Certificate of Occupancy at the end of this month, along with the Staff Laundry Room and the Electrical Room in Building 4.
- Building 2 – 4 should get their Certificates of Occupancy by the first of September.
- It is unclear how / when they are handling the pool. They may just keep it clean and maintained, but not open it for the foreseeable future.

This item is to receive the 14th progress report and take any action deemed appropriate.

RECOMMENDED ACTION:

This item is to receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

ORDINANCE NO. 2019-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THE STRUCTURES AT 16884 NW FWY, JERSEY VILLAGE, TEXAS 77040, (RES B1, NORTHWEST VILLAGE BUSINESS PARK, R/P), THE “PROPERTY”, TO BE SUBSTANDARD AND A PUBLIC NUISANCE; ORDERING JERSEY VILLAGE LODGING, LLC OR THE TRUE OWNERS OF THE PROPERTY TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO DEMOLISH THE STRUCTURES ON THE PROPERTY IF OWNER FAILS TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO ASSESS A LIEN AGAINST THE PROPERTY FOR THE COSTS OF THE DEMOLITION; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.

WHEREAS, the Building Official of the City of Jersey Village reported that the buildings and structures at 16884 NW FWY, also known as RES B1, Northwest Village Business Park. R/P, Jersey Village, (the “Property”), which are located within the City, are substandard and a public nuisance; and

WHEREAS, the City provided notice to Jersey Village Lodging, LLC, Chan Patel, Northwest Village Business Park R/P, and Super 7 Inn Jersey Village Lodging LLC that the Property was substandard and public nuisance, and that a public hearing would be held on May 13, 2019; and

WHEREAS, in accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”), the City Council conducted a public hearing on May 13, 2019, so that the owner or the owner’s representatives of the Property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property; and

WHEREAS, City Council finds all proper notices of the hearing were sent consistent with the Code to the persons asserting or likely to have an ownership in the Property; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property and the structures on the Property are substandard; and

WHEREAS, City Council finds that the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property; and

WHEREAS, City Council finds that the Property is in violation of the City’s Code and ordinances;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

Section 2. Jersey Village Lodging, LLC appeared before City Council and represented that it owns the Property. Owner requested more than thirty (30) days to repair the Property and to abate the nuisances associated with the Property. Having heard the comments of Owner and others, City Council finds, permits and orders the following:

A. The Property is dilapidated, substandard and unfit for human habitation, and a hazard to the public health, safety and welfare.

B. Within ten (10) days [by MAY 23, 2019], the Owner shall vacate the Property and secure the Property by fencing approved by the Building Official; and the building shall remain vacated and secured until a certificate of occupancy is issued by the Building Official.

C. The buildings on the Property shall be repaired by the Owner within one-hundred eighty (180) days [by NOVEMBER 9, 2019].

D. The Owner, lienholders, and mortgagees of the Property shall secure the Property in a reasonable manner from unauthorized entry while the work is being performed, as determined by the Building Official.

E. No work shall be performed by Owner on the Property until a permit is issued consistent with the Code by the Building Official, and all work shall be consistent with the Code.

F. The Owner shall provide to the Building Official the following plans, reports and specifications:

1) a written mold assessment by a licensed professional engineer or mold assessor of the interior spaces of the buildings intended for occupancy on the Property by JUNE 13, 2019;

2) a written asbestos survey/ screening by a licensed professional engineer by JUNE 13, 2019;

3) a written roof inspection report by a licensed professional engineer or experienced roof inspector by JUNE 13, 2019; and

4) complete construction documents and a plan of action for the construction / required repairs for the Property, including details for each motel room intended for human occupancy; the manager's apartment, the office/business/lobby guest area, the laundry areas, storage rooms, mechanical rooms, linen/washing rooms, breakrooms and similar work areas, and the pool area by JULY 15, 2019.

G. The Owner shall submit all applications for the permits necessary to repair the Property by JULY 15, 2019.

H. The Owner shall start work on any permit issued for the repair of Property within ten (10) days of the issuance of the permit(s).

I. The Owner shall report to the City Council the progress on the performance of the permitted work on the first regular meeting of the City Council for each month until the permitted work is complete.

J. No person may occupy the structures on the Property until a final inspection and certificate of occupancy are issued; provided, however, the Building Official may permit temporary certificates of occupancy for separate buildings.

Section 3.

A. If the Owner, lien holders, or mortgagees of the Property fail to repair, remove or demolish the substandard structures on the Property as provided above, then the City may demolish the structures on the Property, including cleaning and grading the Property, and place a lien on the Property for the expenses incurred by the City in such work in accordance with the Code and state law.

B. If the Owner violates the terms of this Ordinance, the City may seek administrative penalties not to exceed \$1,000 per day.

Section 4. The City Secretary shall file a copy of this order with the City and shall publish the caption of this Ordinance in the City’s official newspaper within 10 days of the date of this Ordinance.

Section 5. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. This ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 13th day of May, 2019.

s/Andrew Mitcham, Mayor

ATTEST:

s/Lorri Coody, City Secretary



Lorri Coody

From: Kathlyn Hufstetler <khufstetler@patelgaines.com>
Sent: Tuesday, July 14, 2020 1:26 PM
To: Lorri Coody
Subject: Re: July 20, 2020 Update

Hi Lorri,

Good afternoon, in anticipation of next week's City Council meeting, please see our status update below.

The exterior paint job on building one is almost complete, and the final FF&E has been installed. We anticipate the final inspection taking place by the end of this month.

In addition, the exterior paint in building two is in progress and we anticipate the final inspection of building two taking place by August. All interior work in buildings three and four should be complete next month after such we will be seeking the final inspection for these buildings.

Please let me know if you have any questions and confirm receipt.

Sincerely,



Kathlyn Hufstetler

Senior Associate Attorney

(346) 358 - 9068 | office

(956) 789 - 8296 | mobile

khufstetler@patelgaines.com

San Antonio

2030 N Loop 1604 W, Suite 200

San Antonio, Texas 78248

(210) 460 - 7787 | office

(210) 460 - 7797 | fax

Dallas / Fort Worth

221 West Exchange Ave., Suite 206A

Fort Worth, Texas 76164

(817) 394 - 4844 | office

(817) 394 - 4344 | fax

Houston

5433 Westheimer Rd., Suite 604

Houston, Texas 77056

(346) 358 - 9068 | office

(210) 460 - 7797 | fax



www.patelgaines.com



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CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS -AGENDA REQUEST

AGENDA DATE: July 20, 2020

AGENDA ITEM: G1

AGENDA SUBJECT: Consider Ordinance 2020-17, adopting updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

Department/Prepared By: Lorri Coody

Date Submitted: July 5, 2020

EXHIBITS: [Ordinance 2020-17](#)
[Exhibit A](#) – Jones | Carter Draft Capital Improvements Plan, Future Land Use Plan and Impact Fee Study

BACKGROUND INFORMATION:

Jones | Carter has conducted a study concerning amendments to the City’s land use assumptions, capital improvements plan and impact fees.

Amendments to the City’s land use assumptions, capital improvements plan and impact fees is a seven (7) step process involving the following steps:

- Step 1** - Identify Service Areas
- Step 2** - Develop Land Use Assumptions
- Step 3** - Develop Capital Improvements Plan
- Step 4** - Impact Fee Calculations & Report Preparation
- Step 5** - CIAC Presentations
- Step 6** - Public Hearings & Council Approval
- Step 7** - Adopt Impact Fee Ordinance

Earlier on this evenings agenda, City Council completed Step 6 by conducting the public hearing, the purpose of which was to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

This item is to consider the Ordinance that will adopt updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

RECOMMENDED ACTION:

MOTION: To approve Ordinance 2020-17, adopting updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

ORDINANCE NO. 2020-17

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING UPDATED LAND USE ASSUMPTIONS, A CAPITAL IMPROVEMENTS PLAN, AND IMPACT FEES FOR WATER AND WASTEWATER FACILITIES IN ACCORDANCE WITH CHAPTER 395 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS RELATED TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

WHEREAS, by Ordinance No. 90-14, passed, approved, and adopted on May 21, 1990, the City of Jersey Village, Texas ("City") adopted land use assumptions and a capital improvements plan and imposed impact fees on new development within the City to recover capital costs associated with water and wastewater facilities provided to serve such new development, all in accordance with Article 1269j-4.11, Texas Revised Civil Statutes (now Chapter 395 of the Texas Local Government Code); and

WHEREAS, by Ordinance No. 95-14, passed, approved, and adopted on June 19, 1995 as amended by Ordinance 01-25, passed, approved, and adopted on August 20, 2001 updating the land use assumptions and capital improvements plan and impact fees on new development within the City to recover capital costs associated with water and wastewater facilities provided to serve such new development, all in accordance with Chapter 395 of the Texas Local Government Code); and

WHEREAS, by Ordinance No. 2015-33, passed, approved, and adopted on October 19, 2015, the City adopted Updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for Water and Wastewater Facilities, all in accordance with Chapter 395 of the Texas Local Government Code; and

WHEREAS, Chapter 395 of the Texas Local Government Code requires the City to update periodically its land use assumptions, capital improvements plan, and impact fees; and

WHEREAS, the City Council of the City finds that the land use assumptions, capital improvements plan, and impact fees currently in effect should be updated; and

WHEREAS, the City secured the firm of Jones | Carter to prepare updated land use assumptions and a capital improvements plan and to calculate proposed impact fees, and a copy of such firm's report and recommendation is attached to this Ordinance as Exhibit A; and

WHEREAS, the City Council has received written comments from the Capital Improvements Advisory Committee in accordance with Section 395.058 of the Texas Local Government Code; and has held a public hearing as required by law, at which hearing all persons desiring to be heard were heard on the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee; and

WHEREAS, the City Council now desires to adopt updated land use assumptions and an updated capital improvements plan and to impose updated impact fees on new development within the City and its extraterritorial jurisdiction; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are hereby adopted, ratified and confirmed.

Section 2. The land use assumptions, capital improvements plan, and proposed impact fees set forth in the "City of Jersey Village Capital Improvements Plan, Future Land Use Plan and Impact Fee Study" prepared by Jones | Carter, attached hereto as Exhibit A and made a part hereof for all purposes, are hereby approved and adopted.

Section 3. The impact fees, set forth in Table 5-6 on Page 18 of Exhibit A, are hereby levied against new development on lands located within the City and its extraterritorial jurisdiction and shall be paid to the City at the earlier of the time such lands are subdivided or at the time a building permit is issued; provided, however, such impact fees shall not be due and payable until such time as the utility service for which the impact fee is imposed is available to such lands. The impact fees levied by this Ordinance are subject to the provisions of Chapter 395 of the Texas Local Government Code.

Section 4. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 20th day of July 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



**Exhibit A to the Ordinance
Jones | Carter Draft Capital
Improvement Plan, Future
Land Use Plan, and Impact Fee
Study**

City of Jersey Village
Capital Improvements Plan, Future Land Use Plan and Impact Fee
Study
DRAFT



INTERIM REVIEW

Not intended for construction, bidding or permit purposes.

Engineer: Alan M. Moon, P.E.

P.E. Serial No.: 123364

Date: June 2020

June 2020



Texas Board of Professional Engineers Registration No. F-439 | Texas Board of Professional Land Surveying Registration No. 10046100

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENTS PLAN, FUTURE LAND USE PLAN AND IMPACT FEE
STUDY**

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



**CITY OF JERSEY VILLAGE
CAPITAL IMPROVEMENTS PLAN AND IMPACT FEE STUDY**

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- A. Future Land Use Plan
- B. Water System Improvements
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LIST OF ATTACHMENTS

- A. Texas Local Government Code Chapter 395
- B. Existing Water Plant Capacity Analysis
- C. Projected 2025 Water Plant Capacity Analysis
- D. Projected 2030 Water Plant Capacity Analysis
- E. Water Capital Improvement Plan Projects Cost Estimates
- F. Wastewater Capital Improvement Plan Projects Cost Estimates

Executive Summary

This study was performed to update the City of Jersey Village’s water and wastewater system impact fees in accordance with the Texas Local Government Code Chapter 395. The growth projected over the next 10-years was projected, a water and wastewater system analysis was completed, and the City’s Land Use Plan and Capital Improvements Plans were updated per the requirements of Texas Local Government Code Chapter 395.

The projected 10-year growth by connections were converted to equivalent service units to a standard 5/8” diameter water meter, the typical size for a single-family residential connection. From the Water and Wastewater Capital Improvements Plans, only projects that are attributable to new development were considered when calculating impact fees. Based on the City’s 10-year growth projections and associated demand values, a total of 1,501 addition service units are anticipated being added by the year 2030. The total water improvements cost eligible for impact fees is estimated at \$6,873,600 and the total wastewater improvements cost eligible for impact fees is estimated at \$3,574,034. With a 50% reduction of the maximum eligible recoverable cost, the baseline impact fee per service unit is \$3,026 for water and \$1,664 per wastewater. The impact fees per service unit were then applied to the standard water meters’ capacity. Table ES-1 presents the maximum assessable impact fees for commonly used meters based on the 50% reduction as outlined in the Texas Local Government Code Chapter 395.

Table ES-1 Maximum Assessable Impact Fee

Meter Size	Maximum Capacity (gallons per minute)	ESFC	Maximum Assessable Water Fee	Maximum Assessable Wastewater Fee
5/8”	15	1.00	\$3,026	\$1,664
3/4”	25	1.67	\$5,144	\$2,829
1”	40	2.67	\$8,169	\$4,494
1 1/4”	45	3.00	\$9,077	\$4,993
1 1/2”	120	8.00	\$9,984	\$5,492
2”	170	11.33	\$32,374	\$17,809
3”	350	23.33	\$64,445	\$35,452
4”	600	40.00	\$100,752	\$55,424
6”	1,200	80.00	\$201,807	\$111,015
8”	1,800	120.00	\$322,830	\$177,590
10”	2,300	153.30	\$463,823	\$255,151

1.0 INTRODUCTION

In February 2020, the City of Jersey Village (the City) authorized Jones|Carter to update the 2015 Water & Wastewater Impact Fee Study for the City's water and wastewater systems. The purpose of this report is to develop and calculate water and wastewater impact fees for the City in accordance with Texas Local Government Code Chapter 395 (§395), as shown in Attachment A.

§395 defines an impact fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements.” Impact fees may be imposed to pay for capital improvements including and limited to:

- Construction contract price
- Surveying and Engineering fees
- Land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees,
- Fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan

Impact fees cannot be used to pay for:

- Construction, acquisition, or expansion of public facilities other than capital improvements identified in the capital improvements plan
- Repair, operation or maintenance of existing or new capital improvements
- Upgrading, updating, expanding or replacing existing capital improvements to serve existing development in order to meet stricter standards
- Upgrading, updating, expanding or replacing existing capital improvements to provide better service to existing developments
- Administrative and operating costs of the political subdivision
- Principal payments and interest or other finance charges

Impact fees can only be assessed for new developments on improvement projects identified in the Capital Improvements Plan (CIP) and cannot be used for any repair or rehabilitation project to serve existing development. Also required per §395, a Land Use Plan and Capital Improvements Plan must be created, presented to the public for approval. The CIP should include an analysis of the total capacity, projected service unit attributable to new development within a period not to exceed of 10-years, and should be updated at least every five years. The City's last updated was completed September 2015.

The City of Jersey Village is located within Harris County, northwest of the City of Houston (COH) along US-290. The City is approximately 3.5 square miles in area and had a reported population of 7,620 in the 2010 US Census. According to Tapestry Segmentation by ESRI, a majority of the City's demographic consist of “Savvy Suburbanites” (married couples, older established neighborhoods, median age of 45 and median household income of \$108,700) and “Young and Restless” (single-person households, predominantly renters, median age of 30 and median household income of \$40,500).

2.0 PLANNED GROWTH PROJECTIONS

A critical part of the CIP is to project the future development within the City’s system, and project the anticipated water demands and wastewater flows. The projections aide in determining what capital improvements are necessary to sustain future growth as well as the timing of those improvements. The future development projections are based on the City’s available space for growth and the anticipated type of developments. These anticipated types of development then become the foundation for the future water demands and wastewater flows.

2.1 Existing System

Currently the City serves the area within its City limits and does not serve any customers outside of the City limits within its Extra-Territorial Jurisdiction (ETJ). Monthly billing information was provided to JC for Fiscal Year (FY) 17 – FY 19. Connection counts for September 2019 were utilized as the Existing System connections. The existing water system is comprised of several types of uses including single family residential, multi-family residential, commercial, public and irrigation. Connections for this analysis are physical connections to which drinking water is supplied as defined by 30 TAC §290.38(16). See Table 2-1 for existing system connection count.

Table 2-1 Existing System Connections

Type	Connections
Single Family Residential	2,220
Multi Family Residential	1,544
Commercial	150
Irrigation	814
Public	61
Total	4,789

2.2 Land Use Plan

The future land use plan was created by utilizing the City’s existing land use plan, identifying the undeveloped lots and lots anticipated to redevelop, and assigning anticipated types of development to the lots. JC collaborated with the City to determine the anticipated type of development and a timetable for each undeveloped lot. A detailed land use plan was also provided for Zoning District D, the future Village Center southwest of US 290. Several of the existing industrial lots near the future Village Center are expected to redevelop to Single Family Residential, Multi Family and Mixed Use. The remainder of the industrial lots are assumed to be redeveloped for commercial usage. The future land use plan is attached in Figure 1.

2.3 Future Growth

The future growth projections are based on the future land use plan and the development timing as anticipated by the City. Any development or re-development that is anticipated to occur outside of the 10-year timeframe was excluded from this analysis. A number of connections per acre was assumed for



each type of usage, and applied to the acreage of the proposed development. The number of connections per acre, or density, was established based on the existing density within the City’s system and JC’s experience with other types of development within the Houston metro area. Single Family Residential lots within the City are predominantly quarter-acre lots and the total number of multi-family connections was divided by the existing acreage. Table 2-2 lists the assumed density by type of usage for the future developments.

Table 2-2 Density by Type of Development

Type	Connections / Acre
Single Family Residential	4
Multi Family Residential	6.25
Commercial	0.5
Industrial	2
Mixed Use	5
Irrigation	2
Public	1

2.3.1 5-Year Projections

All of the growth within the next 5-years occurs within the City’s limits on currently undeveloped lots and within the future Village Center. This includes approximately 95 acres of currently undeveloped lots associated with the Village Center, along US 290 at Jones Road, US 290 at Seattle Avenue, and along Castlebridge Dr. Most of the growth within these areas are anticipated to be commercial and mixed use. Table 2-3 lists the projected connections in 5-years.

Table 2-3 5-Year Connection Projections (FY 2025)

Type	Connections
Single Family Residential	2,220
Multi Family Residential	1,544
Commercial	208
Mixed Use	452
Irrigation	814
Public	66
Total	5,352

2.3.2 10-Year Projections

After completion of the Village Center, the City limits are nearly built out. A majority of the remaining projected growth to the City’s system within the 5- to 10-year timeframe is anticipated to occur due to improvement projects serving previously unserved lots in the ETJ. This includes approximately 660 acres of existing industrial development. The industrial lots are assumed to be redeveloped into single family residential and mixed use around the Village Center, and the remaining lots to be redeveloped to commercial usage. Table 2-4 lists the projected connections in 10-years.

Table 2-4 10-Year Connection Projections (FY 2030)

Type	Connections
Single Family Residential	2,441
Multi Family Residential	1,544
Commercial	218
Industrial	4
Mixed Use	638
Irrigation	814
Public	66
Total	5,725

3.0 WATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The water system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. JC collected available records from City staff such as daily well meter readings, daily COH surface water meter readings, three (3) years of monthly customer billing reports, GIS shapefiles, maps and previous reports. The City was able to provide accurate well and surface water meter data from April 2019 through December 2019. Prior to April 2019, there were discrepancies in the reporting and meters were re-calibrated.

3.1 Existing System Evaluation

3.1.1 Existing Infrastructure

The City currently has three (3) water plants and an additional elevated storage tank serving its system. Table 3-1 presents the facilities at each of the City's water plants. The Seattle Water Plant (Water Plant No. 1) is located at 15601 Seattle Street, the Village Water Plant (Water Plant No. 2) is located at 16600 Village Drive, the West Water Plant (Water Plant No. 3) is located at 12115 West Drive, and the Congo Elevated Storage Tank is located at 15402 Congo Lane.

Table 3-1 Existing Water Plant Facilities

Water Plant	Surface Water (gpm)	Well (gpm)	Ground Storage (gal)	Elevated Storage (gal)	Booster Pumps (gpm)
Seattle (WP 1)	1,042	1,250	1 - 300,000 1 - 500,000	-	3 - 1,100
Village (WP 2)	-	900	1 - 420,000 1 - 250,000	250,000	1 - 1,100 1 - 750 1 - 500
West (WP 3)	-	1,550	500,000	-	1 - 1,000 1 - 750 1 - 500 1 - 250
Congo	-	-	-	500,000	-

The City also owns and maintains approximately 257,000 LF of waterline ranging in size between 2" diameter to 16" diameter and approximately 1,790 fire hydrants.

3.1.2 Existing Water Demands

Water demands were determined by analyzing the daily well meter readings and daily COH surface water meter readings from April 2019 through December 2019 as well as the three (3) years of monthly billing reports. An average day flow was established from the daily meter reads provided, and the monthly metering data by type of connection was utilized to determine the unit flow rates. Table 3-2 presents the existing demand breakdown for the City.

Table 3-2 Existing System Demands

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,220	250	555,000
Multi Family Residential	1,544	125	193,000
Commercial	150	1,250	187,500
Irrigation	814	340	276,800
Public	61	430	26,200
Accountability/Losses			215,000
Total	4,789		1,453,500

After discussions with the City, it was determined the accountability and losses between April 2019 through December 2019 are mostly attributable to distribution system flushing and filling of the ground storage tanks that were previously empty. To evaluate the system, the peak-hour condition as set forth by the TCEQ was used as the worst-case scenario. Peak-hour conditions occur when a system experiences the highest-use hour on a maximum day. Per 30 TAC §290.38(46), in the absence of 36 months of historical daily water usage, a maximum day factor of 2.4 should be assumed. Table 3-3 presents the calculation for the maximum day flow.

Table 3-3 Max Day Flow

	Flow (gpd)
Average Day Flow	1,453,500
Max Day Factor	2.4
Max Day Flow	3,488,400

Peak-hour flows (PHF) are determined by multiplying the max day flow by a factor of 1.25 for systems with elevated storage in the absence of verified historical data. No hourly demand data was available at the time of the report. A calculation of 2.4 multiplied by 1.25 yields a total max day PHF of 3.0 times the ADF. Table 3-4 presents the existing flow condition for the City.

Table 3-4 Existing Peak Hour Flow

Existing Flow Condition	Equation	Flow (gpm)
Average Day	1,453,500 gpd / 1,440 min/day	1,009
Peak Hour (Max Day)	1,009 gpm x 2.4 x 1.25	3,027

3.1.3 Existing System Capacity Analysis

The existing water facilities were analyzed for their capacity to serve the existing system in accordance with 30 TAC §TAC290.45(b)(1)(D). To meet the minimum requirements, the City must have a minimum guaranteed supply of 0.6 gpm per connection, a minimum storage capacity of 200 gallons per connection, a minimum elevated storage tank capacity of 100 gallons per connection, and a firm booster pump capacity (with the largest pump out of service) of 2 gpm per connection or enough booster pump capacity to meet the maximum day peak hour flow. The City’s water plants have enough supply, elevated storage, ground storage, and booster pump capacity to serve the existing system. The City has a take or pay contract with the COH to receive a minimum 22.5 million gallons per month, or approximately 750,000

gpd, and a maximum daily rate of 1.5 MGD. Since the contract states that the City is “not guaranteed any specific quantity or pressure of water”, the surface water was not counted towards the guaranteed supply amount. In order for the City to meet the TCEQ minimum supply, the wells must be operational. The existing system water plant capacity analysis is presented in Attachment B.

While the City must have enough well capacity for guaranteed supply for the existing system, the City intends to operate on nearly 100% surface water from the City of Houston. The City is a part of North Harris County Regional Water Authority’s Groundwater Reduction Plan and therefore is required to pay a fee for every 1,000 gallons of groundwater pumped. Based on these operations, the City contractually has enough surface water to meet the average day flows but would be using more than the maximum contractual amount for any usage above average day flows.

3.2 Future System Evaluation

3.2.1 Methodology of Projected Water Demands

To determine the projected water demands, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were applied to the projected connections where applicable, and unit demands were established for Mixed Use and Industrial connections based upon JC’s experience with similar types of developments within the region.

3.2.2 5-Year Projections

Table 3-5 presents the projected average daily flows for the 5-year anticipated buildout.

Table 3-5 5-Year Projected Average Day Flow

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,267	250	566,800
Multi Family Residential	1,544	125	193,000
Commercial	208	1,250	259,700
Mixed Use	452	400	180,900
Irrigation	814	340	276,800
Public	66	430	28,500
Accountability/Losses			215,000
Total	5,023		1,720,700

3.2.3 10-Year Projections

Table 3-6 presents the projected average daily flows for the 10-year anticipated buildout.

Table 3-6 10-Year Projected Average Day Flow

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single Family Residential	2,441	250	610,200
Multi Family Residential	1,544	125	193,000
Commercial	218	1,250	271,900
Industrial	4	1,000	4,000
Mixed Use	638	400	255,300
Irrigation	814	340	276,800
Public	66	430	28,500
Accountability/Losses			215,000
Total	5,718		1,854,700

3.2.4 Future System Capacity Analysis

The City’s water plants have enough water supply, elevated storage, ground storage, and booster pump capacity to serve the projected 5-year and 10-year buildout. The City intends to build a new water plant southwest of US 290 to better serve the new development projected. The 5-year and 10-year water plant capacity analyses are presented in Attachments C and D respectively.

Based on the City’s intent to operate at nearly 100% surface water to comply with the North Harris County Regional Water Authority’s Groundwater Reduction Plan, it is recommended the City renegotiate a new contractual amount of water with the COH. The maximum daily amount of water should be increased to 4,451,280 gpd, the projected 10-year maximum daily flow utilizing a max day factor of 2.4.

3.3 Capital Improvement Plan (CIP)

JC collaborated with City staff to identify and include projects in the Water CIP that are needed to not only serve new development but to assist with operations and better serve the existing customers. Previous CIPs were utilized as reference for improvement and rehabilitation projects that were planned but not completed to date. Not all of the projects in the CIP can be utilized for impact fees, only those that serve new or future development. Table 3-7 presents the Water CIP. Cost estimates are included in Attachment E for construction projects that are to be utilized for impact fees and intended to serve future development. These projects include engineering, contingencies and inflation where applicable. The water construction projects are shown in Figure 2.

Table 3-7 Water Capital Improvements Plan

No.	Description of Project	Cost
Existing Projects		
W-A	Jones Road Extension - Utilities	\$670,000
W-B	2020 Impact Fee Study	\$75,000
Proposed Projects		
W-1	Seattle Water Plant - Well Repair	\$385,000
W-2	SCADA System Upgrades	\$250,000
W-3	Village Water Plant - Service Pump Upgrades ⁽¹⁾	\$80,000
W-4	Village Water Plant – Rehabilitation ⁽¹⁾	\$275,000
W-5	Seattle Water Plant - GST Rehabilitation ⁽¹⁾	\$375,000
W-6	Seattle Water Plant - Variable Frequency Drive ⁽¹⁾	\$100,000
W-7	Seattle Water Plant - Generator	\$500,000
W-8	West Road Water Plant - Generator Repair ⁽¹⁾	\$150,000
W-9	Congo Elevated Storage Tank Rehabilitation	\$450,000
W-10	Water Plants LED Light Projects ⁽¹⁾	\$100,000
W-11	Hydrant and Valve Survey	\$100,000
W-12	Water Master Plan	\$125,000
W-13	Impact Fee Study & Rate Analysis	\$75,000
W-14	Proposed Water Facility #4 ⁽²⁾	\$7,183,000
W-15	City of Houston Interconnect No. 2 ⁽²⁾	\$1,472,000
W-16	FM 529 8" & 12" Water Line from Harms Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$981,000
W-17	Charles Rd 8" & Wright Rd 12" Water Line Loop - Service to ETJ ⁽²⁾	\$1,051,000
W-18	Wright Rd 12" Water Line from Charles Rd to Hwy 290 - Service to ETJ ⁽²⁾	\$1,072,000
W-19	Fairview St 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,948,000
W-20	Harms Rd 12" Water Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$2,195,000
W-21	Musgrove Ln 8" & 12" Water Line from Taylor Rd to Jones Rd Along Hwy 290 - Service to ETJ ⁽²⁾	\$505,000
W-22	Taylor Rd 8" Water Line Extension from Hwy 290 to Edge of ETJ - Service to ETJ ⁽²⁾	\$132,000
Total		\$20,249,000

Notes:

- (1) Project scope and estimated costs are based on the City's 2018 Capital Improvements Plan.
(2) Project scope and estimated costs are based on the City's 2015 Water & Wastewater Impact Fee Study

4.0 WASTEWATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The wastewater system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. JC collected available records from City staff such as average day effluent flows from the Castlebridge wastewater treatment plant (WWTP), daily lift station pump run times, maps and previous reports. JC also collected three (3) years of monthly billing reports from the White Oak Bayou WWTP. The City was able to provide accurate Castlebridge WWTP meter data from April 2019 through December 2019. Prior to April 2019, there were discrepancies in the reporting and meters were re-calibrated.

4.1 Existing System Evaluation

4.1.1 Existing Infrastructure

The City owns and maintains the Castlebridge WWTP, located at 12103 Castlebridge Drive, which has a permitted daily average flow of 800,000 gpd and a 2-hour peak of 1,885 gpm (with a peaking factor of 3.4). The City is also a partner in the White Oak Bayou WWTP Joint Powers, along with West Harris County Municipal Utility District (MUD) No. 1, Harris County MUD No. 25, Windfern Forest Utility District and Baker Oil Tools. Collectively the partners own the White Oak Bayou WWTP, located at 15201 Philippine Street, which has a permitted effluent flow of 2.0 million gallons per day (MGD) and a peak flow of 5,556 gpm (peak factor of 4.0). The City owns 40.63% of the WWTP and is billed accordingly for any improvement projects at the plant. The City is also billed monthly based on the percentage contributed of the total flow per month to the WWTP.

The City also owns and maintains eight (8) lift station (LS) within the system including the Philippine LS, Hillcrest LS, Tahoe LS, Rio Grande LS, 290 NW LS, and the Jones Rd LS. Record drawings and pump sizes for the lift stations were not available at the time of the report. The wastewater system also contains approximately 205,000 LF of gravity sewers ranging in size between 4" diameter to 33" diameter and approximately 795 manholes.

4.1.2 Existing Wastewater Flows

Wastewater flows were determined by analyzing the Castlebridge WWTP daily average wastewater flows provided by the City and the previous three (3) years of monthly White Oak Bayou WWTP billing reports. An average day flow per WWTP service area was established. Table 4-1 presents the existing wastewater flows per service area for the City.

Table 4-1 Existing Wastewater Flows

Service Area	Flows (gpd)
Castlebridge WWTP	277,250
White Oak Bayou WWTP	357,820
Total	635,070

Daily lift station pump run times from April 2019 – December 2019 were collected and analyzed to determine if any of the lift station had high average day or max day run times. In general, if the lift station

had a 30 day average run time of 6 hours or higher per day, the lift station should be further evaluated for capacity. Table 4-2 presents the minimum and maximum 30 day average lift station pump run times in hours.

Table 4-2 Lift Station Run Times Summary

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd
Min 30 Day Avg	3.44	2.88	1.16	0.17	0.83	0.04
Max 30 Day Avg	5.35	10.10	2.60	0.79	1.64	0.37
Average	4.48	5.46	1.91	0.40	1.27	0.16

Flows per lift station were estimated based on the number of single family lots in each lift station service area, the multifamily units in each service area, and the total number of commercial and public connections divided by the currently developed acreage by type of connection in each service area. Then the approximate water demand for each WWTP service area was divided by the WWTP average day flows to determine return factors for each WWTP service area. The Castlebridge WWTP service area return factor was calculated to be 0.76 and the White Oak Bayou WWTP return factor was calculated to be 0.60. The return factors were then applied to approximate water demands per lift station service area. Irrigation water usage was ignored for this analysis as water used for irrigation does not contribute to wastewater flows. Table 4-3 presents the approximate lift station flows.

Table 4-3 Approximate Lift Station Existing Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd
Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500

4.1.3 Existing System Capacity Analysis

Based on the permitted flows of the Castlebridge WWTP and White Oak Bayou WWTP, the City has sufficient capacity to serve the existing system. The Castlebridge WWTP has a permitted flow of 800,000 gpd and is only receiving 277,250 gpd on average. The White Oak Bayou WWTP has a permitted flow of 2.0 MGD, and based on the City’s 40.63% ownership, could send up to 812,600 gpd. The City is currently only sending 357,820 gpd of flow on average. The record drawings of the wastewater treatment plants, reports of effluent sampling and hourly wastewater flows were not available at the time of the report.

The lift stations appear to have enough capacity to serve the existing development based on the reported lift station run times. Record drawings and rated pump capacities were not available at the time of the report.

4.2 Future System Evaluation

4.2.1 Methodology of Wastewater Flow Projections



To determine the projected wastewater flows, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were utilized and the return factor based on the WWTP service area was applied.

4.2.2 5-Year Projections

Table 4-4 presents the projected average day flows for each WWTP, and Table 4-5 presents the projected average day flows for each LS for the 5-year buildout.

Table 4-4 5-Year Projected WWTP Flows

Service Area	Flows (gpd)
Castlebridge WWTP	413,560
White Oak Bayou WWTP	366,070
Total	779,630

Table 4-5 5-Year Projected LS Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP	
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd	Prop LS
Exist Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500	-
Proj. Add. Flows (gpd)	-	1,500	9,000	6,725	-	80,000	75,060
Total Flows (gpd)	15,300	79,900	366,800	46,025	6,200	81,500	75,060

4.2.3 10-Year Projections

Table 4-6 presents the projected average day flows for each WWTP, and Table 4-7 presents the projected average day flows for each LS for the 10-year buildout.

Table 4-6 10-Year Project WWTP Flows

Service Area	Flows (gpd)
Castlebridge WWTP	490,870
White Oak Bayou WWTP	369,220
Total	860,090

Table 4-7 10-Year Projected LS Flows

Lift Station	White Oak Bayou WWTP					Castlebridge WWTP	
	Rio Grande	Tahoe	Philippine	Hillcrest	290 NW	Jones Rd	Prop LS
Exist Flows (gpd)	15,300	78,400	357,800	39,300	6,200	1,500	-
Proj. Add. Flows (gpd)	-	1,500	9,000	7,500	-	80,000	78,700
Total Flows (gpd)	15,300	79,900	366,800	46,800	6,200	81,500	78,700

4.2.4 Future System Capacity Analysis

Based on the projected 5-year and 10-year WWTP flows, it appears the WWTPs have enough capacity to serve the future projected development. TCEQ §305.126 requires a WWTP permit holder to initiate engineering and financial planning for expansion when the sewage flows reach 70% of permitted average daily flows for 3 consecutive months. The permit holder must also obtain necessary authorization to commence construction for additional facilities when the flows reach 90% of permitted average daily flows. It is recommended as the 10-year timeline approaches, the City monitor the Castlebridge WWTP effluent flows closely as the projected flow of 490,870 gpd is close to 70% of the permitted flow (560,000 gpd). The White Oak Bayou WWTP has a permitted flow of 2.0 MGD, and based on the City's 40.63% ownership, could send up to 812,600 gpd. The City is projected to only send 369,220 gpd of flow on average.

In general, it appears the LSs have enough capacity to serve the future projected development based on the estimated average day flows, projected flows, and current run times. The only LS with large projected increase in flows is the Jones Rd LS, which has current average pump runtimes of 0.16 hours per day. It is recommended the capacity of the LS be evaluated based on wet well and rated pump sizes.

4.3 Capital Improvement Plan (CIP)

JC collaborated with City staff to identify and include projects in the Wastewater CIP that are needed to not only serve new development but to assist with operations and provide better service to the existing customers. Previous CIPs were utilized as reference for improvement and rehabilitation projects that were planned but not completed to date. Not all of the projects in the CIP can be utilized for impact fees, only those that serve new or future development. Table 4-8 presents the Wastewater CIP. Cost estimates are included in Attachment F for construction projects that are to be utilized for impact fees and are intended to serve future development. These projects include engineering, contingencies and inflation were applicable. The wastewater construction projects are shown in Figure 3.

Table 4-8 Wastewater Capital Improvements Plan

No.	Description of Project	Cost
Existing Projects		
S-A	Jones Rd 8" Line	\$539,543
Proposed Projects		
S-1	Rehabilitation/Repair of Sanitary Sewer Lines Utilizing Existing Televising Videos	\$2,000,000
S-2	Lift Station and Castlebridge WWTP Inspection	\$60,000
S-3	Lift Station Rehabilitation/Repair	\$1,500,000
S-4	Castlebridge WWTP Rehabilitation	\$1,500,000
S-5	Manhole Survey	\$100,000
S-6	Wastewater Master Plan	\$175,000
S-7	Impact Fee Study & Rate Analysis	\$75,000
S-8	White Oak Bayou Treatment Plant Generator Replacement & Bleach Conversion ⁽¹⁾	\$650,000
S-9	White Oak Bayou Treatment Plant CIP Projects (2022 - 2024) ⁽¹⁾	\$1,305,000
S-10	Charles Rd 8" Wastewater Line from FM 529 to Wright Rd - Service to ETJ ⁽²⁾	\$645,000
S-11	Charles Rd Area 8" Wastewater Lines - Service to ETJ ⁽²⁾	\$361,000
S-12	Proposed Lift Station #1 at Taylor Rd/Hwy 290 & 12" Force Main to Castlebridge WWTP - Service to ETJ ⁽²⁾	\$2,305,000
S-13	Wright Rd 10" Wastewater Line from FM 529 to Hwy 290 - Service to ETJ ⁽²⁾	\$944,000
S-14	Taylor Road 8", 10", & 12" Wastewater Line - Service to ETJ ⁽²⁾	\$1,116,000
S-15	Fairview St 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$1,006,000
S-16	Harms Rd 10" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ ⁽²⁾	\$986,000
S-17	Jones Rd Area 8" Wastewater Line ⁽²⁾	\$208,000
Total		\$15,475,543

Notes:

- (1) Project scope and estimated costs are based on the White Oak Bayou WWTP Major Project Reserves.
- (2) Project scope and estimated costs are based on the City's 2015 Water & Wastewater Impact Fee Study

5.0 IMPACT FEE ANALYSIS

The impact fee analysis determines the capacity of existing and proposed improvement projects utilized to serve new developments over the next 10-years. The fees are calculated as a percentage of the estimated project cost based upon the percentage of the project’s capacity to serve the projected development in the next 10-years. Any improvement projects meant to improve service to existing customers, and projects’ capacity serving existing development are not considered as part of this analysis.

5.1 Service Units

For impact fees, a service unit is defined as an equivalent single family residential water connection (ESFC) that consumes the amount of water requiring a standard 5/8” diameter meter. This is a different definition of connection from 30 TAC §290.38(16) in that a single physical connection could be defined as multiple ESFCs. For a development that requires a different size meter, a service unit equivalent is established at a multiplier based on its capacity with respect to the 5/8” meter. The City does not meter or bill individual customer wastewater flows, therefore wastewater service units are equivalent to water service units for this analysis. Irrigation connections were not included as part of the wastewater service units as irrigation water usage does not contribute to wastewater flows. Table 5-1 presents the water and wastewater ESFCs for the existing and future systems.

Table 5-1 Projected Service Units

	2020 ADF (gpd)	2020 ESFCs	2025 ADF (gpd)	2025 ESFCs	2030 ADF (gpd)	2030 ESFCs	10-Year Additional ESFCs
Water	1,453,500	4,960	1,720,700	5,952	1,854,700	6,461	1,501
Wastewater	635,070	3,844	779,630	4,809	860,090	5,345	1,501

5.2 Water and Wastewater Attributable Improvements

The existing and proposed improvement projects were evaluated to determine the percent utilization for new development within the next 10-years. The percent utilization within the 10-year timeframe for new development is used to calculate the eligible project costs for impact fees. Any of the projects’ capacity used on existing development cannot be included in the eligible project costs for impact fees. Tables 5-2 and 5-3 show the calculated eligible project cost for the water and wastewater systems.

Table 5-2 Water Projects Impact Fee Eligible Costs

Project	% Utilization	FY 2010-2015	FY 2015-2020	FY 2020-2025	FY 2025-2030	Eligible Project Cost	Total Project Cost (Beyond 2030)
2020 Impact Fee Study	100			75,000	75,000	150,000	150,000
Jones Road Extension – Utilities	90	670,000				603,000	670,000
Proposed Water Facility No. 4	40				7,183,000	2,873,200	7,183,000
COH Interconnect No. 2	40				1,472,000	588,800	1,472,000
FM 529 8" & 12" Water Harms Rd to US 290	50			981,000		490,500	981,000
Charles Rd 8" & Wright Rd 12" Water	90			1,051,000		945,900	1,051,000
Wright Rd 12" Water	60				1,072,000	643,200	1,072,000
Fairview St 12" Water	10				1,948,000	194,800	1,948,000
Harms Rd 12" Water	10				2,195,000	219,500	2,195,000
Musgrove Ln 8" & 12" Water	30				505,000	151,500	505,000
Taylor Rd 8" Water	10				132,000	13,200	132,000
Summation		\$670,000	\$0	\$2,107,000	\$14,582,000	\$6,873,600	\$17,359,000

Table 5-3 Wastewater Projects Impact Fee Eligible Costs

Project	% Utilization		FY 2015-2020	FY 2020-2025	FY 2025-2030	Eligible Project Cost	Total Project Cost (Beyond 2030)
Jones Rd 8" Sewer	80	539,543				431,634	539,543
Charles Rd 8" Sewer	80				645,000	516,000	645,000
Charles Rd Area 8" Sewer	60			361,000		216,600	361,000
Proposed LS #1 & 12" Force Main	40				2,305,000	922,000	2,305,000
Wright Rd 10" Line	60				944,000	566,400	944,000
Taylor Rd 8", 12", & 12" Lines	30				1,116,000	334,800	1,116,000
Fairview St 10" Sewer	10				1,006,000	100,600	1,006,000
Harms Rd 10" Sewer	10				986,000	98,600	986,000
Jones Rd Area 8" Line	30				208,000	62,400	208,000
Wastewater Master Plan	100			175,000		175,000	175,000
Impact Fee Study	100		75,000		75,000	150,000	150,000
Summation		\$539,543	\$75,000	\$536,000	\$7,285,000	\$3,575,034	\$8,435,543

5.3 Maximum Impact Fee Calculation

According to the §395, impact fees can be assessed based on either two options. The fees can either a) allow for a credit calculation to credit back the development community based on the utility revenues or ad valorem taxes that are allocated for paying a portion of future capital improvements or b) reduce recoverable cost by 50%. The intent of the credit is to prevent the City from double charging development for future capital improvements via impact fees and utility rates. The City has historically assessed impact fees using the second option, to reduce the recoverable cost by 50%. For this analysis, the 50% credit option was utilized. Table 5-4 and 5-5 presents the calculation for the maximum assessable impact fee per service unit for both the water and wastewater system.

Table 5-4 Maximum Water Impact Fee per Service Unit

Eligible Impact Fee Costs	\$6,873,600
Finance Costs (4%)	\$2,248,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$6,051.18
Impact Fee per ESFC (50% Reduction)	\$3,025.59

Table 5-5 Maximum Wastewater Impact Fee per Service Unit

Eligible Impact Fee Costs	\$3,574,034
Finance Costs (4%)	\$1,169,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$3,328.78
Impact Fee per ESFC (50% Reduction)	\$1,664.39

For a development that requires a different size meter, an ESFC is established at a multiplier based on its capacity with respect to a 5/8" meter. The maximum impact fee that could be assessed for other meter sizes is based on the value show in Table 5-6.

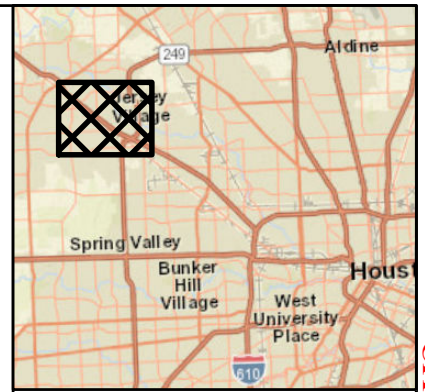
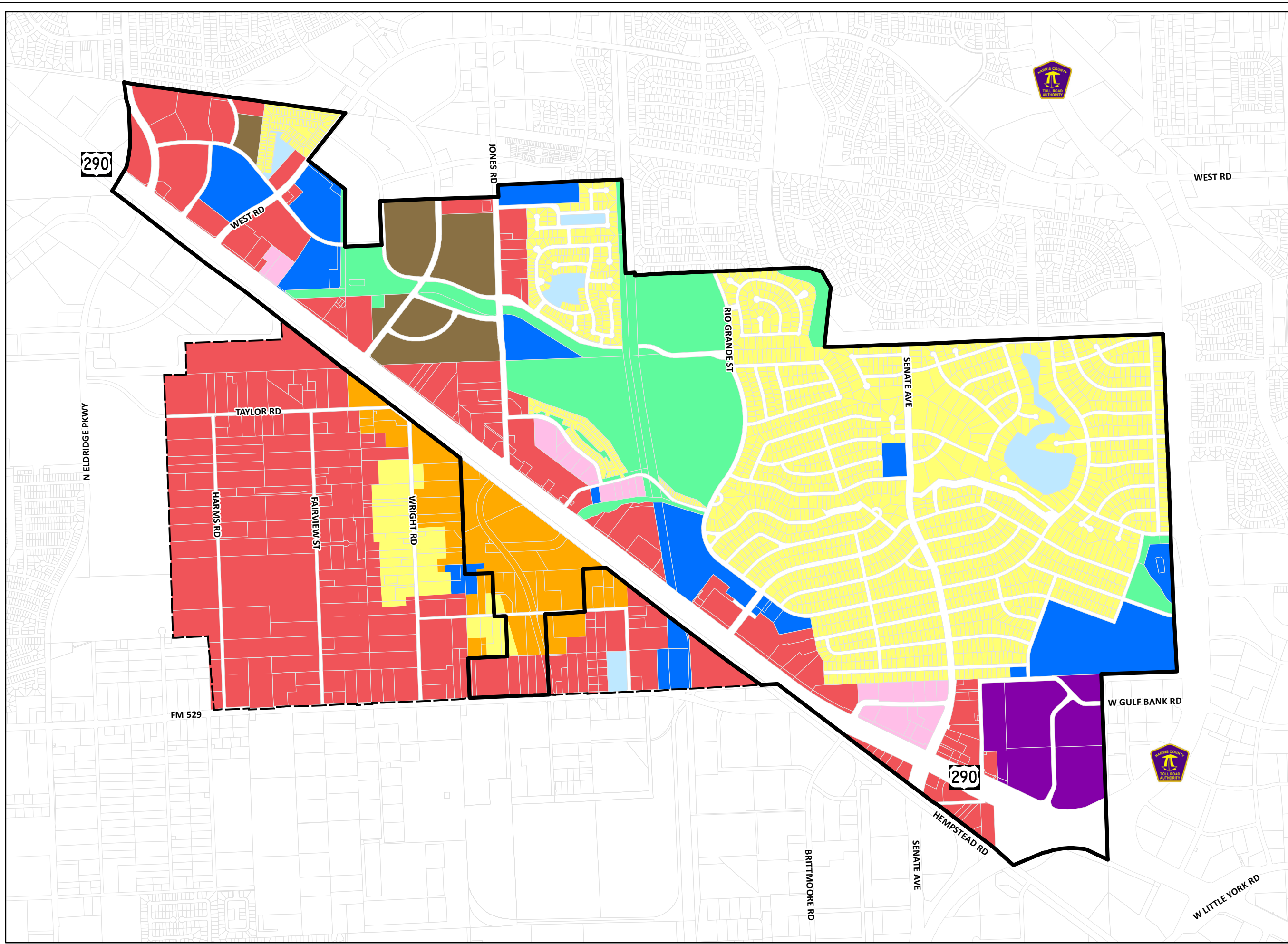
Table 5-6 Proposed Water & Wastewater Impact Fees

Meter Size	Maximum Capacity (gpm)	ESFC	Maximum Assessable Water Fee	Maximum Assessable Wastewater Fee
5/8"	15	1.00	\$3,026	\$1,664
3/4"	25	1.67	\$5,144	\$2,829
1"	40	2.67	\$8,169	\$4,494
1 1/4"	45	3.00	\$9,077	\$4,993
1 1/2"	120	8.00	\$9,984	\$5,492
2"	170	11.33	\$32,374	\$17,809
3"	350	23.33	\$64,445	\$35,452
4"	600	40.00	\$100,752	\$55,424
6"	1,200	80.00	\$201,807	\$111,015
8"	1,800	120.00	\$322,830	\$177,590
10"	2,300	153.30	\$463,823	\$255,151

6.0 IMPACT FEE ADOPTION

In order to approve the impact fees outlined in the report, a public hearing must be held to review and allow public comment on the CIP, Land Use Plan and Impact Fees. Currently, the public hearing is tentatively scheduled for July 2020 with the goal of adopting the updated CIP, Land Use Plan and Impact Fees for the new fiscal year. The City then would have 30 days to approve the updated CIP, Land Use Plan and Impact Fees and an ordinance would be adopted at the August Council meeting.

FIGURE A
FUTURE LAND USE PLAN



VICINITY MAP

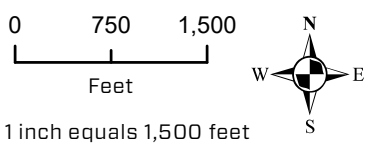
Scale: 1 inch equals 10 miles

LEGEND

- City of Jersey Village City Limits
- City of Jersey Village City ETJ
- HCAD Parcels
- Future Land Use Classification**
- Low-Density Residential
- Multi-Family Residential
- Mixed-Use
- Office
- Retail
- Industrial
- Public/Semi-Public
- Parks/Open Space
- Water/Detention

FUTURE LAND USE CLASSIFICATION LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS

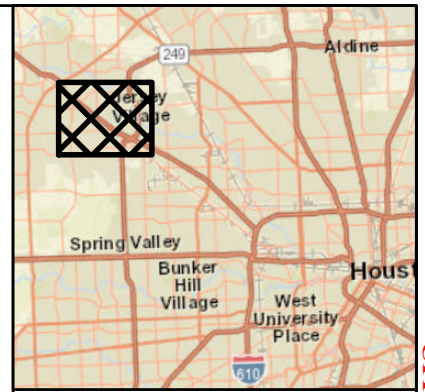
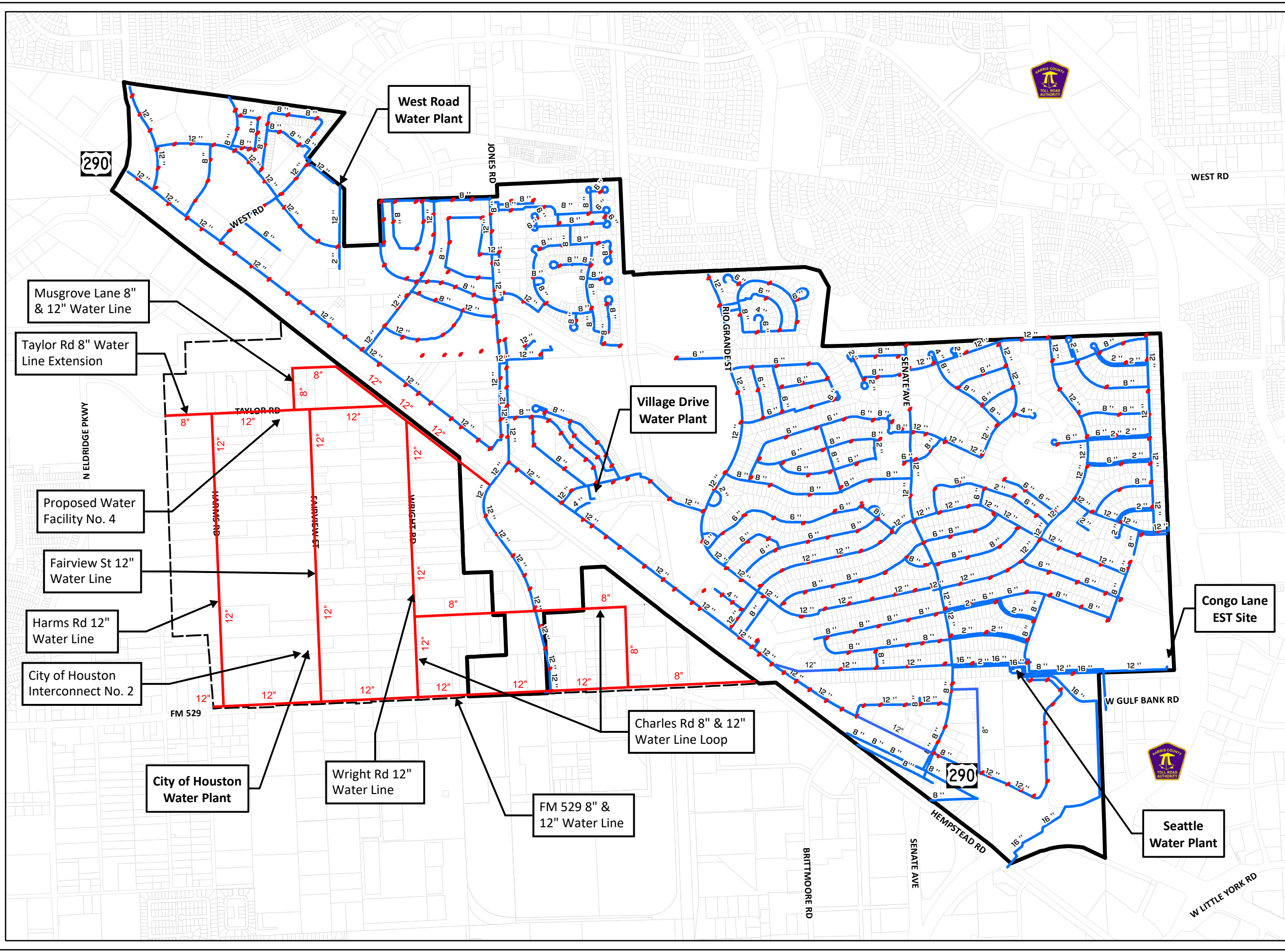


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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON THU, 20-20-2020

FIGURE B
WATER SYSTEM IMPROVEMENTS

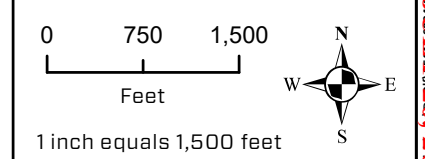


LEGEND

- Fire Hydrant
- Waterline
- ▭ City of Jersey Village City Limits
- ▭ City of Jersey Village City ETJ
- ▭ HCAD Parcels
- Proposed Water Line

WATER DISTRIBUTION SYSTEM LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS

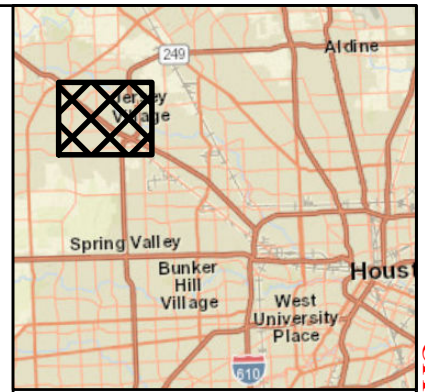
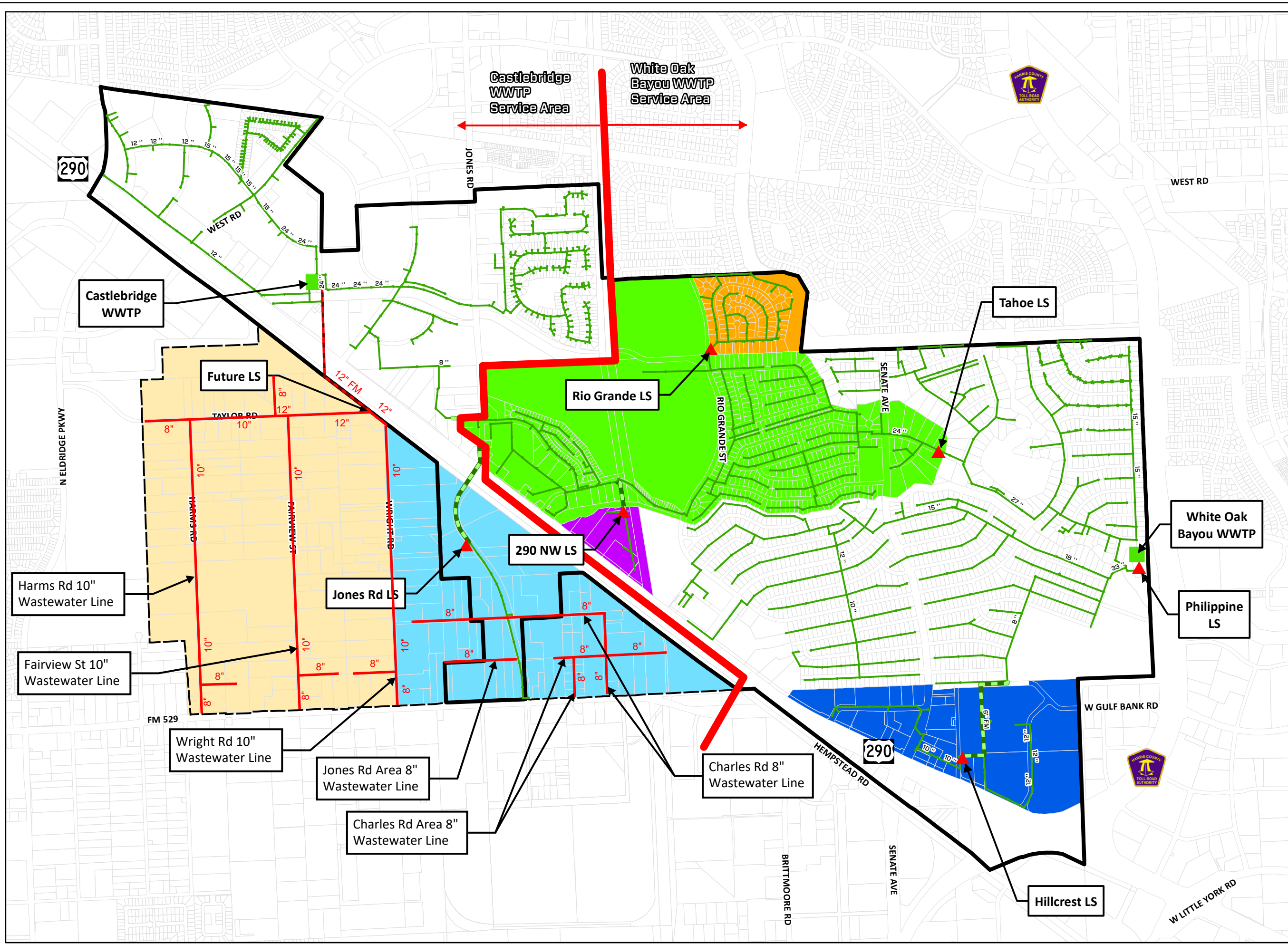


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JONES CARTER
Texas Board of Professional Engineers Registration No. F-439

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON THU, 20-20-2020

FIGURE C
WASTEWATER SYSTEM IMPROVEMENTS

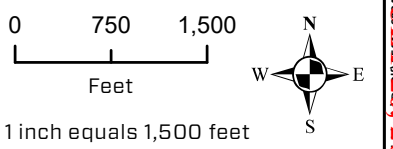


VICINITY MAP
Scale: 1 inch equals 10 miles

- LEGEND**
- ▲ Lift Station
 - WWTP
 - Force Main
 - Gravity Main
 - City of Jersey Village City Limits
 - City of Jersey Village City ETJ
 - HCAD Parcels
 - Proposed Wastewater Line
 - Proposed Force Main

WATER DISTRIBUTION SYSTEM LAYOUT

CITY OF JERSEY VILLAGE
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR REGULAR MEETING TO BE HELD ON THU, 2/20/2020

ATTACHMENT A
TEXAS LOCAL GOVERNMENT CODE CHAPTER 395

LOCAL GOVERNMENT CODE

TITLE 12. PLANNING AND DEVELOPMENT

SUBTITLE C. PLANNING AND DEVELOPMENT PROVISIONS APPLYING TO MORE THAN ONE
TYPE OF LOCAL GOVERNMENTCHAPTER 395. FINANCING CAPITAL IMPROVEMENTS REQUIRED BY NEW DEVELOPMENT IN
MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 395.001. DEFINITIONS. In this chapter:

(1) "Capital improvement" means any of the following facilities that have a life expectancy of three or more years and are owned and operated by or on behalf of a political subdivision:

(A) water supply, treatment, and distribution facilities; wastewater collection and treatment facilities; and storm water, drainage, and flood control facilities; whether or not they are located within the service area; and

(B) roadway facilities.

(2) "Capital improvements plan" means a plan required by this chapter that identifies capital improvements or facility expansions for which impact fees may be assessed.

(3) "Facility expansion" means the expansion of the capacity of an existing facility that serves the same function as an otherwise necessary new capital improvement, in order that the existing facility may serve new development. The term does not include the repair, maintenance, modernization, or expansion of an existing facility to better serve existing development.

(4) "Impact fee" means a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development. The term includes amortized charges, lump-sum charges, capital recovery fees, contributions in aid of construction, and any other fee that functions as described by this definition. The term does not include:

(A) dedication of land for public parks or payment in lieu of the dedication to serve park needs;

(B) dedication of rights-of-way or easements or construction or dedication of on-site or off-site water distribution, wastewater collection or drainage facilities, or streets, sidewalks, or curbs if the dedication or construction is required by a valid ordinance and is necessitated by and attributable to the new development;

(C) lot or acreage fees to be placed in trust funds for the purpose of reimbursing developers for oversizing or constructing water or sewer mains or lines; or

(D) other pro rata fees for reimbursement of water or sewer mains or lines extended by the political subdivision.

However, an item included in the capital improvements plan may not be required to be constructed except in accordance with Section 395.019(2), and an owner may not be required to construct or dedicate facilities and to pay impact fees for those facilities.

(5) "Land use assumptions" includes a description of the service area and projections of changes in land uses, densities, intensities, and population in the service area over at least a 10-year period.

(6) "New development" means the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units.

(7) "Political subdivision" means a municipality, a district or authority created under Article III, Section 52, or Article XVI, Section 59, of the Texas Constitution, or, for the purposes set forth by Section 395.079, certain counties described by that section.

(8) "Roadway facilities" means arterial or collector streets or roads that have been designated on an officially adopted roadway plan of the political subdivision, together with all necessary appurtenances. The term includes the political subdivision's share of costs for roadways and associated improvements designated on the federal or Texas highway system, including local matching funds and costs related to utility line relocation and the establishment of curbs, gutters, sidewalks, drainage appurtenances, and rights-of-way.

(9) "Service area" means the area within the corporate boundaries or extraterritorial jurisdiction, as determined under Chapter 42, of the political subdivision to be served by the capital improvements or facilities expansions specified in the capital improvements plan, except roadway facilities and storm water, drainage, and flood control facilities. The service area, for the purposes of this chapter, may include all or part

of the land within the political subdivision or its extraterritorial jurisdiction, except for roadway facilities and storm water, drainage, and flood control facilities. For roadway facilities, the service area is limited to an area within the corporate boundaries of the political subdivision and shall not exceed six miles. For storm water, drainage, and flood control facilities, the service area may include all or part of the land within the political subdivision or its extraterritorial jurisdiction, but shall not exceed the area actually served by the storm water, drainage, and flood control facilities designated in the capital improvements plan and shall not extend across watershed boundaries.

(10) "Service unit" means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous 10 years.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 1989, 71st Leg., ch. 566, Sec. 1(e), eff. Aug. 28, 1989;
Acts 2001, 77th Leg., ch. 345, Sec. 1, eff. Sept. 1, 2001.

SUBCHAPTER B. AUTHORIZATION OF IMPACT FEE

Sec. 395.011. AUTHORIZATION OF FEE. (a) Unless otherwise specifically authorized by state law or this chapter, a governmental entity or political subdivision may not enact or impose an impact fee.

(b) Political subdivisions may enact or impose impact fees on land within their corporate boundaries or extraterritorial jurisdictions only by complying with this chapter, except that impact fees may not be enacted or imposed in the extraterritorial jurisdiction for roadway facilities.

(c) A municipality may contract to provide capital improvements, except roadway facilities, to an area outside its corporate boundaries and extraterritorial jurisdiction and may charge an impact fee under the contract, but if an impact fee is charged in that area, the municipality must comply with this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.012. ITEMS PAYABLE BY FEE. (a) An impact fee may be imposed only to pay the costs of constructing capital improvements or

facility expansions, including and limited to the:

- (1) construction contract price;
- (2) surveying and engineering fees;
- (3) land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees; and
- (4) fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan who is not an employee of the political subdivision.

(b) Projected interest charges and other finance costs may be included in determining the amount of impact fees only if the impact fees are used for the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision to finance the capital improvements or facility expansions identified in the capital improvements plan and are not used to reimburse bond funds expended for facilities that are not identified in the capital improvements plan.

(c) Notwithstanding any other provision of this chapter, the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay a staff engineer who prepares or updates a capital improvements plan under this chapter.

(d) A municipality may pledge an impact fee as security for the payment of debt service on a bond, note, or other obligation issued to finance a capital improvement or public facility expansion if:

- (1) the improvement or expansion is identified in a capital improvements plan; and
- (2) at the time of the pledge, the governing body of the municipality certifies in a written order, ordinance, or resolution that none of the impact fee will be used or expended for an improvement or expansion not identified in the plan.

(e) A certification under Subsection (d)(2) is sufficient evidence that an impact fee pledged will not be used or expended for an improvement or expansion that is not identified in the capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 90, Sec. 1, eff. May 16, 1995.

Sec. 395.013. ITEMS NOT PAYABLE BY FEE. Impact fees may not be adopted or used to pay for:

- (1) construction, acquisition, or expansion of public facilities or assets other than capital improvements or facility expansions identified in the capital improvements plan;
- (2) repair, operation, or maintenance of existing or new capital improvements or facility expansions;
- (3) upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards;
- (4) upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development;
- (5) administrative and operating costs of the political subdivision, except the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay its administrative and operating costs;
- (6) principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed by Section 395.012.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.014. CAPITAL IMPROVEMENTS PLAN. (a) The political subdivision shall use qualified professionals to prepare the capital improvements plan and to calculate the impact fee. The capital improvements plan must contain specific enumeration of the following items:

- (1) a description of the existing capital improvements within the service area and the costs to upgrade, update, improve, expand, or replace the improvements to meet existing needs and usage and stricter safety, efficiency, environmental, or regulatory standards, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (2) an analysis of the total capacity, the level of current usage, and commitments for usage of capacity of the existing capital improvements, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (3) a description of all or the parts of the capital improvements or facility expansions and their costs necessitated by and attributable to new development in the service area based on the approved land use assumptions, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;

(4) a definitive table establishing the specific level or quantity of use, consumption, generation, or discharge of a service unit for each category of capital improvements or facility expansions and an equivalency or conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, and industrial;

(5) the total number of projected service units necessitated by and attributable to new development within the service area based on the approved land use assumptions and calculated in accordance with generally accepted engineering or planning criteria;

(6) the projected demand for capital improvements or facility expansions required by new service units projected over a reasonable period of time, not to exceed 10 years; and

(7) a plan for awarding:

(A) a credit for the portion of ad valorem tax and utility service revenues generated by new service units during the program period that is used for the payment of improvements, including the payment of debt, that are included in the capital improvements plan; or

(B) in the alternative, a credit equal to 50 percent of the total projected cost of implementing the capital improvements plan.

(b) The analysis required by Subsection (a) (3) may be prepared on a systemwide basis within the service area for each major category of capital improvement or facility expansion for the designated service area.

(c) The governing body of the political subdivision is responsible for supervising the implementation of the capital improvements plan in a timely manner.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.015. MAXIMUM FEE PER SERVICE UNIT. (a) The impact fee per service unit may not exceed the amount determined by subtracting the amount in Section 395.014(a) (7) from the costs of the capital improvements described by Section 395.014(a) (3) and dividing that amount by the total number of projected service units described by Section 395.014(a) (5).

(b) If the number of new service units projected over a reasonable period of time is less than the total number of new service units shown by the approved land use assumptions at full development of the service area, the maximum impact fee per service unit shall be calculated by dividing the costs of the part of the capital improvements necessitated by and

attributable to projected new service units described by Section 395.014 (a) (6) by the projected new service units described in that section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 3, eff. Sept. 1, 2001.

Sec. 395.016. TIME FOR ASSESSMENT AND COLLECTION OF FEE. (a) This subsection applies only to impact fees adopted and land platted before June 20, 1987. For land that has been platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before June 20, 1987, or land on which new development occurs or is proposed without platting, the political subdivision may assess the impact fees at any time during the development approval and building process. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(b) This subsection applies only to impact fees adopted before June 20, 1987, and land platted after that date. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after June 20, 1987, the political subdivision may assess the impact fees before or at the time of recordation. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(c) This subsection applies only to impact fees adopted after June 20, 1987. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before the adoption of an impact fee, an impact fee may not be collected on any service unit for which a valid building permit is issued within one year after the date of adoption of the impact fee.

(d) This subsection applies only to land platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after adoption of an impact fee adopted after June 20, 1987. The political subdivision shall assess the impact fees before or at the time of recordation of a subdivision plat or other plat under Subchapter A, Chapter 212, or the subdivision or platting ordinance or

procedures of any political subdivision in the official records of the county clerk of the county in which the tract is located. Except as provided by Section 395.019, if the political subdivision has water and wastewater capacity available:

- (1) the political subdivision shall collect the fees at the time the political subdivision issues a building permit;
- (2) for land platted outside the corporate boundaries of a municipality, the municipality shall collect the fees at the time an application for an individual meter connection to the municipality's water or wastewater system is filed; or
- (3) a political subdivision that lacks authority to issue building permits in the area where the impact fee applies shall collect the fees at the time an application is filed for an individual meter connection to the political subdivision's water or wastewater system.

(e) For land on which new development occurs or is proposed to occur without platting, the political subdivision may assess the impact fees at any time during the development and building process and may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(f) An "assessment" means a determination of the amount of the impact fee in effect on the date or occurrence provided in this section and is the maximum amount that can be charged per service unit of such development. No specific act by the political subdivision is required.

(g) Notwithstanding Subsections (a)-(e) and Section 395.017, the political subdivision may reduce or waive an impact fee for any service unit that would qualify as affordable housing under 42 U.S.C. Section 12745, as amended, once the service unit is constructed. If affordable housing as defined by 42 U.S.C. Section 12745, as amended, is not constructed, the political subdivision may reverse its decision to waive or reduce the impact fee, and the political subdivision may assess an impact fee at any time during the development approval or building process or after the building process if an impact fee was not already assessed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 1997, 75th Leg., ch. 980, Sec. 52, eff. Sept. 1, 1997;
Acts 2001, 77th Leg., ch. 345, Sec. 4, eff. Sept. 1, 2001.

Sec. 395.017. ADDITIONAL FEE PROHIBITED; EXCEPTION. After assessment of the impact fees attributable to the new development or execution of an agreement for payment of impact fees, additional impact fees or increases in fees may not be assessed against the tract for any reason unless the number of service units to be developed on the tract increases. In the event of the increase in the number of service units, the impact fees to be imposed are limited to the amount attributable to the additional service units.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.018. AGREEMENT WITH OWNER REGARDING PAYMENT. A political subdivision is authorized to enter into an agreement with the owner of a tract of land for which the plat has been recorded providing for the time and method of payment of the impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.019. COLLECTION OF FEES IF SERVICES NOT AVAILABLE. Except for roadway facilities, impact fees may be assessed but may not be collected in areas where services are not currently available unless:

(1) the collection is made to pay for a capital improvement or facility expansion that has been identified in the capital improvements plan and the political subdivision commits to commence construction within two years, under duly awarded and executed contracts or commitments of staff time covering substantially all of the work required to provide service, and to have the service available within a reasonable period of time considering the type of capital improvement or facility expansion to be constructed, but in no event longer than five years;

(2) the political subdivision agrees that the owner of a new development may construct or finance the capital improvements or facility expansions and agrees that the costs incurred or funds advanced will be credited against the impact fees otherwise due from the new development or agrees to reimburse the owner for such costs from impact fees paid from other new developments that will use such capital improvements or facility expansions, which fees shall be collected and reimbursed to the owner at the time the other new development records its plat; or

(3) an owner voluntarily requests the political subdivision to reserve capacity to serve future development, and the political subdivision

and owner enter into a valid written agreement.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.020. ENTITLEMENT TO SERVICES. Any new development for which an impact fee has been paid is entitled to the permanent use and benefit of the services for which the fee was exacted and is entitled to receive immediate service from any existing facilities with actual capacity to serve the new service units, subject to compliance with other valid regulations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.021. AUTHORITY OF POLITICAL SUBDIVISIONS TO SPEND FUNDS TO REDUCE FEES. Political subdivisions may spend funds from any lawful source to pay for all or a part of the capital improvements or facility expansions to reduce the amount of impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.022. AUTHORITY OF POLITICAL SUBDIVISION TO PAY FEES. (a) Political subdivisions and other governmental entities may pay impact fees imposed under this chapter.

(b) A school district is not required to pay impact fees imposed under this chapter unless the board of trustees of the district consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. The contract may contain terms the board of trustees considers advisable to provide for the payment of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 250 (S.B. 883), Sec. 1, eff. May 25, 2007.

Sec. 395.023. CREDITS AGAINST ROADWAY FACILITIES FEES. Any construction of, contributions to, or dedications of off-site roadway facilities agreed to or required by a political subdivision as a condition

of development approval shall be credited against roadway facilities impact fees otherwise due from the development.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.024. ACCOUNTING FOR FEES AND INTEREST. (a) The order, ordinance, or resolution levying an impact fee must provide that all funds collected through the adoption of an impact fee shall be deposited in interest-bearing accounts clearly identifying the category of capital improvements or facility expansions within the service area for which the fee was adopted.

(b) Interest earned on impact fees is considered funds of the account on which it is earned and is subject to all restrictions placed on use of impact fees under this chapter.

(c) Impact fee funds may be spent only for the purposes for which the impact fee was imposed as shown by the capital improvements plan and as authorized by this chapter.

(d) The records of the accounts into which impact fees are deposited shall be open for public inspection and copying during ordinary business hours.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.025. REFUNDS. (a) On the request of an owner of the property on which an impact fee has been paid, the political subdivision shall refund the impact fee if existing facilities are available and service is denied or the political subdivision has, after collecting the fee when service was not available, failed to commence construction within two years or service is not available within a reasonable period considering the type of capital improvement or facility expansion to be constructed, but in no event later than five years from the date of payment under Section 395.019(1).

(b) Repealed by Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

(c) The political subdivision shall refund any impact fee or part of it that is not spent as authorized by this chapter within 10 years after the date of payment.

(d) Any refund shall bear interest calculated from the date of collection to the date of refund at the statutory rate as set forth in

Section [302.002](#), Finance Code, or its successor statute.

(e) All refunds shall be made to the record owner of the property at the time the refund is paid. However, if the impact fees were paid by another political subdivision or governmental entity, payment shall be made to the political subdivision or governmental entity.

(f) The owner of the property on which an impact fee has been paid or another political subdivision or governmental entity that paid the impact fee has standing to sue for a refund under this section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1997, 75th Leg., ch. 1396, Sec. 37, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 62, Sec. 7.82, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

SUBCHAPTER C. PROCEDURES FOR ADOPTION OF IMPACT FEE

Sec. 395.041. COMPLIANCE WITH PROCEDURES REQUIRED. Except as otherwise provided by this chapter, a political subdivision must comply with this subchapter to levy an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0411. CAPITAL IMPROVEMENTS PLAN. The political subdivision shall provide for a capital improvements plan to be developed by qualified professionals using generally accepted engineering and planning practices in accordance with Section [395.014](#).

Added by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.042. HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. To impose an impact fee, a political subdivision must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for the designated service area.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.043. INFORMATION ABOUT LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN AVAILABLE TO PUBLIC. On or before the date of the first publication of the notice of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall make available to the public its land use assumptions, the time period of the projections, and a description of the capital improvement facilities that may be proposed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.044. NOTICE OF HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. (a) Before the 30th day before the date of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order, ordinance, or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN RELATING TO POSSIBLE ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the land use assumptions and capital improvements plan under which an impact fee may be imposed; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the land use assumptions and capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.045. APPROVAL OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) After the public hearing on the land use assumptions and capital improvements plan, the political subdivision shall determine whether to adopt or reject an ordinance, order, or resolution approving the land use assumptions and capital improvements plan.

(b) The political subdivision, within 30 days after the date of the public hearing, shall approve or disapprove the land use assumptions and capital improvements plan.

(c) An ordinance, order, or resolution approving the land use assumptions and capital improvements plan may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.0455. SYSTEMWIDE LAND USE ASSUMPTIONS. (a) In lieu of adopting land use assumptions for each service area, a political subdivision may, except for storm water, drainage, flood control, and roadway facilities, adopt systemwide land use assumptions, which cover all of the area subject to the jurisdiction of the political subdivision for the purpose of imposing impact fees under this chapter.

(b) Prior to adopting systemwide land use assumptions, a political subdivision shall follow the public notice, hearing, and other requirements for adopting land use assumptions.

(c) After adoption of systemwide land use assumptions, a political subdivision is not required to adopt additional land use assumptions for a service area for water supply, treatment, and distribution facilities or wastewater collection and treatment facilities as a prerequisite to the adoption of a capital improvements plan or impact fee, provided the capital improvements plan and impact fee are consistent with the systemwide land use assumptions.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(b), eff. Aug. 28, 1989.

Sec. 395.047. HEARING ON IMPACT FEE. On adoption of the land use assumptions and capital improvements plan, the governing body shall adopt

an order or resolution setting a public hearing to discuss the imposition of the impact fee. The public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution imposing an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.049. NOTICE OF HEARING ON IMPACT FEE. (a) Before the 30th day before the date of the hearing on the imposition of an impact fee, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the adoption of an impact fee;

(4) the amount of the proposed impact fee per service unit; and

(5) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the plan and proposed fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.050. ADVISORY COMMITTEE COMMENTS ON IMPACT FEES. The advisory committee created under Section [395.058](#) shall file its written

comments on the proposed impact fees before the fifth business day before the date of the public hearing on the imposition of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.051. APPROVAL OF IMPACT FEE REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the imposition of an impact fee, shall approve or disapprove the imposition of an impact fee.

(b) An ordinance, order, or resolution approving the imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.052. PERIODIC UPDATE OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) A political subdivision imposing an impact fee shall update the land use assumptions and capital improvements plan at least every five years. The initial five-year period begins on the day the capital improvements plan is adopted.

(b) The political subdivision shall review and evaluate its current land use assumptions and shall cause an update of the capital improvements plan to be prepared in accordance with Subchapter B.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 6, eff. Sept. 1, 2001.

Sec. 395.053. HEARING ON UPDATED LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. The governing body of the political subdivision shall, within 60 days after the date it receives the update of the land use assumptions and the capital improvements plan, adopt an order setting a public hearing to discuss and review the update and shall determine whether to amend the plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.054. HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. A public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution amending land use assumptions, the capital improvements plan, or the impact fee. On or before the date of the first publication of the notice of the hearing on the amendments, the land use assumptions and the capital improvements plan, including the amount of any proposed amended impact fee per service unit, shall be made available to the public.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.055. NOTICE OF HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. (a) The notice and hearing procedures prescribed by Sections 395.044(a) and (b) apply to a hearing on the amendment of land use assumptions, a capital improvements plan, or an impact fee.

(b) The notice of a hearing under this section must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the update.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 7, eff. Sept. 1, 2001.

Sec. 395.056. ADVISORY COMMITTEE COMMENTS ON AMENDMENTS. The advisory committee created under Section 395.058 shall file its written comments on the proposed amendments to the land use assumptions, capital improvements plan, and impact fee before the fifth business day before the date of the public hearing on the amendments.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.057. APPROVAL OF AMENDMENTS REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the amendments, shall approve or disapprove the amendments of the land use assumptions and the capital improvements plan and modification of an impact fee.

(b) An ordinance, order, or resolution approving the amendments to the land use assumptions, the capital improvements plan, and imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0575. DETERMINATION THAT NO UPDATE OF LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN OR IMPACT FEES IS NEEDED. (a) If, at the time an update under Section 395.052 is required, the governing body determines that no change to the land use assumptions, capital improvements plan, or impact fee is needed, it may, as an alternative to the updating requirements of Sections 395.052-395.057, do the following:

(1) The governing body of the political subdivision shall, upon determining that an update is unnecessary and 60 days before publishing the final notice under this section, send notice of its determination not to update the land use assumptions, capital improvements plan, and impact fee by certified mail to any person who has, within two years preceding the date that the final notice of this matter is to be published, give written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of hearings related to impact fees. The notice must contain the information in Subsections (b) (2)-(5).

(2) The political subdivision shall publish notice of its determination once a week for three consecutive weeks in one or more newspapers with general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies. The notice of public hearing may not be in the part of the paper in which legal notices and classified ads appear and may not be smaller than one-quarter page of a standard-size or tabloid-size newspaper, and the headline on the notice must be in 18-point or larger type.

(b) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF DETERMINATION NOT TO UPDATE

LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS

PLAN, OR IMPACT FEES";

(2) a statement that the governing body of the political subdivision has determined that no change to the land use assumptions, capital improvements plan, or impact fee is necessary;

(3) an easily understandable description and a map of the service area in which the updating has been determined to be unnecessary;

(4) a statement that if, within a specified date, which date shall be at least 60 days after publication of the first notice, a person makes a written request to the designated official of the political subdivision requesting that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body must comply with the request by following the requirements of Sections 395.052-395.057; and

(5) a statement identifying the name and mailing address of the official of the political subdivision to whom a request for an update should be sent.

(c) The advisory committee shall file its written comments on the need for updating the land use assumptions, capital improvements plans, and impact fee before the fifth business day before the earliest notice of the government's decision that no update is necessary is mailed or published.

(d) If, by the date specified in Subsection (b)(4), a person requests in writing that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body shall cause an update of the land use assumptions and capital improvements plan to be prepared in accordance with Sections 395.052-395.057.

(e) An ordinance, order, or resolution determining the need for updating land use assumptions, a capital improvements plan, or an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(d), eff. Aug. 28, 1989.

Sec. 395.058. ADVISORY COMMITTEE. (a) On or before the date on which the order, ordinance, or resolution is adopted under Section 395.042, the political subdivision shall appoint a capital improvements advisory committee.

(b) The advisory committee is composed of not less than five members who shall be appointed by a majority vote of the governing body of the political subdivision. Not less than 40 percent of the membership of the advisory committee must be representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity. If the political subdivision has a planning and zoning commission, the commission may act as the advisory committee if the commission includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the planning and zoning commission, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee. If the impact fee is to be applied in the extraterritorial jurisdiction of the political subdivision, the membership must include a representative from that area.

(c) The advisory committee serves in an advisory capacity and is established to:

(1) advise and assist the political subdivision in adopting land use assumptions;

(2) review the capital improvements plan and file written comments;

(3) monitor and evaluate implementation of the capital improvements plan;

(4) file semiannual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee; and

(5) advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan, and impact fee.

(d) The political subdivision shall make available to the advisory committee any professional reports with respect to developing and implementing the capital improvements plan.

(e) The governing body of the political subdivision shall adopt procedural rules for the advisory committee to follow in carrying out its duties.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

SUBCHAPTER D. OTHER PROVISIONS

Sec. 395.071. DUTIES TO BE PERFORMED WITHIN TIME LIMITS. If the governing body of the political subdivision does not perform a duty imposed under this chapter within the prescribed period, a person who has paid an impact fee or an owner of land on which an impact fee has been paid has the right to present a written request to the governing body of the political subdivision stating the nature of the unperformed duty and requesting that it be performed within 60 days after the date of the request. If the governing body of the political subdivision finds that the duty is required under this chapter and is late in being performed, it shall cause the duty to commence within 60 days after the date of the request and continue until completion.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.072. RECORDS OF HEARINGS. A record must be made of any public hearing provided for by this chapter. The record shall be maintained and be made available for public inspection by the political subdivision for at least 10 years after the date of the hearing.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.073. CUMULATIVE EFFECT OF STATE AND LOCAL RESTRICTIONS. Any state or local restrictions that apply to the imposition of an impact fee in a political subdivision where an impact fee is proposed are cumulative with the restrictions in this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.074. PRIOR IMPACT FEES REPLACED BY FEES UNDER THIS CHAPTER. An impact fee that is in place on June 20, 1987, must be replaced by an impact fee made under this chapter on or before June 20, 1990. However, any political subdivision having an impact fee that has not been replaced under this chapter on or before June 20, 1988, is liable to any party who, after June 20, 1988, pays an impact fee that exceeds the maximum permitted under Subchapter B by more than 10 percent for an amount equal to two times the difference between the maximum impact fee allowed and the actual impact fee imposed, plus reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.075. NO EFFECT ON TAXES OR OTHER CHARGES. This chapter does not prohibit, affect, or regulate any tax, fee, charge, or assessment specifically authorized by state law.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.076. MORATORIUM ON DEVELOPMENT PROHIBITED. A moratorium may not be placed on new development for the purpose of awaiting the completion of all or any part of the process necessary to develop, adopt, or update land use assumptions, a capital improvements plan, or an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 441, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.077. APPEALS. (a) A person who has exhausted all administrative remedies within the political subdivision and who is aggrieved by a final decision is entitled to trial de novo under this chapter.

(b) A suit to contest an impact fee must be filed within 90 days after the date of adoption of the ordinance, order, or resolution establishing the impact fee.

(c) Except for roadway facilities, a person who has paid an impact fee or an owner of property on which an impact fee has been paid is entitled to specific performance of the services by the political subdivision for which the fee was paid.

(d) This section does not require construction of a specific facility to provide the services.

(e) Any suit must be filed in the county in which the major part of the land area of the political subdivision is located. A successful litigant shall be entitled to recover reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.078. SUBSTANTIAL COMPLIANCE WITH NOTICE REQUIREMENTS. An impact fee may not be held invalid because the public notice requirements were not complied with if compliance was substantial and in good faith.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.079. IMPACT FEE FOR STORM WATER, DRAINAGE, AND FLOOD CONTROL IN POPULOUS COUNTY. (a) Any county that has a population of 3.3 million or more or that borders a county with a population of 3.3 million or more, and any district or authority created under Article XVI, Section 59, of the Texas Constitution within any such county that is authorized to provide storm water, drainage, and flood control facilities, is authorized to impose impact fees to provide storm water, drainage, and flood control improvements necessary to accommodate new development.

(b) The imposition of impact fees authorized by Subsection (a) is exempt from the requirements of Sections 395.025, 395.052-395.057, and 395.074 unless the political subdivision proposes to increase the impact fee.

(c) Any political subdivision described by Subsection (a) is authorized to pledge or otherwise contractually obligate all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued or incurred by or on behalf of the political subdivision and to the payment of any other contractual obligations.

(d) An impact fee adopted by a political subdivision under Subsection (a) may not be reduced if:

(1) the political subdivision has pledged or otherwise contractually obligated all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision; and

(2) the political subdivision agrees in the pledge or contract not to reduce the impact fees during the term of the bonds, notes, or other contractual obligations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 669, Sec. 107, eff. Sept. 1, 2001.

Sec. 395.080. CHAPTER NOT APPLICABLE TO CERTAIN WATER-RELATED SPECIAL DISTRICTS. (a) This chapter does not apply to impact fees, charges, fees, assessments, or contributions:

(1) paid by or charged to a district created under Article XVI, Section 59, of the Texas Constitution to another district created under that constitutional provision if both districts are required by law to obtain approval of their bonds by the Texas Natural Resource Conservation Commission; or

(2) charged by an entity if the impact fees, charges, fees, assessments, or contributions are approved by the Texas Natural Resource Conservation Commission.

(b) Any district created under Article XVI, Section 59, or Article III, Section 52, of the Texas Constitution may petition the Texas Natural Resource Conservation Commission for approval of any proposed impact fees, charges, fees, assessments, or contributions. The commission shall adopt rules for reviewing the petition and may charge the petitioner fees adequate to cover the cost of processing and considering the petition. The rules shall require notice substantially the same as that required by this chapter for the adoption of impact fees and shall afford opportunity for all affected parties to participate.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 76, Sec. 11.257, eff. Sept. 1, 1995.

Sec. 395.081. FEES FOR ADJOINING LANDOWNERS IN CERTAIN MUNICIPALITIES. (a) This section applies only to a municipality with a population of 115,000 or less that constitutes more than three-fourths of the population of the county in which the majority of the area of the municipality is located.

(b) A municipality that has not adopted an impact fee under this chapter that is constructing a capital improvement, including sewer or waterline or drainage or roadway facilities, from the municipality to a development located within or outside the municipality's boundaries, in its discretion, may allow a landowner whose land adjoins the capital improvement or is within a specified distance from the capital improvement, as determined by the governing body of the municipality, to connect to the capital improvement if:

(1) the governing body of the municipality has adopted a finding under Subsection (c); and

(2) the landowner agrees to pay a proportional share of the cost of the capital improvement as determined by the governing body of the municipality and agreed to by the landowner.

(c) Before a municipality may allow a landowner to connect to a capital improvement under Subsection (b), the municipality shall adopt a finding that the municipality will benefit from allowing the landowner to connect to the capital improvement. The finding shall describe the benefit to be received by the municipality.

(d) A determination of the governing body of a municipality, or its officers or employees, under this section is a discretionary function of the municipality and the municipality and its officers or employees are not liable for a determination made under this section.

Added by Acts 1997, 75th Leg., ch. 1150, Sec. 1, eff. June 19, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1043 (H.B. 3111), Sec. 5, eff. June 17, 2011.

Acts 2011, 82nd Leg., R.S., Ch. 1163 (H.B. 2702), Sec. 100, eff. September 1, 2011.

ATTACHMENT B
EXISTING WATER PLANT CAPACITY ANALYSIS

**ATTACHMENT B
EXISTING WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
JUNE 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,220	250 gpd/conn	555,000 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	150	1,250 gpd/conn	187,500 gpd
Industrial	0	1,000 gpd/conn	gpd
Mixed Use	0	400 gpd/conn	gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	61	430 gpd/conn	26,200 gpd
<u>Accountability/Losses</u>		14.8%	<u>215,000 gpd</u>
Total	4,789		1,453,500 gpd

Effective Unit Flowrate Per Connection = 304 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(4,789 conn) =

Capacity	Flowrate
2,873 gpm	

Existing Well No. 1 @ Well Water Plant : 1 @ 1,550 gpm =

1,550 gpm

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

2,450 gpm

(2,800 gpm)(1,440 min/day)/(2.4) =

1,470,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm *

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(4,789 conn) =

957,800 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(4,789 conn) =

478,900 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(4,789 conn) =	9,578 gpm
or (1,453,500 gpd)*(2.4*1.25)/(1,440 min/day) =	3,028 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
	5,200 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,200 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,496,000 gpd</u>
Total Plant Capacity =	1,470,000 gpd

NOTES: (Corresponding to the numbered items)

1. Existing connection counts are based on billing data provided by the City for October 2016 through September 2019. Daily flow rates are based on well and surface water meter data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
2. The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. The well at the West plant was counted in the existing supply, but needs to be brought online to bring the City into compliance with the requirements of 30 TAC 290.45(b)(1)(D)(i).
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service, whichever is lesser. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0.

ATTACHMENT C
PROJECTED 2025 WATER PLANT CAPACITY ANALYSIS

**ATTACHMENT C
PROJECTED 2025 WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
JUNE 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,267	250 gpd/conn	566,800 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	208	1,250 gpd/conn	259,700 gpd
Industrial	0	1,000 gpd/conn	gpd
Mixed Use	452	400 gpd/conn	180,900 gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	66	430 gpd/conn	28,500 gpd
<u>Accountability/Losses</u>		12.5%	<u>215,000 gpd</u>
Total	5,352		1,720,700 gpd

Effective Unit Flowrate Per Connection = 322 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(5,352 conn) =

Capacity	Flowrate
3,211 gpm	
Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =	1,550 gpm
Existing Well No. 1 @ Seattle Water Plant : 1 @ 1,250 gpm =	1,250 gpm
Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =	<u>900 gpm</u>
	3,700 gpm
(2,592 gpm)(1,440 min/day)/(2.4) =	<u>2,220,000 gpd</u>

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm *

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(5,352 conn) =

1,070,317 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(5,352 conn) =

535,159 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(5,352 conn) =	10,703 gpm
or (1,720,700 gpd)*(2.4*1.25)/(1,440 min/day) =	3,585 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
	5,200 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,200 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,496,000 gpd</u>
Total Plant Capacity =	2,220,000 gpd

NOTES: (Corresponding to the numbered items)

1. Existing connection counts are based on billing data provided by the City for October 2016 through September 2019. Projected connection counts are based on the currently undeveloped lots within the City's system being developed. Daily flow rates are based on well and surface water meter data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
2. The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0.

ATTACHMENT D
PROJECTED 2030 WATER PLANT CAPACITY ANALYSIS

**ATTACHMENT D
PROJECTED 2030 WATER PLANT CAPACITY ANALYSIS
CITY OF JERSEY VILLAGE
JUNE 2020**

1. Demand Conditions

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,441	250 gpd/conn	610,200 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	218	1,250 gpd/conn	271,900 gpd
Industrial	4	1,000 gpd/conn	4,000 gpd
Mixed Use	638	400 gpd/conn	255,300 gpd
Irrigation	814	340 gpd/conn	276,800 gpd
Public	66	430 gpd/conn	28,500 gpd
<u>Accountability/Losses</u>		11.6%	<u>215,000 gpd</u>
Total	5,725		1,854,700 gpd

Effective Unit Flowrate Per Connection = 324 gpd/conn

2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}

TCEQ Minimum Required = (0.6 gpm/conn)(5,725 conn) =

Capacity	Flowrate
3,435 gpm	

Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =

1,550 gpm

Existing Well No. 1 @ Seattle Water Plant : 1 @ 1,250 gpm =

1,250 gpm

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

New Well @ Future Water Plant 4 =

650 gpm

4,350 gpm

(2,592 gpm)(1,440 min/day)/(2.4) =

2,610,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm

3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}

TCEQ Minimum Required = (200 gal/conn)(5,725 conn) =

1,144,993 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 380,000 gallons =

380,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

Proposed Ground Storage Tank @ Water Plant No. 4 = 1 @ 1,000,000

1,000,000 gal

3,550,000 gal

4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}

TCEQ Minimum Required = (100 gal/conn)(5,725 conn) =

572,497 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}

TCEQ Minimum Required = (2 gpm/conn)(5,725 conn) = 11,450 gpm
 or (1,854,700 gpd)*(2.4*1.25)/(1,440 min/day) = 3,864 gpm

Existing Pumps @ Seattle Water Plant = 3 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
New Pumps @ Future Water Plant 4 = 3 @ 600 gpm =	1,800 gpm
	<hr/> 7,000 gpm

Existing Pump @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pump @ Village Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pump @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
New Pump @ Future Water Plant 4 = 1 @ 600 gpm =	600 gpm

(7,000 gpm)(1,440 min/day)/(1.25)/(2.4) = 3,360,000 gpd

Total Plant Capacity = 2,610,000 gpd

NOTES: (Corresponding to the numbered items)

1. Existing connection counts are based on data provided by the City for October 2016 through September 2019. Projected connection counts are based on the currently undeveloped lots within the City's system being developed and extending service to customers within the ETJ but outside of City limits. Daily flow rates are based on data provided by the City for April 2019 through December 2019. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data. Based on the difference between water pumped and water billed from April 2019 - December 2019, water losses were added.
2. The values presented for the water wells are based on the 2015 FNI Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). JC's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. Additionally, a new 650 gpm well will be required at Future Water Plant 4.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0. To meet pumping requirements with the largest pump out of service, a total of four new 600 gpm pumps are required at Future Water Plant 4.

ATTACHMENT E
WATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
PROPOSED WATER FACILITY No. 4
CAPITAL IMPROVEMENTS PROJECT No. W-14
CITY OF JERSEY VILLAGE
JUNE 2020**



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Scope:

The project will consist of construction of 1.0 MG ground storage tank, a 3,000 GPM booster pump station, all related piping, foundations, electrical instrumentation, site work and all additional items needed for completely functional water plant.

Item		Unit		Unit		
No.	Description	Unit	Qty.	Price	Total	(1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$220,000	\$220,000	
2.	Clearing & Grubbing	L.S.	1	15,000	15,000	
3.	1.0 MGD Ground Storage Tank	L.S.	1	1,250,000	1,250,000	
4.	3,000 GPM Booster Pump Station	L.S.	1	555,000	555,000	
5.	Booster Pump Building/Control Station	L.S.	1	200,000	200,000	
6.	Booster Pump Station and Site Electrical	L.S.	1	650,000	650,000	
7.	Yard Piping and Appurtenances	L.S.	1	200,000	200,000	
8.	Water Distribution/Transmission Line	L.S.	1	510,000	510,000	
9.	Site Improvements	L.S.	1	100,000	100,000	(2)
10.	SWPPP	L.S.	1	5,000	5,000	
11.	OH&P	L.S.	1	650,000	650,000	
SUBTOTAL					\$4,355,000	(3)
Contingencies (20%)					\$871,000	
9 Yr Inflation @ 2%/Yr					\$1,020,000	
Engineering					\$937,000	
TOTAL					\$7,183,000	(4)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) Includes drainage, pavement improvements, protective coatings
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; or aesthetic upgrades.
- (4) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.



**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CITY OF HOUSTON INTERCONNECT No. 2
CAPITAL IMPROVEMENTS PROJECT No. W-15
CITY OF JERSEY VILLAGE
JUNE 2020**

Scope:

The project will consist of design and construction of a second interconnect with the City of Houston at the Water Facility No. 4 to serve projected development.

Item	Unit	Qty.	Unit Price	Total	
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$45,000	\$45,000	
2. City of Houston Interconnect No. 2 Piping and Meter Vault	L.S.	1	830,000	830,000	
		SUBTOTAL		\$875,000	(2)
		Contingencies (20%)		\$175,000	
		10 Yr Inflation @ 2%/Yr		\$230,000	
		Engineering		\$192,000	
		TOTAL		\$1,472,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; aesthetic upgrades; or bringing electrical power to the site.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FM 529 8-INCH & 12-INCH WATER LINE FROM HARMS ROAD TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-16
CITY OF JERSEY VILLAGE**



JUNE 2020

Scope:

The project will consist of design and construction of a 12-inch waterline along FM 529 from Jones Road to Charles Road, an 8-inch water line from FM 529 along Charles Road to Jones and an 8-inch waterline from Charles Road to Hwy 290 to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8" Waterline	L.F.	4,800	80	384,000	
3. 12" Waterline	L.F.	1,300	120	156,000	
4. Fire Hydrants	EA.	12	3,500	42,000	
5. 8" Gate Valves	EA.	10	2,000	20,000	
6. 12" Gate Valves	EA.	4	3,000	12,000	
		SUBTOTAL		\$644,000	(2)
		Contingencies (20%)		\$129,000	
		5 Yr Inflation @ 2%/Yr		\$80,000	
		Engineering		\$128,000	
		TOTAL		\$981,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH & WRIGHT ROAD 12-INCH WATER LINE LOOP - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-17
CITY OF JERSEY VILLAGE**



JUNE 2020

Scope:

The project will consist of design and construction of an 8-inch waterline from Jones Road west along Charles Road to Wright Road and a 12-inch waterline south along Wright Road and east along FM 529 connection to the existing 12-inch waterline to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 8" Waterline	L.F.	2,000	80	160,000	
3. 12" Waterline	L.F.	3,500	120	420,000	
4. Fire Hydrants	EA.	14	3,500	49,000	
5. 8" Gate Valves	EA.	4	2,000	8,000	
6. 12" Gate Valves	EA.	6	3,000	18,000	
		SUBTOTAL		\$690,000	(2)
				Contingencies (20%)	\$138,000
				5 Yr Inflation @ 2%/Yr	\$86,000
				Engineering	\$137,000
				TOTAL	\$1,051,000 (3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
WRIGHT ROAD 12-INCH WATER LINE FROM CHARLES ROAD TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-18
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project will consist of design and construction of an 12-inch waterline along Wright Road from Charles Road to Hwy 290 and along Hwy 290 from Wright Road to Jones Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 12" Waterline	L.F.	4,900	120	588,000	
3. Fire Hydrants	EA.	10	3,500	35,000	
4. 12" Gate Valves	EA.	6	3,000	18,000	
		SUBTOTAL		\$676,000	(2)
		Contingencies (20%)		\$135,000	
		7 Yr Inflation @ 2%/Yr		\$121,000	
		Engineering		\$140,000	
		TOTAL		\$1,072,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FAIRVIEW STREET 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-19
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project will consist of design and construction of an 12-inch waterline along Fairview Street from FM 529 to Taylor Road, along FM 529 from Fairview Road to Wright Road and along Taylor Road and Hwy 290 from Fairview Road to Wright Road to serve projected development.

Item			Unit		
No.	Description	Unit	Qty.	Price	Total (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$60,000	\$60,000
2.	12" Waterline	L.F.	8,400	120	1,008,000
3.	Fire Hydrants	EA.	17	3,500	60,000
4.	12" Gate Valves	EA.	10	3,000	30,000
			SUBTOTAL		\$1,158,000 (2)
				Contingencies (20%)	\$232,000
				10 Yr Inflation @ 2%/Yr	\$304,000
				Engineering	\$254,000
			TOTAL		\$1,948,000 (3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
HARMS ROAD 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-20
CITY OF JERSEY VILLAGE**



JUNE 2020

Scope:

The project will consist of design and construction of an 12-inch waterline along Harms Road from FM 529 to Taylor Road, along FM 529 from Harms Road to Fairview Road and along Taylor Road from Harms Road to Fairview Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$65,000	\$65,000	
2. 12" Waterline	L.F.	9,500	120	1,140,000	
3. Fire Hydrants	EA.	20	3,500	70,000	
4. 12" Gate Valves	EA.	10	3,000	30,000	
		SUBTOTAL		\$1,305,000	(2)
		Contingencies (20%)		\$261,000	
		10 Yr Inflation @ 2%/Yr		\$343,000	
		Engineering		\$286,000	
		TOTAL		\$2,195,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
MUSGROVE LANE 8-INCH & 12-INCH WATER LINE
FROM TAYLOR ROAD TO JONES ROAD ALONG HWY 290
CAPITAL IMPROVEMENTS PROJECT No. W-21
CITY OF JERSEY VILLAGE
JUNE 2020**



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Scope:

The project will consist of design and construction of an 8-inch waterline along Musgrove Lane and east to Hwy 290 and a 12-inch waterline along Hwy 290 to Taylor Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$15,000	\$15,000	
2. 8" Waterline	L.F.	1,500	80	120,000	
3. 12" Waterline	L.F.	1,100	120	132,000	
4. Fire Hydrants	EA.	6	3,500	21,000	
5. 8" Gate Valves	EA.	3	2,000	6,000	
6. 12" Gate Valves	EA.	2	3,000	6,000	
		SUBTOTAL		\$300,000	(2)
		Contingencies (20%)		\$60,000	
		10 Yr Inflation @ 2%/Yr		\$79,000	
		Engineering		\$66,000	
		TOTAL		\$505,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
TAYLOR ROAD 8-INCH WATER LINE EXTENSION FROM HWY 290 TO EDGE OF ETJ -SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. W-22
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project will consist of design and construction of an 8-inch waterline along Taylor Road to the west of Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$5,000	\$5,000	
2. 8" Waterline	L.F.	800	80	64,000	
3. Fire Hydrants	EA.	2	3,500	7,000	
4. 8" Gate Valves	EA.	2	2,000	4,000	
		SUBTOTAL		\$80,000	(2)
		Contingencies (20%)		\$16,000	
		9 Yr Inflation @ 2%/Yr		\$19,000	
		Engineering		\$17,000	
		TOTAL		\$132,000	(3)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones | Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

ATTACHMENT F
WASTEWATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES



**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH WASTEWATER LINE FROM FM 529 TO WRIGHT ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-10
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of an 8-inch gravity sewer from FM 529 north and west along Charles Road to Wright Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$20,000	\$20,000	
2. 8-inch Gravity Sewer	L.F.	4,600	80	368,000	
3. 48-inch Diameter Manhole	EA.	7	5,000	35,000	
		SUBTOTAL		\$423,000	
		Contingencies (20%)		\$85,000	
		5 Yr Inflation @ 2%/Yr		\$53,000	
		Engineering		\$84,000	
		TOTAL		\$645,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
CHARLES ROAD 8-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-11
CITY OF JERSEY VILLAGE
JUNE 2020**



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Scope:

The project consists of design and construction of an 8-inch gravity sewer from Charles Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$12,000	\$12,000	
2. 8-inch Gravity Sewer	L.F.	2,500	80	200,000	
3. 48-inch Diameter Manhole	EA.	5	5,000	25,000	
		SUBTOTAL		\$237,000	
		Contingencies (20%)		\$47,000	
		5 Yr Inflation @ 2%/Yr		\$30,000	
		Engineering		\$47,000	
		TOTAL		\$361,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
PROPOSED LIFT STATION NO. 1 AT TAYLOR ROAD/HWY 290
& 12-INCH FORCE MAIN TO CASTLEBRIDGE WWTP - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-12
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of 1.1 MGD lift station (Lift Station No. 1) and 12-inch force main to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$80,000	\$80,000	
2. 1.1 MGD Lift Station	L.S.	1	800,000	800,000	
3. 12-inch Force Main	L.F.	2,900	84	244,000	
4. 20-inch Boring and Casing	L.F.	600	550	330,000	
		SUBTOTAL		\$1,454,000	
		Contingencies (20%)		\$291,000	
		7 Yr Inflation @ 2%/Yr		\$259,000	
		Engineering		\$301,000	
		TOTAL		\$2,305,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
WRIGHT ROAD 10-INCH WASTEWATER LINE FROM FM 529 TO HWY 290 - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-13
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Wright Road from Lift Station No. 1 along Hwy 290 then south along Wright Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,300	80	104,000	
3. 10-inch Gravity Sewer	L.F.	4,100	100	410,000	
4. 48-inch Diameter Manhole	EA.	8	5,000	40,000	
		SUBTOTAL		\$584,000	
		Contingencies (20%)		\$117,000	
		8 Yr Inflation @ 2%/Yr		\$120,000	
		Engineering		\$123,000	
		TOTAL		\$944,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
TAYLOR ROAD 8-INCH, 10-INCH, & 12-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-14
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 12-inch gravity sewer along Taylor Road from Hwy 290 to Musgrove Lane, a 10-inch gravity sewer from Musgrove Lane to Harms Road, an 8-inch gravity sewer along Musgrove Lane and an 8-inch gravity sewer along Taylor Road west of Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$35,000	\$35,000	
2. 8-inch Gravity Sewer	L.F.	1,500	80	120,000	
3. 10-inch Gravity Sewer	L.F.	2,900	100	290,000	
4. 12-inch Gravity Sewer	L.F.	1,600	120	192,000	
5. 48-inch Diameter Manhole	EA.	8	5,000	40,000	
		SUBTOTAL		\$677,000	
		Contingencies (20%)		\$135,000	
		9 Yr Inflation @ 2%/Yr		\$158,000	
		Engineering		\$146,000	
		TOTAL		\$1,116,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
FAIRVIEW STREET 10-INCH WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD -SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-15
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Fairview Street to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,350	80	108,000	
3. 10-inch Gravity Sewer	L.F.	4,300	100	430,000	
4. 48-inch Diameter Manhole	EA.	6	5,000	30,000	
		SUBTOTAL		\$598,000	
				Contingencies (20%)	\$120,000
				10 Yr Inflation @ 2%/Yr	\$157,000
				Engineering	\$131,000
		TOTAL		\$1,006,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
HARMS ROAD 10-INCH WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-16
CITY OF JERSEY VILLAGE
JUNE 2020**



Scope:

The project consists of design and construction of a 10-inch gravity sewer along Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$30,000	\$30,000	
2. 8-inch Gravity Sewer	L.F.	1,200	80	96,000	
3. 10-inch Gravity Sewer	L.F.	4,300	100	430,000	
4. 48-inch Diameter Manhole	EA.	6	5,000	30,000	
		SUBTOTAL		\$586,000	
		Contingencies (20%)		\$117,000	
		10 Yr Inflation @ 2%/Yr		\$154,000	
		Engineering		\$129,000	
		TOTAL		\$986,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
FOR CONSTRUCTION OF
JONES ROAD AREA 8-INCH WASTEWATER LINE - SERVICE TO ETJ
CAPITAL IMPROVEMENTS PROJECT No. S-17
CITY OF JERSEY VILLAGE
MAY 2020**



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Scope:

The project consists of design and construction of a 10-inch gravity sewer along Harms Road to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$12,000	\$12,000	
2. 8-inch Gravity Sewer	L.F.	1,250	80	100,000	
3. 48-inch Diameter Manhole	EA.	4	5,000	20,000	
		SUBTOTAL		\$132,000	
		Contingencies (20%)		\$26,000	
		10 Yr Inflation @ 2%/Yr		\$23,000	
		Engineering		\$27,000	
		TOTAL		\$208,000	(2)

Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Jones|Carter, Inc. has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020

AGENDA ITEM: G2

AGENDA SUBJECT: Consider Resolution No. 2020-30, appointing members to the 2020 Charter Review Commission.

Department/Prepared By: Lorri Coody

Date Submitted: May 1, 2020

EXHIBITS: [Resolution No. 2020-30](#)
[Exhibit A](#) - List of Appointed Members
[Applications](#)
Sec. 9.14 - [Charter Review Commission](#)

BACKGROUND INFORMATION:

Section 9.14 of the city's Home Rule Charter calls for the appointment of a Charter Review Commission every four years, beginning in July 1996. The last Charter Review Commission was appointed by Council in September of 2016. Council must appoint a Commission for 2020.

To comply with this provision, Council must appoint a Charter Review Commission to review the City Charter for possible amendments. The Charter Review Commission must consist of seven (7) members and three (3) alternate members. In the past, in lieu of the Council liaison, Council has appointed Council Members to serve as alternate members on the Commission. The term of service of the Charter Review Commission is to be six months. This can be extended by Council.

In order to prepare for this item the following actions were taken to inform residents about the Charter Review process and extend invitation for consideration of applications:

1. A notice was placed in the June and July 2020 JV Star;
2. A notice was placed on the City's website; and
3. Notices were posted to the City's Facebook page.

The applications of those qualified candidates who have expressed interest in serving on this Commission are attached for Council's review. Council will need to appoint 7 regular members and 3 alternate member. In the past, Council has appointed Council Members to serve as alternates.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-30, appointing members to the 2020 Charter Review Commission.

RESOLUTION NO. 2020-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE 2016 CHARTER REVIEW COMMISSION.

WHEREAS, Article IX, Section 9.14 of the Home Rule Chare of the City of Jersey Village provides that the City Council shall appoint a Charter review commission at least every four (4) years beginning in 1996; and

WHEREAS, the commission shall consist of seven (7) members and three (3) alternate members, all to be citizens of the City of Jersey Village. Alternate members may participate in commission discussion; however, only those serving in the absence of regular members vote; and

WHEREAS, the duties of the commission shall be:

- Inquire into the operation of the city government under the provisions of the Charter. To this end, public hearings may be held and the commission shall have the power to request the attendance of any officer or employee of the city and require the submission of any of the city records deemed necessary to conduct such hearing;
- Propose any recommendations deemed desirable to ensure compliance with the provisions of the Charter by the several departments of the city government;
- Propose, if desirable, amendments to the Charter to improve the effective application of the Charter to current conditions;
- Report its finding(s) and proposed amendments, if any, to the council; and

WHEREAS, the council shall receive and publish any report presented by the commission; and

WHEREAS, the term of office of such commission shall be six (6) months or longer if extended by the council and, at the completion of such term, a report of the proceedings of the commission shall be filed with the city secretary and shall become public record; and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS

THAT, the following persons are appointed for a six month term to the 2020 Charter Review Commission, attached hereto as Exhibit A.

PASSED AND APPROVED this the 20th day of July, 2020.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

EXHIBIT A

LIST OF APPOINTED MEMBERS TO THE
2020 CITY OF JERSEY VILLAGE CHARTER REVIEW COMMISSION

(*Names designated with an "A" indicate Alternate Positions)

Alternate Designation

- | | |
|-----|---------|
| 1. | _____ |
| 2. | _____ |
| 3. | _____ |
| 4. | _____ |
| 5. | _____ |
| 6. | _____ |
| 7. | _____ |
| 8. | ___A___ |
| 9. | ___A___ |
| 10. | ___A___ |

Sec. 9.14. - Charter review commission.

The council shall appoint a Charter review commission ("commission") no later than July 1996 and at least every four (4) years thereafter. The commission shall consist of seven (7) members and three (3) alternate members, all to be citizens of the City of Jersey Village.

- (a) *Duties of the commission:*
 - (1) Inquire into the operation of the city government under the provisions of the Charter. To this end, public hearings may be held and the commission shall have the power to request the attendance of any officer or employee of the city and require the submission of any of the city records deemed necessary to conduct such hearing.
 - (2) Propose any recommendations deemed desirable to ensure compliance with the provisions of the Charter by the several departments of the city government.
 - (3) Propose, if desirable, amendments to the Charter to improve the effective application of the Charter to current conditions.
 - (4) Report its finding(s) and proposed amendments, if any, to the council.
- (b) *Action by the council:* The council shall receive and publish any report presented by the commission.
- (c) *Term of office:* The term of office of such commission shall be six (6) months or longer if extended by the council and, at the completion of such term, a report of the proceedings of the commission shall be filed with the city secretary and shall become public record.

(Ord. No. 93-6, § 1, 5-17-93; Ord. No. 05-14, § 1, 5-16-05)

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: July 20, 2020

AGENDA ITEM: G3

AGENDA SUBJECT: Consider Resolution No. 2020-31, appointing an Alternate Committee Member to the 2020 Comprehensive Plan Update Committee and re-establishing the position number of the three (3) Alternates serving on this Committee.

Department/Prepared By: Lorri Coody

Date Submitted: July 17, 2020

EXHIBITS: [Resolution No. 2020-31](#)
Application of [Anthony Martin](#)
Application of [John Kenna](#)
Application of [Erik Robertson](#)

BACKGROUND INFORMATION:

A provision in the Comprehensive Plan requires that City Council appoint a Comprehensive Planning Update Committee at least every four years with the first Committee appointments to be no later than July 2020. Appointed members shall serve a six (6) month term, unless extended by City Council.

Council made the first appointments to the 2020 Comprehensive Plan Update Committee (CPUC) on May 11, 2020 for the term ending November 11, 2020. Since then, effective May 26, 2020, Frank Maher, who was to serve in position A1 for this Committee, tendered his resignation. Accordingly, on June 15, 2020, City Council appointed Karie Lawrence to fill the vacant A1 position. However, on June 16, 2020, she tendered her resignation, leaving the A1 position vacant.

The current membership of the CPUC is as follows:

	Alternate Designation
1. Debra Mergel	_____
2. Jennifer McCrae	_____
3. Courtney Standlee	_____
4. Ashley Hart	_____
5. Brittany Davies	_____
6. Peter Jessup	_____
7. Amy M. Weyer	_____
8. Vacant	A1
9. Judy Tidwell	A2
10. Gabriella Cole	A3

This item is to fill the vacant alternate position and re-establish the position number of the three (3) Alternates serving on this Committee.

The applications of those qualified candidates who have expressed interest in serving on this Committee are attached for Council’s review.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-31, appointing an Alternate Committee Member to the 2020 Comprehensive Plan Update Committee and re-establishing the position number of the three (3) Alternates serving on this Committee.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

RESOLUTION NO. 2020-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN ALTERNATE COMMITTEE MEMBER TO THE 2020 COMPREHENSIVE PLAN UPDATE COMMITTEE AND RE-ESTABLISHING THE POSITION NUMBER OF THE THREE (3) ALTERNATES SERVING ON THIS COMMITTEE.

WHEREAS, the City Council of the City of Jersey Village appoints members to the Comprehensive Plan Update Committee for a six (6) month term, which can be extended by City Council; and

WHEREAS, the Comprehensive Plan Update Committee is a ten (10) member Committee consisting of seven (7) regular members and three (3) alternate members; and

WHEREAS, effective June 16, 2020, Karie Lawrence, who was to serve in position A1 for this Committee, tendered her resignation; and

WHEREAS, it is the desire of this Council to fill the vacant alternate position and re-establish the position number of the three (3) Alternates serving on this Committee; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

_____ is appointed to serve as an Alternate Member on the 2020 Comprehensive Plan Update Committee.

The position number of the three (3) alternates serving on this position shall be assigned as follows:

	Alternate Designation
_____	_____
Judy Tidwell	_____
Gabriella Cole	_____

PASSED AND APPROVED this the **20th** day of **July 2020**.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020 **AGENDA ITEM:** G4

AGENDA SUBJECT: Consider Resolution No. 2020-32, authorizing action for the 2020-2021 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool.

Department/Prepared By: Austin Bless **Date Submitted:** July 11, 2020

EXHIBITS: [Resolution 2020-32](#)

BACKGROUND INFORMATION:

We recently received our 2020-2021 health insurance rerate quote. Our rerate came in with a 7% increase in our current rates, without any changes to our current plan.

The City has been with TML Health since 2009. Since that time our rates, including this 7% increase, have gone up by 36%, which is an average of 2.7% annually. This year we have had some high claims that are impacting our renewal rates.

TML Health is also looking at doing rebates to member entities, because as a whole they are doing very well. For the current fiscal year the city received a premium credit of \$25,614. For the upcoming fiscal year we will receive a renewal credit of \$1,856 per month or \$22,268 for the year. That effectively brings our increase down to approximately 4.8%.

Staff is recommending renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool with the current plans.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-32, authorizing action for the 2020-2021 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool.

RESOLUTION NO. 2020-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING ACTION FOR THE 2020-2021 HEALTH INSURANCE PLAN YEAR BY RENEWING HEALTH INSURANCE PLANS WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL.

WHEREAS, TML rerate numbers have been confirmed, and used to estimate 2020-2021 fiscal year budget numbers; and

WHEREAS, action on health insurance plans will be required by July 28, 2020; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The City Manager is directed to renew health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool.

PASSED AND APPROVED this the 20th day of July, 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020

AGENDA ITEM: G5

AGENDA SUBJECT: Consider Resolution No. 2020-33, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Application and Administration with Project Management.

Department/Prepared By: Austin Bleess, City Manager **Date Submitted:** July 13, 2020

EXHIBITS: [Resolution No. 2020-33](#)
[EX A](#) - Project Management - CDBG-MIT Grant Administration Contract

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

Recently the Texas General Land Office announced \$6.875 billion in grants in response to disasters in 2015, 2016, and 2017. This Community Development Block Grant – Mitigation (CDBG-MIT) funding is a unique opportunity for Jersey Village to seek grant assistance for projects.

To assist the city in applying for the grant and in administering a grant award, if one is received, City staff has done an RFQ for Grant Administrators. We received 4 responses from firms. Each response was graded against a standard matrix. Public Management received the most points.

Public Management also is handling the grant administration work for the CDBG-DR grant for the Berm/Wall Street. Their assistance in navigating the requirements for that have been extremely helpful.

We are anticipating applying for funds to do infrastructure projects in the ETJ, but that could change if other needs are identified that would be a better fit for the grant. The grant requires a 1% match from the city if we are awarded it. An agenda item requesting approval to apply for the grant would come to the Council at a later point. Applications are due in October.

The duties this grant administrator will provide for the city include:

Pre-Funding Services

Grant Administrator will develop project scope and complete CDBG-MIT application(s). The provider will work with the subrecipient and Engineering, if applicable, to provide the concise information needed for submission of complete CDBG-MIT funding application(s) and related documents. The required information shall be submitted in a format to be described by the GLO.

Post-Funding Services

Grant Administrator will provide Grant Administration Services required to complete infrastructure and other eligible projects approved for CDBG-MIT funding. The selected service provider must follow all requirements of the Texas CDBG-MIT program.

Grant Administration Services

a) General Administrative Duties:

- i. Ensure program compliance including all CDBG-MIT requirements and all parts therein, current Federal Register, etc.
- ii. Assist subrecipient in establishing and maintaining financial processes.
- iii. Obtain and maintain copies of the subrecipient's most current contract including all related change requests, revisions and attachments.
- iv. Establish and maintain record keeping systems.
- v. Assist subrecipient with resolving monitoring and audit findings.
- vi. Serve as monitoring liaison.
- vii. Assist subrecipient with resolving third party claims.
- viii. Report suspected fraud to the GLO.
- ix. Submit timely responses to the GLO requests for additional information.
- x. Complete draw request forms and supporting documents.
- xi. Facilitate outreach efforts, application intake, and eligibility review.
- xii. Utilize and assist with GLO's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.
- xiii. Submit change requests and all required documentation related to any change requests.
- xiv. Coordinate, as necessary, between subrecipient and any other appropriate service providers (i.e. Engineer, Environmental, etc.), contractor, subcontractor and GLO to effectuate the services requested.
- xv. May assist in public hearings.
- xvi. Will work with GLO's system of record.
- xvii. Provide monthly project status updates.
- xviii. Funding release will be based on deliverables identified in the contract.
- xix. Labor and procurement duties:
 - a. Provide all Labor Standards Officer (LSO) Services.
 - b. Ensure compliance with all relevant labor standards regulations.
 - c. Ensure compliance with procurement regulations and policies.
 - d. Maintain document files to support compliance.
- xx. Financial duties:
 - a. Prepare and submit all required reports (Section 3, Financial Interest, etc.).
 - b. Assist subrecipient with the procurement of audit services.
 - c. Assist subrecipient in establishing and maintaining a bank account for program funds.
 - d. Implementation and coordination of Affirmatively Furthering Fair Housing ("AFFH") requirements as directed by HUD and the GLO.
 - e. Implementation and coordination of Section 504 requirements.
 - f. Program compliance.
 - g. Ensure that fraud prevention and abuse practices are in place and being implemented.
 - h. Prepare and submit all closeout documents.
 - i. Submit all invoices no later than 60 days after the expiration of the contract. All outstanding funds may be swept after 60 days. The provider may request an extension of this requirement in writing.
 - j. Assist in preparation of contract revisions and supporting documents including but not limited to:

- Amendments/modifications,
 - Change orders.
- xxi. Perform any other administrative duty required to deliver the project.
- b) Construction Management
- i. The provider will assist the subrecipient in submitting/setting up project applications in the GLO's system of record.
 - ii. The provider may compile and collate complete contract/bid packages that meet GLO program requirements. The packages will contain supporting documentation that meets or exceeds the requirements of the GLO's program. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
 - iii. The provider may monitor, report, and evaluate contractor's performance; notify the subrecipient if the contractor(s) fails to meet established scheduled milestones. Receive, review, recommend, and process any change orders as appropriate to the individual projects.
 - iv. The provider may assist the subrecipient with project Activity Draws/Close Out.
 - v. The provider may assist the subrecipient by submitting all the necessary documentation for draws and to close a project activity in the GLO's system of record. The provider will compile, review for completeness, and collate complete contract/closeout packages that meet GLO program requirements for draw requests. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
 - vi. The provider may assist the subrecipient in developing Architectural and Engineering plans with guidance from the GLO.
 - vii. Reassignment scope alignment (if necessary).
- c) Acquisition Duties:
- i. Submit acquisition reports and related documents.
 - ii. Establish acquisition files (if necessary).
 - iii. Complete acquisition activities (if necessary).
- d) Buyout Duties (as necessary):
- i. Project planning, design, and startup
 - Assist subrecipient with procuring necessary vendors including appraiser, title vendor, and demolition contractor.
 - Develop subrecipient's Policy and Procedure Manual ("Program Guidelines"), and manage subsequent public comment process.
 - ii. Property owner notifications
 - Generate and send required mailings to owners and tenants of each parcel targeted for buyout/acquisition.
 - Handle subsequent communication with owners and tenants while developing a contact log for future outreach.
 - iii. Intake meetings
 - Advertise, schedule, and conduct intake with interested homeowners. During intake meetings case managers will collect all available documentation necessary to determine eligibility.
 - If there are tenants living in the property, case manager will send them General Information Notices to inform them of the program and their rights.
 - iv. Eligibility verification

- Management staff will review all intake documentation and verify eligibility.
 - If applicable, firm will verify duplicative benefits (DOB) and calculate eligible receipts.
 - Maintain applicant data in a secure system of record and comply with all record-keeping requirements of the General Land Office.
- v. Environmental reviews and site specific clearances
- Conduct all required environmental reviews (Tier I and Tier II) and generate environmental clearance reports for each applicant file.
- vi. Offer package generation, approval, and mailing
- Notify subrecipient that offer packages are ready, and use independently procured appraisals to determine the fair market value of buyout properties.
 - Generate and mail offer packages upon the subrecipient approval.
- vii. Offer meeting
- Schedule and conduct offer meetings with property owners to discuss their options; accept, appeal or decline.
 - If the owner decides to appeal, the case manager will provide advisory services to guide owner through appeal process.
 - If the owner accepts, a contract of sale will be signed at the offer meeting.
- viii. Closing
- Coordinate with property owner and subrecipient's procured title company to ensure the clear passage of title.
 - Assist property owner with relocation arrangements and schedule real estate closing.
- ix. Draw/funding requests
- Assist subrecipient with GLO draw requests, funding requests, wire tracking, and coordinating program activities to align with funding schedule.
- x. File, audit, closeout, and demolition
- Complete final audit to ensure all procedures were properly followed.
 - Transfer physical files to subrecipient and complete remaining data entry.
 - Provide procured demolition contractor with property access.
- e) Environmental Services
- i. Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
 - ii. If necessary, conduct tiered environmental review and submit broad and site-specific environmental reviews as required by 24 CFR Part 58.
 - i. Prepare, complete and submit HUD required forms for environmental review and provide all documentation to support environmental findings;
 - ii. Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
 - iii. Be able to perform or contract special studies, additional assessments, or permitting to secure environmental clearance. These may include, but are not limited to biological assessments, wetland delineations, asbestos

- surveys, lead-based paint assessments, archeology studies, architectural reviews, Phase I & II ESAs, USACE permits, etc.;
- iv. Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;
 - v. Maintain close coordination with local officials, project engineer and other members of the project team to assure appropriate level of environmental review is performed and no work is conducted without authorization;
 - vi. Complete and submit the environmental review into GLO's system of record;
 - vii. At least one site visit to project location and completion of a field observation report;
 - viii. Prepare and submit for publication all public notices including, but not limited to the Notice of Finding of No Significant Impact (FONSI), Request for Release of Funds floodplain/wetland early and final notices in required order and sequence;
 - ix. Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR 58.43;
 - x. Process environmental review and clearance in accordance with NEPA;
 - xi. Advise and complete environmental re-evaluations per 24 CFR 58.47 when evidence of further clearance or assessment is required;
 - xii. Prepare and submit Monthly Status Report; and
 - xiii. Participate in regularly scheduled progress meetings.

RECOMMENDED ACTION:

To approve Resolution 2020-33, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Application and Administration with Project Management.

RECOMMENDED MOTION:

To approve Resolution 2020-33, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Application and Administration with Project Management.

RESOLUTION NO. 2020-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CDBG-MIT GRANT APPLICATION AND ADMINISTRATION WITH PROJECT MANAGEMENT.

WHEREAS, the Jersey Village City Council desires to apply to the Texas GLO for a grant under CDBG-MIT; and

WHEREAS, the City is desires to have an outside agency assist in the application and to administer this grant and provide project management services; and

WHEREAS, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The City Council authorizes the City Manager to enter into a contract for CDBG-MIT Grant Application and Administration with Project Management in substantially the form attached to this document in Exhibit A.

PASSED AND APPROVED this 20th day of **July**, A.D., **2020**.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CITY OF JERSEY VILLAGE
STANDARD CONTRACT FOR GENERAL SERVICES**

I. General Information and Terms.

Contractor's Name and Address: Public Management, PO Box 1827, Cleveland TX 77328

Description of Services: CDBG-MIT Grant Application and Administration

Maximum Contract Amount:

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Contractor's Services

II. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF JERSEY VILLAGE

Public Management

By: _____

Austin Bless

City Manager

By: _____

Patrick K. Wiltshire

President and CEO

Date: _____

Date: _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Section V.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

P. Boycott Prohibition. Contractor must provide a written verification that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

Q. Conflict Disclosures. Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

R. Compliance with 2 CFR 200. This contract is subject to and contractor will comply with 2 CFR 200, and any other applicable federal laws.

IV. Additional Terms or Conditions.

A. Contractor agrees to comply with all City Codes and state and federal laws.

V. Contractors Services. The Contractor agrees to provide grant administration including, but not limited to the following services:

General Requirements

(a) Administrative Duties:

- i. Coordinate, as necessary, between subrecipient and any other appropriate service providers (i.e. Engineer, Environmental, etc.), contractor, subcontractor and GLO to effectuate the services requested.
- ii. May assist in public hearings.
- iii. Will work with GLO’s system of record.
- iv. Provide monthly project status updates.
- v. Funding release will be based on deliverables identified in the contract.
- vi. Labor and procurement duties:
 - a. Provide all Labor Standards Officer (LSO) Services.
 - b. Ensure compliance with all relevant labor standards regulations.
 - c. Ensure compliance with procurement regulations and policies.
 - d. Maintain document files to support compliance.
- vii. Financial duties:
 - a. Prepare and submit all required reports (Section 3, Financial Interest, etc.).
 - b. Assist subrecipient with the procurement of audit services.
 - c. Assist subrecipient in establishing and maintaining a bank account for disaster recovery funds.
 - d. Implementation and coordination of Affirmatively Furthering Fair Housing (“AFFH”) requirements as directed by HUD and the GLO.
 - e. Implementation and coordination of Section 504 requirements.
 - f. Program compliance.
 - g. Ensure that fraud prevention and abuse practices are in place and being implemented.
 - h. Prepare and submit all closeout documents.
 - i. Submit all invoices no later than 60 days after the expiration of the contract. All outstanding funds may be swept after 60 days. The provider may request an extension of this requirement in writing.
 - j. Assist in preparation of contract revisions and supporting documents including but not limited to:
 - Amendments/modifications,
 - Change orders.

(b) Construction Management

- i. The provider will assist the subrecipient in submitting/setting up project applications in the GLO's system of record.
- ii. The provider may compile and collate complete contract/bid packages that meet GLO program requirements. The packages will contain supporting documentation that meets or exceeds the requirements of the GLO's program. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- iii. The provider may monitor, report, and evaluate contractor's performance; notify the subrecipient if the contractor(s) fails to meet established scheduled milestones. Receive, review, recommend, and process any change orders as appropriate to the individual projects.
- iv. The provider may assist the subrecipient with project Activity Draws/Close Out.
- v. The provider may assist the subrecipient by submitting all the necessary documentation for draws and to close a project activity in the GLO's system of record. The provider will compile, review for completeness, and collate complete contract/closeout packages that meet GLO program requirements for draw requests. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- vi. The provider may assist the subrecipient in developing Architectural and Engineering plans with guidance from the GLO.
- vii. Reassignment scope alignment (if necessary).

Grant Administration Services – Infrastructure

a) Administrative Duties:

- i. Ensure program compliance including all CDBG-DR requirements and all part's therein, current Federal Register, etc.
- ii. Assist subrecipient in establishing and maintaining financial processes.
- iii. Obtain and maintain copies of the subrecipient's most current contract including all related change requests, revisions and attachments.
- iv. Establish and maintain record keeping systems.
- v. Assist subrecipient with resolving monitoring and audit findings.
- vi. Serve as monitoring liaison.
- vii. Assist subrecipient with resolving third party claims.
- viii. Report suspected fraud to the GLO.
- ix. Submit timely responses to the GLO requests for additional information.
- x. Complete draw request forms and supporting documents.
- xi. Facilitate outreach efforts, application intake, and eligibility review.
- xii. Perform any other administrative duty required to deliver the project.
- xiii. Utilize and assist with GLO's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.
- xiv. Submit change requests and all required documentation related to any change requests.

(b) Acquisition Duties:

- i. Submit acquisition reports and related documents.
- ii. Establish acquisition files (if necessary).

- iii. Complete acquisition activities (if necessary).

(c) Environmental Services

- i. Assist detailed scope of services
 - a. Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
 - b. Prepare, complete and submit HUD required forms for environmental review and provide all documentation to support environmental findings;
 - c. Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
 - d. Be able to perform or contract special studies, additional assessments, or permitting to secure environmental clearance. These may include, but are not limited to biological assessments, wetland delineations, asbestos surveys, lead-based paint assessments, archeology studies, architectural reviews, Phase I & II ESAs, USACE permits, etc.;
 - e. Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;
 - f. Maintain close coordination with local officials, project engineer and other members of the project team to assure appropriate level of environmental review is performed and no work is conducted without authorization;
 - g. Complete and submit the environmental review into GLO's system of record;
 - h. At least one site visit to project location and completion of a field observation report
 - i. Prepare and submit for publication all public notices including, but not limited to the Notice of Finding of No Significant Impact (FONSI), Request for Release of Funds floodplain/wetland early and final notices in required order and sequence;
 - j. Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR 58.43;
 - k. Process environmental review and clearance in accordance with NEPA;
 - l. Advise and complete environmental re-evaluations per 24CFR 58.47 when evidence of further clearance or assessment is required;
 - m. Prepare and submit Monthly Status Report; and
 - n. Participate in regularly scheduled progress meetings.

VI. Additional Contract Documents. The following documents attached to this Contract are part of this Contract:

- A. Public Management Contract For Administrative Services.

This contract ("Contract") is made and entered effective _____, 2020 by and between **PUBLIC MANAGEMENT, INC.**, a Texas corporation, of Houston, Harris County, Texas ("Consultant") and the **CITY OF JERSEY VILLAGE**, ("Client") for the purpose of retaining Consultant to render **Application** and **Administration Services** to the Client for the federal, state, and/or locally funded Disaster Recovery Programs.

Client and Consultant agree that Consultant will provide services to Client on the terms and conditions outlined in this Contract.

I.

Consultant will provide Client with administrative services as follows:

PRE- FUNDING SERVICES:

Application Preparation: The Consultant will prepare the application as directed by the Client to apply for available funding sources adherent to the state and federal agencies guidelines. The Consultant will coordinate all activities and other service providers with regard to the preparation of the application, including, but not limited to:

- Review of proposed project for program compliance and will work with Client staff to provide an overview;
- Advise on important deadlines and procedures;
- Schedule project meetings with client staff to evaluate proposed project and timeframes.
- Prepare project description in conjunction with staff and project engineer;
- Evaluate project objective and develop timelines/milestones;
- Prepare project maps in ArcGIS and PDF format;
- Prepare necessary preliminary Environmental Compliance documentation;
- Conduct public hearings (as applicable) for application submission and attend Client meeting to address application development;
- Package complete application with all pertinent supplemental documentation for client to review prior to submission;
- Identify and document beneficiaries;
- Advise client on funding availability, anticipated scoring, selection and award process.

Application Preparation for Mitigation Projects (as applicable): In addition to general application preparation services, the Consultant will provide grant application development services, to include Benefit Cost Analysis (BCA) completion, for applications associated to Hazard Mitigation Assistance Grant programs (including but not limited to Flood Mitigation Assistance (FMA), Pre-Disaster Mitigation (PDM) and Hazard Mitigation Grant Program for mitigation activities). Preparation and submission of applications for grant funding in compliance with local, state and federal requirements.

- Review Notices of Intent;
- Develop and implement local criteria to prioritize applicants;
- Facilitate the collection homeowner information as needed to develop of grant application;
- Identify and evaluate candidate projects suitable for grant funding;
- Provide written overview of drainage project evaluations to include list of data needs
- Conduct water surface reduction analysis for potential drainage project areas;

- Provide written report summarizing results of water surface reduction analysis with estimated benefit calculations for each reduction scenario;
- Complete Benefit Cost Analysis for candidate drainage projects;
- Complete project scope of work, cost estimate, schedule and justifications and all other elements of grant application;
- Complete Benefit Cost Analysis calculations for properties to be included in grant application;
- Provide recommendation to Client of which properties or drainage projects to include in grant application based on HMA guidance and Benefit Cost Analysis calculations;
- Conduct review and analysis of data to validate property classification and cost estimates;
- Assist Client with execution of required certifications and other documents;
- Assist Client with the completion and submittal of grant applications;
- Respond to requests for information post-application submittal (RFIs).

Flood Protection Planning (as applicable): In addition to general application preparation services, the Consultant will support the Client in coordinating application development for the Texas Water Development Board Flood Protection Planning Program.

- Coordinate and prioritize flood protection planning, flood early warning systems, and flood response activities;
- Identify watershed for which flood protection will be addressed;
- Identify how the project will reduce the loss of life and property;
- Develop project schedule and budget;
- Provide TWDB with requested population and beneficiary documentation;
- Develop required Written Assurances.

POST FUNDING SERVICES

GENERAL ADMINISTRATION SERVICES

Administrative Duties: The Consultant will coordinate, as necessary, between Client and any other appropriate service providers (i.e. Engineer, Environmental, etc.), contractor, subcontract and/or administrative agency to effectuate the services requested.

- Oversee the project and achieve all of the project goals within the constraints given by the funding agency;
- Develop and implement project phases to plan, budget, oversee, and document all aspects of the specific project;
- Coordinate all activities related to the project's successful completion with all other professionals and organizations associated with this project.

Recordkeeping: The Consultant will assist the Client with maintaining all records generated by the program. This includes all records required by the funding agency and the Client (i.e. program management records).

- Complete filing system will be developed and maintained at Client's office;
- Both physical and electronic form of records will be developed and accessible;
- Records will be updated as necessary to ensure compliance with funding source and administrative agency;

- Records will be retained for the appropriate period of time as dictated by the funding agency, with electronic records available for perpetuity.

Financial Management: The Consultant will assist the Client in keeping the general journal, general ledger, cash receipts journal and all other necessary financial documents, as well as monitor the Client's financial system.

- Utilize and assist with the agency's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.;
- Request fund expenditure in-line with project milestones;
- Develop a detailed Contract Ledger;
- Establish a filing system that accurately and completely reflects the financial expenditures of the program and project(s).
- Keep track of disbursement of funds and ensure that the vendors are paid within the required timeframe set out by the funding agency.

Construction Management: The Consultant will coordinate and supervise the project to ensure designated activities are realizing the intended outcomes as stated in contract documents. We will oversee specialized contractors and other personnel and allocate necessary resources.

- Assist the Client in submitting/setting up project applications in the Agency's system of record;
- Coordinate the development, completion, and execution of contract documents to ensure supporting documentation is in order;
- Conduct regular on-site visitations and assessments;
- Development and maintenance of construction management status log;
- Recommendation and development of scope realignments as prescribed by the project's complexities.

Flood Protection Planning (as applicable): In addition to general administrative services, the Consultant will work with the Client to provide support and the necessary administrative services to successfully implement and complete flood protection planning projects.

- Assist Client with establishing formal and direct contact with appropriate entities affected by the project and in coordinating with existing flood protection planning activities in the watershed;
- Develop detailed budgets for subcontracts;
- Schedule and assist facilitating at minimum three (3) required public meetings;
- Submit planning studies for review.

CONTRACT ADMINISTRATION SERVICES

Administrative Duties: The Consultant will work with the Client's staff to provide the necessary administrative and planning services to see the project to completion. The Consultant will meet with officials on a regular basis to review progress on the objectives of the project and then take actions to see that those objectives are met.

- Act as the Client's liaison to the funding agency in all matters concerning the project;
- Coordinate communication via email, conference call, facsimile, and direct meetings to ensure the project is on schedule and all parties are properly informed;

- Prepare and submit any necessary reports required by the funding agency during the course of the project (i.e. Monthly/Quarterly Progress Reports, Project Monitoring Reports, Project Completion Reports, etc.);
- Provide Client staff specific instructions on the necessary administrative procedures that will assure a successful project;
- Establish and maintain record keeping systems;
- Assist with resolving monitoring and audit findings.

Real Property Acquisition (as applicable): The Consultant will assist the Client in the preliminary acquisition assessment as well as the development and/or coordination of acquisition of real property (real property in the context of acquisition refers to permanent interest in real property as well as certain less-than-full- fee interests in real property).

- Adherence to the Uniform Act (URA) which guides the acquisition of real property that may be necessary to the needs of the project;
- ***If it is determined that property needs to be acquired, Public Management, Inc. will perform the following services according to the URA for an additional fee.***
- Development and maintenance of appropriate file materials to ensure compliance with federal, state, and program requirements;
- Administrative coordination of parcels, values, correspondence;
- Coordinate property appraisals and determine just compensation;
- Ensure easement/right of way boundaries are in line with proposed project and survey;
- Completion and/or file closure of acquired property.

Environmental Services: The Consultant will prepare all documents and correspondence for environmental review and clearance as well as maintain close coordination with local officials, project engineer and other members of the project Consultant to assure appropriate level of environmental review is performed. This project element will abide by the National Environmental Policy Act (NEPA) or any other Federal, State or local regulation as applicable.

- Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
- Prepare and maintain a written environmental review record;
- Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
- Conduct site-visits as necessary to ensure environmental compliance;
- Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;
- Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR 58.43;
- Advise and complete environmental re-evaluations per 24 CFR 58.47 when evidence of further clearance or assessment is required;
- Assist in compliance with flood plain and wetlands management review guidelines;
- ***Not included in this service are archeological, engineering, or other special service costs mandated by environmental review record compliance agencies.***

Civil Rights Requirements: The Consultant will structure the program so that all procurement procedures, contracts, and polices will be in accordance with state and federal regulations associated thereto. Ensure that the contractors make affirmative efforts to employ Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Women Business Enterprises.

- Set up Civil Rights & Citizen Participation File;
- Designate a Civil Rights Officer (CRO);
- Adopt policies and grievance procedures regarding Citizen Participation;
- Adopt Policies and Pass Resolution/Proclamation/Ordinances regarding Civil Rights;
- Publish Citizen Participation and Civil Rights Notices;
- Place necessary documentation in Bid Packets for Contractors;
- Include required clauses in Construction Contracts between Grant Recipient and Contractor;
- Take action to Affirmatively Further Fair Housing;
- The Consultant will be diligent and consistent in implementing the project's civil rights responsibilities and will undertake further action and reporting requirements.

Procurement/Bidding/Contracting: Procurement is the process through which an entity obtains goods and services from vendors. The Consultant will assist the Client in following appropriate procurement procedures to obtain professional and construction services necessary to complete the project.

- Provide assistance to ensure compliance with Local Government Code Chapter 252 as applicable to goods and services;
- Provide assistance to ensure compliance with 2 CFR 200.320 (Methods of Procurement to be Followed).

Labor Standards Monitoring: The Consultant will ensure that all labor standards laws and regulations are observed during the course of the project. The Consultant will structure the program so that all procurement procedures and contracts will meet equal opportunity requirements. The Consultant will also ensure that the contractors make affirmative efforts to employ minority persons and minority subcontractors. Ensure compliance with laws regarding Labor Standards, which include:

- Davis-Bacon Act (40 USC Chapter 31, Subchapter IV);
- Contract Work Hours & Safety Standards Act (CWHSSA);
- Copeland (Anti-Kickback) Act (18 USC 874; 40 USC 3145);
- Fair Labor Standards Act.

Force Account (as applicable): The Consultant will assist the Client in preparing force account documentation for the project, if necessary, and will consolidate this information for suitable presentation to funding agency.

- Develop and maintain documentation of all associated costs;
- Using appropriate recordkeeping forms required by funding agency;
- Submit documentation upon completion of necessary milestones.

Contract Close-out Assistance: The Consultant will prepare any necessary reports required by the funding agency to close out the project. The Consultant will work with the Client in preparing the annual audits and necessary actions to ensure the project reaches the "Administratively Closed" status.

- Ensure projects outcomes are in line with contract documents and funding agency's goals and objectives;
- Ensure project beneficiaries are appropriately documented and reported;

- Develop, complete, and submit project completion report(s) and any other necessary administrative completion documents.

It is specifically agreed and understood that Consultant will not provide either personally or by contract any professional or technical services requiring a license by the State of Texas in any phase or aspect of the foregoing. Rather, Consultant will advise Client of the need of such services in furtherance of the planned objectives of Client's Program.

Client acknowledges that Consultant is providing Administrative Services only to Client and that Consultant is not responsible for any procurement activities for or on behalf of the Client. That is, Client, not Consultant, will advertise for and procure the services of any third party required to fulfill Program requirements. By way of example only, Client, not Consultant, must timely and properly post any advertisements necessary to fulfill Program requirements and Client, not Consultant, will enter into any required contracts with third parties necessary to fulfill Program requirements.

Client Initials _____

Consultant Initials _____

II.

Consultant hereby agrees that in the implementation of this Contract, Consultant will comply with the terms and conditions of **Attachment III**, which document is attached hereto and incorporated herein for all purposes, as if set out herein verbatim.

III.

Client is awarding this contract in accordance with the State of Texas Government Code 2254, Professional and Consulting Services.

IV.

It is agreed by the parties hereto that Consultant will, in the discharge of services herein, be considered as an Independent Contractor as that term is used and understood under the laws of the State of Texas and further for the purposes of governing Consultant's fees under the Procurement Standards of Title 2 CFR Part 200.

V.

For work associated to **Community Development Block Grant – Disaster Recovery (CDBG-DR)** or **Community Development Block Grant – Mitigation (CDBG-MIT)** and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed **ZERO DOLLARS (\$0.00)** for **Application Preparation Services**.

For work associated to **Community Development Block Grant – Disaster Recovery (CDBG-DR)** or **Community Development Block Grant – Mitigation (CDBG-MIT)** and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed the maximum percentage on the table below for **Administrative Services**. *The fee will be based on final grant award amount. Consultant reserves the right to renegotiate fees based on the type of project being pursued:*

<u>CDBG-DR/MIT Grant Amount</u>	<u>Percentage Factor</u>	<u>Fee Not to Exceed</u>
\$0 - \$249,999	13.00%	\$32,499.87
\$250,000 - \$749,999	11.00%	\$82,499.89
\$750,000 - 999,999	10.00%	\$99,999.90
\$1,000,001 - \$10,000,000	8.00%	\$800,000.00
\$10,000,001 - \$25,000,000	7.00%	\$1,750,000.00
\$25,000,001 - \$50,000,000	6.00%	\$3,000,000.00
\$50,000,001 - \$100,000,000	5.75%	\$5,750,000.00
\$100,000,001 +	4.50%	Based on Final Award Amount

VI.

It is agreed that upon determination of total funding request amount Consultant and Client will execute the **Work Authorization (Attachment I)** that will detail final contract amount and cost for services. It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by the agency indicate that personal services were compensated at greater than reasonable rates. *Services that fall outside the regular scope and/or are not part of the proposed scope will be billed according to the hourly rate and fee schedule defined in **Corporate Hourly Rate and Fee Schedule (Attachment II)**.*

VII.

Payment of the fees associated with ("**Part V. and VI.**") - Payment Schedule of this Agreement – shall be contingent upon funding award. In the event that grant funds are not awarded to the Client this agreement shall be terminated by the Client.

VIII.

For purposes of this Contract, the Mayor or equivalent authorized person will serve as the Local Program Liaison and primary point of contact for Consultant. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

IX.

This Contract shall extend and be in full force until the Program has been fully closed out by the agency. Notwithstanding the foregoing, this Contract may be terminated by Consultant, with or without cause, on forty-five (45) days' written notice to Client.

X.

Termination for Cause by Client: If Consultant fails to fulfill in a timely and proper manner its obligations under this Contract, or if Consultant violates any of the covenants, conditions, contracts, or stipulations of this Contract, Client shall have the right to terminate this Contract by giving written notice to Consultant of such termination and specifying the effective date thereof, which shall be at least five (5) days before the effective date of such termination. In the event of termination for cause, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by Consultant pursuant to this Contract shall, at the option of Client, be turned over to Client and become the property of Client. In the event of termination for cause, Consultant shall be entitled to receive reasonable compensation for any necessary services actually and satisfactorily performed prior to the date of termination.

Termination for Convenience by Client: Client may at any time and for any reason terminate Consultant's services and work at Client's convenience upon providing written notice to the Consultant specifying the extent of termination and the effective date. Upon receipt of such notice, Consultant shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities and supplies in connection with the performance of this Agreement. Upon such termination, Consultant shall be entitled to payment only as follows: (1) the actual cost of the work completed in conformity with this Agreement; plus, (2) such other costs actually incurred by Consultant as are permitted by the prime contract and approved by Client; (3) plus ten percent (10%) of the cost of the work referred to in subparagraph above for overhead and profit. There shall be deducted from such sums as provided in this subparagraph the amount of any payments made to Consultant prior to the date of the termination of this Agreement. Consultant shall not be entitled to any claim or claim of lien against Client for any additional compensation or damages in the event of such termination and payment.

Resolution of Program Non-Compliance and Disallowed Costs: In the event of any dispute, claim, question, or disagreement arising from or relating to this Contract, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or Program requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within thirty (30) days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties. If the matter is not resolved by negotiation within thirty (30) days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Contract and choose a mediator that is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. If the matter is not resolved through such mediation within sixty (60) days of the initiation of that procedure, either party may proceed to file suit.

XI.

Client, the agency, the U.S. Department of Housing and Urban Development (HUD) and/or Federal Emergency Management Administration (FEMA), Inspectors General, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of Consultant which are directly pertinent to this Program, for the purpose of making audit, examination, excerpts, and transcriptions, and to close out the Client's contract. Consultant agrees hereby to maintain all records made in connection with the Program for a period of three (3) years after Client makes final payment and all other pending matters are closed. All subcontracts of Consultant shall contain a provision that Client, the agency, and the Texas State Auditor's Office, or any successor agency or representative, shall have access to all books, documents, papers and records relating to subcontractor's contract with Consultant for the administration, construction, engineering or implementation of the Program between the agency and Client.

XII.

If, by reason of force majeure, either party hereto shall be rendered unable, wholly or in part, to carry out its obligations under this Contract, then if such party shall give notice and full particulars of such force majeure in writing to the other party within a reasonable time after the occurrence of the event or cause relied on, the obligation of the party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term "force majeure" as employed herein shall mean acts of God, acts of public enemy, orders of any governmental entity of the United States or of the State of Texas, or any civil or military authority, and any other cause not reasonably within the control of the party claiming such inability.

XIII.

This document embodies the entire Contract between Consultant and Client. Client may, from time to time, request changes in the services Consultant will perform under this Contract. Such changes, including any increase or decrease in the amount of Consultant's compensation, must be agreed to by all parties and finalized through a signed, written amendment to this Contract.

XIV.

If a portion of this Contract is illegal or is declared illegal, the validity of the remainder and balance of the Contract will not be affected thereby.

XV.

Any provision of this Contract which imposes upon Consultant or Client an obligation after termination or expiration of this Contract will survive termination or expiration of this Contract and be binding on Consultant or Client.

XVI.

No waiver of any provision of this Contract will be deemed, or will constitute, a waiver of any other provision, whether or not similar, nor will any waiver constitute a continuing waiver. No waiver will be binding unless executed in writing by the party making the waiver.

XVII.

This Contract will be governed by and construed in accordance with the laws of the State of Texas.

XVIII.

Any dispute between Consultant and Client related to this contract which is not resolved through informal discussion will be submitted to a mutually agreeable mediation service or provider. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.

XIX.

The party who prevails in any legal proceeding related to this contract is entitled to recover reasonable attorney fees and all costs of such proceeding.

XX.

Consultant and Client, each after consultation with an attorney of its own selection (which counsel was not directly or indirectly identified, suggested, or selected by the other party), both voluntarily waive a trial by jury of any issue arising in an action or proceeding between the parties or their successors, under or connected with this contract or its provisions. Consultant and Client acknowledge to each other that Consultant and Client are not in significantly disparate bargaining positions.



PATRICK K. WILTSHIRE
President/CEO

Client

CHIEF ELECTED OFFICIAL

ATTEST:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**Attachment I
Work Authorization**

For work associated to _____, and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed:

_____ (\$ _____)

The fees are payable upon receipt of invoice from Consultant in accordance with the following schedule for Administrative Services.

GENERAL ADMINISTRATIVE SERVICES	
Kick-off Meeting & Start-up Package	\$
Environmental Notice to Proceed	\$
Authority to Use Grant Funds	\$
Bid Advertise	\$
Construction Notice to Proceed	\$
As-Builts/COCC/FWCR	\$
Closeout Packet Approval	\$
Subtotal	\$
ENVIRONMENTAL SERVICES	
Environmental Services	\$
Subtotal	\$
TOTAL FEE	\$

It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by the client indicate that personal services were compensated at greater than reasonable rates.

Client

PATRICK K. WILTSHIRE
President/CEO

Chief Elected Official

ATTEST:

**Attachment II
Corporate Hourly Rate & Fee Schedule**

PUBLIC MANAGEMENT, INC.
2020 Hourly Rate

Principal Consultant	\$200.00/HR
Project Manager	\$185.00/HR
Planner	\$185.00/HR
Assistant Project Manager	\$150.00/HR
GIS Technician	\$140.00/HR
Executive Assistant	\$110.00/HR

Hourly rates for personnel not listed will be billed at direct payroll cost

REIMBURSABLE EXPENSES

- Travel (vehicle miles traveled) at allowable IRS rate per mile, or at actual out-of-pocket cost.
- Actual cost of subsistence and lodging.
- Actual cost of long-distance telephone calls, expenses, charges, delivery charges, and postage.
- Actual invoiced cost of materials required for the job and used in drafting and allied activities, including printing and reproduction.

This rate schedule will be applicable through December 31, 2020. In January, 2021, if increases are necessary due to increases in wages or other salary related costs, the rates shown will be adjusted accordingly.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

ATTACHMENT III
TERMS AND CONDITIONS

I.

Equal Employment Opportunity

During the performance of this Contract, Consultant agrees as follows:

a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor; state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

c) The Contractor will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employees essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

d) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

e) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, "Equal Employment Opportunity" and of the rules, regulations, and relevant orders of the Secretary of Labor.

f) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for

purposes of investigation to ascertain compliance with such rules, regulations, and orders.

g) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

h) The Contractor will include the portion of the sentence immediately preceding paragraph (a) and the provisions of paragraphs (a) through (h) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

II.

Civil Rights Act of 1964

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

III.

Section 109 of the Housing and Community Development Act of 1974

The Contractor shall comply with the provisions of Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall on the ground of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

IV.

Section 504 Rehabilitation Act of 1973, as Amended

The Contractor agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

discrimination in employment, under any program or activity receiving federal financial assistance.

V.

Age Discrimination Act of 1975

The Contractor shall comply with the Age Discrimination Act of 1975 which provides that no person in the United States shall on the basis of age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

VI.

"Section 3" Compliance in the Provision of Training, Employment and Business Opportunities (Limited to contracts greater than \$100,000)

a) The work to be performed under this contract is subject to the requirements of section 3 of the Federal Emergency Management Administration Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by FEMA assistance or FEMA-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of FEMA assistance for housing.

b) The parties to this contract agree to comply with FEMA's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

c) The Contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

d) The Contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an

e) applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The Contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

f) The Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the Contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

g) Noncompliance with FEMA's regulations in 24 CFR part 135 may result in sanctions, termination of this Agreement for default, and debarment or suspension from future FEMA assisted contracts.

h) With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this Agreement. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this Agreement that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

VII.

Section 503 of the Rehabilitation Act (the "Act") - Handicapped Affirmative Action for Handicapped Workers

a) Consultant will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. Consultant agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: Employment, upgrading, demotion or transfer, recruitment, advertising layoff or termination rates of pay or other forms of compensation, and selection for training, including apprenticeship.

b) Consultant agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

c) In the event of Consultant's non-compliance with requirements of this clause, actions for non-compliance may be taken in accordance with rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

d) Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the director, provided by or through the contracting officer. Such notices shall state the contractor's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.

e) Consultant will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the contractor is bound by the terms of Section 503 of the Rehabilitation Act of 1973 and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.

f) Consultant will include the provisions of this clause in every subcontract or purchase order of \$2,500 or more unless exempted by rules, regulations, or orders of the Secretary Issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

VIII.

Interest of Members of Client

No member of the governing body of Client and no other officer, employee, or agent of Client who exercises any functions or responsibilities in connection with the planning and carrying out of the Program, shall have any personal financial interest, direct or indirect, in this Contract and Consultant shall take reasonably appropriate steps to assure compliance.

IX.

Interest of Other Local Public Officials

No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connections with the planning and carrying out of the Program, shall have any personal financial interest, direct or indirect, in this Contract; and Consultant shall take appropriate steps to assure compliance.

X.

Interest of Consultant and Employees

Consultant covenants that he presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. Consultant further covenants that in the performance of this Contract, no person having any such interest shall be employed.

XI.

Debarment and Suspension (Executive Orders 12549 and 12689)

The Consultant certifies, by entering into this Agreement, that neither it nor its principals are presently debarred, suspended, or otherwise excluded from or ineligible for participation in federally-assisted programs under Executive Orders 12549 (1986) and 12689 (1989). The term "principal" for purposes of this Agreement is defined as an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Consultant. The

Consultant understands that it must not make any award or permit any award (or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."

XII.

Copyrights and Rights in Data

FEMA has no regulations pertaining to copyrights or rights in data as provided in 24 CFR 85.36. FEMA requirements, Article 45 of the General Conditions to the Contract for Construction (form FEMA-5370) requires that contractors pay all royalties and license fees. All drawings and specifications prepared by the Design Professional pursuant to this contract will identify any applicable patents to enable the general contractor to fulfill the requirements of the construction contract.

XIII.

Clean Air and Water.

(Applicable to contracts in excess of \$100,000)

Due to 24 CFR 85.36(i)(12) and federal law, the Design Professional shall comply with applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. § 1857h-4 transferred to 42 USC § 7607, section 508 of the Clean Water Act (33 U.S.C. § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15), on all contracts, subcontracts, and sub grants of amounts in excess of \$100,000.

XIV.

Energy Efficiency

Pursuant to Federal regulations (24 C.F.R 85.36(i)(13)) and Federal law, except when working on an Indian housing authority Project on an Indian reservation, the Design Professional shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163 codified at 42 U.S.C.A. § 6321 et. seq.).

XV.

Retention and Inspection of Records

Pursuant to 24 CFR 85.26(i)(10) and (11), access shall be given by the Design Professional to the Owner, FEMA, the Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records of the Design Professional which are directly pertinent to that specific Contract for the purpose of making an audit, examination, excerpts, and transcriptions. All required records shall be retained for three years after the Owner or Design Professional and other sub grantees make final payments and all other pending matters are closed.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: July 20, 2020

AGENDA ITEM: G6

AGENDA SUBJECT: Consider Resolution No. 2020-34, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Engineer/Architectural/Surveying Services with Huitt-Zollars, Inc.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** July 14, 2020

EXHIBITS: [Resolution No. 2020-34](#)
[EX A](#) – Huitt-Zollars, Inc. – CDGB-MIT Grant Engineering Contract

BACKGROUND INFORMATION:

Recently the Texas General Land Office announced \$6.875 billion in grants in response to disasters in 2015, 2016, and 2017. This Community Development Block Grant – Mitigation (CDBG-MIT) funding is a unique opportunity for Jersey Village to seek grant assistance for projects.

To assist the city in applying for the grant and providing the engineering/architectural/surveying services required if one is received, City staff has done an RFQ for these services to meet the requirements for 2 CFR 200. We received 8 responses from firms. Each response was graded against a standard matrix. Huitt-Zollars is the engineering firm that received the most points.

They have a lot of great experience in doing similar projects that involved grant projects, especially in our area. The experience of their staff and the recommendations we received also played into their ranking.

The duties they will provide for the city include:

Pre-Funding Services

Engineering/architectural/surveying firm will develop project scope, budget, project map(s), as well as define proposed project service/impact areas. The provider will work with the local government and Administrator, if applicable, to provide concise information needed for the submission of one or more complete disaster recovery/mitigation funding applications and related documents. The required information shall be submitted in a format to be described by the GLO.

Post-Funding Services

Engineering/architectural/surveying will manage and implement complete infrastructure, utilities, and eligible projects approved for disaster recovery/mitigation funding. The selected engineering/architectural/surveying firm must follow all requirement of the HUD CDBG-MIT program as administered by GLO.

- Initial Engineering and Design Support
- Engineering and Final Design Support
- Contract Procurement (Bid and Award) Support
- Contract Management and Construction Oversight
- Specialized Services

RECOMMENDED ACTION:

To approve Resolution No. 2020-34, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Engineer/Architectural/Surveying Services with Huitt-Zollars, Inc.

RECOMMENDED MOTION:

To approve Resolution No. 2020-34, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Engineer/Architectural/Surveying Services with Huitt-Zollars, Inc.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

RESOLUTION NO. 2020-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CDBG-MIT GRANT ENGINEER/ARCHITECTURAL/SURVEYING SERVICES WITH HUITT-ZOLLARS, INC.

WHEREAS, the Jersey Village City Council desires to apply to the Texas GLO for a grant under CDBG-MIT; and

WHEREAS, the City is desires to have an outside engineering firm assist in the application and to provide project management services; and

WHEREAS, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The City Council authorizes the City Manager to enter into a contract for CDBG-MIT Grant Engineer/Architectural/Surveying Services with Huitt-Zollars in substantially the form attached to this document in Exhibit A.

PASSED AND APPROVED this 20th day of **July**, A.D., 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CITY OF JERSEY VILLAGE
STANDARD CONTRACT FOR GENERAL SERVICES**

I. General Information and Terms.

Contractor's Name and Address: Huitt-Zollars, 10350 Richmond Ave, Suite 300, Houston, TX 77042

Description of Services: CDBG-MIT Grant Engineering/Architectural/Surveying Services

Maximum Contract Amount:

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Contractor's Services

II. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF JERSEY VILLAGE

Huitt-Zollars Inc

By: _____

By: _____

Austin Bless
City Manager

Gregory R. Wine
Senior Vice President

Date: _____

Date: _____

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Section V.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

P. Boycott Prohibition. Contractor must provide a written verification that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

Q. Conflict Disclosures. Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

R. Compliance with 2 CFR 200. This contract is subject to and contractor will comply with 2 CFR 200, and any other applicable federal laws.

IV. Additional Terms or Conditions.

- A. Contractor agrees to comply with all City Codes and state and federal laws.

V. Contractors Services. The Contractor agrees to provide grant administration including, but not limited to the following services:

SCOPE OF SERVICES REQUESTED

Providers will help the GLO fulfill State and Federal Community Development Block Grant Disaster Recovery (“CDBG-DR”) statutory responsibilities related to disaster recovery for presidentially declared disasters in Texas. Providers will assist the GLO and grant recipients in the completion of CDBG qualified housing or non-housing projects. Contractor may be qualified to provide Engineering services for housing projects, non-housing projects, or both. Engineering services must be performed in compliance with the U.S. Department of Housing and Urban Development (“HUD”) and guidelines issued by the GLO. Providers will be bound to specific terms and conditions found in the sample general terms and conditions.

DESCRIPTION OF SERVICES AND SPECIAL CONDITIONS

Contractor will be required to show the ability to provide all the Engineering services described below. Respondent shall then provide a detailed description of how they meet the requirement, describing their knowledge and experience, as well as providing discrete examples of previous work where applicable.

General Requirements

- a) Coordinate, as necessary, between subrecipient and its service providers (i.e., Engineer, Environmental, Contracted Construction Company, Grant Administrator, etc.) and GLO. regarding project design services.
- b) Provide monthly project status updates.
- c) Funding release will be based on deliverables identified in the contract.

Initial Engineering and Design Support

Contractor will be required to show the ability to provide all the Engineering services described below:

- a) Assist with the development of grant applications, as necessary.
- b) Provide all project information necessary to ensure timely execution of the environmental review.
- c) Provide preliminary engineering, investigations, and drawings sufficient to achieve the preliminary design milestone, including at a minimum:
 - i. Cross sections/elevations
 - ii. Project layout/staging areas
 - iii. General notes
 - iv. Special notes
 - v. Design details
 - vi. Specifications
 - vii. Utility relocation designs
 - viii. Construction limits, including environmentally sensitive areas that should be avoided during construction

- ix. Required permits
- x. Quantities
- xi. Estimate of construction costs to within +/- 25%
- xii. Schedules for design, permitting, acquisition and construction
- d) Design surveying, topographic and utility mapping.
- e) Perform subsurface explorations for project sites, as necessary.
- f) Prepare horizontal alignments/layouts for all proposed project alternatives necessary to fully describe the project scope, anticipated limitations, and potential project impacts.
- g) Recommend value engineering options (alternative design, construction methods, procurement, etc.) that may improve efficiency, expedite the schedule, or reduce project costs for the subrecipient.
- h) Identify, acquire and submit all necessary permits and approvals required for design approval and construction.
- i) Submit all necessary deliverables to the appropriate entity for review and comment. Adjust project and/or design to satisfactorily address any comments, as necessary.
- j) Prepare plans and profiles, including vertical design information for the selected alternative.
- k) Identify and address potential obstacles to project implementation (i.e., pipelines, easements, permitting, environmental, etc.) prior to moving forward with the final design.
- l) Support subrecipient with acquisition or property/servitudes/right-of-way documentation as required by the City to facilitate the project, preparing right of way surveys and/or property boundary maps and legal descriptions of parcels to be acquired.
- m) Provide project schedules from cradle to grave in MS Project format or equal as approved by the subrecipient based on GLO guidance.

Engineering and Final Design Support

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to final design support:

- a) Prepare plans and profiles, including necessary design information for the selected alternative sufficient to achieve all detailed design milestones. Examples include, but are not limited to:
 - i. Cross sections/elevations
 - ii. Project layout/staging areas
 - iii. General notes
 - iv. Special notes
 - v. Design details
 - vi. Specifications
 - vii. Utility relocation designs
 - viii. Construction limits, including environmentally sensitive areas that should be avoided during construction
 - ix. Required permits
 - x. Quantities
 - xi. Estimate of construction costs to within +/- 20%
 - xii. Schedules for design, permitting, acquisition and construction
- b) Provide information to appropriate individuals for the development of environmental fund release reports and floodplain maps.
- c) Identify, acquire and submit all necessary permits and approvals required for design approval and construction.
- d) Provide hard copy, if necessary, reproducible plan drawings and bid documents, in addition to electronic copies to the subrecipient, upon design completion, and as requested during design. Electronic copies should be in the native format (AutoCAD DWG) along with PDF packages and should contain all corresponding references, databases, or files associated with the completed design documents.

- e) Assist the subrecipient and any service provider related to the project with all necessary documentation to ensure compliance with all Program requirements and regulations.

Bid and Award Support

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to bid and award support.

- a) Submit appropriate items and support subrecipient in the development of complete bid package.
- b) Prepare and assist subrecipient in the advertisements for bid solicitation.
- c) Support development and issuance of bid-related documents necessary to complete bid process (e.g., bid proposal form, bid addenda and supporting documentation).
- d) Attend and support subrecipient at pre-bid conference and bid opening.
- e) Support subrecipient with ongoing communication during bid process.
- f) Support subrecipient to complete bid tabulation and evaluation of responses and provide recommendation for award.
- g) Support subrecipient to negotiate and finalize contract documents, including issuance of the Notice to Proceed, in accordance with program and subrecipient requirements.
- h) Support subrecipient in the conducting of a preconstruction conference.

Contract Management and Construction Oversight

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to contract management and construction oversight.

- a) Ensure delivery of subrecipient project in accordance with contract.
- b) Provide ongoing Construction Oversight Reports detailing the status of construction for subrecipient project.
- c) Review all service provider submittals to ensure compliance with construction contract documents and provide recommendations to subrecipient.
- d) Provide periodic and final inspections and tests reports, as required for the project.
- e) Provide on-site supervision and oversight of construction activities at a minimum on a bi-weekly basis or as directed by the GLO or subrecipient.
- f) Review Construction Change Orders and provide recommendation to subrecipient as to appropriate action.
- g) Review invoice/draw requests and provide recommendation to subrecipient as to appropriate action, in compliance with the construction contract documents.
- h) Obtain independent cost estimates for validation purposes, as required.
- i) Review and respond to requests for information/clarification.
- j) Support subrecipient with issue identification and claims resolutions.
- k) Enter all requisite information into the GLO system of record in accordance with established policies and procedures.
- l) Develop a final “as built” report of quantities, drawings, and specifications.
- m) Issue to the subrecipient, for execution, a Certificate of Construction Completion within 30 days of final inspection approval.
- n) Deliver “as-built” drawings to the subrecipient within 30 days of project completion.
- o) Host and/or attend project coordination meetings in person, by phone, or by video conference, which may or may not fall during normal business hours.
- p) Perform other contract management and construction oversight duties as required to ensure success of the subrecipient project.
- q) Provide necessary certifications to regulatory agencies of project completion and compliance (ex. TCEQ).
- r) Submit all final invoices within 60 days after contract or work order expiration.

Specialized Services

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to specialized services.

- a) Provide Geotechnical Investigations as may be required for a project.
- b) Provide Detailed Surveying as may be required for a project.
- c) Provide Site Specific Testing as may be required for a project.
- d) Provide Archeological Studies as may be required for a project.
- e) Provide Planning Studies as may be required for a project.
- f) Provide Feasibility Studies as may be required for a project.
- g) Provide Legal documentation for property and/or easements to be acquired (i.e., field notes, etc.).
- h) Provide Phase I and Phase II environmental site assessments as requested.

VI. Additional Contract Documents. The following documents attached to this Contract are part of this Contract:

- A. Huitt-Zollars Inc Contract For Services.

STANDARD FORM OF AGREEMENT
BETWEEN CLIENT AND ENGINEER

STATE OF TEXAS

COUNTY OF HARRIS

THIS AGREEMENT, made the _____ day of _____, 2020 by and between City of Jersey Village, Texas, hereinafter called the "Client," and Huitt-Zollars, Inc., a corporation existing under the laws of the State of Texas, hereinafter called the "Engineer".

WITNESSETH, that whereas the Client intends to apply and, if awarded, implement infrastructure improvement projects funded from the Community Development Block Grant – Mitigation Fund of the Texas General Land Office Community Development Block Grant Program. Such applications and improvements projects being hereinafter collectively called the "Project".

NOW, THEREFORE, the Client and Engineer, in consideration of the mutual covenants and agreements herein contained, do agree as follows:

1. EMPLOYMENT OF ENGINEER: The Client agrees to employ Engineer as an independent contractor and Engineer agrees to perform the professional services in connection with the Project and, for having rendered such services, the Client agrees to pay to Engineer compensation as stated in the sections to follow.
2. CHARACTER AND EXTENT OF SERVICES: The character and extent of services to be provided by Engineer shall be as defined in Attachment A to this Agreement.
3. TERMS AND CONDITIONS OF AGREEMENT: The parties to this Agreement shall be subject to the Terms and Conditions of Agreement, attached hereto and referred to as Attachment B. The Engineer's obligations under this Agreement run to and are for the benefit of only the Client. This Agreement, with Attachments, represents the entire and integrated agreement between the Client and Engineer and supersedes all prior

negotiations, representations or agreements, and terms and conditions, either written or oral.

This Agreement may be amended only by written instrument signed by both Client and Engineer.

4. FEES: For, and in consideration of, the services to be rendered by Engineer, the Client shall pay, and Engineer shall receive in Dallas, Texas, the fees set forth in the "Schedule of Fees," Attachment C to this Agreement.

5. ADDRESS OF NOTICES AND COMMUNICATIONS: All notices and communications under this Agreement to be mailed or delivered to Engineer shall be sent to the following address:

Huitt-Zollars, Inc.
10350 Richmond Avenue, Suite 300
Houston, Texas 77042

Attn: Gregory R. Wine, P.E., LEED AP
Senior Vice President

All notices and communications under this Agreement to be mailed or delivered to the Client shall be sent to the following address:

City of Jersey Village
16327 Lakeview Drive
Jersey Village, Texas 77040

Attn: Austin Bleess
City Manager

6. SPECIAL PROVISIONS: None

IN TESTIMONY OF WHICH, this instrument has been executed on the day and year first above written.

Accepted and Agreed to by Client:

City of Jersey Village

Signature: _____

By: _____

Title: _____

Proposed and Agreed to by Engineer:

Huitt-Zollars, Inc.

Signature: Gregory R Wine

By: Gregory R. Wine, P.E., LEED AP

Title: Senior Vice President

ATTACHMENT A
SCOPE OF SERVICES

Engineer's services may include the following:

A. Pre-Funding Services

Engineer shall provide engineering, architecture and/or surveying services to assist in the development of project scope, budget, project map(s), as well as define proposed project service/impact areas. Engineer shall work with the City and their Grant Administrator, if applicable, to provide concise information needed for the submission of one or more complete disaster recovery/mitigation funding applications and related documents. The required information shall be submitted in a format to be described by the TxGLO.

B. Post-Funding Services

Engineer shall provide engineering, architecture and/or surveying services to manage and implement complete infrastructure, utilities, and eligible projects approved for disaster recovery/mitigation funding. Engineer shall follow the requirements of the HUD CDBG-MIT program as administered by TxGLO.

1. Initial Engineering and Design Support

This task is a specific prerequisite on several projects where a defined deliverable is required. The level of effort to accomplish this initial engineering effort may include full topographic survey of the project, geotechnical analysis, and a Phase I or II assessment. The specific level of effort shall be defined based on budget, schedule, and level of risk.

This preliminary engineering effort will formulate the "road map" to the final deliverable of construction documents. As applicable, Engineer shall perform the following tasks to support the preliminary engineering phase:

- Conduct full range of survey and boundary resolution on a given project with Engineer's personnel in accomplishment of those services and provide quality control and review of the work product.
- Through review of "record drawings", field survey, and SUE investigations develop plan and profile drawings of existing utilities in project alignments. This effort is key when a project crosses underground pipelines, as easement requirements on the pipeline typically dictate cover/spacing requirements and what can be constructed over and across the easement.
- Prepare various project alignment, construction methods, and materials for evaluation of cost to determine the "best value" for the project.
- Work in coordination with environmental subconsultant in preparation of documents to obtain US Army Corps of Engineer's Nationwide or Individual Permits as related to projects in areas of jurisdictional wetlands and/or Waters of the United States.
- Prepare meeting agenda and subsequent meeting minutes for design team and owner meetings, meetings with regulatory agencies, design team, and subconsultant coordination meetings.
- Work with TxGLO and Harris County following review of permit requirements, project constraints, preliminary engineering evaluation, and cost estimates, to see what changes may be required to progress the project. Primary consideration in making a project modification should be to maintain the originally intended benefits of the project without increasing project cost, extending timeline to deliver the project, or impacting environmentally sensitive issues.

2. Engineering and Final Design Support

This task will be performed by the Engineer to deliver the project based on a project schedule reviewed and approved by the Client. Following the outcome of the initial planning and design efforts, Engineer shall execute the selected project alternative in accordance to Engineer's ISO 9001:2015 complaint Quality Management Program and in coordination with the Client, Grant Administrator and the TxGLO.

- Engineer shall prepare construction documents (plans and technical specifications), including necessary design information for the selected alternative sufficient to achieve the detailed design milestones. Provide information to appropriate individuals for the development of environmental fund release reports and floodplain maps.
- Engineer shall conduct regularly scheduled design progress meetings with the Client. Engineer will also follow a defined coordination protocol throughout the design process for status meetings with Client, Grant Administrator and the TxGLO, plan review meetings, and meetings with regulatory agencies as related to permits and submittals. These meetings will be documented via meeting minutes and if project delivery dates or milestones are modified, an updated design schedule will be issued.
- Engineer shall Identify and submit application for necessary permits and approvals required for design approval and construction.
- Engineer shall provide one (1) hard copy, if necessary, reproducible plan drawings and bid documents as well as an electronic copy upon design completion, and as requested during design for review by the Client. Electronic copies should be in the native format (AutoCAD DWG) along with PDF packages and shall contain corresponding references, databases, or files associated with the completed design documents.
- Engineer shall prepare a construction cost estimate and submit to the Client with each design review submittal as well as with the 100% bid ready document submission.
- Engineer shall assist the City with preparation and submission of necessary documentation to ensure compliance with TxGLO program requirements and regulations.

3. Bid Phase and Award Support

Engineer shall perform the following tasks as related to bidding and award of a construction contract:

- Prepare contract document based on Client's front-end documentation, Engineer-selected specifications, Engineer provided summary of work, and bid form developed from the Engineer's construction cost estimate.
- Assist the Client with issuing public notices as per funding entity or governing entity requirements
- Schedule and conduct pre-bid conference, prepare responses to prospective bidder's questions, and necessary addenda.
- Upon opening of bids, prepare bid tabulation and analysis of bids and furnish recommendation on the award of the construction contract to the Client.
- Coordinate with selected contractor for all contract requirements (bonds, insurance, financials, etc.) and confirmation of bid prices. As applicable, if Client elects to

include alternate bid items in the contract, identify and conduct final negotiation with contractor to establish final award price.

- Route contracts for signatures and ensure contract documentation finalized and all regulatory/funding agency items are addressed.
- Issue notice-to-proceed and work with Client on scheduling a pre-construction meeting.

4. Contract Management and Construction Oversight

Engineer shall perform the following tasks as related to contract management and construction oversight:

- Conduct the pre-construction conference and record and distribute the meeting minutes.
- Provide on-site full time construction observation of the construction work. Prepare a written daily report and document construction progress with photographs.
- Monitor construction progress and schedule. Review the Contractor's schedule to ensure that it indicates duration, sequencing for major construction activities, and identifies critical activities. Monitor and report the status of key decisions and issues influential to the progress of the work.
- Review working drawings and specifications related to the project design where appropriate. Provide advice and consultation concerning such documents, including particularly their adequacy, accuracy, and constructability.
- Administer the testing laboratory contract(s). Monitor the required testing to ensure that sufficient testing is performed, secure, and distribute (or cause to be distributed) information from the testing laboratories to the Client regarding necessary field and laboratory tests and review the results of such tests with the Client for compliance with the construction documents for the project, assisting the Client when necessary.
- Review and process construction submittals, laboratory, shop, and mill tests of material and equipment for general conformity with construction document requirements
- Respond to and process Requests for Information (RFI) and maintain a log of all documents for the duration of the construction process.
- Establish and maintain a document control (filing) system to include all records, certificates, guarantees, warranties, and releases required from the construction contractor(s). Maintain an all-inclusive file for transmittal to the Client at the completion of the project.
- Prepare and process construction contract change orders if applicable. Maintain a record of all field orders, directives, time extensions, and requests for information, proposals, and change orders. Evaluate and negotiate change orders as authorized and approved by the Client and make recommendations regarding change orders to the Client.
- Conduct the Substantial Completion Inspection, prepare a punch list of unfinished construction items and issue a Certificate of Substantial Completion.
- Observe contractor's completion of the punch list items and conduct a final acceptance inspection with the Client.
- Prepare project close-out documentation and submit documents to the Client and TxGLO as required.

ATTACHMENT B
TERMS AND CONDITIONS OF AGREEMENT
BETWEEN CLIENT AND HUITT-ZOLLARS, INC.

Following are the Terms and Conditions that will apply to this Agreement:

1. AUTHORIZATION FOR WORK TO PROCEED

Signing of this Agreement for services shall be authorization by the City of Jersey Village (Client) for Huitt-Zollars, Inc. (Engineer) to proceed with the work.

2. ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

Construction cost estimates provided by Engineer are prepared from experience and judgment. Engineer has no control over market conditions or construction procedures and does not warrant that proposals, bids, or actual construction costs will not vary from Engineer's estimates.

3. STANDARD OF CARE

All services shall be of good quality and shall be performed in a professional manner. The standard of care for all professional and related engineering services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily provided by competent professionals practicing under the same or similar circumstances; and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

4. TAXES

All taxes, including but not limited to gross receipts tax, sales tax, etc., required to be paid will be billed to the Client in addition to fees.

5. BILLING AND PAYMENT

The Client, recognizing that timely payment is a material part of the consideration of this Agreement, shall pay Engineer for services performed in accordance with the rates and charges set forth herein. Invoices will be submitted by Engineer on a monthly basis and shall be due and payable within forty-five (45) calendar days of invoice date.

Salary Cost shall be defined as the cost of actual salaries of Engineer's employees time directly chargeable to the project times a labor burden multiplier of 1.4.

The Client shall pay an additional charge of one-and-one-half percent (1.5%) (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by Engineer more than forty-five (45) calendar days from date of receipt of the invoice by the Client, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount.

If Client, for any reason, fails to pay an invoice or the undisputed portion of a Engineer invoice within sixty (60) calendar days of invoice date, Engineer will notify the Client by registered mail that Engineer shall cease work on the project in ten (10) calendar days from the date of receipt of the invoice if the invoice in question is not paid.

In the event any invoice or portion thereof is disputed by Client, Client shall notify Engineer and

Client and Engineer shall work together to resolve the matter within forty-five (45) days of its being called to Engineer's attention. If resolution of the matter is not attained within forty-five (45) calendar days, either party may terminate this Agreement.

6. TERMINATION

Either Party to this Agreement may terminate this Agreement and any Task Order(s) issued hereunder without cause by giving to the other Party thirty (30) days' written notice. Upon delivery of such notice by the Client to Engineer, Engineer shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement and, no later than thirty (30) days after receiving such notice, cease all Engineer's Services in connection with the performance of this Agreement, or Task Order(s) except to the extent otherwise provided in the written notice. As soon as practicable after termination, Engineer shall submit a statement, showing in detail the Services performed under this Agreement, including any Task Orders to the date of termination. The Client shall then pay Engineer within the time period provided above any undisputed outstanding payment due and owing to Engineer. Copies of all instruments of service and project documents shall be delivered to the Client when the Agreement or Task Order(s) are terminated.

If Engineer elects to terminate this Agreement or a Task Order(s) issued hereunder, the Client may, at its election, require Engineer to complete Services under the Task Order(s), if Client is current in paying amounts due and owing to Engineer, or becomes current within the 30-day notice period stated above.

Notwithstanding anything herein to the contrary, Engineer shall not be compelled to enter into additional Task Orders.

7. ADDITIONAL SERVICES

Any services beyond those specified herein will be provided for separately under a mutually agreed upon Scope of Services, Budget and Schedule and an additional written authorization from the Client.

8. GOVERNING LAW

The laws of the State of Texas will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the county where the Client is located.

9. HAZARDOUS MATERIALS--SUSPENSION OF SERVICES

Both parties acknowledge that Engineer's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event Engineer or any other party encounters any hazardous or toxic materials, or should it become known to Engineer that such materials may be present on or about the jobsite or any adjacent areas that affect the performance of Engineer's services, Engineer may, at its sole reasonable option and, as long as Engineer abided by its standard of care and did not cause or contribute to the presence of hazardous materials without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in compliance with all applicable laws and regulations.

10. CONSTRUCTION OBSERVATION

If Construction Phase Services are part of this Agreement, Engineer shall visit the site at intervals

agreed to in writing by the Client and Engineer, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow Engineer to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, Engineer shall keep the Client informed about the progress of the Work and shall endeavor to guard the Client against deficiencies in the Work.

If the Client desires more extensive project observation or fulltime project representation, the Client shall request that such services be provided by Engineer as Additional Services in accordance with the terms of this Agreement. Engineer shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations as long as Engineer abided by its standard of care.

11. JOBSITE SAFETY

Neither the professional activities of Engineer, nor the presence of Engineer or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. Engineer and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety.

12. RIGHT TO RELY ON CLIENT-PROVIDED INFORMATION

Engineer may rely upon the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by Client or any of its other consultants (collectively the Client) to Engineer pursuant to this Agreement. Engineer may use such requirements, programs, instructions, reports, data, plans and information in performing or furnishing services under this Agreement. Any increased costs incurred by Engineer due to changes in or the incorrectness of information provided by the Client shall be compensable to Engineer as long as Engineer abided by its standard of care.

13. OWNERSHIP OF DOCUMENTS

All documents, including original drawings, estimates, specifications, designs, periodic construction progress notes, computer files and data (collectively, the "Documents") shall be the property of the Client, provided that Engineer has received full compensation of all undisputed amounts due pursuant to the terms of this Agreement and subject to all of the following terms and conditions. Engineer agrees that it shall not reuse any portion of the Documents that is unique to the Client's project or projects for any other client, without the express written consent of the Client, which consent will not be unreasonably withheld.

Engineer may retain a set of reproducible record copies of the Documents, in consideration of which it is mutually agreed that the Client will use such Documents solely in connection with the project covered by the Agreement and for no other purposes, except with the express written consent of Engineer, which consent will not be unreasonably withheld. Any use of the Documents on a project not covered by the Agreement without the express written consent of Engineer shall be at the Client's sole risk.

All materials and information that are the property of Client and all copies or duplications thereof shall be delivered to Client by Engineer, if requested by Client, upon completion of Services. Engineer may retain one (1) complete set of reproducible copies of all of its instruments of service.

14. SEVERABILITY

Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

15. ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by Engineer as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

16. DESIGN REQUIREMENTS

Construction plans and specifications shall conform to the design criteria and regulations of all agencies and political subdivisions with jurisdiction over the project at the time of design.

17. INSURANCE REQUIREMENTS.

Engineer shall procure and maintain throughout the term of this Agreement, at its sole cost and expense, insurance of the types and in the minimum amounts set forth below. Upon execution of this Agreement, Engineer shall furnish to the Client certificates of insurance and any endorsement required hereunder issued by the insurance carrier evidencing compliance with the insurance requirements hereof. Certificates shall list Engineer, the name of the insurance company, the policy number, the term of coverage, and the limits of coverage. Engineer shall cause its insurance companies to provide the Client with at least thirty (30) days' prior written notice of any reduction in the limit of liability by endorsement of the policy, cancellation, or non-renewal of the insurance coverage required under this Agreement. Engineer shall obtain such insurance from such companies having a Bests rating of B+/VII or better, licensed to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

- a) Workers' Compensation insurance in accordance with the laws of the State of Texas for all of Engineer's employees or workers at the site of any project and Employer's Liability coverage with a limit of not less than \$500,000 each employee for Occupational Disease; \$500,000 policy limit for Occupational Disease; and Employer's Liability of \$500,000 each accident.
- b) Commercial General Liability insurance, including coverage for Products/Completed Operation, Blanket Contractual, Contractors' Protective Liability Broad Form Property

Damage, Personal Injury/Advertising Liability, and Bodily Injury and Property Damage with limits of not less than:

- \$2,000,000 general aggregate limit;
- \$1,000,000 each occurrence, combined single limit;
- \$1,000,000 aggregate Products, combined single limit; and
- \$1,000,000 aggregate Personal Injury/Advertising Liability.

- c) Automobile Liability coverage applying to owned, non-owned and hired motor vehicles, with limits of not less than \$1,000,000 each occurrence combined single limit for bodily injury, death, and property damage combined.
- d) Excess Liability insurance, with limits not less than \$1,000,000 each occurrence combined single limit, shall follow the form of the underlying coverages. It shall be excess over and be no less broad than Commercial General Liability, Automobile Liability, Employer Liability, Pollution Liability as required, including but not limited to the required additional insured status, waiver of subrogation, notice of cancellation, and prohibited exclusions or limitations and will be primary to and not seek contribution from any other insurance maintained by Client.
- e) Professional Liability insurance with limits not less than \$1,000,000 each claim/annual aggregate. Engineer's Professional Liability insurance shall cover all services rendered by Engineer and its consultants or subconsultants under the Agreement. Such policy shall cover claims arising out of all negligent acts, errors, and omissions by Engineer, its employees, and consultants, that arise out of this Agreement or the Services performed by Engineer, including vicarious liability. Any retroactive date must be effective prior to beginning of services for Client. This insurance is not permitted to include any type of exclusion or limitation of coverage applicable to claims arising from bodily injury or property damage.

The Client and the Client's agents and employees shall be added as additional insureds to all coverages required under this Agreement, except for workers' compensation insurance and professional liability insurance, using ISO form CG 2010 (07 04) or equivalent. All policies written on behalf of Engineer shall contain a waiver of subrogation in favor of the Client and the Client's agents and employees, with the exception of professional liability insurance. In addition, all of the aforesaid policies shall be endorsed to provide that they are primary coverages and not in excess of any other insurance available to the Client, and without rights of contribution or recovery against the Client or from any such other insurance available to the Client. Engineer, and not the Client, shall be responsible for paying the premiums and deductibles, if any, that may from time to time be due under all of the insurance policies required of Engineer.

18. INDEMNIFICATION

A. GENERAL. TO THE FULLEST EXTENT PERMITTED BY LAW, ENGINEER SHALL INDEMNIFY AND HOLD HARMLESS THE CITY OF JERSEY VILLAGE AND ITS EMPLOYEES (HEREINAFTER REFERRED TO INDIVIDUALLY AS AN "INDEMNITEE" AND COLLECTIVELY AS THE "INDEMNITEES") FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES, INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEYS' FEES AND COSTS INCURRED BY INDEMNITEES WHICH ARE:

1. DUE TO THE VIOLATION OF ANY ORDINANCE, REGULATION,

STATUTE, OR OTHER LEGAL REQUIREMENT IN THE PERFORMANCE OF THIS AGREEMENT, BY ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL;

2. CAUSED BY OR RESULTING FROM ANY NEGLIGENT OR INTENTIONAL ACT OR OMISSION IN VIOLATION OF ENGINEER'S STANDARD OF CARE, BY THE ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL;
3. CAUSED BY OR RESULTING FROM ANY CLAIM ASSERTING INFRINGEMENT OR ALLEGED INFRINGEMENT OF A PATENT, TRADEMARK, COPYRIGHT OR OTHER INTELLECTUAL PROPERTY RIGHT IN CONNECTION WITH THE INFORMATION FURNISHED BY OR THROUGH ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL;
4. DUE TO THE FAILURE OF ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL TO PAY THEIR CONSULTANTS OR SUBCONSULTANTS AMOUNTS DUE FOR SERVICES PROVIDED IN CONNECTION WITH THE PROJECT; OR
5. OTHERWISE ARISING OUT OF OR RESULTING FROM THE PERFORMANCE OF THE SERVICES UNDER THIS AGREEMENT, INCLUDING SUCH CLAIMS, DAMAGES, LOSSES OR EXPENSES ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY, INCLUDING LOSS OF USE RESULTING THEREFROM, **BUT ONLY TO THE EXTENT** SUCH CLAIMS, DAMAGES, LOSSES, COSTS AND EXPENSES ARE CAUSED BY OR RESULT FROM ANY NEGLIGENT OR INTENTIONAL ACTS OR OMISSIONS OF THE ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL.

B. REIMBURSEMENT OF CLIENT'S FEES IN DEFENSE OF CLAIMS. To the **extent** Client incurs attorney's fees in defense of any claim asserted against the Client which arises or results from the alleged acts or omissions of the Engineer described in Section A. above, Engineer shall reimburse Client its reasonable attorney's fees in proportion to the Engineer's liability found after a final adjudication of liability.

C. ADDITIONAL INSURED STATUS. Engineer shall name the Client as an additional insured on the Engineer's general liability policy and provide the Client any defense allowed under said policy. Any endorsement to Engineer's general liability policy prohibiting or limiting the coverages required herein shall be modified such that the policy will respond to the obligations of the Engineer as set forth in this Section to the full extent allowed under Texas law.

- D.** It is agreed with respect to any legal limitations now or hereafter in effect and affecting the validity or enforceability of the indemnification obligations under this Section or the Additional Insured requirements, such legal limitations are made a part of the contractual obligations and shall operate to amend the obligations to the minimum extent necessary to bring the provision into conformity with the requirements of such limitations, and as so modified, the obligations shall continue in full force and effect. Should any provision or any part of any provision of this Agreement be held invalid, unenforceable or contrary to public policy, law, statute or ordinance, then the remainder of the provision, paragraph, Section and/or Agreement shall not be affected thereby and shall remain valid and fully enforceable.
- E.** The obligations contained in this Section shall survive the expiration, completion, abandonment and/or termination of the Agreement and final completion of the Work and any other services to be provided pursuant to this Agreement to the extent and for the time periods provided allowed under Texas law.

No provision herein shall be construed to increase the Client's liability as provided and limited under the Texas Tort Claims Act, nor shall any such provision be construed as a waiver to any extent of any governmental immunity that the Client may have.

19. PERSONNEL

Engineer agrees that during Engineer's performance of Services hereunder, adequate provision shall be made to staff and retain the services of such competent personnel as may be appropriate or necessary for the performance of the Services. Client shall have the right to review the personnel assigned by Engineer, and Engineer shall remove any personnel not acceptable to Client. Engineer may remove personnel assigned to a Task Order without Client's prior approval, provided the progress of the Services shall not be unreasonably impaired.

20. PERMITS AND LICENSES

Engineer represents to Client that it has and will maintain during the performance of the Services under this Agreement any permits or licenses which, under the regulations of federal, state, or local governmental authority, it may be required to maintain in order to perform the Services.

21. CERTIFICATION OR SEALING OF INSTRUMENTS OF SERVICE BY PROFESSIONAL ENGINEER

All specifications, drawings, and other engineering documents that are prepared by Engineer shall be certified or sealed by a registered professional engineer. Such certifications or seals shall be valid for the State of Texas.

22. CHAPTER 2271 VERIFICATION.

By signing and entering into this Agreement, Engineer verifies, pursuant to Chapter 2271 of the Texas Government Code, that it does not boycott Israel and will not boycott Israel during the term of this Agreement.

23. ANTI-TERRORISM STATEMENT

Engineer hereby represents and warrants that at the time of this Agreement neither Engineer,

nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Engineer: (i) engages in business with Iran, Sudan, or any foreign terrorist organization pursuant to Chapters 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or (ii) is a company listed by the Texas Comptroller pursuant to Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” has the meaning assigned to such term pursuant to Section 2252.151 of the Texas Government Code.

ATTACHMENT C
SCHEDULE OF FEES

1.0 COMPENSATION FOR LABOR

- 1.1 For Pre-Funding Services as well as other services authorized by the Client, Engineer's compensation shall be on an hourly basis invoiced at Salary Cost times a multiplier of 2.5.
- 1.2 For Post-Funding Services, Engineer's compensation shall be as approved and authorized by the TxGLO.

2.0 COMPENSATION FOR EXPENSES

- 2.1 Subcontract, Non-Labor or Material Expenses shall be invoiced at cost plus 10% handling charge.
- 2.2 Travel shall be invoiced at the current IRS Standard Business Mileage Rate.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 20, 2020

AGENDA ITEM: G7

AGENDA SUBJECT: Discuss and take appropriate action regarding recent emails and public comments regarding sidewalks and parking as they relate to Section 14-88(a)(2) of the Code of Ordinances.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** June 22, 2020

EXHIBITS: [Texas Transportation Code Section 545.302](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Council Member Greg Holden requested that this item be placed on the agenda.

Section 14-88(a)(2) of the Jersey Village Code of Ordinances sets out the following in connection with parking and public sidewalks:

No use of public street right-of-way or public sidewalk or adjacent property, either private or public, shall be permitted if that use inhibits or hinders the movement of normal traffic on that street or sidewalk.

The Texas Transportation Code at Section 545.302 contains state law concerning the blocking of sidewalks.

Recently, the City has received several comments/complaints concerning this requirement. Accordingly, this item is to discuss and address the recent emails and public comment concerning sidewalks and parking.

RECOMMENDED ACTION:

MOTION:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**Texas Transportation Code § 545.302 Stopping, Standing, Or Parking
Prohibited In Certain Places**

- (a) An operator may not stop, stand, or park a vehicle:
- (1) on the roadway side of a vehicle stopped or parked at the edge or curb of a street;
 - (2) on a sidewalk;
 - (3) in an intersection;
 - (4) on a crosswalk;
 - (5) between a safety zone and the adjacent curb or within 30 feet of a place on the curb immediately opposite the ends of a safety zone, unless the governing body of a municipality designates a different length by signs or markings;
 - (6) alongside or opposite a street excavation or obstruction if stopping, standing, or parking the vehicle would obstruct traffic;
 - (7) on a bridge or other elevated structure on a highway or in a highway tunnel;
 - (8) on a railroad track; or
 - (9) where an official sign prohibits stopping.
- (b) An operator may not, except momentarily to pick up or discharge a passenger, stand or park an occupied or unoccupied vehicle:
- (1) in front of a public or private driveway;
 - (2) within 15 feet of a fire hydrant;
 - (3) within 20 feet of a crosswalk at an intersection;
 - (4) within 30 feet on the approach to a flashing signal, stop sign, yield sign, or traffic-control signal located at the side of a roadway;
 - (5) within 20 feet of the driveway entrance to a fire station and on the side of a street opposite the entrance to a fire station within 75 feet of the entrance, if the entrance is properly marked with a sign; or
 - (6) where an official sign prohibits standing.

(c) An operator may not, except temporarily to load or unload merchandise or passengers, park an occupied or unoccupied vehicle:

- (1) within 50 feet of the nearest rail of a railroad crossing; or
- (2) where an official sign prohibits parking.

(d) A person may stop, stand, or park a bicycle on a sidewalk if the bicycle does not impede the normal and reasonable movement of pedestrian or other traffic on the sidewalk.

(e) A municipality may adopt an ordinance exempting a private vehicle operated by an elevator constructor responding to an elevator emergency from Subsections (a)(1), (a)(5), (a)(6), (a)(9), (b), and (c).

(f) Subsections (a), (b), and (c) do not apply if the avoidance of conflict with other traffic is necessary or if the operator is complying with the law or the directions of a police officer or official traffic-control device.

(g) If the governing body of a municipality determines that it is necessary to improve the economic development of the municipality's central business district and that it will not adversely affect public safety, the governing body may adopt an ordinance regulating the standing, stopping, or parking of a vehicle at a place described by Subsection (a)(1), other than a road or highway in the state highway system, in the central business district of the municipality as defined in the ordinance. To the extent of any conflict between the ordinance and Subsection (a)(1), the ordinance controls.

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

The City of Jersey Village



FY 2020-21 PROPOSED BUDGET

July 3, 2020

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020



Memorandum

To: City Council & Staff
From: Lorri Coody, City Secretary
Date: June 29, 2020
Re: Dinner at Budget Meetings

Dinner will be served each evening from 5:00 pm to 5:45 pm on July 20, July 21, and July 22. The meetings will start promptly at 6:00 pm.



OFFICE OF THE CITY MANAGER

JERSEY VILLAGE, TEXAS

To: Mayor and Councilors
From: Austin Bless, City Manager
Date: June 26, 2020
Re: Budget Memo for Fiscal Year 2021

Enclosed you will find the proposed budget for Fiscal Year 2021. This budget represents many hours of work by staff in coming up with a reasonable budget that continues funding the priorities of the community.

Overall the city looks to be in good shape. Even as we grapple with a pandemic and economic uncertainty that has not been seen before our budget funds our priorities. Currently we are not projecting any increase in revenue from sales tax from the current fiscal year. With the pandemic we do not know how that will impact peoples shopping habits.

The biggest change to the budget is adding 4 new full time fire fighter positions. As of writing this memo we have not heard if we will receive the grant that we applied for to fund these positions. The grant funding would certainly ease the financial burden for the first 3 years. But whether or not we get the grant the discussion on adding more full time positions is one that we need to have.

A few things in the budget report look slightly different than previous years. The CCPD Fund is being presented the same way we present the rest of the budget, rather than maintaining separate documents or spreadsheets to present it. Also the salary projections are now being done using InCode 10 and the Position Based Budgeting module in there. Both of these changes save several hours of staff time in preparing the budget.

Another change is the proposal to separate out Parks and Recreation into two separate departments for the budget. This will allow for easier tracking of expenses in the department and for each individual budget area.

Staff has kept budget requests down this year and there are less than 30 supplementals for review.

While our overall fund balance dipped last year that is due to the purchase of the land on the south side of 290. Once we sell that property those funds will go back into fund balance. Overall Jersey Village remains on solid financial footing and will remain that way for the foreseeable future.

**CITY OF JERSEY VILLAGE
SCHEDULE OF BUDGET PREPARATION AND ADOPTION
2020-2021 FISCAL YEAR BUDGET**

DATE	ACTION	TASK LEADER
Thursday, April 20	Staff Retreat	City Manager & Staff
April – May	Staff Development of Preliminary Capital Improvements Plan	City Manager & Staff
April – May	Staff Development of Estimated Base Budget	City Manager & Staff
Friday, May 15	Council/Staff Retreat: Define Goals and Objectives for next fiscal year, Review Five Year Financial Plan; Final Budget Policy Statement	City Council City Manager & Staff
Monday, June 1	Vehicle Replacement Schedule Submitted to City Manager & Finance Director	Public Works Dir.
Thursday, June 11	Departments to have budget numbers entered into INCODE with Notes (former supplemental)	Department Heads
Friday, June 12	Final Salary Schedule and Position Budgeting Submitted to Finance	Personnel
Friday, June 12	Final Crime Control Budget Detail Submitted to City Manager	Finance Director & PD
June 15-June 19	Department Budget Review Sessions with City Manager	City Manager & Staff
Friday, June 26	Proposed Budget Document Completed	City Manager
Friday, June 26	Proposed Budget and Budget Workbook Submitted to City Council (at least 45 days before end of fiscal year)	City Manager
July 20-22 at 6:00 P.M.	Budget Review by Council and Crime Control	City Council
Tuesday July 21	City Council call for Public Hearing on Crime Control District on Monday August 17 th 2020 and City Budget Monday September 21, 2020	City Council
Tuesday, July 21	JVCCPD Board Meeting (Call for Public Hearing) 7:00 P.M. August 17 th 2020	City Manager & Staff
July 24, 2020	Chief Appraiser shall prepare and certify the taxable value	HCAD
August 1, 2020	Calculation of no new revenue rate, voter approval rate and de minimis rate	Finance Director
August 7, 2020	Post required State Comptroller Forms to the Website	Finance Director
Monday, August 10	Revised Budget Completed and sent to City Council	City Manager & Staff
Mon, August 17 - 7pm	JV CCPD Board will conduct Public Hearing on Proposed Budget and Adopted Budget	JVCCPD Board
Mon, August 17 - 7pm	City Council will conduct public hearing on CCPD budget and adopt CCPD Budget	City Council
Mon, August 17 - 7pm	City Council Meeting: Final City Council Instructions/Decisions on Proposed Budget	Residents City Council City Manager & Staff
August 21, 2020	Proposed Budget Filed with City Secretary (30 days before tax rate adoption)	Finance Director
September 2	City Secretary to send Public Hearing Notice on Proposed Budget and the Public Hearing Notice on the Tax Rate Increase (Only Needed if the proposed rate exceeds the lower of the no-new-revenue rate or the voter-approval rate) to the Houston Chronicle for publication.	City Secretary
September 9	Publication of Public Hearing for City Budget and for Tax Rate Increase (Only Needed if the proposed rate exceeds the lower of the no-new-revenue rate or the voter-approval rate)	City Secretary
Monday Sept 21 7:00 P.M.	Conduct Public Hearing on Proposed City Budget and Adopt Budget	Residents, City Council City Manager and Staff
Monday Sept 21	Conduct Public Hearing on the Tax Rate Increase (Only Needed if the proposed rate exceeds the lower of the no-new-revenue rate or the voter-approval rate)	
Monday Sept 21	Vote on proposed tax rate (has two components)	
Tuesday, September 22	File Final Adopted Budget with City Secretary	City Manager & Finance Director
Thursday, Oct. 1 st	Budget Year Begins	
Thursday, Oct. 1 st	File Copy of Adopted Budget with County Clerk	City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CITY OF JERSEY VILLAGE
BUDGET WORKBOOK
FISCAL YEAR 2020-2021**

HOW TO READ THIS DOCUMENT

WELCOME!

The document before you is the preliminary budget for the City of Jersey Village fiscal year beginning October 1, 2020 and ending September 30, 2021. This document has been specifically prepared to help this Council gain knowledge of the issues affecting the Jersey Village community.

BUDGET FORMAT

The document is divided in to four major sections: *Budget Planning Report*, *Budget Line Item Detail*, *Capital Improvement Program*, and *Appendices*.

The *Budget Planning Report* is the heart of the Budget Workbook. This section contains the budget actual(s) for Fiscal Year 2018, 2019 along with Year-To-Date numbers for 2020 and the adopted budget for the current Fiscal Year 2020. From this valuable information, a more accurate proposed budget can be validated and is provided to you in the last three columns of this report.

The supplemental detail is listed right in the Budget Planning Report. There is a supplemental summary sheet, but all other information on that supplemental is right in the line items of the *Budget Planning Report*.

Also new for this year is a Department 38 – Recreation. As Recreation has grown extensively over the past two years staff feels it prudent to separate the Parks and Recreation budget to make it easier to track expenses in the departments.

The *Budget Line Item Detail* provides description of each line item, including Membership Requirements, Books and Periodicals, and Travel & Training plans for each department or division.

The *Capital Improvement Program* is one of the most important objectives for the City. It represents the long term objectives for the City and is a determination of what the future needs are for this community. Since the Capital Improvement Plan is so critical, a scheduled proposal in this section is recommended to Council in order that the City can maximize and balance the infrastructural requirements over desires.

Finally, various *Appendices* are presented at the back of the document, which more fully describe the budget process and the long-term financial and replacement funds.

**SUPPLEMENTAL DECISION PACKAGE
SUMMARY OF SELECTED DECISION PACKAGES
BUDGET 2019-20**

City Mgr

Rnk	Exp. Line	Description	Department	Cost	O/R
Must	01-11-5401	Elections - Possible Charter Amend and Sales Tax Alloc.	Administration	\$ 9,000	O
Must	01-12-6001	Auto Insurance Increase	Legal/Other	\$ 6,819	R
11	01-13-30XX	Moving IT Technician to System Admin	IT	\$ 6,500	R
18	01-13-4504	Advanced Authentication System Upgrade	IT	\$ 5,000	R
1	01-13-4504	Digital Timeclocks Software	IT	\$ 5,000	R
8	01-13-5020	Internet at new Taylor Rd Bldg. Verizon Wireless Increase	IT	\$ 4,020	R
5	01-13-6573	Update Police Dept Audio/Video in Training Room/EOC	IT	\$ 6,000	O
15	01-13-6573	Satellite Phone Base Station Replacement	IT	\$ 3,000	O
4	01-13-6574	Software for Permitting, Code Enforcement, and Inspections	IT	\$ 30,000	O
1	01-13-6574	Digital Timeclocks	IT	\$ 20,000	O
Must	01-14-3502	Postage Freight to match historical usage	Purchasing	\$ 4,000	R
17	01-21-3014	STEP Funding Increase	Police	\$ 20,000	R
21	01-21-3504	New uniforms that last longer and wear better	Police	\$ 11,000	R
19	01-21-3519	Ammo/Targets for 2 weapons qualifications per year	Police	\$ 4,000	R
20	01-21-3523	Taser cartridges and supplies including training	Police	\$ 7,200	R
Must	01-21-3523	Ballistic Vests	Police	\$ 13,000	O
24	01-21-3523	Protective Gear, ballistic plates, carriers, helmets	Police	\$ 43,900	O
9	01-21-4599	Card Reader/Video equipment for Property Room	Police	\$ 4,500	O
23	01-21-529	FBI National Academy - Exec. Leadership Training	Police	\$ 4,000	R
22	01-21-6572	4 more Flock Cameras - to be placed at Apt's.	Police	\$ 8,000	O
16	01-23-3007	Overtime for Dispatch to cover trainings	Communications	\$ 13,500	R
3	01-25-30XX	Four new Fire Fighter Positions	Fire	\$ 449,600	R
25	01-25-9781	Vehicle Replacement	Fire	\$ 4,360	O
2	01-31-5515	Consultant fees - Offset by removing Building Insp. Position	Community Dev.	\$ 38,000	R
27	01-31-9781	Vehicle Replacement	Community Dev.	\$ 55,080	R
14	01-32-3007	Streets Overtime	Streets	\$ 15,000	R
7	01-32-4004	Sidewalk Replacements	Streets	\$ 19,000	R
6	01-32-5029	Training for CDL Licenses and Backhoe Operation	Streets	\$ 5,000	R
13	01-32-9791	Future Replacement of Dump Truck	Streets	\$ 10,000	R
12	01-36-3523	Vehicle Lifts	Fleet	\$ 10,600	O
26	01-36-3523	Vehicle Replacement	Fleet	\$ 54,640	R
10	01-39-6516	Pool Amenity	Parks	\$ 30,000	O

FUND TOTAL: \$ 919,719

ONE TIME EXPENDITURES: \$ 182,360
RECURRING EXPENDITURES: \$ 737,359

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**SUPPLEMENTAL DECISION PACKAGE
SUMMARY OF SELECTED DECISION PACKAGES
BUDGET 2019-20**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Utility Fund

1	02-45-5411	Water price increase from Houston	Water/Sewer	\$	48,900	R
2	02-45-9791	Future Replacement of Dump Truck	Water/Sewer	\$	10,000	R
3	02-45-9781	Vehicle Replacement	Water/Sewer	\$	23,075	R

FUND TOTAL: \$ 81,975

ONE TIME EXPENDITURES: \$ -
RECURRING EXPENDITURES: \$ 81,975

Golf Course

3	11-81-30XX	Move 1 PT Club House Attendent to FT	Club House	\$	45,000	R
2	11-81-3401	Merchandise for resale	Club House	\$	10,000	R
1	11-81-5405	Credit Card Charge Increase	Club House	\$	10,000	R

FUND TOTAL: \$ 65,000

ONE TIME EXPENDITURES: \$ -
RECURRING EXPENDITURES: \$ 65,000

Crime Control Prevention District

4	50-27-5523	STEP Funding Increase	Police	\$	20,000	R
1	50-27-5523	Moving 1 Officer to be paid from CCPD	Police	\$	102,000	R
7	50-27-3504	New uniforms that last longer and wear better	Police	\$	11,000	R
5	50-27-3505	Ammo/Targets for 2 weapons qualifications per year	Police	\$	4,000	R
6	50-27-3523	Taser cartridges and supplies including training	Police	\$	7,200	R
Must	50-27-3523	Ballistic Vests	Police	\$	13,000	O
10	50-27-3523	Protective Gear, ballistic plates, carriers, helmets	Police	\$	43,900	O
3	50-27-4599	Card Reader/Video equipment for Property Room	Police	\$	4,500	O
9	50-27-5029	FBI National Academy - Exec. Leadership Training	Police	\$	4,000	R
2	50-27-6572	Update Police Dept Audio/Video in Training Room/EOC	Police	\$	6,000	O
8	50-27-6572	4 more Flock Cameras - to be placed at Apt's.	Police	\$	8,000	O

FUND TOTAL: \$ 223,600

ONE TIME EXPENDITURES: \$ 75,400
RECURRING EXPENDITURES: \$ 148,200



Jersey Village, TX

Budget Comparison Report

Account Summary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Fund: 01 - GENERAL FUND								
Revenue								
Department: 10 - 10								
Category: 72 - PROPERTY TAXES								
01-10-7201	CURRENT PROPERTY TAXES	5,487,081.60	6,588,506.87	6,474,804.78	6,314,000.00	6,314,000.00	0.00	0.00%
01-10-7202	DELINQUENT PROPERTY TAXES	-45,247.59	17,862.73	-7,966.82	30,000.00	30,000.00	0.00	0.00%
01-10-7203	PENALTY, INTEREST & COSTS	26,529.29	25,348.72	27,785.33	25,000.00	25,000.00	0.00	0.00%
Total Category: 72 - PROPERTY TAXES:		5,468,363.30	6,631,718.32	6,494,623.29	6,369,000.00	6,369,000.00	0.00	0.00%
Category: 75 - OTHER TAXES								
01-10-7511	ELECTRIC FRANCHISE	361,904.53	333,821.57	270,035.18	360,000.00	360,000.00	0.00	0.00%
01-10-7512	TELEPHONE FRANCHISE	103,437.38	95,830.15	52,786.91	89,000.00	90,000.00	1,000.00	1.12%
01-10-7513	GAS FRANCHISE	41,458.31	41,572.26	29,010.44	40,000.00	40,000.00	0.00	0.00%
01-10-7514	CABLE TV FRANCHISE	74,686.86	74,430.34	57,934.67	75,000.00	75,000.00	0.00	0.00%
01-10-7515	TELECOMMUNICATION	28,825.14	15,339.43	10,682.35	30,000.00	15,000.00	-15,000.00	-50.00%
01-10-7621	CITY SALES TAX	3,158,222.53	3,963,894.36	3,192,683.17	3,810,000.00	3,810,000.00	0.00	0.00%
01-10-7622	SALES TX-RED. PROPERTY TX	1,578,813.84	1,981,947.18	1,596,341.58	1,905,000.00	1,905,000.00	0.00	0.00%
01-10-7631	MIXED DRINK TAX	32,241.98	31,686.90	15,533.23	30,000.00	30,000.00	0.00	0.00%
Total Category: 75 - OTHER TAXES:		5,379,590.57	6,538,522.19	5,225,007.53	6,339,000.00	6,325,000.00	-14,000.00	-0.22%
Category: 80 - FINES WARRANTS & BONDS								
01-10-8001	FINES	992,644.64	1,108,695.75	578,564.18	1,000,000.00	1,000,000.00	0.00	0.00%
01-10-8002	TIME PAYMENT FEE-GENERAL	9,862.29	11,132.16	7,173.35	10,000.00	10,000.00	0.00	0.00%
01-10-8003	TIME PAYMENT FEE-COURT	5.00	0.00	1,668.79	0.00	0.00	0.00	0.00%
01-10-8004	COURT TECHNOLOGY FEES	36.00	0.00	11,847.74	0.00	0.00	0.00	0.00%
01-10-8005	COURT SECURITY FEE	27.00	0.00	9,612.46	0.00	0.00	0.00	0.00%
01-10-8006	OMNI FEE	7,184.34	9,186.34	5,140.50	8,000.00	8,000.00	0.00	0.00%
01-10-8007	CHILD SAFETY FEE	0.00	0.00	320.66	0.00	0.00	0.00	0.00%
01-10-8008	JUDICIAL FEE	5.40	0.00	1,562.73	0.00	0.00	0.00	0.00%
Total Category: 80 - FINES WARRANTS & BONDS:		1,009,764.67	1,129,014.25	615,890.41	1,018,000.00	1,018,000.00	0.00	0.00%
Category: 85 - FEE & CHARGES FOR SERVICE								
01-10-8501	GARBAGE FEES/RESIDENTIAL	2,591.99	383.34	0.00	1,000.00	500.00	-500.00	-50.00%
01-10-8503	POOL MEMBERSHIP FEES	20,128.00	26,926.00	14,862.00	20,000.00	20,000.00	0.00	0.00%
01-10-8504	SWIM LESSON	0.00	3,540.00	4,295.00	4,000.00	3,500.00	-500.00	-12.50%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-10-8505	POOL RENTALS	0.00	675.00	675.00	4,000.00	1,000.00	-3,000.00	-75.00%
01-10-8506	REC PROGRAMS	0.00	0.00	1,990.00	1,000.00	2,000.00	1,000.00	100.00%
01-10-8507	AMBULANCE SERVICE FEES	149,181.76	1,120,480.82	245,641.42	200,000.00	250,000.00	50,000.00	25.00%
01-10-8509	PET TAGS	875.00	915.00	505.00	800.00	800.00	0.00	0.00%
01-10-8510	POUND FEES	40.00	30.00	120.00	150.00	0.00	-150.00	-100.00%
01-10-8511	JERSEY VILLAGE STICKERS	167.00	108.00	56.00	0.00	0.00	0.00	0.00%
01-10-8512	RENTAL FEE	36,770.62	35,003.50	32,954.72	40,000.00	40,000.00	0.00	0.00%
01-10-8513	CHILD SAFETY FEE-COUNTY	9,726.75	9,518.30	5,552.09	8,000.00	9,000.00	1,000.00	12.50%
01-10-8514	FOOD & BEVERAGE FEES	1,437.00	1,395.00	330.00	1,000.00	1,000.00	0.00	0.00%
01-10-8515	POLICE OFFICER FEE	2,520.00	2,520.00	0.00	0.00	0.00	0.00	0.00%
01-10-8516	FARMER'S MARKET FEES	1,080.00	5,625.00	3,310.00	7,200.00	7,200.00	0.00	0.00%
01-10-8517	PARK RENTALS	0.00	75.00	460.00	750.00	750.00	0.00	0.00%
01-10-8999	PLAN CHECKING AND PLAT REVII	14,328.37	33,141.90	32,881.83	25,000.00	30,000.00	5,000.00	20.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		238,846.49	1,240,336.86	343,633.06	312,900.00	365,750.00	52,850.00	16.89%
Category: 90 - LICENSES & PERMITS								
01-10-9001	BUILDING PERMITS	54,611.16	80,453.98	57,191.44	100,000.00	80,000.00	-20,000.00	-20.00%
01-10-9002	PLUMBING PERMITS	12,080.00	7,230.00	8,880.00	10,000.00	10,000.00	0.00	0.00%
01-10-9003	ELECTRICAL PERMITS	18,178.00	7,751.00	9,334.00	18,000.00	16,000.00	-2,000.00	-11.11%
01-10-9004	MECHANICAL PERMITS	8,168.50	7,883.00	6,201.50	8,000.00	8,000.00	0.00	0.00%
01-10-9006	SIGN PERMITS	16,202.32	14,826.67	14,037.23	8,000.00	12,000.00	4,000.00	50.00%
01-10-9007	LIQUOR LICENSES	5,560.00	7,025.00	6,765.00	6,000.00	8,000.00	2,000.00	33.33%
01-10-9010	ANTENNA ANNUAL FEES	0.00	3,706.27	4,221.48	0.00	5,000.00	5,000.00	0.00%
01-10-9012	BURGLAR/FIRE ALARM PERMIT	8,500.00	8,849.00	4,507.02	12,000.00	8,500.00	-3,500.00	-29.17%
01-10-9013	FIRE MARSHAL PERM FEES	514.00	1,100.66	1,169.00	500.00	1,100.00	600.00	120.00%
01-10-9014	POLITICAL SIGN PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-10-9015	OPERATIONAL HARZADOUS PERI	0.00	30.00	0.00	100.00	100.00	0.00	0.00%
01-10-9016	HOTEL/MOTEL LICENSE PERMITS	2,250.00	1,000.00	500.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 90 - LICENSES & PERMITS:		126,063.98	139,855.58	112,806.67	163,600.00	149,700.00	-13,900.00	-8.50%
Category: 96 - INTEREST EARNED								
01-10-9601	INTEREST EARNED	336,639.36	386,130.07	89,963.21	350,000.00	100,000.00	-250,000.00	-71.43%
Total Category: 96 - INTEREST EARNED:		336,639.36	386,130.07	89,963.21	350,000.00	100,000.00	-250,000.00	-71.43%
Category: 97 - INTERFUND ACTIVITY								
01-10-9750	CRIME CONTROL DISTRICT REIM	1,104,781.66	1,228,461.51	1,182,527.00	1,342,587.00	1,834,230.70	491,643.70	36.62%
01-10-9752	TRANSFER FROM UTLY FUND	550,000.00	560,000.00	0.00	570,000.00	590,000.00	20,000.00	3.51%
01-10-9753	COURT SECURITY & TECH REIMB	44,400.00	46,000.00	0.00	47,400.00	48,830.00	1,430.00	3.02%
01-10-9754	TRANFER FROM MOTEL TAX FUN	17,000.00	17,500.00	0.00	18,000.00	19,000.00	1,000.00	5.56%
Total Category: 97 - INTERFUND ACTIVITY:		1,716,181.66	1,851,961.51	1,182,527.00	1,977,987.00	2,492,060.70	514,073.70	25.99%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 98 - MISCELLANEOUS REVENUE								
01-10-9802	SALE OF ASSETS	33,232.00	28,676.00	205,404.28	191,165.00	281,100.00	89,935.00	47.05%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS IS THE ESTIMATED RESALE VALUE OF THE VEHICLES IN THE GENERAL FUND EXCEPT THE POLICE DEPARTMENT THAT ARE PART OF THE PROPOSED VEHICLE REPLACEMENT SCHEDULE						
01-10-9803	REFUND OF INSURANCE PREMIU	0.00	500.00	0.00	0.00	0.00	0.00	0.00%
01-10-9805	DONATIONS--PARK	1,200.00	1,230.00	1,050.00	0.00	0.00	0.00	0.00%
01-10-9807	DONATIONS - POLICE DEPT.	520.00	0.00	350.00	0.00	0.00	0.00	0.00%
01-10-9808	DONATION-CITY BEAUTIFICATIO	500.00	3,213.00	1,800.00	0.00	0.00	0.00	0.00%
01-10-9811	REIMBRSMNT-WORKMEN'S COM	0.00	524.98	0.00	0.00	0.00	0.00	0.00%
01-10-9814	FIRE/POLICE TRAIN'G-LEOSE	0.00	0.00	879.29	0.00	0.00	0.00	0.00%
01-10-9815	INSURANCE SETTLEMENT	0.00	496.24	0.00	0.00	0.00	0.00	0.00%
01-10-9816	PROPERTY LIENS/ORD VIOLATIO	2,353.98	1,096.22	280.00	0.00	0.00	0.00	0.00%
01-10-9899	MISCELLANEOUS	39,108.93	39,071.21	53,526.85	50,000.00	50,000.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		76,914.91	74,807.65	263,290.42	241,165.00	331,100.00	89,935.00	37.29%
Category: 99 - OTHER AGENCY REVENUES								
01-10-9901	GRANTS/CONTRACTS-COPS	0.00	6,150.00	3,010.00	0.00	0.00	0.00	0.00%
01-10-9903	FEMA EMS GRANTS	0.00	0.00	13,927.50	0.00	0.00	0.00	0.00%
01-10-9904	FEMA	43,667.57	4,230.24	33,620.65	0.00	0.00	0.00	0.00%
01-10-9905	AMBULANCE FEES STATE GRANT	145,840.49	151,843.14	29,466.04	200,000.00	90,000.00	-110,000.00	-55.00%
01-10-9906	LEOSE FUNDS - TRAINING GRAN'	1,933.96	3,020.24	3,093.63	0.00	0.00	0.00	0.00%
Total Category: 99 - OTHER AGENCY REVENUES:		191,442.02	165,243.62	83,117.82	200,000.00	90,000.00	-110,000.00	-55.00%
Total Department: 10 - 10:		14,543,806.96	18,157,590.05	14,410,859.41	16,971,652.00	17,240,610.70	268,958.70	1.58%
Total Revenue:		14,543,806.96	18,157,590.05	14,410,859.41	16,971,652.00	17,240,610.70	268,958.70	1.58%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 11 - ADMINISTRATIVE SERVICE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-11-3001	SALARIES	311,154.05	329,819.70	289,316.77	376,938.00	393,190.17	16,252.17	4.31%
01-11-3002	WAGES	15,794.44	6,365.33	718.00	27,040.00	27,040.00	0.00	0.00%
01-11-3003	LONGEVITY	486.86	602.07	572.14	864.00	815.88	-48.12	-5.57%
01-11-3010	INCENTIVES	0.00	751.09	1,379.66	6,800.00	11,950.04	5,150.04	75.74%
01-11-3020	EMPLOYEE AWARDS/BONUS	839.16	1,210.99	798.48	6,700.00	6,700.00	0.00	0.00%
01-11-3051	FICA/MEDICARE TAXES	22,730.73	23,048.93	19,138.19	31,988.00	29,211.31	-2,776.69	-8.68%
01-11-3052	WORKMEN'S COMPENSATION	8,165.37	9,029.67	7,970.26	11,627.00	11,627.00	0.00	0.00%
01-11-3053	UNEMPLOYMENT COMPENSATION	554.86	117.96	953.67	583.00	720.00	137.00	23.50%
01-11-3054	RETIREMENT	48,040.37	52,601.18	42,858.50	56,328.00	57,908.83	1,580.83	2.81%
01-11-3055	HEALTH INSURANCE	37,984.72	43,388.12	29,483.03	39,325.00	42,078.14	2,753.14	7.00%
01-11-3056	LIFE INS	210.54	230.26	157.95	211.00	211.38	0.38	0.18%
01-11-3057	DENTAL INSURANCE	2,321.00	2,761.25	2,124.59	2,532.00	2,771.86	239.86	9.47%
01-11-3058	LONG-TERM DISABILITY	1,076.64	1,081.20	957.59	1,622.00	1,678.70	56.70	3.50%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		449,358.74	471,007.75	396,428.83	562,558.00	585,903.31	23,345.31	4.15%
Category: 35 - SUPPLIES								
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	108.98	0.00	0.00	150.00	150.00	0.00	0.00%
01-11-3503	OFFICE SUPPLIES	3,484.38	2,841.85	1,000.62	4,000.00	4,000.00	0.00	0.00%
01-11-3510	BOOKS & PERIODICALS	93.50	301.99	125.00	200.00	200.00	0.00	0.00%
01-11-3520	FOOD	7,027.87	6,691.64	3,587.46	10,000.00	10,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		10,714.73	9,835.48	4,713.08	14,350.00	14,350.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-11-4501	FURN., FIXT., & OFF. MACH.	736.30	0.00	0.00	2,000.00	2,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		736.30	0.00	0.00	2,000.00	2,000.00	0.00	0.00%
Category: 50 - SERVICES								
01-11-5001	MAYOR & COUNCIL EXPENDITURE	1,534.48	4,520.50	466.25	4,000.00	4,000.00	0.00	0.00%
01-11-5007	RECORDS MANAGEMENT	5,705.20	6,206.15	3,958.95	7,000.00	7,500.00	500.00	7.14%
01-11-5012	PRINTING	52.10	351.40	173.30	250.00	250.00	0.00	0.00%
01-11-5014	MEDICAL EXPENSES	3,826.00	12,213.00	7,521.50	10,000.00	10,000.00	0.00	0.00%
01-11-5020	COMMUNICATIONS	3,002.78	2,561.13	794.47	3,600.00	3,600.00	0.00	0.00%
01-11-5025	NEWSPAPER NOTICES	6,758.30	10,772.32	1,120.72	9,000.00	6,500.00	-2,500.00	-27.78%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Reduction in Notices	We are charging notices to the respective project. This line will be more for ordinance changes and other general advertisements.						
01-11-5026	CODIFICATIONS	4,271.00	6,589.40	2,547.16	7,400.00	7,400.00	0.00	0.00%
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	5,393.45	6,235.55	4,767.88	6,000.00	6,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-11-5028	TEXAS LEGISLATIVE SERVICES	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
01-11-5029	TRAVEL/TRAINING	19,035.91	7,126.06	1,814.87	19,000.00	14,000.00	-5,000.00	-26.32%
01-11-5030	CAR ALLOWANCE	6,750.00	6,250.00	5,000.00	6,500.00	6,500.00	0.00	0.00%
01-11-5041	NEWSLETTER	8,741.00	8,510.82	3,255.00	9,500.00	9,500.00	0.00	0.00%
Total Category: 50 - SERVICES:		65,070.22	71,336.33	31,420.10	82,251.00	75,251.00	-7,000.00	-8.51%
Category: 54 - SUNDRY								
01-11-5401	ELECTION EXPENSE	5,323.12	5,180.07	0.00	7,000.00	16,000.00	9,000.00	128.57%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Election	We will possibly have an election for Charter Amendments as well as modifying our sales tax allocations.						
Total Category: 54 - SUNDRY:		5,323.12	5,180.07	0.00	7,000.00	16,000.00	9,000.00	128.57%
Category: 55 - PROFESSIONAL SERVICES								
01-11-5515	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 60 - OTHER SERVICES								
01-11-6005	NOTARY SURETY BONDS	91.94	0.00	0.00	300.00	300.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		91.94	0.00	0.00	300.00	300.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
01-11-6598	MISC. EQUIPMENT	15,522.17	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		15,522.17	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-11-9772	TECHNOLOGY USER FEE	5,250.00	4,250.00	0.00	4,250.00	4,500.00	250.00	5.88%
Total Category: 97 - INTERFUND ACTIVITY:		5,250.00	4,250.00	0.00	4,250.00	4,500.00	250.00	5.88%
Total Department: 11 - ADMINISTRATIVE SERVICE:		552,067.22	561,609.63	432,562.01	672,709.00	698,304.31	25,595.31	3.80%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 12 - LEGAL/OTHER SERVICES								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-12-3052	WORKMEN'S COMPENSATION	213.25	235.82	205.86	250.00	250.00	0.00	0.00%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		213.25	235.82	205.86	250.00	250.00	0.00	0.00%
Category: 50 - SERVICES								
01-12-5023	GRANTS AND INCENTIVES	1,122,361.51	1,875,651.81	1,215,587.00	2,172,000.00	2,172,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		1,122,361.51	1,875,651.81	1,215,587.00	2,172,000.00	2,172,000.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-12-5502	LEGAL FEES	290,322.97	177,501.76	61,528.51	125,000.00	125,000.00	0.00	0.00%
01-12-5515	CONSULTANT SERVICES	0.00	21,930.00	5,990.98	35,000.00	10,000.00	-25,000.00	-71.43%
Total Category: 55 - PROFESSIONAL SERVICES:		290,322.97	199,431.76	67,519.49	160,000.00	135,000.00	-25,000.00	-15.63%
Category: 60 - OTHER SERVICES								
01-12-6001	AUTOMOBILE LIABILITY	38,760.64	37,588.00	45,346.40	38,531.00	45,350.00	6,819.00	17.70%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Auto Insurance	Adjusting to bring it up to actual rerate amount.						
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	67,964.18	67,964.18	65,435.77	69,140.00	69,140.00	0.00	0.00%
01-12-6005	SURETY BONDS	617.00	617.00	577.00	500.00	500.00	0.00	0.00%
01-12-6007	INSURANCE/DEDUCTIBLE	-3,280.52	-3,278.84	-3,276.02	0.00	0.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		104,061.30	102,890.34	108,083.15	108,171.00	114,990.00	6,819.00	6.30%
Category: 65 - CAPITAL OUTLAY								
01-12-6570	LAND ACQUISITION	43,900.00	8,182,110.64	0.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		43,900.00	8,182,110.64	0.00	0.00	0.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-12-9760	TRFR TO CAPITAL IMPROVEMEN	3,750,000.00	5,455,000.00	0.00	5,423,765.00	1,080,000.00	-4,343,765.00	-80.09%
01-12-9761	TRANSFER TO GOLF FUND	110,090.00	298,239.57	0.00	663,978.80	345,891.14	-318,087.66	-47.91%
01-12-9772	TECHNOLOGY USER FEES	500.00	500.00	0.00	500.00	375.00	-125.00	-25.00%
Total Category: 97 - INTERFUND ACTIVITY:		3,860,590.00	5,753,739.57	0.00	6,088,243.80	1,426,266.14	-4,661,977.66	-76.57%
Total Department: 12 - LEGAL/OTHER SERVICES:		5,421,449.03	16,114,059.94	1,391,395.50	8,528,664.80	3,848,506.14	-4,680,158.66	-54.88%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021	Increase / (Decrease)		
Department: 13 - INFO TECHNOLOGY								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-13-3001	SALARIES	166,620.39	180,011.47	169,385.05	218,311.00	240,349.76	22,038.76	10.10%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	System Admin	This includes moving one Technician position to a Systems Admin position. Overall headcount stays the same.						
01-13-3002	WAGES	6,425.00	6,745.14	5,133.86	10,230.00	10,230.00	0.00	0.00%
01-13-3003	LONGEVITY	749.78	849.96	741.49	1,104.00	1,055.86	-48.14	-4.36%
01-13-3007	OVERTIME	596.04	41.18	0.00	0.00	0.00	0.00	0.00%
01-13-3010	INCENTIVES	0.00	0.00	0.00	1,200.00	1,200.00	0.00	0.00%
01-13-3051	FICA/MEDICARE TAXES	12,683.59	14,342.44	12,898.83	17,660.00	18,565.20	905.20	5.13%
01-13-3052	WORKMEN'S COMPENSATION	282.20	312.07	308.11	449.00	449.00	0.00	0.00%
01-13-3053	EMPLOYMENT TAXES	549.47	96.79	630.67	583.00	576.00	-7.00	-1.20%
01-13-3054	RETIREMENT	25,584.39	28,615.08	24,620.39	31,774.00	33,893.34	2,119.34	6.67%
01-13-3055	HEALTH INSURANCE	23,541.36	33,753.98	20,669.68	32,952.00	29,166.80	-3,785.20	-11.49%
01-13-3056	LIFE INS	185.02	230.26	157.95	211.00	211.38	0.38	0.18%
01-13-3057	DENTAL INSURANCE	1,974.28	2,759.50	2,124.58	2,532.00	2,771.86	239.86	9.47%
01-13-3058	LONG-TERM DISABILITY	681.66	757.67	679.18	927.00	1,009.47	82.47	8.90%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		239,873.18	268,515.54	237,349.79	317,933.00	339,478.67	21,545.67	6.78%
Category: 35 - SUPPLIES								
01-13-3502	POSTAGE/FREIGHT	449.72	353.93	22.50	500.00	500.00	0.00	0.00%
01-13-3503	OFFICE SUPPLIES	518.77	71.87	0.00	250.00	250.00	0.00	0.00%
01-13-3509	COMPUTER SUPPLIES	1,449.72	2,182.44	921.06	2,200.00	2,200.00	0.00	0.00%
01-13-3510	BOOKS & PERIODICALS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		2,418.21	2,608.24	943.56	3,050.00	3,050.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-13-4501	FURN. FIXTURES. OFF EQUIPMEN	5,980.42	5,267.63	4,071.06	6,314.00	6,314.00	0.00	0.00%
01-13-4502	COMPUTER EQUIPMENT	11,120.50	9,496.66	3,735.67	9,500.00	9,500.00	0.00	0.00%
01-13-4504	SOFTWARE MAINTENANCE	133,994.26	156,663.47	126,603.57	200,555.00	203,464.00	2,909.00	1.45%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Supplementals for Software Maintenance	Addition Annual Software Increases - \$2,309 Addition Advanced Authentication System Upgrade - \$5,000 Digital Signatures - \$600 Digital Timeclocks (software) - \$5,000 Decrease on Software Maintenance (\$10,000)						
Total Category: 45 - MAINTENANCE:		151,095.18	171,427.76	134,410.30	216,369.00	219,278.00	2,909.00	1.34%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

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					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 50 - SERVICES								
01-13-5020	COMMUNICATIONS	21,517.46	23,912.49	13,901.88	24,000.00	28,020.00	4,020.00	16.75%
Budget Notes								
Budget Code	Subject							
2020-2021	Supplementals for Communications							
	Description							
	Taylor Rd AT&T Internet Service - \$1,620							
	Increase Verizon Wireless - \$2,400							
01-13-5027	MEMBERSHIPS/SUBSCRIPT	893.14	661.51	606.81	1,450.00	1,450.00	0.00	0.00%
01-13-5029	TRAVEL/TRAINING	3,298.62	6,100.48	5,978.00	7,600.00	7,600.00	0.00	0.00%
	Total Category: 50 - SERVICES:	25,709.22	30,674.48	20,486.69	33,050.00	37,070.00	4,020.00	12.16%
Category: 55 - PROFESSIONAL SERVICES								
01-13-5515	CONSULTANT SERVICES	43,508.90	33,702.24	20,720.00	48,800.00	45,000.00	-3,800.00	-7.79%
	Total Category: 55 - PROFESSIONAL SERVICES:	43,508.90	33,702.24	20,720.00	48,800.00	45,000.00	-3,800.00	-7.79%
Category: 65 - CAPITAL OUTLAY								
01-13-6573	COMPUTER EQUIPMENT	11,845.44	6,999.00	0.00	0.00	9,000.00	9,000.00	0.00%
Budget Notes								
Budget Code	Subject							
2020-2021	Supplementals Computer Equipment							
	Description							
	Update Police Department Audio - Video System \$6,000							
	This item will be reimbursed by CCPD							
	Satellite Phone based station replacement - \$3,000							
01-13-6574	COMPUTER SOFTWARE	0.00	43,320.00	31,893.20	0.00	50,000.00	50,000.00	0.00%
Budget Notes								
Budget Code	Subject							
2020-2021	Supplemental Computer Software							
	Description							
	Permitting Code Enforcement and Inspection Software - \$30,000							
	Digital timeclocks - \$20,000							
	Total Category: 65 - CAPITAL OUTLAY:	11,845.44	50,319.00	31,893.20	0.00	59,000.00	59,000.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-13-9740	COMPUTER CAPITAL	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00%
01-13-9771	TECHNOLOGY PURCHASE CONTF	15,975.00	2,500.00	0.00	0.00	0.00	0.00	0.00%
01-13-9772	TECHNOLOGY USER FEE	46,667.00	48,842.00	0.00	48,842.00	48,775.00	-67.00	-0.14%
	Total Category: 97 - INTERFUND ACTIVITY:	112,642.00	101,342.00	0.00	48,842.00	48,775.00	-67.00	-0.14%
	Total Department: 13 - INFO TECHNOLOGY:	587,092.13	658,589.26	445,803.54	668,044.00	751,651.67	83,607.67	12.52%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

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					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 14 - PURCHASING								
Category: 35 - SUPPLIES								
01-14-3502	POSTAGE/FREIGHT	14,985.90	16,661.94	10,093.51	13,000.00	17,000.00	4,000.00	30.77%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Supplemental - Postage and Freight	Increase \$4,000 due to the increase in postage and freight services						
01-14-3503	OFFICE SUPPLIES	2,483.36	4,769.41	1,037.71	5,000.00	3,000.00	-2,000.00	-40.00%
Total Category: 35 - SUPPLIES:		17,469.26	21,431.35	11,131.22	18,000.00	20,000.00	2,000.00	11.11%
Category: 50 - SERVICES								
01-14-5012	PRINTING	427.05	552.70	0.00	1,000.00	1,000.00	0.00	0.00%
01-14-5022	RENTAL OF EQUIPMENT	2,448.00	1,836.00	1,892.25	2,600.00	2,000.00	-600.00	-23.08%
Total Category: 50 - SERVICES:		2,875.05	2,388.70	1,892.25	3,600.00	3,000.00	-600.00	-16.67%
Total Department: 14 - PURCHASING:		20,344.31	23,820.05	13,023.47	21,600.00	23,000.00	1,400.00	6.48%

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Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 15 - ACCOUNTING SERVICES								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-15-3001	SALARIES	192,616.51	193,568.67	175,464.21	227,352.00	239,252.14	11,900.14	5.23%
01-15-3003	LONGEVITY	1,154.92	1,246.03	1,089.31	1,488.00	1,440.14	-47.86	-3.22%
01-15-3007	OVERTIME	1,638.63	5,477.12	2,342.16	2,900.00	2,900.00	0.00	0.00%
01-15-3010	INCENTIVES	276.96	578.65	459.95	600.00	600.08	0.08	0.01%
01-15-3051	FICA/MEDICARE TAXES	13,629.57	14,877.26	13,164.80	17,552.00	18,139.75	587.75	3.35%
01-15-3052	WORKMEN'S COMPENSATION	292.15	323.08	306.05	446.00	446.00	0.00	0.00%
01-15-3053	EMPLOYMENT TAXES	479.44	38.91	590.99	437.00	478.40	41.40	9.47%
01-15-3054	RETIREMENT	29,890.77	31,469.17	25,962.63	33,045.00	34,284.60	1,239.60	3.75%
01-15-3055	HEALTH INSURANCE	29,833.06	36,070.59	24,189.35	32,256.00	34,513.70	2,257.70	7.00%
01-15-3056	LIFE INS	210.54	230.26	157.95	211.00	211.38	0.38	0.18%
01-15-3057	DENTAL INSURANCE	2,762.36	2,906.61	2,124.59	2,532.00	2,771.86	239.86	9.47%
01-15-3058	LONG-TERM DISABILITY	773.64	776.31	694.15	964.00	1,004.86	40.86	4.24%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		273,558.55	287,562.66	246,546.14	319,783.00	336,042.91	16,259.91	5.08%
Category: 35 - SUPPLIES								
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	24.15	24.47	0.00	200.00	200.00	0.00	0.00%
01-15-3503	OFFICE SUPPLIES	734.36	524.85	763.80	700.00	700.00	0.00	0.00%
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	50.00	50.00	50.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		808.51	599.32	813.80	950.00	950.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-15-4501	FURN.FIXT. & OFF.MACH.	118.46	0.00	0.00	150.00	150.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		118.46	0.00	0.00	150.00	150.00	0.00	0.00%
Category: 50 - SERVICES								
01-15-5012	PRINTING	519.75	1,091.46	337.71	1,200.00	1,200.00	0.00	0.00%
01-15-5020	COMMUNICATIONS	2,927.77	2,411.12	794.39	3,000.00	2,000.00	-1,000.00	-33.33%
01-15-5027	MEMBERSHIPS	305.00	450.94	265.00	400.00	400.00	0.00	0.00%
01-15-5029	TRAVEL/TRAINING	1,605.15	2,315.93	54.06	3,500.00	3,500.00	0.00	0.00%
Total Category: 50 - SERVICES:		5,357.67	6,269.45	1,451.16	8,100.00	7,100.00	-1,000.00	-12.35%
Category: 54 - SUNDRY								
01-15-5405	PERMITS & FEES	489.00	532.50	460.00	550.00	550.00	0.00	0.00%
Total Category: 54 - SUNDRY:		489.00	532.50	460.00	550.00	550.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-15-5501	AUDITS/CONTRACTS/STUDIES	25,550.00	20,976.24	19,877.90	27,000.00	27,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		25,550.00	20,976.24	19,877.90	27,000.00	27,000.00	0.00	0.00%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 97 - INTERFUND ACTIVITY							
01-15-9772 TECHNOLOGY USER FEE	1,700.00	1,700.00	0.00	1,700.00	1,575.00	-125.00	-7.35%
Total Category: 97 - INTERFUND ACTIVITY:	1,700.00	1,700.00	0.00	1,700.00	1,575.00	-125.00	-7.35%
Total Department: 15 - ACCOUNTING SERVICES:	307,582.19	317,640.17	269,149.00	358,233.00	373,367.91	15,134.91	4.22%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 16 - CUSTOMER SERVICE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-16-3001	SALARIES	35,022.69	34,652.57	28,307.87	37,011.00	38,520.35	1,509.35	4.08%
01-16-3003	LONGEVITY	416.52	446.26	386.38	528.00	528.06	0.06	0.01%
01-16-3007	OVERTIME	6.44	0.00	0.00	100.00	100.00	0.00	0.00%
01-16-3010	INCENTIVES	1,083.01	1,041.47	827.83	1,080.00	479.96	-600.04	-55.56%
01-16-3051	FICA/MEDICARE TAXES	2,466.78	2,526.94	2,035.75	2,962.00	2,736.84	-225.16	-7.60%
01-16-3052	WORKMEN'S COMPENSATION	53.31	58.96	51.47	75.00	75.00	0.00	0.00%
01-16-3053	EMPLOYMENT TAXES	140.48	11.09	127.17	146.00	144.00	-2.00	-1.37%
01-16-3054	RETIREMENT	5,566.47	5,624.60	4,275.06	5,577.00	5,563.82	-13.18	-0.24%
01-16-3055	HEALTH INSURANCE	14,039.46	16,573.23	9,997.58	13,335.00	14,268.80	933.80	7.00%
01-16-3056	LIFE INS	70.18	76.75	52.65	70.00	70.46	0.46	0.66%
01-16-3057	DENTAL INSURANCE	953.48	480.91	889.21	452.00	1,160.12	708.12	156.66%
01-16-3058	LONG-TERM DISABILITY	143.76	144.24	125.68	162.00	162.21	0.21	0.13%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		59,962.58	61,637.02	47,076.65	61,498.00	63,809.62	2,311.62	3.76%
Category: 35 - SUPPLIES								
01-16-3503	OFFICE SUPPLIES	282.77	83.50	59.71	500.00	500.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		282.77	83.50	59.71	500.00	500.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-16-4501	FURN., FIX, & OFF MACH EQ	295.98	24.99	0.00	400.00	400.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		295.98	24.99	0.00	400.00	400.00	0.00	0.00%
Category: 50 - SERVICES								
01-16-5020	COMMUNICATIONS	1,724.56	1,257.35	748.23	3,000.00	3,000.00	0.00	0.00%
01-16-5025	PUBLIC NOTICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 50 - SERVICES:		1,724.56	1,257.35	748.23	3,000.00	3,000.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-16-5527	HARRIS CTY APPRAISAL DIST	57,254.00	59,439.00	42,909.00	61,000.00	61,000.00	0.00	0.00%
01-16-5528	HARRIS CTY TAX OFFICE	5,769.49	5,663.51	5,408.51	7,000.00	7,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		63,023.49	65,102.51	48,317.51	68,000.00	68,000.00	0.00	0.00%
Category: 60 - OTHER SERVICES								
01-16-6005	SURETY BOND	0.00	0.00	145.59	0.00	0.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		0.00	0.00	145.59	0.00	0.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-16-9772	TECHNOLOGY USER FEE	250.00	250.00	0.00	250.00	375.00	125.00	50.00%
Total Category: 97 - INTERFUND ACTIVITY:		250.00	250.00	0.00	250.00	375.00	125.00	50.00%
Total Department: 16 - CUSTOMER SERVICE:		125,539.38	128,355.37	96,347.69	133,648.00	136,084.62	2,436.62	1.82%

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Budget Comparison Report

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					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 19 - MUNICIPAL COURT								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-19-3001	SALARIES	164,633.48	158,692.04	121,842.95	232,641.00	212,823.34	-19,817.66	-8.52%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Removing PT Position	We are removing a PT position that has not been filled and is not necessary.						
01-19-3003	LONGEVITY	966.08	799.87	651.33	960.00	864.24	-95.76	-9.98%
01-19-3007	OVERTIME	3,563.32	2,495.78	3,051.06	5,000.00	5,000.00	0.00	0.00%
01-19-3010	INCENTIVES	2,212.38	2,661.58	1,751.00	2,760.00	1,080.04	-1,679.96	-60.87%
01-19-3051	FICA/MEDICARE TAXES	13,673.44	13,568.42	10,253.12	18,464.00	16,154.37	-2,309.63	-12.51%
01-19-3052	WORKMEN'S COMPENSATION	312.06	345.09	321.83	469.00	469.00	0.00	0.00%
01-19-3053	EMPLOYMENT TAXES	777.91	208.32	513.14	583.00	656.00	73.00	12.52%
01-19-3054	RETIREMENT	28,251.44	27,981.88	20,058.06	34,762.00	30,855.38	-3,906.62	-11.24%
01-19-3055	HEALTH INSURANCE	38,081.46	56,052.65	25,403.38	51,284.00	47,425.04	-3,858.96	-7.52%
01-19-3056	LIFE INS	299.86	306.82	163.27	281.00	281.84	0.84	0.30%
01-19-3057	DENTAL INSURANCE	2,308.52	3,202.47	1,633.77	2,984.00	2,771.86	-212.14	-7.11%
01-19-3058	LONG-TERM DISABILITY	684.50	728.13	527.88	895.00	893.86	-1.14	-0.13%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		255,764.45	267,043.05	186,170.79	351,083.00	319,274.97	-31,808.03	-9.06%
Category: 35 - SUPPLIES								
01-19-3503	OFFICE SUPPLIES	1,809.59	2,116.04	1,294.81	2,000.00	2,000.00	0.00	0.00%
01-19-3510	BOOKS & PERIODICALS	0.00	78.95	256.50	200.00	200.00	0.00	0.00%
01-19-3523	TOOLS/EQUIPMENT	0.00	0.00	-265.79	100.00	100.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		1,809.59	2,194.99	1,285.52	2,300.00	2,300.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-19-4501	FURN., FIXT. & OFF. MACH.	0.00	149.97	0.00	500.00	500.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	149.97	0.00	500.00	500.00	0.00	0.00%
Category: 50 - SERVICES								
01-19-5012	PRINTING	3,070.31	3,368.00	794.40	4,000.00	2,000.00	-2,000.00	-50.00%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Digital Records	With InCode 10 it is all digitized, so this line is being decreased.						
01-19-5020	COMMUNICATIONS	1,724.51	1,257.34	748.21	2,000.00	2,000.00	0.00	0.00%
01-19-5027	MEMBERSHIPS	160.00	160.00	220.00	300.00	300.00	0.00	0.00%
01-19-5029	TRAVEL/TRAINING	2,089.02	3,035.88	354.64	3,500.00	3,500.00	0.00	0.00%
Total Category: 50 - SERVICES:		7,043.84	7,821.22	2,117.25	9,800.00	7,800.00	-2,000.00	-20.41%

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					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 54 - SUNDRY								
01-19-5404	JURY EXPENSE	0.00	0.00	0.00	800.00	800.00	0.00	0.00%
Total Category: 54 - SUNDRY:		0.00	0.00	0.00	800.00	800.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-19-5505	JUDGES	50,900.00	49,800.00	18,275.00	55,000.00	55,000.00	0.00	0.00%
01-19-5506	PROSECUTORS	35,100.00	25,800.00	8,400.00	35,000.00	35,000.00	0.00	0.00%
01-19-5516	COLLECTION AGENCY FEES	2,553.00	3,334.20	1,533.00	2,950.00	2,950.00	0.00	0.00%
01-19-5518	INTERPRETERS	0.00	77.92	25.10	500.00	500.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		88,553.00	79,012.12	28,233.10	93,450.00	93,450.00	0.00	0.00%
Total Department: 19 - MUNICIPAL COURT:		353,170.88	356,221.35	217,806.66	457,933.00	424,124.97	-33,808.03	-7.38%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 21 - POLICE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-21-3001	SALARIES	1,583,946.16	1,645,322.77	1,442,061.28	2,049,974.00	2,136,626.84	86,652.84	4.23%
01-21-3003	LONGEVITY	5,426.40	5,875.31	4,670.13	8,496.00	5,855.98	-2,640.02	-31.07%
01-21-3007	OVERTIME	51,059.32	52,427.64	65,733.38	82,000.00	82,000.00	0.00	0.00%
01-21-3010	INCENTIVES	22,397.55	23,465.38	23,424.62	35,759.00	23,158.72	-12,600.28	-35.24%
01-21-3014	S.T.E.P. PROGRAM	52,031.62	62,277.86	49,724.30	100,000.00	100,000.00	0.00	0.00%
01-21-3051	FICA/MEDICARE TAXES	123,173.54	135,368.16	116,503.67	174,193.00	171,725.71	-2,467.29	-1.42%
01-21-3052	WORKMEN'S COMPENSATION	26,613.70	29,430.72	31,101.48	44,631.00	44,631.00	0.00	0.00%
01-21-3053	EMPLOYMENT TAXES	4,957.33	1,024.24	5,459.99	4,520.00	4,752.00	232.00	5.13%
01-21-3054	RETIREMENT	253,421.59	273,294.96	227,835.13	324,518.00	312,367.72	-12,150.28	-3.74%
01-21-3055	HEALTH INSURANCE	231,490.34	261,954.64	220,631.90	346,627.00	380,790.80	34,163.80	9.86%
01-21-3056	LIFE INS	1,664.76	1,935.25	1,445.46	2,106.00	2,113.80	7.80	0.37%
01-21-3057	DENTAL INSURANCE	16,248.14	20,368.15	15,766.10	22,966.00	23,724.48	758.48	3.30%
01-21-3058	LONG-TERM DISABILITY	6,551.91	6,777.05	5,776.94	8,882.00	8,878.04	-3.96	-0.04%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		2,378,982.36	2,519,522.13	2,210,134.38	3,204,672.00	3,296,625.09	91,953.09	2.87%
Category: 35 - SUPPLIES								
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	75.48	96.10	86.05	100.00	300.00	200.00	200.00%
01-21-3503	OFFICE SUPPLIES	6,604.52	6,794.09	5,296.53	7,900.00	7,900.00	0.00	0.00%
01-21-3504	WEARING APPAREL	13,452.78	13,384.83	22,445.27	22,474.00	29,474.00	7,000.00	31.15%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Uniforms Supplemental - CCPD	Outfit 2 open positions, one additional officer, and evidence technician / \$11,000.						
01-21-3505	CRIME PREVENTION SUPPLIES	1,690.30	1,811.65	289.04	2,000.00	2,000.00	0.00	0.00%
01-21-3510	BOOKS AND PERIODICALS	1,776.00	1,668.00	1,893.08	2,550.00	3,850.00	1,300.00	50.98%
01-21-3515	MEDICAL SUPPLIES	285.11	625.20	849.28	2,000.00	2,000.00	0.00	0.00%
01-21-3519	AMMUNITION AND TARGETS	5,642.74	5,634.05	5,658.50	6,000.00	10,000.00	4,000.00	66.67%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Ammo & Targets Supplemental - CCPD	Transitioning to 2 weapons qualifications per year, plus a quarterly open range training day / \$4,000						
01-21-3520	FOOD	1,080.95	898.71	636.07	2,400.00	2,400.00	0.00	0.00%
01-21-3523	TOOLS/EQUIPMENT	11,656.87	3,206.88	14,834.96	15,000.00	69,100.00	54,100.00	360.67%

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	Comparison 1 Budget		Comparison 1 to Parent Budget				
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	%			
			2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	2020-2021	Increase / (Decrease)	%		
		2020-2021	Tools / Equipment Supplementals - CCPD	Tasers and cartridges for additional officers - \$5,100, supplies used during recurring annual Taser proficiency training - \$2,100. Ballistic vests to replace expired and outfit additional officers- \$13,000. Purchase protective gear for all police officers in the department. The protective gear to be purchased is ballistic plates, carriers, helmets, and deployment bags. - \$43,900.							
				In light of the recent events and other attacks on law enforcement officers throughout the country, we believe this type of protective gear is now essential for officer safety and should be provided to all officers on the street. The protective gear will add an additional level of protection to their torso and head from rifle rounds, and it will allow the officers the ability to have access to vital emergency medical supplies in the field if needed.							
01-21-3534			PARTS AND MATERIALS		442.74	400.00	343.00	500.00	500.00	0.00	0.00%
			Total Category: 35 - SUPPLIES:		42,707.49	34,519.51	52,331.78	60,924.00	127,524.00	66,600.00	109.32%
			Category: 45 - MAINTENANCE								
01-21-4501			FURN. FIXT. & OFF. MACH.		2,547.10	1,888.92	1,720.48	5,597.00	5,597.00	0.00	0.00%
01-21-4503			RADIO AND RADAR EQUIPMENT		0.00	1,386.00	0.00	2,500.00	2,500.00	0.00	0.00%
01-21-4504			COMPUTER SOFTWARE		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-21-4510			VEHICLE CLEANING		793.00	1,355.98	809.00	2,000.00	2,000.00	0.00	0.00%
01-21-4599			MISCELLANEOUS EQUIPMENT		9,262.21	23,204.05	735.81	12,400.00	15,400.00	3,000.00	24.19%
			Category: 45 - MAINTENANCE:		12,602.31	27,834.95	3,265.29	22,497.00	25,497.00	3,000.00	13.34%
			Category: 50 - SERVICES								
01-21-5012			PRINTING		466.80	580.36	1,956.11	2,000.00	2,000.00	0.00	0.00%
01-21-5015			LAB TESTS		831.00	-1,496.00	-861.04	2,400.00	2,400.00	0.00	0.00%
01-21-5020			COMMUNICATIONS		6,963.00	5,803.54	2,339.98	8,000.00	1,199.90	-6,800.10	-85.00%
01-21-5022			RENTAL OF EQUIPMENT		8,801.88	8,311.35	6,012.50	20,000.00	10,000.00	-10,000.00	-50.00%
01-21-5025			PUBLIC NOTICES		0.00	0.00	0.00	250.00	250.00	0.00	0.00%
01-21-5027			MEMBERSHIPS		677.00	825.00	310.00	1,400.00	1,400.00	0.00	0.00%
01-21-5029			TRAVEL/TRAINING		12,328.95	13,359.41	8,518.84	16,000.00	24,000.00	8,000.00	50.00%
			Category: 50 - SERVICES:		30,068.63	27,383.66	18,276.39	50,050.00	41,249.90	-8,800.10	-17.58%
			Category: 50 - SERVICES:		30,068.63	27,383.66	18,276.39	50,050.00	41,249.90	-8,800.10	-17.58%
			Category: 50 - SERVICES:		30,068.63	27,383.66	18,276.39	50,050.00	41,249.90	-8,800.10	-17.58%
			Category: 50 - SERVICES:		30,068.63	27,383.66	18,276.39	50,050.00	41,249.90	-8,800.10	-17.58%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 54 - SUNDRY								
01-21-5402	JAIL EXPENSE	2,961.04	3,052.41	1,439.82	4,000.00	3,000.00	-1,000.00	-25.00%
Total Category: 54 - SUNDRY:		2,961.04	3,052.41	1,439.82	4,000.00	3,000.00	-1,000.00	-25.00%
Category: 55 - PROFESSIONAL SERVICES								
01-21-5515	CONSULTANT SERVICES	1,621.00	1,686.21	64,760.90	53,640.00	1,800.00	-51,840.00	-96.64%
Total Category: 55 - PROFESSIONAL SERVICES:		1,621.00	1,686.21	64,760.90	53,640.00	1,800.00	-51,840.00	-96.64%
Category: 60 - OTHER SERVICES								
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	20,640.00	20,640.00	14,528.00	21,400.00	21,400.00	0.00	0.00%
01-21-6005	NOTARY SURETY BONDS	0.00	0.00	0.00	340.00	340.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		20,640.00	20,640.00	14,528.00	21,740.00	21,740.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
01-21-6571	OFFICE FURNITURE AND EQUIPM	0.00	3,780.00	0.00	0.00	0.00	0.00	0.00%
01-21-6572	SPECIAL EQUIPMENT-	3,151.40	314,650.00	26,232.56	39,972.56	13,000.00	-26,972.56	-67.48%
Total Category: 65 - CAPITAL OUTLAY:		3,151.40	318,430.00	26,232.56	39,972.56	13,000.00	-26,972.56	-67.48%
Category: 97 - INTERFUND ACTIVITY								
01-21-9772	TECHNOLOGY USER FEE	15,450.00	16,000.00	0.00	16,000.00	16,025.00	25.00	0.16%
Total Category: 97 - INTERFUND ACTIVITY:		15,450.00	16,000.00	0.00	16,000.00	16,025.00	25.00	0.16%
Total Department: 21 - POLICE:		2,508,184.23	2,969,068.87	2,390,969.12	3,473,495.56	3,546,460.99	72,965.43	2.10%

Budget Notes

Budget Code

2020-2021 Subject Description
 Special Equipment Supplementals - CCPD Additional Flock System cameras (4) to be added at apartment complex entry and exit points- \$8,000. Original base budget is \$5,000.

Total Category: 65 - CAPITAL OUTLAY: **3,151.40** **318,430.00** **26,232.56** **39,972.56** **13,000.00** **-26,972.56** **-67.48%**

Category: 97 - INTERFUND ACTIVITY

[01-21-9772](#) TECHNOLOGY USER FEE 15,450.00 16,000.00 0.00 16,000.00 16,025.00 25.00 0.16%

Total Category: 97 - INTERFUND ACTIVITY: **15,450.00** **16,000.00** **0.00** **16,000.00** **16,025.00** **25.00** **0.16%**

Total Department: 21 - POLICE: **2,508,184.23** **2,969,068.87** **2,390,969.12** **3,473,495.56** **3,546,460.99** **72,965.43** **2.10%**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 23 - COMMUNICATIONS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-23-3001	SALARIES	382,221.95	358,934.05	316,640.18	420,218.00	423,207.50	2,989.50	0.71%
01-23-3002	WAGES	1,672.46	4,867.50	0.00	30,750.00	12,900.00	-17,850.00	-58.05%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENT - REDUCTION WAGES	THE REDUCTION IN WAGES DUE TO INCREASE IN OVERTIME						
01-23-3003	LONGEVITY	673.74	863.31	896.27	1,440.00	1,343.94	-96.06	-6.67%
01-23-3007	OVERTIME	59,442.70	57,788.66	37,459.27	50,000.00	77,000.00	27,000.00	54.00%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Overtime Increase	The last 3 years we have averaged a shortage in overtime of over \$8,000. Due to COVID19 we were not able to send people out for certain training. We must do this in the next year to meet mandated training requirements. Because we must do this, we have to account for the overtime sending people to classes. \$8500 normal overtime shortfall plus \$5,000 coverage to send people to training. Total supplemental increase \$ 13,500						
01-23-3010	INCENTIVES	8,251.35	7,915.38	7,378.75	8,639.00	13,500.00	4,861.00	56.27%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Incentive Increase	Staff certification increase - This will be a supplement. Asking for an additional \$4350						
01-23-3018	PERFORMANCE PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-23-3051	FICA/MEDICARE TAXES	33,049.08	32,700.95	26,393.23	39,259.00	38,632.56	-626.44	-1.60%
01-23-3052	WORKMEN'S COMPENSATION	664.63	734.98	673.85	982.00	982.00	0.00	0.00%
01-23-3053	EMPLOYMENT TAXES	1,647.70	316.99	1,261.86	1,895.00	1,584.00	-311.00	-16.41%
01-23-3054	RETIREMENT	67,149.18	66,370.31	52,484.91	69,175.00	58,865.07	-10,309.93	-14.90%
01-23-3055	HEALTH INSURANCE	71,970.45	75,531.07	67,472.68	84,236.00	88,774.92	4,538.92	5.39%
01-23-3056	LIFE INS	625.24	678.02	461.09	632.00	563.68	-68.32	-10.81%
01-23-3057	DENTAL INSURANCE	4,468.64	4,797.23	4,595.33	5,064.00	5,543.72	479.72	9.47%
01-23-3058	LONG-TERM DISABILITY	1,532.62	1,411.10	1,362.38	1,807.00	1,588.60	-218.40	-12.09%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		633,369.74	612,909.55	517,079.80	714,097.00	724,485.99	10,388.99	1.45%
Category: 35 - SUPPLIES								
01-23-3502	POSTAGE	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
01-23-3503	OFFICE SUPPLIES	2,858.95	4,145.25	1,714.79	6,390.00	6,390.00	0.00	0.00%
01-23-3504	WEARING APPAREL	2,298.86	3,170.90	1,024.00	3,475.00	3,475.00	0.00	0.00%
01-23-3510	BOOKS AND PERIODICALS	74.50	196.00	338.86	400.00	400.00	0.00	0.00%
01-23-3523	TOOLS/EQUIPMENT	1,782.15	1,809.22	1,250.57	3,000.00	3,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		7,014.46	9,321.37	4,328.22	13,365.00	13,365.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-23-4501	FURN.FIXT. & OFF.MACH.	6,782.94	14,288.92	259.96	6,800.00	6,800.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-23-4503	RADIO AND RADAR EQUIPMENT	869.04	800.88	50.00	1,250.00	1,250.00	0.00	0.00%
01-23-4505	TELEPHONE MAINTENANCE	12,383.36	12,818.72	0.00	13,400.00	13,400.00	0.00	0.00%
01-23-4599	MISCELLANEOUS EQUIPMENT	0.00	89.80	443.51	600.00	600.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		20,035.34	27,998.32	753.47	22,050.00	22,050.00	0.00	0.00%
Category: 50 - SERVICES								
01-23-5012	PRINTING	96.99	100.00	42.63	100.00	100.00	0.00	0.00%
01-23-5020	COMMUNICATIONS	2,451.57	1,978.92	1,483.08	3,000.00	3,000.00	0.00	0.00%
01-23-5023	COMMUNICATIONS-EMERGENCY RS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-23-5024	RADIO USAGE FEES	1,157.00	1,163.50	716.00	2,000.00	2,000.00	0.00	0.00%
01-23-5027	MEMBERSHIPS	468.00	513.00	521.00	1,200.00	1,200.00	0.00	0.00%
01-23-5029	TRAVEL/TRAINING	3,869.11	5,739.26	3,159.00	6,000.00	6,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		8,042.67	9,494.68	5,921.71	12,300.00	12,300.00	0.00	0.00%
Category: 60 - OTHER SERVICES								
01-23-6005	SURETY BONDS	382.81	369.70	92.90	600.00	600.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		382.81	369.70	92.90	600.00	600.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-23-9772	TECHNOLOGY USER FEE	54,950.00	54,950.00	0.00	54,950.00	54,825.00	-125.00	-0.23%
Total Category: 97 - INTERFUND ACTIVITY:		54,950.00	54,950.00	0.00	54,950.00	54,825.00	-125.00	-0.23%
Total Department: 23 - COMMUNICATIONS:		723,795.02	715,043.62	528,176.10	817,362.00	827,625.99	10,263.99	1.26%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 25 - FIRE DEPARTMENT								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-25-3001	SALARIES	436,216.78	440,612.64	454,714.54	581,864.00	830,101.66	248,237.66	42.66%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	4 new FF	This includes the cost of 4 new Fire Fighters						
01-25-3002	WAGES	135,415.34	103,625.24	39,935.17	57,751.00	57,751.00	0.00	0.00%
01-25-3003	LONGEVITY	2,602.46	2,777.49	2,245.80	3,264.00	2,880.02	-383.98	-11.76%
01-25-3007	OVERTIME	53,399.64	64,700.23	58,714.01	40,000.00	133,000.00	93,000.00	232.50%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Overtime Supplement	Current Overtime budget is over at this time by \$15,000. Anticipate an additional \$10,000 for remainder of year. Next budget 6 new firefighters will be added to shiftwork which will increase overtime. New anticipated overtime budget for 2020-2021 budget is \$133,000						
01-25-3009	VOLUNTEERS STIPEND	0.00	32,470.21	21,771.79	44,000.00	44,000.00	0.00	0.00%
01-25-3010	INCENTIVES	7,966.41	7,074.78	6,728.10	8,280.00	21,000.00	12,720.00	153.62%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Incentive Increase	As we bring on new staff, we need to anticipate that staff we hire will have certifications above and beyond what we require. We anticipate hiring people with experience and who have higher certifications.						
01-25-3051	FICA/MEDICARE TAXES	46,272.52	49,297.02	42,879.67	56,240.00	79,777.15	23,537.15	41.85%
01-25-3052	WORKMEN'S COMPENSATION	13,095.02	14,481.11	19,906.80	29,010.00	29,010.00	0.00	0.00%
01-25-3053	EMPLOYMENT TAXES	2,204.19	798.50	2,363.59	1,604.00	2,160.00	556.00	34.66%
01-25-3054	RETIREMENT	75,989.77	80,129.77	75,463.95	90,795.00	119,899.05	29,104.05	32.05%
01-25-3055	HEALTH INSURANCE	78,072.70	95,568.89	84,196.46	127,396.00	204,845.42	77,449.42	60.79%
01-25-3056	LIFE INS	421.08	460.91	397.80	561.00	845.52	284.52	50.72%
01-25-3057	DENTAL INSURANCE	5,181.44	6,184.72	5,833.58	7,732.00	12,504.44	4,772.44	61.72%
01-25-3058	LONG-TERM DISABILITY	1,742.88	1,748.85	1,806.20	2,480.00	3,486.41	1,006.41	40.58%
01-25-3059	FIREFIGHTERS' RETIREMENT	25,493.34	25,360.66	21,120.00	26,000.00	26,000.00	0.00	0.00%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		884,073.57	925,291.02	838,077.46	1,076,977.00	1,567,260.67	490,283.67	45.52%
Category: 35 - SUPPLIES								
01-25-3502	SHIPPING/FREIGHT CHARGES	238.40	233.20	4.10	500.00	500.00	0.00	0.00%
01-25-3503	OFFICE SUPPLIES	5,061.33	6,719.49	2,235.10	6,999.00	6,999.00	0.00	0.00%
01-25-3504	WEARING APPAREL	45,684.49	47,909.86	13,562.13	46,350.00	46,350.00	0.00	0.00%
01-25-3505	FIRE PREVENTION MATERIALS	1,802.50	2,900.00	1,926.88	2,900.00	2,900.00	0.00	0.00%
01-25-3508	FILM AND CAMERA SUPPLIES	0.00	0.00	0.00	50.00	50.00	0.00	0.00%
01-25-3510	BOOKS AND PERIODICALS	548.23	442.65	0.00	1,150.00	1,150.00	0.00	0.00%
01-25-3515	MEDICAL SUPPLIES	17,578.61	19,490.44	18,297.87	24,000.00	24,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-25-3517	JANITORIAL SUPPLIES	1,089.00	972.42	560.14	1,400.00	1,400.00	0.00	0.00%
01-25-3520	FOOD	8,332.74	8,454.94	5,941.91	8,999.00	8,999.00	0.00	0.00%
01-25-3523	TOOLS/EQUIPMENT	50,375.85	56,546.93	30,629.21	61,000.00	61,000.00	0.00	0.00%
01-25-3524	FEMA SUPPLIES	0.00	0.00	20,839.67	5,000.00	5,000.00	0.00	0.00%
01-25-3525	FEMA EQUIPMENT	585.00	0.00	2,300.79	5,000.00	5,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		131,296.15	143,669.93	96,297.80	163,348.00	163,348.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-25-4501	FURN, FIXT, & OFFICE EQPT.	4,126.19	4,174.87	1,808.53	4,700.00	4,700.00	0.00	0.00%
01-25-4503	RADIO AND RADAR EQUIPMENT	765.40	2,264.44	2,500.00	2,500.00	2,500.00	0.00	0.00%
01-25-4599	MAINTENANCE-MISC EQUIPMEN	25,003.80	28,024.12	11,417.21	34,749.00	34,749.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		29,895.39	34,463.43	15,725.74	41,949.00	41,949.00	0.00	0.00%
Category: 50 - SERVICES								
01-25-5012	PRINTING	381.54	0.00	145.05	750.00	750.00	0.00	0.00%
01-25-5014	MEDICAL EXPENSES	250.00	24,450.00	0.00	30,035.00	1,000.00	-29,035.00	-96.67%
01-25-5020	COMMUNICATIONS	4,955.07	4,080.08	1,021.23	5,000.00	5,000.00	0.00	0.00%
01-25-5024	RADIO USAGE FEES	13,812.50	11,687.50	10,424.50	15,000.00	15,000.00	0.00	0.00%
01-25-5027	MEMBERSHIPS	2,384.44	2,695.00	2,998.90	3,115.00	3,115.00	0.00	0.00%
01-25-5029	TRAVEL/TRAINING	13,151.76	14,160.81	6,764.09	20,000.00	20,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		34,935.31	57,073.39	21,353.77	73,900.00	44,865.00	-29,035.00	-39.29%
Category: 54 - SUNDRY								
01-25-5405	LICENSES/PERMITS	966.00	0.00	62.00	1,299.00	1,299.00	0.00	0.00%
Total Category: 54 - SUNDRY:		966.00	0.00	62.00	1,299.00	1,299.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-25-5508	MEDICAL AND OTHER WASTE-DI	625.64	551.52	491.93	1,300.00	1,300.00	0.00	0.00%
01-25-5512	ACCIDENT INSURANCE	4,394.00	5,300.00	0.00	5,300.00	5,300.00	0.00	0.00%
01-25-5516	COLLECTION AGENCY FEES	87,020.13	41,711.74	27,026.48	121,000.00	48,000.00	-73,000.00	-60.33%
Total Category: 55 - PROFESSIONAL SERVICES:		92,039.77	47,563.26	27,518.41	127,600.00	54,600.00	-73,000.00	-57.21%
Category: 97 - INTERFUND ACTIVITY								
01-25-9772	TECHNOLOGY USER FEE	96,623.00	96,623.00	0.00	96,623.00	96,373.00	-250.00	-0.26%
01-25-9781	EQUIP. PURCHASE CONTRIBUTIC	19,600.00	6,250.00	0.00	45,215.00	49,575.00	4,360.00	9.64%
Total Category: 97 - INTERFUND ACTIVITY:		116,223.00	102,873.00	0.00	141,838.00	145,948.00	4,110.00	2.90%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Collection Fees	We pay 14% of what we collect in revenue to the billing company.						
Total Category: 55 - PROFESSIONAL SERVICES:		92,039.77	47,563.26	27,518.41	127,600.00	54,600.00	-73,000.00	-57.21%
Category: 97 - INTERFUND ACTIVITY								
01-25-9772	TECHNOLOGY USER FEE	96,623.00	96,623.00	0.00	96,623.00	96,373.00	-250.00	-0.26%
01-25-9781	EQUIP. PURCHASE CONTRIBUTIC	19,600.00	6,250.00	0.00	45,215.00	49,575.00	4,360.00	9.64%
Total Category: 97 - INTERFUND ACTIVITY:		116,223.00	102,873.00	0.00	141,838.00	145,948.00	4,110.00	2.90%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-25-9791 EQUIPMENT USER FEE	261,182.00	223,349.00	0.00	338,581.00	378,581.00	40,000.00	11.81%
Total Category: 97 - INTERFUND ACTIVITY:	377,405.00	326,222.00	0.00	480,419.00	524,529.00	44,110.00	9.18%
Total Department: 25 - FIRE DEPARTMENT:	1,550,611.19	1,534,283.03	999,035.18	1,965,492.00	2,397,850.67	432,358.67	22.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 30 - PUBLIC WORKS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-30-3001	SALARIES	144,439.71	108,406.27	122,008.62	167,508.00	168,975.53	1,467.53	0.88%
01-30-3003	LONGEVITY	229.41	255.25	169.27	240.00	239.98	-0.02	-0.01%
01-30-3007	OVERTIME	167.72	255.74	0.00	1,000.00	1,000.00	0.00	0.00%
01-30-3010	INCENTIVES	0.00	384.62	0.00	0.00	0.00	0.00	0.00%
01-30-3051	FICA/MEDICARE TAXES	10,098.43	8,065.82	9,185.51	12,909.00	12,726.58	-182.42	-1.41%
01-30-3052	WORKMEN'S COMPENSATION	1,870.92	2,068.95	1,926.18	2,807.00	2,807.00	0.00	0.00%
01-30-3053	EMPLOYMENT TAXES	322.47	20.66	407.89	292.00	288.00	-4.00	-1.37%
01-30-3054	RETIREMENT	22,985.09	17,826.63	17,673.70	24,304.00	23,757.85	-546.15	-2.25%
01-30-3055	HEALTH INSURANCE	6,066.74	6,988.64	10,452.14	25,990.00	14,898.00	-11,092.00	-42.68%
01-30-3056	LIFE INS	140.36	121.61	105.83	140.00	140.92	0.92	0.66%
01-30-3057	DENTAL INSURANCE	451.68	741.92	692.32	1,492.00	903.24	-588.76	-39.46%
01-30-3058	LONG-TERM DISABILITY	594.72	385.29	504.52	709.00	709.70	0.70	0.10%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		187,367.25	145,521.40	163,125.98	237,391.00	226,446.80	-10,944.20	-4.61%
Category: 35 - SUPPLIES								
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	0.00	0.00	16.85	100.00	100.00	0.00	0.00%
01-30-3503	OFFICE SUPPLIES	1,200.70	1,022.50	323.46	1,500.00	1,500.00	0.00	0.00%
01-30-3504	WEARING APPAREL	187.18	60.00	114.00	500.00	500.00	0.00	0.00%
01-30-3510	BOOKS AND PERIODICALS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
01-30-3520	FOOD	2,233.75	1,706.78	1,756.28	2,500.00	2,500.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		3,621.63	2,789.28	2,210.59	4,700.00	4,700.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-30-4501	FURNITURE AND EQUIPMENT	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	0.00	100.00	100.00	0.00	0.00%
Category: 50 - SERVICES								
01-30-5012	PRINTING	0.00	0.00	52.10	300.00	300.00	0.00	0.00%
01-30-5020	COMMUNICATIONS	1,724.36	1,257.17	748.19	2,000.00	2,000.00	0.00	0.00%
01-30-5027	MEMBERSHIPS	390.00	0.00	115.00	350.00	350.00	0.00	0.00%
01-30-5029	TRAVEL/TRAINING	1,101.33	996.12	288.00	2,000.00	2,000.00	0.00	0.00%
01-30-5030	CAR ALLOWANCE	6,016.50	3,692.32	0.00	0.00	0.00	0.00	0.00%
Total Category: 50 - SERVICES:		9,232.19	5,945.61	1,203.29	4,650.00	4,650.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-30-5510	ENGINEERING SERVICES	8,341.00	5,890.00	2,640.00	10,000.00	10,000.00	0.00	0.00%
01-30-5515	CONSULTANT SERVICES	9,501.50	23,945.56	9,975.00	10,000.00	10,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		17,842.50	29,835.56	12,615.00	20,000.00	20,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-30-9772	TECHNOLOGY USER FEE	1,000.00	1,250.00	0.00	1,250.00	1,875.00	625.00	50.00%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
01-30-9781	EQUIPMENT PURCHASE CONTRI	0.00	20,240.00	0.00	40,800.00	39,250.00	-1,550.00	-3.80%
Budget Notes	Subject	Description						
2020-2021	SUPPLEMENTAL 2020-2021 PROPOSED VEHICL	THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
Total Category: 97 - INTERFUND ACTIVITY:	1,000.00	21,490.00	0.00	42,050.00	41,125.00	-925.00	-2.20%	
Total Department: 30 - PUBLIC WORKS:	219,063.57	205,581.85	179,154.86	308,891.00	297,021.80	-11,869.20	-3.84%	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 31 - COMMUNITY DEVELOPMENT							
Category: 30 - SALARIES, WAGES, & BENEFITS							
01-31-3001	SALARIES	248,901.12	216,039.46	179,612.02	292,211.00	245,699.31	-46,511.69 -15.92%
Budget Notes							
Budget Code	Subject	Description					
2020-2021	Building Inspector	We are removing the building inspector position that has not been filled and will utilize consultants.					
01-31-3003	LONGEVITY	1,321.53	1,470.38	1,293.14	1,824.00	1,775.80	-48.20 -2.64%
01-31-3007	OVERTIME	2,868.96	3,337.20	911.50	1,000.00	1,000.00	0.00 0.00%
01-31-3010	INCENTIVES	481.28	462.82	367.88	480.00	479.96	-0.04 -0.01%
01-31-3051	FICA/MEDICARE TAXES	18,530.02	16,938.61	13,328.93	22,607.00	18,199.12	-4,407.88 -19.50%
01-31-3052	WORKMEN'S COMPENSATION	749.22	828.53	754.83	1,100.00	1,100.00	0.00 0.00%
01-31-3053	EMPLOYMENT TAXES	824.18	48.98	629.05	729.00	576.00	-153.00 -20.99%
01-31-3054	RETIREMENT	38,992.91	34,833.90	26,412.58	42,562.00	34,953.30	-7,608.70 -17.88%
01-31-3055	HEALTH INSURANCE	52,025.02	37,793.78	29,935.58	58,942.00	42,707.34	-16,234.66 -27.54%
01-31-3056	LIFE INS	344.52	294.25	210.60	351.00	281.84	-69.16 -19.70%
01-31-3057	DENTAL INSURANCE	3,395.68	2,383.79	1,927.69	3,435.00	2,514.98	-920.02 -26.78%
01-31-3058	LONG-TERM DISABILITY	1,002.96	907.43	789.51	1,237.00	1,036.13	-200.87 -16.24%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		369,437.40	315,339.13	256,173.31	426,478.00	350,323.78	-76,154.22 -17.86%
Category: 35 - SUPPLIES							
01-31-3503	OFFICE SUPPLIES	2,489.48	2,449.00	1,469.01	3,500.00	3,500.00	0.00 0.00%
01-31-3504	WEARING APPAREL	849.02	40.00	161.00	900.00	900.00	0.00 0.00%
01-31-3510	BOOKS AND PERIODICALS	737.54	2,741.75	0.00	1,900.00	700.00	-1,200.00 -63.16%
01-31-3521	ANIMAL SHELTER	3,401.11	1,340.52	342.40	6,000.00	3,000.00	-3,000.00 -50.00%
01-31-3523	TOOLS/EQUIPMENT	179.86	58.41	0.00	300.00	300.00	0.00 0.00%
Total Category: 35 - SUPPLIES:		7,657.01	6,629.68	1,972.41	12,600.00	8,400.00	-4,200.00 -33.33%
Category: 50 - SERVICES							
01-31-5008	ABATEMENT/SUBSTANDARD PR	0.00	11.25	0.00	100.00	100.00	0.00 0.00%
01-31-5012	PRINTING	160.25	262.65	291.05	600.00	600.00	0.00 0.00%
01-31-5020	COMMUNICATIONS	4,084.60	3,521.81	1,160.24	4,500.00	4,500.00	0.00 0.00%
01-31-5027	MEMBERSHIPS	595.00	550.00	665.00	900.00	900.00	0.00 0.00%
01-31-5029	TRAVEL/TRAINING	4,457.21	2,937.63	629.13	10,000.00	7,500.00	-2,500.00 -25.00%
Total Category: 50 - SERVICES:		9,297.06	7,283.34	2,745.42	16,100.00	13,600.00	-2,500.00 -15.53%
Category: 54 - SUNDRY							
01-31-5405	PERMITS AND FEES	0.00	0.00	10.25	0.00	0.00	0.00 0.00%
Total Category: 54 - SUNDRY:		0.00	0.00	10.25	0.00	0.00	0.00 0.00%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 55 - PROFESSIONAL SERVICES							
01-31-5515	19,787.00	42,209.77	29,655.00	12,000.00	50,000.00	38,000.00	316.67%
Budget Notes							
Budget Code	Subject		Description				
2020-2021	SUPPLEMENTAL - CONSULTANT		WITHOUT A BUILDING INSPECTOR THE COMMUNITY DEVELOPMENT DIVISION WILL NEED TO OUTSOURCE INSPECTION AND PLAN SERVICES				
Total Category: 55 - PROFESSIONAL SERVICES:							
	19,787.00	42,209.77	29,655.00	12,000.00	50,000.00	38,000.00	316.67%
Category: 65 - CAPITAL OUTLAY							
01-31-6571	711.99	0.00	0.00	1,000.00	600.00	-400.00	-40.00%
Total Category: 65 - CAPITAL OUTLAY:							
	711.99	0.00	0.00	1,000.00	600.00	-400.00	-40.00%
Category: 97 - INTERFUND ACTIVITY							
01-31-9771	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Budget Notes							
Budget Code	Subject		Description				
2020-2021	Technology Purchase Contribution		New PC for permit desk customers				
01-31-9772	3,375.00	3,250.00	0.00	4,500.00	4,750.00	250.00	5.56%
01-31-9781	0.00	20,240.00	0.00	0.00	55,080.00	55,080.00	0.00%
Budget Notes							
Budget Code	Subject		Description				
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC		THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE				
01-31-9791	6,000.00	6,000.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:							
	9,375.00	29,490.00	0.00	4,500.00	60,830.00	56,330.00	1,251.78%
Total Department: 31 - COMMUNITY DEVELOPMENT:							
	416,265.46	400,951.92	290,556.39	472,678.00	483,753.78	11,075.78	2.34%

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Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 32 - STREETS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-32-3001	SALARIES	154,252.37	138,087.89	112,948.93	139,763.00	156,099.73	16,336.73	11.69%
01-32-3003	LONGEVITY	2,089.03	1,844.11	1,013.68	1,440.00	1,343.94	-96.06	-6.67%
01-32-3007	OVERTIME	2,120.35	4,614.83	12,988.00	5,000.00	20,000.00	15,000.00	300.00%
01-32-3010	INCENTIVES	392.36	207.72	92.30	0.00	479.96	479.96	0.00%
01-32-3051	FICA/MEDICARE TAXES	11,420.68	10,710.17	8,986.62	11,184.00	12,467.94	1,283.94	11.48%
01-32-3052	WORKMEN'S COMPENSATION	5,277.96	5,836.62	3,882.55	5,658.00	5,658.00	0.00	0.00%
01-32-3053	EMPLOYMENT TAXES	572.11	35.49	449.89	437.00	576.00	139.00	31.81%
01-32-3054	RETIREMENT	22,245.61	22,694.16	18,551.54	21,057.00	24,980.48	3,923.48	18.63%
01-32-3055	HEALTH INSURANCE	45,826.94	49,845.35	37,991.60	51,392.00	54,989.48	3,597.48	7.00%
01-32-3056	LIFE INS	267.96	223.84	164.33	211.00	211.38	0.38	0.18%
01-32-3057	DENTAL	2,649.76	3,215.45	2,633.55	3,120.00	3,480.36	360.36	11.55%
01-32-3058	LONG-TERM DISABILITY	516.98	547.13	491.84	593.00	655.62	62.62	10.56%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		247,632.11	237,862.76	200,194.83	239,855.00	280,942.89	41,087.89	17.13%
Category: 35 - SUPPLIES								
01-32-3504	WEARING APPAREL	898.07	876.55	584.78	1,600.00	1,600.00	0.00	0.00%
01-32-3523	TOOLS/EQUIPMENT	3,126.69	7,489.64	1,380.47	2,700.00	3,000.00	300.00	11.11%
01-32-3534	PARTS AND MATERIALS	29,453.49	68,759.87	35,324.10	98,300.00	90,000.00	-8,300.00	-8.44%
Total Category: 35 - SUPPLIES:		33,478.25	77,126.06	37,289.35	102,600.00	94,600.00	-8,000.00	-7.80%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
01-32-4002	STREET SIGNS	7,605.84	8,422.20	2,634.20	10,000.00	10,000.00	0.00	0.00%
01-32-4003	STREET MAINTENANCE MAT'L	24,711.36	13,899.84	22,372.44	25,000.00	25,000.00	0.00	0.00%
01-32-4004	SIDEWALK REPLACEMENT	2,409.99	663.96	8,132.74	6,000.00	25,000.00	19,000.00	316.67%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - SIDEWALK REPLACEMENT	STREETS DIVISION NEEDS ADDITIONAL FUNDS TO MAINTAIN SIDEWALKS REPAIRS THROUGHOUT THE CITY						
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		34,727.19	22,986.00	33,139.38	41,000.00	60,000.00	19,000.00	46.34%
Category: 45 - MAINTENANCE								
01-32-4598	ORNMENTAL STREET LIGHT MAIN	228.92	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		228.92	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
Category: 50 - SERVICES								
01-32-5016	STREET LIGHTING	186,423.86	201,961.15	111,053.52	195,000.00	195,000.00	0.00	0.00%
01-32-5020	COMMUNICATIONS	3,555.72	2,898.52	1,416.13	5,900.00	3,000.00	-2,900.00	-49.15%
01-32-5022	RENTAL OF EQUIPMENT	0.00	90.00	0.00	960.00	1,000.00	40.00	4.17%
01-32-5029	TRAVEL/TRAINING	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
								2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
		2020-2021	SUPPLEMENTAL - TRAVEL/TRAINING	STREET DIVISION WILL NEED CDL TRAINING AND ADDITIONAL EQUIPMENT TRAINING							
Total Category: 50 - SERVICES:					189,979.58	204,949.67	112,469.65	201,860.00	204,000.00	2,140.00	1.06%
Category: 55 - PROFESSIONAL SERVICES											
		01-32-5507	MOSQUITO SPRAYING		15,105.00	14,250.00	4,845.00	16,000.00	16,000.00	0.00	0.00%
		01-32-5515	CONSULTANT SERVICES		29,177.16	0.00	0.00	10,000.00	5,000.00	-5,000.00	-50.00%
Total Category: 55 - PROFESSIONAL SERVICES:					44,282.16	14,250.00	4,845.00	26,000.00	21,000.00	-5,000.00	-19.23%
Category: 97 - INTERFUND ACTIVITY											
		01-32-9772	TECHNOLOGY USER FEE		750.00	625.00	0.00	625.00	500.00	-125.00	-20.00%
		01-32-9781	EQUIPMENT PURCHASE CONTRII		0.00	59,280.00	12,543.96	88,130.00	84,335.00	-3,795.00	-4.31%
	Budget Notes										
	Budget Code		Subject	Description							
		2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE							
		01-32-9791	EQUIPMENT USER FEE		7,000.00	25,000.00	0.00	25,000.00	30,000.00	5,000.00	20.00%
	Budget Notes										
	Budget Code		Subject	Description							
		2020-2021	SUPPLEMENTAL - INCREASE EQUIPMENT USER	INCREASE EQUIPMENT USER FEE TO \$30,000 \$10,000 CONTRIBUTION FROM GENERAL FUND FOR TRUCK \$20,000 CONTRIBUTION FOR STREET SWEEPER IN 10 YEARS							
Total Category: 97 - INTERFUND ACTIVITY:					7,750.00	84,905.00	12,543.96	113,755.00	114,835.00	1,080.00	0.95%
Total Department: 32 - STREETS:					558,078.21	642,079.49	400,482.17	726,070.00	776,377.89	50,307.89	6.93%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021	Increase / (Decrease)		
Department: 33 - BUILDING MAINTENANCE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-33-3001	SALARIES	30,405.99	43,662.83	40,757.52	52,935.00	56,752.12	3,817.12	7.21%
01-33-3002	WAGES	0.00	0.00	7,612.56	24,000.00	24,000.00	0.00	0.00%
01-33-3003	LONGEVITY	68.03	7.53	36.87	0.00	48.10	48.10	0.00%
01-33-3007	OVERTIME	1,870.58	688.54	0.00	5,000.00	5,000.00	0.00	0.00%
01-33-3051	FICA/MEDICARE TAXES	2,303.70	3,423.93	3,615.64	6,268.00	6,445.33	177.33	2.83%
01-33-3052	WORKMEN'S COMPENSATION	2,949.26	3,261.43	952.45	1,382.00	1,382.00	0.00	0.00%
01-33-3053	EMPLOYMENT TAXES	167.85	173.54	240.29	146.00	288.00	142.00	97.26%
01-33-3054	RETIREMENT	4,900.09	6,904.91	5,900.20	8,344.00	8,676.75	332.75	3.99%
01-33-3055	HEALTH INSURANCE	8,178.20	6,980.33	5,225.04	6,962.00	7,449.00	487.00	7.00%
01-33-3056	LIFE INS	51.04	76.75	52.65	70.00	70.46	0.46	0.66%
01-33-3057	DENTAL	595.36	480.91	889.21	452.00	1,160.12	708.12	156.66%
01-33-3058	LONG-TERM DISABILITY	112.52	187.05	170.95	243.00	259.36	16.36	6.73%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		51,602.62	65,847.75	65,453.38	105,802.00	111,531.24	5,729.24	5.42%
Category: 35 - SUPPLIES								
01-33-3504	WEARING APPAREL	436.47	157.46	124.10	1,000.00	1,000.00	0.00	0.00%
01-33-3517	JANITORIAL SUPPLIES	5,788.56	4,519.99	4,763.67	8,500.00	7,500.00	-1,000.00	-11.76%
01-33-3523	TOOLS/EQUIPMENT	4,026.99	708.91	1,195.60	1,500.00	750.00	-750.00	-50.00%
01-33-3540	POWERED EQUIPMENT	0.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00%
01-33-3541	SAFETY PRODUCTS	0.00	0.00	0.00	0.00	750.00	750.00	0.00%
01-33-3542	FIRST AID	0.00	0.00	0.00	0.00	250.00	250.00	0.00%
01-33-3543	SECURITY SUPPLIES	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00%
Total Category: 35 - SUPPLIES:		10,252.02	5,386.36	6,083.37	11,000.00	15,450.00	4,450.00	40.45%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
01-33-4001	MAINTENANCE-BLDG & GROUN	62,245.67	56,115.32	26,451.08	33,000.00	2,000.00	-31,000.00	-93.94%
01-33-4011	CITY HALL/CIVIC CENTER BUILDII	0.00	0.00	0.00	0.00	7,000.00	7,000.00	0.00%
01-33-4021	POLICE DEPARTMENT BUILDING	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
01-33-4025	FIRE DEPARTMENT BUILDING MA	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
01-33-4030	PUBLIC WORKS BULDING MAINT	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		62,245.67	56,115.32	26,451.08	33,000.00	30,500.00	-2,500.00	-7.58%
Category: 45 - MAINTENANCE								
01-33-4501	FURN.,FIXT.,& OFF. MACH.	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Category: 50 - SERVICES								
01-33-5017	UTILITIES	89,018.70	78,860.65	39,275.80	105,000.00	103,000.00	-2,000.00	-1.90%
01-33-5029	TRAVEL AND TRAINING	0.00	0.00	0.00	1,500.00	1,000.00	-500.00	-33.33%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-33-5040	BUILDING MAINT-OUTSOURCIN	0.00	13,405.00	1,915.00	14,000.00	0.00	-14,000.00	-100.00%
	Total Category: 50 - SERVICES:	89,018.70	92,265.65	41,190.80	120,500.00	104,000.00	-16,500.00	-13.69%
	Category: 55 - PROFESSIONAL SERVICES							
01-33-5521	PEST CONTROL SERVICES	818.90	1,710.72	414.38	2,000.00	2,000.00	0.00	0.00%
01-33-5529	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
	Budget Notes							
	Budget Code							
	2020-2021							
	Subject							
	Reallocation							
	Description							
	This is being reallocated from 01-33-5040							
01-33-5530	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
	Budget Notes							
	Budget Code							
	2020-2021							
	Subject							
	Reallocation							
	Description							
	This is being reallocated from 01-33-5040							
01-33-5531	PEST CONTROL SERVICES	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
	Budget Notes							
	Budget Code							
	2020-2021							
	Subject							
	Reallocation							
	Description							
	This is being reallocated from 01-33-5040							
	Total Category: 55 - PROFESSIONAL SERVICES:	818.90	1,710.72	414.38	2,000.00	15,000.00	13,000.00	650.00%
	Category: 65 - CAPITAL OUTLAY							
01-33-6580	BLDG & GROUND IMPROVEMEN	128,917.60	16,000.00	0.00	65,500.00	65,500.00	0.00	0.00%
	Total Category: 65 - CAPITAL OUTLAY:	128,917.60	16,000.00	0.00	65,500.00	65,500.00	0.00	0.00%
	Category: 97 - INTERFUND ACTIVITY							
01-33-9781	EQUIPMENT PURCHASE CONTRI	0.00	0.00	0.00	29,310.00	27,320.00	-1,990.00	-6.79%
	Budget Notes							
	Budget Code							
	2020-2021							
	Subject							
	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC							
	Description							
	THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE							
01-33-9791	EQUIPMENT USER FEE	2,200.00	2,200.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 97 - INTERFUND ACTIVITY:	2,200.00	2,200.00	0.00	29,310.00	27,320.00	-1,990.00	-6.79%
	Total Department: 33 - BUILDING MAINTENANCE:	345,055.51	239,525.80	139,593.01	367,112.00	370,301.24	3,189.24	0.87%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 35 - SOLID WASTE								
Category: 55 - PROFESSIONAL SERVICES								
01-35-5508	SOLID WASTECOLLECTION SERVI	319,037.98	315,477.43	226,153.69	364,324.00	364,324.00	0.00	0.00%
01-35-5509	STORM CLEAN-UP-DEBRIS REMC	0.00	0.00	0.00	2,900.00	2,900.00	0.00	0.00%
01-35-5519	RECYCLING PROGRAM	91,506.24	91,506.24	61,004.16	99,702.00	99,702.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		410,544.22	406,983.67	287,157.85	466,926.00	466,926.00	0.00	0.00%
Total Department: 35 - SOLID WASTE:		410,544.22	406,983.67	287,157.85	466,926.00	466,926.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 36 - FLEET SERVICES								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-36-3001	SALARIES	109,328.94	107,970.26	85,087.27	117,614.00	123,466.72	5,852.72	4.98%
01-36-3003	LONGEVITY	905.07	959.14	482.55	1,152.00	335.92	-816.08	-70.84%
01-36-3007	OVERTIME	1,045.79	4,149.87	6,094.61	5,000.00	8,000.00	3,000.00	60.00%
01-36-3010	INCENTIVES	601.73	578.65	459.95	600.00	600.08	0.08	0.01%
01-36-3051	FICA/MEDICARE TAXES	8,226.72	8,643.49	6,815.39	9,514.00	9,801.41	287.41	3.02%
01-36-3052	WORKMEN'S COMPENSATION	1,634.92	1,807.98	1,541.22	2,246.00	2,246.00	0.00	0.00%
01-36-3053	EMPLOYMENT TAXES	322.47	24.80	366.06	292.00	416.00	124.00	42.47%
01-36-3054	RETIREMENT	17,121.54	17,767.98	13,375.80	17,912.00	18,665.16	753.16	4.20%
01-36-3055	HEALTH INSURANCE	17,471.48	21,614.05	13,179.91	18,920.00	20,244.90	1,324.90	7.00%
01-36-3056	LIFE INS	140.36	153.51	93.60	140.00	140.92	0.92	0.66%
01-36-3057	DENTAL	1,367.52	1,619.23	1,167.63	1,492.00	1,611.74	119.74	8.03%
01-36-3058	LONG-TERM DISABILITY	452.16	453.61	364.58	485.00	520.82	35.82	7.39%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		158,618.70	165,742.57	129,028.57	175,367.00	186,049.67	10,682.67	6.09%
Category: 35 - SUPPLIES								
01-36-3503	OFFICE SUPPLIES	358.30	617.13	828.39	1,200.00	500.00	-700.00	-58.33%
01-36-3504	WEARING APPAREL	860.65	860.00	304.56	600.00	800.00	200.00	33.33%
01-36-3510	MANUALS AND PERIODICALS	991.95	443.32	308.07	1,000.00	1,000.00	0.00	0.00%
01-36-3514	FUEL AND OIL	125,758.84	126,864.85	71,799.21	135,000.00	135,000.00	0.00	0.00%
01-36-3523	TOOLS/EQUIPMENT	1,899.36	1,887.67	50,457.77	54,400.00	12,500.00	-41,900.00	-77.02%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - TOOLS/EQUIPMENT	Two additional lifts to lift vehicles. Base budget was \$1,900. FY20 increase was for 4 lifts.						
01-36-3529	VEHICLE REPAIR PARTS	34,056.96	43,394.16	29,324.62	40,000.00	40,000.00	0.00	0.00%
01-36-3535	SHOP SUPPLIES	5,023.45	2,332.38	2,856.55	5,000.00	5,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		168,949.51	176,399.51	155,879.17	237,200.00	194,800.00	-42,400.00	-17.88%
Category: 45 - MAINTENANCE								
01-36-4520	AUTO REPAIR/OUTSOURCED	60,236.29	71,858.18	32,882.17	65,000.00	55,000.00	-10,000.00	-15.38%
Total Category: 45 - MAINTENANCE:		60,236.29	71,858.18	32,882.17	65,000.00	55,000.00	-10,000.00	-15.38%
Category: 50 - SERVICES								
01-36-5020	COMMUNICATIONS	1,412.08	1,427.82	951.48	1,500.00	1,500.00	0.00	0.00%
01-36-5022	RENTAL EQUIPMENT	0.00	30.00	0.00	360.00	360.00	0.00	0.00%
01-36-5027	MEMBERSHIP	529.00	534.00	748.00	750.00	750.00	0.00	0.00%
01-36-5029	TRAVEL/TRAINING	2,296.62	1,865.33	634.21	7,800.00	7,800.00	0.00	0.00%
Total Category: 50 - SERVICES:		4,237.70	3,857.15	2,333.69	10,410.00	10,410.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 54 - SUNDRY								
01-36-5405	LICENSES/PERMITS	549.21	605.44	506.39	850.00	850.00	0.00	0.00%
Total Category: 54 - SUNDRY:		549.21	605.44	506.39	850.00	850.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
01-36-6572	SPECIAL EQUIPMENT	7,850.00	5,700.97	2,764.04	7,000.00	5,000.00	-2,000.00	-28.57%
01-36-6574	COMPUTER SOFTWARE	1,728.00	4,454.00	0.00	3,200.00	3,500.00	300.00	9.38%
Total Category: 65 - CAPITAL OUTLAY:		9,578.00	10,154.97	2,764.04	10,200.00	8,500.00	-1,700.00	-16.67%
Category: 97 - INTERFUND ACTIVITY								
01-36-9757	VEH/EQUIP PURCHASE CONTRIB	0.00	0.00	0.00	0.00	54,640.00	54,640.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL 2020-2021 PROPOSED VEHICL	THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
01-36-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-36-9781	EQUIP. PURCHASE CONTRIBUTIC	0.00	49,560.00	0.00	54,620.00	0.00	-54,620.00	-100.00%
Total Category: 97 - INTERFUND ACTIVITY:		1,000.00	50,560.00	0.00	55,620.00	55,640.00	20.00	0.04%
Total Department: 36 - FLEET SERVICES:		403,169.41	479,177.82	323,394.03	554,647.00	511,249.67	-43,397.33	-7.82%

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Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 38 - RECREATION								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-38-3001	SALARIES	0.00	0.00	0.00	0.00	58,349.60	58,349.60	0.00%
01-38-3002	WAGES	0.00	0.00	0.00	0.00	59,000.00	59,000.00	0.00%
01-38-3003	LONGEVITY	0.00	0.00	0.00	0.00	48.10	48.10	0.00%
01-38-3051	FICA/MEDICARE TAXES	0.00	0.00	0.00	0.00	8,661.49	8,661.49	0.00%
01-38-3053	EMPLOYMENT TAXES	0.00	0.00	0.00	0.00	288.00	288.00	0.00%
01-38-3054	RETIREMENT	0.00	0.00	0.00	0.00	8,283.29	8,283.29	0.00%
01-38-3055	HEALTH INSURANCE	0.00	0.00	0.00	0.00	20,360.34	20,360.34	0.00%
01-38-3056	LIFE INS	0.00	0.00	0.00	0.00	70.46	70.46	0.00%
01-38-3057	DENTAL	0.00	0.00	0.00	0.00	1,160.12	1,160.12	0.00%
01-38-3058	LONG-TERM DISABILITY	0.00	0.00	0.00	0.00	247.59	247.59	0.00%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		0.00	0.00	0.00	0.00	156,468.99	156,468.99	0.00%
Category: 35 - SUPPLIES								
01-38-3503	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
01-38-3504	WEARING APPAREL	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-38-3506	CHEMICALS	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
01-38-3517	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
01-38-3523	TOOLS/EQUIPMENT	0.00	0.00	0.00	0.00	250.00	250.00	0.00%
01-38-3526	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	250.00	250.00	0.00%
01-38-3531	RECREATION & EVENTS	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-38-3532	RECREATION AWARDS/PRIZES	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-38-3542	FIRST AID	0.00	0.00	0.00	0.00	250.00	250.00	0.00%
01-38-3547	POOL SUPPLIES	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
Total Category: 35 - SUPPLIES:		0.00	0.00	0.00	0.00	7,550.00	7,550.00	0.00%
Category: 45 - MAINTENANCE								
01-38-4512	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	0.00	0.00	500.00	500.00	0.00%
Category: 50 - SERVICES								
01-38-5012	PRINTING	0.00	0.00	0.00	0.00	3,500.00	3,500.00	0.00%
01-38-5020	COMMUNICATIONS	0.00	0.00	0.00	0.00	600.08	600.08	0.00%
01-38-5022	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	750.00	750.00	0.00%
01-38-5027	MEMBERSHIPS/SUBSCRIPTIONS	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
01-38-5029	TRAVEL/TRAINING	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-38-5043	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-38-5046	SPRING FLING	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-38-5047	EGG HUNTS	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
01-38-5048	FOURTH OF JULY	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-38-5049	FALL FROLIC	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
01-38-5050	HOLIDAY IN THE VILLAGE	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
01-38-5051	FOOD TRUCK RALLY	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
01-38-5052	CONCERT SERIES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
01-38-5053	MOVIE SERIES	0.00	0.00	0.00	0.00	1,800.00	1,800.00	0.00%
01-38-5054	POOL EVENTS	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-38-5055	RECREATIONAL ACTIVITIES	0.00	0.00	0.00	0.00	1,750.00	1,750.00	0.00%
Total Category: 50 - SERVICES:		0.00	0.00	0.00	0.00	35,400.08	35,400.08	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-38-5530	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
Total Department: 38 - RECREATION:		0.00	0.00	0.00	0.00	201,419.07	201,419.07	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 39 - PARKS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-39-3001	SALARIES	293,610.41	318,127.57	350,767.09	461,227.00	421,417.19	-39,809.81	-8.63%
01-39-3002	WAGES	41,706.66	66,797.56	23,916.29	59,000.00	0.00	-59,000.00	-100.00%
01-39-3003	LONGEVITY	3,088.27	2,951.74	2,646.03	3,600.00	2,688.14	-911.86	-25.33%
01-39-3007	OVERTIME	1,737.99	723.69	1,542.75	1,800.00	1,800.00	0.00	0.00%
01-39-3051	FICA/MEDICARE TAXES	24,314.00	28,863.96	27,335.74	40,210.00	30,840.41	-9,369.59	-23.30%
01-39-3052	WORKMEN'S COMPENSATION	5,324.16	5,887.72	5,713.34	8,326.00	8,326.00	0.00	0.00%
01-39-3053	EMPLOYMENT TAXES	1,479.28	678.65	2,720.74	2,358.00	1,180.80	-1,177.20	-49.92%
01-39-3054	RETIREMENT	44,930.82	49,852.52	51,385.48	67,206.00	44,612.85	-22,593.15	-33.62%
01-39-3055	HEALTH INSURANCE	90,676.26	105,912.69	91,363.70	141,428.00	103,159.16	-38,268.84	-27.06%
01-39-3056	LIFE INS	491.26	524.90	474.91	632.00	493.22	-138.78	-21.96%
01-39-3057	DENTAL	5,575.48	6,454.22	6,007.84	8,184.00	6,252.22	-1,931.78	-23.60%
01-39-3058	LONG-TERM DISABILITY	975.78	1,144.17	1,272.47	1,952.00	1,315.72	-636.28	-32.60%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		513,910.37	587,919.39	565,146.38	795,923.00	622,085.71	-173,837.29	-21.84%
Category: 35 - SUPPLIES								
01-39-3503	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	250.00	250.00	0.00%
01-39-3504	WEARING APPAREL	2,620.04	2,322.27	2,013.18	3,000.00	3,000.00	0.00	0.00%
01-39-3506	CHEMICALS	1,551.32	2,524.73	3,993.50	4,000.00	6,500.00	2,500.00	62.50%
01-39-3517	JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-39-3523	TOOLS/EQUIPMENT	2,176.11	2,676.08	4,718.47	3,900.00	1,500.00	-2,400.00	-61.54%
01-39-3526	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
01-39-3531	RECREATION & EVENTS	13,028.34	17,864.01	20,812.79	25,000.00	0.00	-25,000.00	-100.00%
01-39-3534	EQUIP REPAIR PARTS	6,036.39	12,003.16	3,531.44	7,000.00	5,000.00	-2,000.00	-28.57%
01-39-3536	LANDSCAPING MATERIALS	8,074.61	5,994.33	10,949.01	11,200.00	9,500.00	-1,700.00	-15.18%
01-39-3542	FIRST AID	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
01-39-3544	IRRIGATION SUPPLIES	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-39-3545	POOL JANITORIAL SUPPLIES	0.00	0.00	0.00	0.00	750.00	750.00	0.00%
01-39-3546	SPLASH PAD CHEMICALS	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-39-3547	POOL CHEMICALS	0.00	0.00	0.00	0.00	13,000.00	13,000.00	0.00%
Total Category: 35 - SUPPLIES:		33,486.81	43,384.58	46,018.39	54,100.00	48,000.00	-6,100.00	-11.28%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
01-39-4007	POOL MAINTENANCE	24,261.84	19,434.69	11,785.07	18,400.00	3,000.00	-15,400.00	-83.70%
01-39-4008	PARK MAINTENANCE	11,270.56	13,473.60	5,718.69	11,200.00	0.00	-11,200.00	-100.00%
01-39-4031	SPLASH PAD MAINTENANCE	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
01-39-4032	CAROL FOX PARK	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
01-39-4033	CLARK HENRY PARK	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
01-39-4034	PHILLIPINE PARK	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
01-39-4035	DOG PARK	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01-39-4036	OPEN GREEN SPACE/POCKET PA	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-39-4037	HIKE AND BIKE TRAILS	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-39-4038	TREE MAINTENANCE AND TREE C	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		35,532.40	32,908.29	17,503.76	29,600.00	22,000.00	-7,600.00	-25.68%
Category: 45 - MAINTENANCE								
01-39-4511	VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-39-4512	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	0.00	0.00	3,500.00	3,500.00	0.00%
Category: 50 - SERVICES								
01-39-5012	PRINTING	0.00	863.79	3,350.30	3,300.00	1,000.00	-2,300.00	-69.70%
01-39-5020	COMMUNICATIONS	470.66	327.70	819.48	1,000.00	1,800.00	800.00	80.00%
01-39-5022	EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-39-5027	MEMBERSHIPS/SUBSCRIPTIONS	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
01-39-5029	TRAVEL/TRAINING	2,265.11	4,712.64	3,653.53	3,500.00	2,500.00	-1,000.00	-28.57%
Total Category: 50 - SERVICES:		2,735.77	5,904.13	7,823.31	8,800.00	6,800.00	-2,000.00	-22.73%
Category: 55 - PROFESSIONAL SERVICES								
01-39-5529	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-39-5530	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
Category: 65 - CAPITAL OUTLAY								
01-39-6516	PARKS & LANDSCAPING PROJ	175,026.89	101,193.95	9,300.00	88,000.00	30,000.00	-58,000.00	-65.91%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Pool Amenity	The Diving Board at the pool broke this summer and is not fixable. We are requesting funds for a new pool amenity, which may be a diving board, but could also be something different that may be better utilized at our pool.						
01-39-6598	MISCELLANEOUS EQUIPMENT	7,184.00	0.00	8,790.00	10,000.00	10,000.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		182,210.89	101,193.95	18,090.00	98,000.00	40,000.00	-58,000.00	-59.18%
Category: 97 - INTERFUND ACTIVITY								
01-39-9772	TECHNOLOGY USER FEE	625.00	875.00	0.00	875.00	750.00	-125.00	-14.29%
01-39-9781	EQUIP. PURCHASE CONTRIBUTIC	0.00	20,000.00	0.00	31,035.00	30,900.00	-135.00	-0.43%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
EQUIPMENT USER FEE	11,300.00	11,800.00	0.00	13,600.00	11,800.00	-1,800.00	-13.24%
Total Category: 97 - INTERFUND ACTIVITY:	11,925.00	32,675.00	0.00	45,510.00	43,450.00	-2,060.00	-4.53%
Total Department: 39 - PARKS:	779,801.24	803,985.34	654,581.84	1,031,933.00	787,835.71	-244,097.29	-23.65%
Total Expense:	15,281,813.20	26,556,977.18	9,059,188.42	21,025,438.36	16,921,862.43	-4,103,575.93	-19.52%
Total Fund: 01 - GENERAL FUND:	-738,006.24	-8,399,387.13	5,351,670.99	-4,053,786.36	318,748.27	4,372,534.63	-107.86%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Fund: 02 - UTILITY FUND								
Revenue								
Department: 40 - 40								
Category: 85 - FEE & CHARGES FOR SERVICE								
02-40-8541	WATER SERVICE	3,004,006.34	2,915,643.30	1,771,997.58	3,000,000.00	3,090,000.00	90,000.00	3.00%
02-40-8542	SEWER SERVICE	1,459,071.80	1,488,733.72	1,026,814.93	1,500,000.00	1,545,000.00	45,000.00	3.00%
02-40-8543	WATER SERVICE-INCREASE	0.00	0.00	2.91	0.00	0.00	0.00	0.00%
02-40-8545	WATER AUTHORITY FEE	5,287.59	2,768.23	0.00	15,000.00	0.00	-15,000.00	-100.00%
02-40-8546	CREDIT CARD FEES	7,968.83	9,530.28	15.38	5,000.00	0.00	-5,000.00	-100.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		4,476,334.56	4,416,675.53	2,798,830.80	4,520,000.00	4,635,000.00	115,000.00	2.54%
Category: 96 - INTEREST EARNED								
02-40-9601	INTEREST EARNED	65,944.55	99,709.99	34,325.69	70,000.00	10,000.00	-60,000.00	-85.71%
Total Category: 96 - INTEREST EARNED:		65,944.55	99,709.99	34,325.69	70,000.00	10,000.00	-60,000.00	-85.71%
Category: 98 - MISCELLANEOUS REVENUE								
02-40-9802	SALE OF ASSETS	0.00	6,350.00	11,500.00	38,580.00	67,500.00	28,920.00	74.96%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS SUPPLEMENTAL IS THE ESTIMATED RESALE VALUE OF THE VEHICLES THAT WILL BE REPLACE IN 2020-2021 BASED ON THE PRPOSED VEHICLE REPLACEMENT SCHEDULE						
02-40-9840	PENALTIES & ADJUSTMENTS	32,639.08	36,754.96	22,884.27	30,000.00	30,000.00	0.00	0.00%
02-40-9899	MISCELLANEOUS	30,807.24	20,522.02	12,685.81	30,000.00	30,000.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		63,446.32	63,626.98	47,070.08	98,580.00	127,500.00	28,920.00	29.34%
Total Department: 40 - 40:		4,605,725.43	4,580,012.50	2,880,226.57	4,688,580.00	4,772,500.00	83,920.00	1.79%
Total Revenue:		4,605,725.43	4,580,012.50	2,880,226.57	4,688,580.00	4,772,500.00	83,920.00	1.79%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 45 - WATER & SEWER								
Category: 30 - SALARIES, WAGES, & BENEFITS								
02-45-3001	SALARIES	242,562.50	164,999.71	134,563.55	208,582.00	241,054.46	32,472.46	15.57%
02-45-3003	LONGEVITY	895.07	253.68	248.52	480.00	288.08	-191.92	-39.98%
02-45-3007	OVERTIME	29,503.83	30,373.42	22,826.92	24,500.00	30,000.00	5,500.00	22.45%
02-45-3010	INCENTIVES	274.55	806.08	1,021.35	720.00	1,139.84	419.84	58.31%
02-45-3051	FICA/MEDICARE TAXES	20,130.22	14,856.90	11,587.65	17,923.00	19,425.82	1,502.82	8.38%
02-45-3052	WORKMEN'S COMPENSATION	4,051.77	4,480.64	3,556.60	5,183.00	5,183.00	0.00	0.00%
02-45-3053	EMPLOYMENT TAXES	1,004.60	53.08	552.33	875.00	864.00	-11.00	-1.26%
02-45-3054	RETIREMENT	41,737.96	30,775.62	23,202.07	33,327.00	38,256.52	4,929.52	14.79%
02-45-3055	HEALTH INSURANCE	45,828.91	55,134.36	40,468.32	58,942.00	88,890.36	29,948.36	50.81%
02-45-3056	LIFE INS	287.10	332.77	222.30	351.00	352.30	1.30	0.37%
02-45-3057	DENTAL	2,860.76	3,385.29	2,571.33	3,435.00	5,092.10	1,657.10	48.24%
02-45-3058	LONG-TERM DISABILITY	778.44	670.51	568.63	869.00	1,012.44	143.44	16.51%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		389,915.71	306,122.06	241,389.57	355,187.00	431,558.92	76,371.92	21.50%
Category: 35 - SUPPLIES								
02-45-3500	PENSION EXPENSE	43,286.32	38,121.81	0.00	0.00	0.00	0.00	0.00%
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	10,284.78	10,747.48	7,631.21	14,000.00	11,000.00	-3,000.00	-21.43%
02-45-3503	OFFICE SUPPLIES	845.49	4,977.64	1,027.74	2,000.00	2,000.00	0.00	0.00%
02-45-3504	WEARING APPAREL	2,177.29	1,662.29	1,731.33	2,000.00	2,000.00	0.00	0.00%
02-45-3506	CHEMICALS	16,319.68	13,708.28	17,802.27	20,000.00	20,000.00	0.00	0.00%
02-45-3510	BOOKS & PERIODICALS	0.00	0.00	0.00	600.00	600.00	0.00	0.00%
02-45-3523	TOOLS/EQUIPMENT	1,330.09	1,962.12	685.62	4,000.00	4,000.00	0.00	0.00%
02-45-3534	PARTS AND MATERIALS	443.56	1,674.82	240.18	1,200.00	1,200.00	0.00	0.00%
02-45-3535	SHOP SUPPLIES	386.22	1,022.17	1,020.96	1,400.00	1,400.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		75,073.43	73,876.61	30,139.31	45,200.00	42,200.00	-3,000.00	-6.64%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
02-45-4001	BUILDINGS AND GROUNDS	1,082.61	2,852.72	221.00	3,000.00	3,000.00	0.00	0.00%
02-45-4041	WATER SYSTEM MAINTENANCE	16,064.40	24,948.08	32,498.87	30,000.00	30,000.00	0.00	0.00%
02-45-4042	SEWER SYSTEM MAINTENANCE	1,895.26	13,451.60	13,982.99	10,000.00	12,500.00	2,500.00	25.00%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - SEWER SYSTEM MAINTENAN	UTILITIES DIVISION IS EXPECTED TO EXPERIENCE AN INCREASE IN SEWER SYSTEM MAINTENANCE DUE TO MECHANICAL FAILURE BECAUSE OF LACK HISTORICAL MAINTENANCE.						
02-45-4043	WATER PLANTS MAINTENANCE	16,530.22	16,527.82	16,282.86	18,000.00	18,000.00	0.00	0.00%
02-45-4044	LIFT STATIONS MAINTENANCE	2,705.65	14,752.76	15,725.08	36,000.00	36,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
02-45-4045	SEWER PLANT MAINTENANCE	29,491.89	74,984.20	40,124.31	45,000.00	45,000.00	0.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		67,770.03	147,517.18	118,835.11	142,000.00	144,500.00	2,500.00	1.76%
Category: 45 - MAINTENANCE								
02-45-4504	COMPUTER SOFTWARE	5,606.46	7,830.24	6,074.61	7,400.00	7,400.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		5,606.46	7,830.24	6,074.61	7,400.00	7,400.00	0.00	0.00%
Category: 50 - SERVICES								
02-45-5012	PRINTING	5,256.68	1,603.70	0.00	1,800.00	1,800.00	0.00	0.00%
02-45-5015	LAB TESTS	17,279.15	21,950.71	24,612.02	25,000.00	25,000.00	0.00	0.00%
02-45-5017	UTILITIES	127,563.53	119,394.73	84,304.25	140,000.00	140,000.00	0.00	0.00%
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	323,043.50	266,975.34	254,625.32	350,000.00	350,000.00	0.00	0.00%
02-45-5020	COMMUNICATIONS	6,180.88	10,546.51	3,372.97	7,000.00	7,000.00	0.00	0.00%
02-45-5022	RENTAL OF EQUIPMENT	686.24	120.00	0.00	1,460.00	1,460.00	0.00	0.00%
02-45-5025	PUBLIC NOTICES	0.00	0.00	100.00	800.00	800.00	0.00	0.00%
02-45-5027	MEMBERSHIPS	119.00	130.00	490.00	1,000.00	1,000.00	0.00	0.00%
02-45-5029	TRAVEL/TRAINING	2,569.50	10,123.20	4,852.51	13,000.00	13,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		482,698.48	430,844.19	372,357.07	540,060.00	540,060.00	0.00	0.00%
Category: 54 - SUNDRY								
02-45-5405	PERMITS, FEES, CREDIT CD FEES	28,240.12	31,018.74	22,681.85	30,000.00	30,000.00	0.00	0.00%
02-45-5411	WATER-PURCHASED	1,565,232.64	1,492,322.72	643,502.19	1,630,000.00	1,678,900.00	48,900.00	3.00%
02-45-5412	WATER AUTHORITY FEES	6,321.78	105,565.97	355,782.35	40,000.00	40,000.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTALL - WATER AUTHORITY FEES	INVOICING FROM LAST FISCAL YEAR SHOWS THAT WATER AUTHORITY FEES INCREASE DUE TO INCREASE IN GROUNDWATER USAGE						
02-45-5499	DEPRECIATION EXPENSE	529,043.00	597,370.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUNDRY:		2,128,837.54	2,226,277.43	1,021,966.39	1,700,000.00	1,748,900.00	48,900.00	2.88%
Category: 55 - PROFESSIONAL SERVICES								
02-45-5501	AUDITS/CONTRACTS/STUDIES	577.50	10,000.00	8,011.00	10,000.00	10,000.00	0.00	0.00%
02-45-5510	ENGINEERING SERVICES	10,200.00	475.00	0.00	110,000.00	150,000.00	40,000.00	36.36%
02-45-5515	CONSULTANT SERVICES	7,629.77	3,225.00	9,360.00	260,000.00	50,000.00	-210,000.00	-80.77%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - CONSULTANT SERVICES	RECLASSIFICATION OF FUNDS						
Total Category: 55 - PROFESSIONAL SERVICES:		18,407.27	13,700.00	17,371.00	380,000.00	210,000.00	-170,000.00	-44.74%
Category: 60 - OTHER SERVICES								
02-45-6001	INSURANCE-VEHICLES	9,413.80	9,397.00	11,336.60	10,800.00	11,500.00	700.00	6.48%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
02-45-6003	LIABILITY-FIRE & CASUALTY	8,092.98	8,092.98	7,715.97	10,000.00	10,000.00	0.00	0.00%
	Total Category: 60 - OTHER SERVICES:	17,506.78	17,489.98	19,052.57	20,800.00	21,500.00	700.00	3.37%
	Category: 70 - CAPITAL IMPROVEMENTS							
02-45-7080	MISC.	-72,261.56	38,337.72	0.00	0.00	0.00	0.00	0.00%
	Total Category: 70 - CAPITAL IMPROVEMENTS:	-72,261.56	38,337.72	0.00	0.00	0.00	0.00	0.00%
	Category: 97 - INTERFUND ACTIVITY							
02-45-9751	TRANSFER TO GENERAL FUND	550,000.00	560,000.00	0.00	570,000.00	590,000.00	20,000.00	3.51%
02-45-9753	TRANSFER TO DEBT SERVICE FUN	91,530.00	90,262.00	0.00	89,724.00	88,418.00	-1,306.00	-1.46%
02-45-9755	TRANSFER TO CAPITAL IMP FUNI	0.00	0.00	0.00	300,000.00	0.00	-300,000.00	-100.00%
02-45-9772	TECHNOLOGY USER FEE	750.00	750.00	0.00	750.00	875.00	125.00	16.67%
02-45-9781	EQUIPMENT PURCHASE CONTRII	0.00	24,780.00	0.00	60,045.00	83,120.00	23,075.00	38.43%
Budget Notes								
Budget Code	Subject							
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC				THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE			
02-45-9791	EQUIPMENT USER FEE	19,500.00	32,000.00	0.00	32,000.00	37,000.00	5,000.00	15.63%
Budget Notes								
Budget Code	Subject							
2020-2021	SUPPLEMENTAL - EQUIPMENT USER FEE				ADDITIONAL FUNDS WILL BE ADDED TO THE CAPITAL REPLACEMENT PLAN FOR THE PURCHASE OF A DUMP TRUCK IN 10 YEARS AS WELL AS THE REPLACEMENT OF THE SWEEPER			
	Total Category: 97 - INTERFUND ACTIVITY:	661,780.00	707,792.00	0.00	1,052,519.00	799,413.00	-253,106.00	-24.05%
	Total Department: 45 - WATER & SEWER:	3,775,334.14	3,969,787.41	1,827,185.63	4,243,166.00	3,945,531.92	-297,634.08	-7.01%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 46 - UTILITY CAPITAL PROJECT								
Category: 70 - CAPITAL IMPROVEMENTS								
02-46-7012	METER REPLACEMENT	12,518.07	6,200.01	5,898.00	0.00	0.00	0.00	0.00%
02-46-7032	TELEVISIONING SEWER/STORM	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7060	WEST WATER PLANT - POWER P.	0.00	0.00	0.00	0.00	200,000.00	200,000.00	0.00%
02-46-7064	CASTLEBRIDGE WWTP	0.00	-130,200.40	281,240.78	0.00	0.00	0.00	0.00%
02-46-7072	SEATTLE - STRUCT REPAIR PAINT	0.00	-44,655.00	33,800.00	0.00	0.00	0.00	0.00%
02-46-7080	AUTOCNTRL-SCADA	0.00	2,700.00	57,623.76	100,000.00	50,000.00	-50,000.00	-50.00%
02-46-7084	PHILIPPINE LIFT STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7087	SEWER REHABILITATION	0.05	178,979.10	0.00	500,000.00	0.00	-500,000.00	-100.00%
02-46-7088	WEST ROAD WATER PLANT GST	0.00	0.00	0.00	175,000.00	0.00	-175,000.00	-100.00%
02-46-7091	WHITEOAK BAYOU REHABILITAT	472,586.63	0.00	0.00	380,000.00	650,000.00	270,000.00	71.05%
02-46-7094	CASTLEBRIDGE CLARIFIER RE/LIN	0.00	-216,539.00	0.00	0.00	0.00	0.00	0.00%
02-46-7095	VILLAGE WATER PUMP UPGRAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7096	VILLAGE - STRUCT REPAIR PAINT	0.00	181,340.00	8,700.00	0.00	0.00	0.00	0.00%
02-46-7101	LIGHTS PROJECT - WATER PLANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7102	VILLAGE WATER PL - POWER PAI	0.00	0.00	56,405.00	200,000.00	0.00	-200,000.00	-100.00%
02-46-7107	SEATTLE WATER PLANT-CL2/CHL	0.00	46,174.53	26,021.51	75,000.00	0.00	-75,000.00	-100.00%
02-46-7109	SEATTLE - POWER PANEL RETRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7110	SEATTLE - VAR FREQUENCY DRIV	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7111	SEATTLE - WELL REPAIR	0.00	0.00	15,170.00	0.00	50,000.00	50,000.00	0.00%
02-46-7126	REHAB - REPAIR STORM WAT LIN	0.00	0.00	0.00	200,000.00	0.00	-200,000.00	-100.00%
02-46-7127	CONGO MAINTENANCE	0.00	1.00	0.00	0.00	0.00	0.00	0.00%
02-46-7128	VILLAGE WATER PLANT GENERA'	0.00	0.00	0.00	25,000.00	0.00	-25,000.00	-100.00%
02-46-7129	CONGO ELEVATED STORAGE TAI	0.00	0.00	0.00	0.00	500,000.00	500,000.00	0.00%
Total Category: 70 - CAPITAL IMPROVEMENTS:		485,104.75	24,000.24	484,859.05	1,655,000.00	1,450,000.00	-205,000.00	-12.39%
Total Department: 46 - UTILITY CAPITAL PROJECT:		485,104.75	24,000.24	484,859.05	1,655,000.00	1,450,000.00	-205,000.00	-12.39%
Total Expense:		4,260,438.89	3,993,787.65	2,312,044.68	5,898,166.00	5,395,531.92	-502,634.08	-8.52%
Total Fund: 02 - UTILITY FUND:		345,286.54	586,224.85	568,181.89	-1,209,586.00	-623,031.92	586,554.08	-48.49%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Fund: 03 - DEBT SERVICE FUND								
Revenue								
Department: 50 - 50								
Category: 72 - PROPERTY TAXES								
03-50-7201	CURRENT PROPERTY TAXES	2,193,889.39	1,347,620.15	1,456,308.08	1,421,000.00	1,421,000.00	0.00	0.00%
03-50-7202	DELINQUENT PROPERTY TAX	-17,293.08	-559.11	2,120.34	30,000.00	30,000.00	0.00	0.00%
03-50-7203	PENALTY, INTEREST, COSTS	10,515.23	6,083.44	9,909.90	15,000.00	15,000.00	0.00	0.00%
Total Category: 72 - PROPERTY TAXES:		2,187,111.54	1,353,144.48	1,468,338.32	1,466,000.00	1,466,000.00	0.00	0.00%
Category: 96 - INTEREST EARNED								
03-50-9601	INTEREST EARNED	10,967.23	10,685.61	3,406.09	10,000.00	10,000.00	0.00	0.00%
Total Category: 96 - INTEREST EARNED:		10,967.23	10,685.61	3,406.09	10,000.00	10,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
03-50-9752	TRANSFER FROM UTILITY FUND	91,530.00	90,262.00	0.00	89,724.00	88,418.00	-1,306.00	-1.46%
03-50-9753	TRANSFER FROM CAPITAL IMP	5,842,148.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		5,933,678.00	90,262.00	0.00	89,724.00	88,418.00	-1,306.00	-1.46%
Total Department: 50 - 50:		8,131,756.77	1,454,092.09	1,471,744.41	1,565,724.00	1,564,418.00	-1,306.00	-0.08%
Total Revenue:		8,131,756.77	1,454,092.09	1,471,744.41	1,565,724.00	1,564,418.00	-1,306.00	-0.08%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Expense								
Department: 51 - DEBT SERVICE								
Category: 61 - DEBT SERVICE								
03-51-6121	PRINCIPAL/DEBT SERVICE	7,710,000.00	1,180,000.00	1,210,000.00	1,210,000.00	1,245,000.00	35,000.00	2.89%
03-51-6122	INTEREST/DEBT SERVICE	468,504.63	335,400.00	161,800.00	307,025.00	273,325.00	-33,700.00	-10.98%
03-51-6123	MAINTENANCE FEE/DEBT SERVI	1,250.00	1,250.00	1,250.00	9,000.00	9,000.00	0.00	0.00%
03-51-6126	BOND REFUNDING COST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 61 - DEBT SERVICE:		8,179,754.63	1,516,650.00	1,373,050.00	1,526,025.00	1,527,325.00	1,300.00	0.09%
Total Department: 51 - DEBT SERVICE:		8,179,754.63	1,516,650.00	1,373,050.00	1,526,025.00	1,527,325.00	1,300.00	0.09%
Total Expense:		8,179,754.63	1,516,650.00	1,373,050.00	1,526,025.00	1,527,325.00	1,300.00	0.09%
Total Fund: 03 - DEBT SERVICE FUND:		-47,997.86	-62,557.91	98,694.41	39,699.00	37,093.00	-2,606.00	-6.56%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Fund: 04 - IMPACT FEE FUND								
Revenue								
Department: 43 - 43								
Category: 85 - FEE & CHARGES FOR SERVICE								
04-43-8547	WATER DISTRIBUTION	95,757.98	11,464.84	32,788.45	50,000.00	50,000.00	0.00	0.00%
04-43-8548	SEWER PLANT CAPACITY	33,957.00	3,807.30	11,010.30	25,000.00	25,000.00	0.00	0.00%
04-43-8549	WATER PLANT CAPACITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		129,714.98	15,272.14	43,798.75	75,000.00	75,000.00	0.00	0.00%
Category: 96 - INTEREST EARNED								
04-43-9601	INTEREST EARNED	12,972.10	20,502.12	7,980.91	20,000.00	3,000.00	-17,000.00	-85.00%
Total Category: 96 - INTEREST EARNED:		12,972.10	20,502.12	7,980.91	20,000.00	3,000.00	-17,000.00	-85.00%
Total Department: 43 - 43:		142,687.08	35,774.26	51,779.66	95,000.00	78,000.00	-17,000.00	-17.89%
Total Revenue:		142,687.08	35,774.26	51,779.66	95,000.00	78,000.00	-17,000.00	-17.89%

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 45 - WATER & SEWER							
Category: 55 - PROFESSIONAL SERVICES							
04-45-5515 CONSULTANT SERVICES	0.00	0.00	70,600.00	80,000.00	0.00	-80,000.00	-100.00%
Total Category: 55 - PROFESSIONAL SERVICES:	0.00	0.00	70,600.00	80,000.00	0.00	-80,000.00	-100.00%
Total Department: 45 - WATER & SEWER:	0.00	0.00	70,600.00	80,000.00	0.00	-80,000.00	-100.00%
Total Expense:	0.00	0.00	70,600.00	80,000.00	0.00	-80,000.00	-100.00%
Total Fund: 04 - IMPACT FEE FUND:	142,687.08	35,774.26	-18,820.34	15,000.00	78,000.00	63,000.00	420.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Fund: 05 - MOTEL TAX FUND							
Revenue							
Department: 55 - 55							
Category: 75 - OTHER TAXES							
05-55-7635	MOTEL OCCUPANCY TAX	160,398.33	78,273.73	55,116.39	150,000.00	70,000.00	-80,000.00 -53.33%
	Total Category: 75 - OTHER TAXES:	160,398.33	78,273.73	55,116.39	150,000.00	70,000.00	-80,000.00 -53.33%
Category: 96 - INTEREST EARNED							
05-55-9601	INTEREST EARNED	8,858.45	5,826.41	2,022.19	9,000.00	1,200.00	-7,800.00 -86.67%
	Total Category: 96 - INTEREST EARNED:	8,858.45	5,826.41	2,022.19	9,000.00	1,200.00	-7,800.00 -86.67%
	Total Department: 55 - 55:	169,256.78	84,100.14	57,138.58	159,000.00	71,200.00	-87,800.00 -55.22%
	Total Revenue:	169,256.78	84,100.14	57,138.58	159,000.00	71,200.00	-87,800.00 -55.22%

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 56 - MOTEL TAX							
Category: 50 - SERVICES							
05-56-5043 GENERAL ADVERTISING	30,500.00	25,000.00	5,599.00	5,000.00	7,000.00	2,000.00	40.00%
05-56-5044 ADVERTISING	9,951.96	18,074.85	8,550.00	34,900.00	34,900.00	0.00	0.00%
Total Category: 50 - SERVICES:	40,451.96	43,074.85	14,149.00	39,900.00	41,900.00	2,000.00	5.01%
Category: 55 - PROFESSIONAL SERVICES							
05-56-5515 CONSULTANT SERVICES	8,250.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:	8,250.00	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY							
05-56-9751 TRANSFER TO GENERAL FUND	17,000.00	17,500.00	0.00	18,000.00	19,000.00	1,000.00	5.56%
05-56-9752 TRANSFER TO THE GOLF COURSE	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
05-56-9753 TRANSFER TO CAPITAL IMP FUNI	350,000.00	350,000.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:	417,000.00	367,500.00	0.00	18,000.00	19,000.00	1,000.00	5.56%
Total Department: 56 - MOTEL TAX:	465,701.96	410,574.85	14,149.00	57,900.00	60,900.00	3,000.00	5.18%
Total Expense:	465,701.96	410,574.85	14,149.00	57,900.00	60,900.00	3,000.00	5.18%
Total Fund: 05 - MOTEL TAX FUND:	-296,445.18	-326,474.71	42,989.58	101,100.00	10,300.00	-90,800.00	-89.81%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Fund: 06 - ASSET FORFEITURE FUND							
Revenue							
Department: 60 - 60							
Category: 96 - INTEREST EARNED							
06-60-9601	INTEREST EARNED	897.25	847.69	174.96	900.00	100.00	-800.00 -88.89%
Total Category: 96 - INTEREST EARNED:		897.25	847.69	174.96	900.00	100.00	-800.00 -88.89%
Category: 98 - MISCELLANEOUS REVENUE							
06-60-9899	MISCELLANEOUS	14,027.34	12,611.13	527.47	0.00	0.00	0.00 0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		14,027.34	12,611.13	527.47	0.00	0.00	0.00 0.00%
Total Department: 60 - 60:		14,924.59	13,458.82	702.43	900.00	100.00	-800.00 -88.89%
Total Revenue:		14,924.59	13,458.82	702.43	900.00	100.00	-800.00 -88.89%

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 61 - ASSET FORFEITURE								
Category: 35 - SUPPLIES								
06-61-3504	UNIFORM	0.00	0.00	0.00	8,820.00	0.00	-8,820.00	-100.00%
Total Category: 35 - SUPPLIES:		0.00	0.00	0.00	8,820.00	0.00	-8,820.00	-100.00%
Category: 65 - CAPITAL OUTLAY								
06-61-6574	SOFTWARE	3,368.10	4,568.10	4,068.10	6,600.00	8,000.00	1,400.00	21.21%
Budget Notes								
Budget Code								
2020-2021	Subject	Description						
	Software Supplemental	Oxygen Cell Phone software annual maintenace fee increase \$1,400. Orginal base budget is \$6,600.						
06-61-6598	MISC EQUIPMENT	29,957.11	26,942.00	3,620.00	3,700.00	3,700.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		33,325.21	31,510.10	7,688.10	10,300.00	11,700.00	1,400.00	13.59%
Total Department: 61 - ASSET FORFEITURE:		33,325.21	31,510.10	7,688.10	19,120.00	11,700.00	-7,420.00	-38.81%
Total Expense:		33,325.21	31,510.10	7,688.10	19,120.00	11,700.00	-7,420.00	-38.81%
Total Fund: 06 - ASSET FORFEITURE FUND:		-18,400.62	-18,051.28	-6,985.67	-18,220.00	-11,600.00	6,620.00	-36.33%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Fund: 07 - CAPITAL REPLACEMENT								
Revenue								
Department: 71 - 71								
Category: 96 - INTEREST EARNED								
07-71-9601	INTEREST EARNED	64,264.99	105,038.44	43,755.01	80,000.00	10,000.00	-70,000.00	-87.50%
Total Category: 96 - INTEREST EARNED:		64,264.99	105,038.44	43,755.01	80,000.00	10,000.00	-70,000.00	-87.50%
Category: 97 - INTERFUND ACTIVITY								
07-71-9740	GF COMP. EQUIP. USER FEE	262,690.00	264,115.00	0.00	215,740.00	215,673.00	-67.00	-0.03%
07-71-9742	UF COMP. EQUIP. USER FEE	750.00	750.00	0.00	750.00	875.00	125.00	16.67%
07-71-9744	GC COMP. EQUIP. USER FEE	3,875.00	3,900.00	0.00	3,900.00	4,375.00	475.00	12.18%
07-71-9745	CT COMP. EQUIP. USER FEE	3,250.00	3,250.00	0.00	3,625.00	4,125.00	500.00	13.79%
07-71-9747	CC /PD COMP. EQUIP. USER FEE	208,450.00	16,000.00	0.00	16,000.00	16,025.00	25.00	0.16%
07-71-9748	COMPUTER CAPITAL USER FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-71-9751	TRFR GF-VEHICLE/EQUIP-SERVIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-71-9752	TRFR UF-VEHICLE&EQPT-SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-71-9753	TRFR GC-VEH/EQUP-SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-71-9754	GF COMP. PURCHASE CONTRIBU	15,975.00	2,500.00	0.00	0.00	0.00	0.00	0.00%
07-71-9757	CT COMP. PURCHASE CONTRIBU	0.00	0.00	0.00	1,500.00	0.00	-1,500.00	-100.00%
07-71-9761	GF EQUIP PURCHASE CONTRIBU'	19,600.00	175,570.00	0.00	289,110.00	341,120.00	52,010.00	17.99%
Budget Notes								
Budget Code	Subject	Description						
2020-2021		SUPPLEMENTAL 2020-2021 PROPOSED VEHICL THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
07-71-9762	UF EQUIP PURCHASE CONTRIBU'	0.00	24,780.00	0.00	60,045.00	83,120.00	23,075.00	38.43%
Budget Notes								
Budget Code	Subject	Description						
2020-2021		SUPPLEMENTAL 2020-2021 PROPOSED VEHICL THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
07-71-9763	GC EQUIP PURCHASE CONTRIBU	0.00	24,780.00	0.00	27,310.00	27,320.00	10.00	0.04%
Budget Notes								
Budget Code	Subject	Description						
2020-2021		SUPPLEMENTAL 2020-2021 PROPOSED VEHICL THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
07-71-9764	CC EQUIP PURCHASE CONTRIBU'	249,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
Budget Notes								
Budget Code	Subject	Description						
2020-2021		SUPPLEMENTAL 2020-2021 PROPOSED VEHICL THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
07-71-9771	GF EQUIPMENT USER FEE	94,682.00	268,349.00	0.00	377,181.00	422,181.00	45,000.00	11.93%
07-71-9772	UF EQUIPMENT USER FEE	19,500.00	32,000.00	0.00	32,000.00	37,000.00	5,000.00	15.63%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
07-71-9773 GC EQUIPMENT USER FEE	151,604.00	151,104.00	0.00	151,604.00	160,604.00	9,000.00	5.94%
Total Category: 97 - INTERFUND ACTIVITY:	1,029,376.00	1,244,333.00	0.00	1,438,765.00	1,411,568.00	-27,197.00	-1.89%
Category: 98 - MISCELLANEOUS REVENUE							
07-71-9815 INSURANCE PROCEEDS/GRANTS	0.00	18,637.50	0.00	0.00	0.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:	0.00	18,637.50	0.00	0.00	0.00	0.00	0.00%
Total Department: 71 - 71:	1,093,640.99	1,368,008.94	43,755.01	1,518,765.00	1,421,568.00	-97,197.00	-6.40%
Total Revenue:	1,093,640.99	1,368,008.94	43,755.01	1,518,765.00	1,421,568.00	-97,197.00	-6.40%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 72 - EQUIPMENT REPLACEMENT								
Category: 54 - SUNDRY								
07-72-5499	DEPRECIATION EXPENSE	422,876.00	411,181.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUNDRY:		422,876.00	411,181.00	0.00	0.00	0.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
07-72-6572	SPECIAL EQUIPMENT	-58,000.00	395.60	232,700.00	56,000.00	0.00	-56,000.00	-100.00%
07-72-6580	VEHICLES	23,609.94	14,840.21	618,680.27	636,465.00	550,710.00	-85,755.00	-13.47%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	PD Fleet Purchase	(2) patrol Tahoes - fully outfitted \$49,575 each - CCPD expenditure						
07-72-6586	GROUNDS & MAINT. EQUIP	0.02	53,883.80	214,190.16	276,000.00	0.00	-276,000.00	-100.00%
07-72-6598	EQUIPMENT LEASE-PURCHASE	0.00	0.00	263,362.12	255,000.00	0.00	-255,000.00	-100.00%
Total Category: 65 - CAPITAL OUTLAY:		-34,390.04	69,119.61	1,328,932.55	1,223,465.00	550,710.00	-672,755.00	-54.99%
Total Department: 72 - EQUIPMENT REPLACEMENT:		388,485.96	480,300.61	1,328,932.55	1,223,465.00	550,710.00	-672,755.00	-54.99%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 73 - TECHNOLOGY REPLACEMNT							
Category: 54 - SUNDRY							
07-73-5499	DEPRECIATION EXPENSE	81,178.00	104,558.00	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUNDRY:	81,178.00	104,558.00	0.00	0.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY							
07-73-6573	COMPUTER EQUIPMENT	48,301.37	14,788.52	51,783.38	77,900.00	46,100.00	-31,800.00 -40.82%
	Total Category: 65 - CAPITAL OUTLAY:	48,301.37	14,788.52	51,783.38	77,900.00	46,100.00	-31,800.00 -40.82%
	Total Department: 73 - TECHNOLOGY REPLACEMNT:	129,479.37	119,346.52	51,783.38	77,900.00	46,100.00	-31,800.00 -40.82%
	Total Expense:	517,965.33	599,647.13	1,380,715.93	1,301,365.00	596,810.00	-704,555.00 -54.14%
	Total Fund: 07 - CAPITAL REPLACEMENT:	575,675.66	768,361.81	-1,336,960.92	217,400.00	824,758.00	607,358.00 279.37%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Fund: 08 - TRAFFIC SAFETY FUND							
Revenue							
Department: 10 - 10							
Category: 80 - FINES WARRANTS & BONDS							
08-10-8001	RED LIGHT CAMERA FINES	675.00	100.00	0.00	0.00	0.00	0.00%
Total Category: 80 - FINES WARRANTS & BONDS:		675.00	100.00	0.00	0.00	0.00	0.00%
Total Department: 10 - 10:		675.00	100.00	0.00	0.00	0.00	0.00%
Total Revenue:		675.00	100.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Expense								
Department: 17 - TRAFFIC SAFETY								
Category: 35 - SUPPLIES								
08-17-3503	OFFICE SUPPLIES	789.08	953.78	0.00	0.00	0.00	0.00	0.00%
08-17-3504	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
08-17-3523	TOOLS & EQUIPMENTS	415.74	415.74	0.00	0.00	0.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		1,204.82	1,369.52	0.00	0.00	0.00	0.00	0.00%
Category: 50 - SERVICES								
08-17-5012	PRINTING	425.19	819.30	0.00	0.00	0.00	0.00	0.00%
08-17-5020	COMMUNICATION	1,200.00	1,200.00	800.00	0.00	0.00	0.00	0.00%
08-17-5022	RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
08-17-5029	TRAVEL & TRAINING	0.00	-174.16	0.00	0.00	0.00	0.00	0.00%
Total Category: 50 - SERVICES:		1,625.19	1,845.14	800.00	0.00	0.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
08-17-5515	CONSULTANT SERVICES	36,400.00	20,800.00	0.00	0.00	0.00	0.00	0.00%
08-17-5523	PERSONNEL	264,982.88	218,963.73	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		301,382.88	239,763.73	0.00	0.00	0.00	0.00	0.00%
Total Department: 17 - TRAFFIC SAFETY:		304,212.89	242,978.39	800.00	0.00	0.00	0.00	0.00%
Total Expense:		304,212.89	242,978.39	800.00	0.00	0.00	0.00	0.00%
Total Fund: 08 - TRAFFIC SAFETY FUND:		-303,537.89	-242,878.39	-800.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Fund: 10 - CAPITAL IMPROVEMENTS FUND								
Revenue								
Department: 90 - 90								
Category: 96 - INTEREST EARNED								
10-90-9601	INTEREST EARNED	51,539.08	72,640.33	68,620.99	80,000.00	20,000.00	-60,000.00	-75.00%
Total Category: 96 - INTEREST EARNED:		51,539.08	72,640.33	68,620.99	80,000.00	20,000.00	-60,000.00	-75.00%
Category: 97 - INTERFUND ACTIVITY								
10-90-9751	TRFR F/GENERAL FUND	3,750,000.00	5,455,000.00	0.00	5,423,765.00	1,080,000.00	-4,343,765.00	-80.09%
10-90-9753	TRANSFER FROM MOTEL TAX FU	350,000.00	350,000.00	0.00	0.00	0.00	0.00	0.00%
10-90-9755	TRANSFER FROM UTILITY FUND	0.00	0.00	0.00	300,000.00	0.00	-300,000.00	-100.00%
Total Category: 97 - INTERFUND ACTIVITY:		4,100,000.00	5,805,000.00	0.00	5,723,765.00	1,080,000.00	-4,643,765.00	-81.13%
Category: 98 - MISCELLANEOUS REVENUE								
10-90-9899	MISCELLANEOUS REVENUE	289.25	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		289.25	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 99 - OTHER AGENCY REVENUES								
10-90-9904	GRANT-TXDOT	2,212,368.97	0.00	0.00	0.00	0.00	0.00	0.00%
10-90-9905	FY 17 - FEMA GRANT HOME ELE	0.00	0.00	1,855,366.64	3,355,448.00	0.00	-3,355,448.00	-100.00%
Total Category: 99 - OTHER AGENCY REVENUES:		2,212,368.97	0.00	1,855,366.64	3,355,448.00	0.00	-3,355,448.00	-100.00%
Total Department: 90 - 90:		6,364,197.30	5,877,640.33	1,923,987.63	9,159,213.00	1,100,000.00	-8,059,213.00	-87.99%
Total Revenue:		6,364,197.30	5,877,640.33	1,923,987.63	9,159,213.00	1,100,000.00	-8,059,213.00	-87.99%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Expense								
Department: 91 - 91								
Category: 70 - CAPITAL IMPROVEMENTS								
10-91-7012	E 127 IMPROVEMENTS	0.00	0.00	0.00	1,400,000.00	0.00	-1,400,000.00	-100.00%
10-91-7013	WALL STREET NEIGHBORHOOD I	32,200.00	397,440.00	45,867.25	0.00	0.00	0.00	0.00%
10-91-7014	FY 17 -HOME ELEV GRANT ADM	0.00	72,160.00	1,783,684.84	600,000.00	0.00	-600,000.00	-100.00%
10-91-7016	ELEVATIONS FY 20 GRANT	0.00	0.00	0.00	0.00	600,000.00	600,000.00	0.00%
10-91-7035	GOLF COURSE BERM	0.00	0.00	1,259.34	0.00	0.00	0.00	0.00%
10-91-7037	FIRE STATION GENERATOR	0.00	0.00	0.00	0.00	26,250.00	26,250.00	0.00%
10-91-7038	POLICE GENERATOR	0.00	0.00	0.00	0.00	17,000.00	17,000.00	0.00%
10-91-7054	POOL HOUSE ROOF REPAIR	0.00	0.00	0.00	0.00	8,750.00	8,750.00	0.00%
10-91-7066	PLAYGROUND STRUCT/CLARK HI	0.00	0.00	0.00	0.00	75,000.00	75,000.00	0.00%
10-91-7070	WIFI FOR POOL AND PARKS	0.00	0.00	0.00	35,000.00	0.00	-35,000.00	-100.00%
10-91-7072	WALL STREET PROJECT	0.00	0.00	8,875.00	1,565,400.00	0.00	-1,565,400.00	-100.00%
10-91-7079	SHADE STRUCT FOR TWO PLAYS	0.00	0.00	0.00	40,000.00	0.00	-40,000.00	-100.00%
10-91-7086	POOL DECKING REFURBISH/TEXT	0.00	0.00	0.00	0.00	125,000.00	125,000.00	0.00%
10-91-7088	PAINT EMS BAY FLOOR AND WA	0.00	0.00	21,200.00	22,000.00	0.00	-22,000.00	-100.00%
10-91-7095	FIRE STATION REMODEL	0.00	0.00	0.00	13,000.00	23,000.00	10,000.00	76.92%
10-91-7103	NEW CITY HALL - CONSTRUCTIO	0.00	0.00	0.00	8,000,000.00	8,000,000.00	0.00	0.00%
10-91-7105	PARK IMPROVEMENTS	24,290.41	49,724.49	26,520.32	50,000.00	50,000.00	0.00	0.00%
10-91-7107	PARK MASTER PLAN	0.00	0.00	18,220.00	70,000.00	0.00	-70,000.00	-100.00%
10-91-7117	GOLF COURSE RECLAIM WATER	58,650.00	127,925.00	37,125.00	0.00	0.00	0.00	0.00%
10-91-7118	BAY DOOR REPAIR FIRE DEPART	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
10-91-7120	290 EXPANSION	3,597.41	27,172.65	9,189.00	0.00	0.00	0.00	0.00%
10-91-7125	NEW CITY HALL ENG & ARCHITE	0.00	0.00	45,529.04	0.00	0.00	0.00	0.00%
10-91-7127	NEW TAYLOR BLDG CONSTRUCT	1,283,759.26	40,514.81	402,424.81	282,901.00	0.00	-282,901.00	-100.00%
10-91-7129	STREET LIGHTING REHABILITAT	0.00	7,075.00	0.00	0.00	0.00	0.00	0.00%
10-91-7130	FACILITIES IMPROVEMENT	29,264.40	49,529.78	19,150.49	50,000.00	50,000.00	0.00	0.00%
10-91-7131	GOLF COURSE CONVENTION CEN	27,472.04	134,934.97	189.36	830,000.00	0.00	-830,000.00	-100.00%
10-91-7132	SPLASH PAD	238,570.40	11,500.00	0.00	0.00	0.00	0.00	0.00%
10-91-7134	STREET PANELS REPLACEMENT (0.00	6,674.86	22,000.10	105,000.00	105,000.00	0.00	0.00%
10-91-7135	CITY HALL ENG/ARCHITECT	0.00	338,794.20	98,401.05	0.00	0.00	0.00	0.00%
10-91-7136	GATEWAY ENTRANCE	0.00	109,324.31	101,278.61	1,000,000.00	0.00	-1,000,000.00	-100.00%
Total Category: 70 - CAPITAL IMPROVEMENTS:		1,697,803.92	1,372,770.07	2,640,914.21	14,113,301.00	9,080,000.00	-5,033,301.00	-35.66%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 97 - INTERFUND ACTIVITY							
10-91-9753 TRANSFER TO DEBT SERVICE	5,842,148.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:	5,842,148.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 91 - 91:	7,539,951.92	1,372,770.07	2,640,914.21	14,113,301.00	9,080,000.00	-5,033,301.00	-35.66%
Total Expense:	7,539,951.92	1,372,770.07	2,640,914.21	14,113,301.00	9,080,000.00	-5,033,301.00	-35.66%
Total Fund: 10 - CAPITAL IMPROVEMENTS FUND:	-1,175,754.62	4,504,870.26	-716,926.58	-4,954,088.00	-7,980,000.00	-3,025,912.00	61.08%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Fund: 11 - GOLF COURSE FUND								
Revenue								
Department: 80 - 80								
Category: 85 - FEE & CHARGES FOR SERVICE								
11-80-8551	GREEN FEES	909,690.73	944,715.94	649,808.02	900,000.00	1,100,000.00	200,000.00	22.22%
11-80-8553	RANGE FEES/CLUB RENTALS	84,248.35	85,671.37	77,409.37	95,000.00	108,000.00	13,000.00	13.68%
11-80-8554	CLUB RENTALS	4,200.18	4,559.66	4,079.00	5,000.00	5,800.00	800.00	16.00%
11-80-8555	TOURNAMENT GREENS FEES	132,228.61	144,793.65	56,670.48	110,000.00	110,000.00	0.00	0.00%
11-80-8560	MISCELLANEOUS FEES	11,480.85	14,148.37	12,899.00	20,000.00	19,000.00	-1,000.00	-5.00%
11-80-8567	MERCHANDISE	128,976.65	176,269.94	87,423.05	120,000.00	140,000.00	20,000.00	16.67%
11-80-8568	SPECIAL ORDER MERCHANDISE	34,077.21	35,302.52	19,207.39	40,000.00	40,000.00	0.00	0.00%
11-80-8572	CONCESSION FEES	45,181.67	46,248.80	29,715.52	40,000.00	45,000.00	5,000.00	12.50%
11-80-8575	MEMBERSHIPS	27,066.08	42,603.98	34,899.50	32,000.00	42,000.00	10,000.00	31.25%
11-80-8579	CASH OVER/UNDER	131.96	263.42	1,215.17	0.00	0.00	0.00	0.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		1,377,282.29	1,494,577.65	973,326.50	1,362,000.00	1,609,800.00	247,800.00	18.19%
Category: 96 - INTEREST EARNED								
11-80-9601	INTEREST EARNED	8,032.15	10,504.43	1,949.47	8,000.00	1,000.00	-7,000.00	-87.50%
Total Category: 96 - INTEREST EARNED:		8,032.15	10,504.43	1,949.47	8,000.00	1,000.00	-7,000.00	-87.50%
Category: 97 - INTERFUND ACTIVITY								
11-80-9751	TRANSFER FROM GENERAL FUNI	110,090.00	298,239.57	0.00	663,978.80	345,891.14	-318,087.66	-47.91%
11-80-9752	TRANSFER FROM MOTEL TAX	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		160,090.00	298,239.57	0.00	663,978.80	345,891.14	-318,087.66	-47.91%
Category: 98 - MISCELLANEOUS REVENUE								
11-80-9802	SALES OF FIXED ASSETS	0.00	5,650.00	0.00	25,000.00	25,000.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS SUPPLEMENTAL IS BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
11-80-9899	MISCELLANEOUS REVENUE	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		10,000.00	5,650.00	0.00	25,000.00	25,000.00	0.00	0.00%
Total Department: 80 - 80:		1,555,404.44	1,808,971.65	975,275.97	2,058,978.80	1,981,691.14	-77,287.66	-3.75%
Total Revenue:		1,555,404.44	1,808,971.65	975,275.97	2,058,978.80	1,981,691.14	-77,287.66	-3.75%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 81 - CLUB HOUSE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
11-81-3001	SALARIES AND WAGES	155,741.57	184,222.96	157,058.29	200,636.00	248,340.39	47,704.39	23.78%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Move 1 PT to FT	We are proposing to move 1 PT position to FT.						
11-81-3002	WAGES	122,662.33	104,142.70	82,424.91	134,940.00	114,940.00	-20,000.00	-14.82%
11-81-3003	LONGEVITY	632.59	687.14	655.07	912.00	911.82	-0.18	-0.02%
11-81-3007	OVERTIME	533.27	2,103.23	1,626.24	1,000.00	1,000.00	0.00	0.00%
11-81-3051	FICA/MEDICARE TAXES	21,013.18	22,277.26	18,146.68	25,818.00	27,137.68	1,319.68	5.11%
11-81-3052	WORKMAN'S COMP	4,272.12	4,724.32	4,057.53	5,913.00	5,913.00	0.00	0.00%
11-81-3053	UNEMPLOYMENT TAXES	1,639.32	1,071.86	2,327.79	1,166.00	880.00	-286.00	-24.53%
11-81-3054	RETIREMENT	30,184.72	28,796.89	22,821.43	31,642.00	35,135.42	3,493.42	11.04%
11-81-3055	INSURANCE	46,314.24	41,511.30	25,672.72	39,913.00	56,976.14	17,063.14	42.75%
11-81-3056	LIFE INS	363.66	300.63	210.60	281.00	352.30	71.30	25.37%
11-81-3057	DENTAL INSURANCE	3,126.28	2,688.86	1,927.69	2,395.00	3,675.10	1,280.10	53.45%
11-81-3058	LONG-TERM DISABILITY	894.60	782.45	687.94	847.00	1,043.03	196.03	23.14%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		387,377.88	393,309.60	317,616.89	445,463.00	496,304.88	50,841.88	11.41%
Category: 34 - COST OF SALES								
11-81-3401	MERCHANDISE	90,402.84	127,683.99	99,961.19	110,000.00	120,000.00	10,000.00	9.09%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Merchandise	Sales of Merchandise are strong, requiring us to buy more to sell.						
11-81-3415	RANGE BALLS	6,955.40	8,012.28	6,437.55	8,190.00	8,000.00	-190.00	-2.32%
11-81-3416	RENTAL CLUBS	1,777.05	1,140.00	1,980.67	2,000.00	2,000.00	0.00	0.00%
11-81-3419	SPECIAL ORDER MERCHANDISE	25,293.40	26,604.32	13,086.70	28,000.00	25,000.00	-3,000.00	-10.71%
Total Category: 34 - COST OF SALES:		124,428.69	163,440.59	121,466.11	148,190.00	155,000.00	6,810.00	4.60%
Category: 35 - SUPPLIES								
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	387.71	404.65	64.74	550.00	400.00	-150.00	-27.27%
11-81-3503	OFFICE SUPPLIES	3,720.89	7,537.28	4,386.89	6,500.00	6,000.00	-500.00	-7.69%
11-81-3504	WEARING APPAREL	2,120.26	3,013.84	1,592.98	2,000.00	2,000.00	0.00	0.00%
11-81-3510	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
11-81-3523	TOOLS/EQUIPMENT	657.74	1,335.62	532.48	1,500.00	1,000.00	-500.00	-33.33%
11-81-3529	REPAIR PARTS	98.27	118.00	75.59	0.00	250.00	250.00	0.00%
11-81-3605	MISCELLANEOUS SERVICE FEES	5,517.00	5,914.50	3,622.50	7,000.00	7,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		12,501.87	18,323.89	10,275.18	17,550.00	17,150.00	-400.00	-2.28%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Category: 45 - MAINTENANCE								
11-81-4501	FURN, FIXTURE/EPT MAINTENAN	161.64	1,845.71	3,008.88	1,900.00	750.00	-1,150.00	-60.53%
11-81-4504	COMPUTER SOFTWARE	499.16	0.00	0.00	1,000.00	750.00	-250.00	-25.00%
11-81-4506	CART MAINTENANCE	2,395.25	3,062.18	1,046.89	3,500.00	1,000.00	-2,500.00	-71.43%
11-81-4520	EQUIPMENT MAINTENANCE/OU	205.29	0.00	0.00	1,000.00	750.00	-250.00	-25.00%
11-81-4599	MISCELLANEOUS EQUIPMENT	701.96	1,195.81	778.78	1,500.00	1,200.00	-300.00	-20.00%
Total Category: 45 - MAINTENANCE:		3,963.30	6,103.70	4,834.55	8,900.00	4,450.00	-4,450.00	-50.00%
Category: 50 - SERVICES								
11-81-5012	PRINTING	1,555.04	2,405.01	2,307.12	3,500.00	3,500.00	0.00	0.00%
11-81-5020	COMMUNICATIONS	6,767.78	5,768.83	2,952.74	6,500.00	6,500.00	0.00	0.00%
11-81-5023	LEASE EQUIPMENT	500.00	1,593.17	0.00	2,000.00	1,600.00	-400.00	-20.00%
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	732.43	448.01	361.99	1,200.00	1,000.00	-200.00	-16.67%
11-81-5029	TRAVEL/TRAINING	735.72	789.92	214.13	2,500.00	2,000.00	-500.00	-20.00%
11-81-5043	ADVERTISING/PROMOTION	15,804.73	20,540.37	20,263.76	28,000.00	27,000.00	-1,000.00	-3.57%
Total Category: 50 - SERVICES:		26,095.70	31,545.31	26,099.74	43,700.00	41,600.00	-2,100.00	-4.81%
Category: 54 - SUNDRY								
11-81-5405	CREDIT CARD CHARGES	31,449.78	48,602.25	25,379.06	30,000.00	40,000.00	10,000.00	33.33%
11-81-5410	SECURITY	1,915.35	2,114.49	1,709.79	2,500.00	2,600.00	100.00	4.00%
11-81-5413	TOURNAMENT FEES EXPENSE	1,484.21	435.92	627.22	2,000.00	1,800.00	-200.00	-10.00%
11-81-5421	EQUIPMENT LEASE DEBT	2,700.00	2,700.00	2,025.00	3,000.00	3,000.00	0.00	0.00%
11-81-5498	MISCELLANEOUS EXPENSE	6,732.80	1,605.15	5,887.31	5,500.00	4,000.00	-1,500.00	-27.27%
Total Category: 54 - SUNDRY:		44,282.14	55,457.81	35,628.38	43,000.00	51,400.00	8,400.00	19.53%
Category: 55 - PROFESSIONAL SERVICES								
11-81-5515	CONSULTANT FEES	3,200.00	0.00	0.00	3,500.00	3,500.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		3,200.00	0.00	0.00	3,500.00	3,500.00	0.00	0.00%
Category: 60 - OTHER SERVICES								
11-81-6003	LIABILITY-FIRE & CASUALTY INSR	19,782.84	19,782.84	18,861.26	20,200.00	20,000.00	-200.00	-0.99%
Total Category: 60 - OTHER SERVICES:		19,782.84	19,782.84	18,861.26	20,200.00	20,000.00	-200.00	-0.99%
Category: 65 - CAPITAL OUTLAY								
11-81-6571	OFFICE FURNITURE & EQUIPME	0.18	0.00	0.00	0.00	0.00	0.00	0.00%
11-81-6574	COMPUTER SOFTWARE	13,675.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		13,675.18	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
11-81-9772	TECHNOLOGY USER FEE	3,500.00	3,500.00	0.00	3,500.00	4,000.00	500.00	14.29%
11-81-9791	EQUIP USER FEE	67,025.00	67,025.00	0.00	67,025.00	67,025.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		70,525.00	70,525.00	0.00	70,525.00	71,025.00	500.00	0.71%
Total Department: 81 - CLUB HOUSE:		705,832.60	758,488.74	534,782.11	801,028.00	860,429.88	59,401.88	7.42%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 82 - COURSE MAINTENANCE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
11-82-3001	SALARIES AND	217,229.77	238,749.39	237,767.06	321,152.00	334,375.41	13,223.41	4.12%
11-82-3002	WAGES	35,491.57	25,273.96	13,544.99	26,450.00	29,450.00	3,000.00	11.34%
11-82-3003	LONGEVITY	2,573.05	2,579.43	2,231.67	3,024.00	3,024.32	0.32	0.01%
11-82-3007	OVERTIME	12,235.53	5,625.57	3,644.16	5,000.00	5,000.00	0.00	0.00%
11-82-3051	FICA/MEDICARE TAXES	19,162.90	20,126.13	18,349.28	27,435.00	26,541.61	-893.39	-3.26%
11-82-3052	WORKMAN'S COMP	4,417.14	4,884.68	4,767.06	6,947.00	6,947.00	0.00	0.00%
11-82-3053	UNEMPLOYMENT TAXES	1,285.90	450.23	2,104.58	1,458.00	1,376.00	-82.00	-5.62%
11-82-3054	RETIREMENT	39,530.81	40,569.08	35,208.78	47,410.00	48,072.92	662.92	1.40%
11-82-3055	INSURANCE	86,813.93	104,756.55	77,500.35	109,746.00	110,608.16	862.16	0.79%
11-82-3056	LIFE INS	491.26	543.65	409.50	562.00	563.68	1.68	0.30%
11-82-3057	DENTAL	5,448.36	6,535.82	5,138.38	6,693.00	6,703.84	10.84	0.16%
11-82-3058	LONG-TERM DISABILITY	957.34	1,065.68	1,034.23	1,362.00	1,404.37	42.37	3.11%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		425,637.56	451,160.17	401,700.04	557,239.00	574,067.31	16,828.31	3.02%
Category: 35 - SUPPLIES								
11-82-3503	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
11-82-3504	WEARING APPAREL	865.81	2,785.39	828.04	2,800.00	2,700.00	-100.00	-3.57%
11-82-3506	CHEMICALS	0.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Breaking down this line item	We are breaking out this line to better track our expenses.						
11-82-3514	FUEL & OIL	16,127.70	16,986.13	5,983.10	19,500.00	17,000.00	-2,500.00	-12.82%
11-82-3520	FOOD/WATER	0.00	0.00	0.00	0.00	750.00	750.00	0.00%
11-82-3523	TOOLS/EQUIPMENT	5,023.46	4,926.42	7,150.13	7,500.00	4,500.00	-3,000.00	-40.00%
11-82-3526	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	3,500.00	3,500.00	0.00%
11-82-3527	AGGREGATES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
11-82-3529	REPAIR PARTS	0.00	0.00	76.50	0.00	0.00	0.00	0.00%
11-82-3530	PESTICIDES	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
11-82-3533	FERTILIZERS	0.00	0.00	0.00	0.00	28,000.00	28,000.00	0.00%
11-82-3535	GROUND/SHOP SUPPLIES	13,281.38	10,942.92	7,848.36	12,700.00	5,000.00	-7,700.00	-60.63%
11-82-3536	LANDSCAPING MATERIALS	94,455.90	65,088.52	62,053.62	84,300.00	5,000.00	-79,300.00	-94.07%
11-82-3538	COURSE SUPPLIES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
11-82-3539	GOLF COURSE ACCESSORIES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
11-82-3542	FIRST AID	0.00	0.00	0.00	0.00	750.00	750.00	0.00%
Total Category: 35 - SUPPLIES:		129,754.25	100,729.38	83,939.75	126,800.00	98,700.00	-28,100.00	-22.16%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
11-82-4041	WATER WELL MAINTENANCE	2,096.00	1,337.40	732.78	5,000.00	3,000.00	-2,000.00	-40.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
11-82-4046	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		2,096.00	1,337.40	732.78	5,000.00	5,000.00	0.00	0.00%
Category: 45 - MAINTENANCE								
11-82-4505	IRRIGATION EQUIPMENT	16,682.87	23,578.42	10,835.44	15,000.00	17,000.00	2,000.00	13.33%
11-82-4520	GROUND OUTSOURCED	0.00	0.00	2,965.00	0.00	0.00	0.00	0.00%
11-82-4599	MISCELLANEOUS EQUIPMENT	2,511.36	27,463.52	7,726.79	10,000.00	2,000.00	-8,000.00	-80.00%
Total Category: 45 - MAINTENANCE:		19,194.23	51,041.94	21,527.23	25,000.00	19,000.00	-6,000.00	-24.00%
Category: 50 - SERVICES								
11-82-5022	RENTAL EQUIPMENT	3,631.90	7,542.92	7,312.31	5,000.00	4,500.00	-500.00	-10.00%
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	195.00	871.99	640.00	1,000.00	1,000.00	0.00	0.00%
11-82-5029	TRAVEL/TRAINING	2,470.64	1,076.13	2,208.25	2,800.00	2,500.00	-300.00	-10.71%
11-82-5040	BUILDING MAINT-OUTSOURCING	175.95	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 50 - SERVICES:		6,473.49	9,491.04	10,160.56	8,800.00	8,000.00	-800.00	-9.09%
Category: 54 - SUNDRY								
11-82-5405	PERMITS & FEES	0.00	0.00	200.00	1,000.00	500.00	-500.00	-50.00%
11-82-5412	WATER AUTHORITY FEES	28,066.57	119,609.07	40,398.05	100,000.00	90,000.00	-10,000.00	-10.00%
11-82-5499	DEPRECIATION EXPENSE	333,490.00	342,248.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUNDRY:		361,556.57	461,857.07	40,598.05	101,000.00	90,500.00	-10,500.00	-10.40%
Category: 55 - PROFESSIONAL SERVICES								
11-82-5508	SANITARY/TRASH SERVICES	1,109.64	1,061.65	5,431.28	5,500.00	3,000.00	-2,500.00	-45.45%
11-82-5530	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		1,109.64	1,061.65	5,431.28	5,500.00	4,000.00	-1,500.00	-27.27%
Category: 65 - CAPITAL OUTLAY								
11-82-6572	SPECIAL EQUIPMENT	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		0.00	2,000.00	0.00	0.00	0.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
11-82-9773	COMP. EQUIPMENT USER FEE	375.00	400.00	0.00	400.00	375.00	-25.00	-6.25%
11-82-9791	EQUIPMENT USER FEE	84,579.00	84,579.00	0.00	84,579.00	93,579.00	9,000.00	10.64%
Total Category: 97 - INTERFUND ACTIVITY:		84,954.00	84,979.00	0.00	84,979.00	93,954.00	8,975.00	10.56%
Total Department: 82 - COURSE MAINTENANCE:		1,030,775.74	1,163,657.65	564,089.69	914,318.00	893,221.31	-21,096.69	-2.31%

Budget Notes

Budget Code	Subject	Description
2020-2021	Equipment	Increasing Equipment expenses as per equipment replacement plan.

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 83 - BUILDING MAINTENANCE								
Category: 35 - SUPPLIES								
11-83-3517	JANITORIAL SUPPLIES	4,020.80	3,532.61	1,989.63	5,500.00	4,200.00	-1,300.00	-23.64%
11-83-3523	TOOLS/EQUIPMENT	0.00	0.00	0.00	0.00	600.00	600.00	0.00%
Total Category: 35 - SUPPLIES:		4,020.80	3,532.61	1,989.63	5,500.00	4,800.00	-700.00	-12.73%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
11-83-4001	BUILDINGS & GROUNDS	20,375.16	15,912.49	18,805.54	15,000.00	16,000.00	1,000.00	6.67%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		20,375.16	15,912.49	18,805.54	15,000.00	16,000.00	1,000.00	6.67%
Category: 45 - MAINTENANCE								
11-83-4501	FURN.FIXTURES, OFF EQUIP	64.95	0.00	81.15	5,000.00	3,000.00	-2,000.00	-40.00%
Total Category: 45 - MAINTENANCE:		64.95	0.00	81.15	5,000.00	3,000.00	-2,000.00	-40.00%
Category: 50 - SERVICES								
11-83-5017	UTILITIES	23,488.37	21,486.91	9,710.15	28,000.00	26,000.00	-2,000.00	-7.14%
Total Category: 50 - SERVICES:		23,488.37	21,486.91	9,710.15	28,000.00	26,000.00	-2,000.00	-7.14%
Category: 55 - PROFESSIONAL SERVICES								
11-83-5531	PEST CONTROL SERVICES	0.00	0.00	0.00	0.00	800.00	800.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		0.00	0.00	0.00	0.00	800.00	800.00	0.00%
Total Department: 83 - BUILDING MAINTENANCE:		47,949.28	40,932.01	30,586.47	53,500.00	50,600.00	-2,900.00	-5.42%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

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					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 87 - GC CAPITAL IMPROVEMENT								
Category: 70 - CAPITAL IMPROVEMENTS								
11-87-7001	BUILDING/OFFICE IMPROVEMEN	2,300.00	0.00	0.00	0.00	0.00	0.00	0.00%
11-87-7010	CAPITAL IMPROVEMENT	17,239.91	46,538.61	105,683.36	151,000.00	26,000.00	-125,000.00	-82.78%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	CIP Projects	Tree moving - \$4,000 Irrigation Improvements - \$5,000 Drainage Improvements - \$5,000 Lake Improvements/Beautification - \$6,000 Erosion Control – \$6,000						
Total Category: 70 - CAPITAL IMPROVEMENTS:		19,539.91	46,538.61	105,683.36	151,000.00	26,000.00	-125,000.00	-82.78%
Total Department: 87 - GC CAPITAL IMPROVEMENT:		19,539.91	46,538.61	105,683.36	151,000.00	26,000.00	-125,000.00	-82.78%

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Budget Comparison Report

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					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Department: 88 - EQUIPMENT MAINTENANCE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
11-88-3001	SALARIES AND WAGES	44,650.54	43,831.27	13,497.39	48,912.00	51,803.23	2,891.23	5.91%
11-88-3003	LONGEVITY	806.95	822.02	130.55	912.00	912.00	0.00	0.00%
11-88-3007	OVERTIME	905.34	1,758.88	52.68	500.00	500.00	0.00	0.00%
11-88-3051	FICA/MEDICARE TAXES	3,402.75	3,516.00	1,021.20	3,850.00	3,681.76	-168.24	-4.37%
11-88-3052	WORKER'S COMP	661.80	731.83	669.05	975.00	975.00	0.00	0.00%
11-88-3053	UNEMPLOYMENT TAXES	161.32	11.76	2.47	145.80	144.00	-1.80	-1.23%
11-88-3054	RETIREMENT	7,062.93	7,223.17	2,037.04	7,248.00	7,343.37	95.37	1.32%
11-88-3055	HEALTH INSURANCE	10,178.58	12,513.18	1,763.13	11,959.00	20,360.34	8,401.34	70.25%
11-88-3056	LIFE INS	70.18	76.75	11.70	70.00	70.46	0.46	0.66%
11-88-3057	DENTAL	953.48	1,139.89	175.29	1,040.00	1,160.12	120.12	11.55%
11-88-3058	LONG TERM DISABILITY	182.04	182.61	15.73	211.00	219.67	8.67	4.11%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		69,035.91	71,807.36	19,376.23	75,822.80	87,169.95	11,347.15	14.97%
Category: 35 - SUPPLIES								
11-88-3504	WEARING APPAREL	0.00	25.97	0.00	500.00	500.00	0.00	0.00%
11-88-3514	FUEL & OIL	1,306.01	1,992.41	0.00	2,000.00	1,700.00	-300.00	-15.00%
11-88-3523	TOOLS/EQUIPMENT	3,495.83	1,501.68	1,808.91	7,000.00	4,500.00	-2,500.00	-35.71%
11-88-3526	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
11-88-3529	REPAIR PARTS	18,620.48	23,752.28	16,190.73	22,000.00	20,000.00	-2,000.00	-9.09%
11-88-3535	GROUND/SHOP SUPPLIES	3,804.28	1,993.34	780.08	4,000.00	2,500.00	-1,500.00	-37.50%
11-88-3542	FIRST AID	0.00	0.00	0.00	0.00	250.00	250.00	0.00%
Total Category: 35 - SUPPLIES:		27,226.60	29,265.68	18,779.72	35,500.00	30,450.00	-5,050.00	-14.23%
Category: 45 - MAINTENANCE								
11-88-4520	AUTO REPAIR/OUTSOURCED	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
11-88-4599	MISC EQUIPMENT MAINT.	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00%
Category: 50 - SERVICES								
11-88-5029	TRAVEL/TRAINING	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
Total Category: 50 - SERVICES:		0.00	0.00	0.00	500.00	500.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

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				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Category: 97 - INTERFUND ACTIVITY							
11-88-9781	0.00	24,780.00	0.00	27,310.00	27,320.00	10.00	0.04%
Budget Notes							
Budget Code	Subject Description						
2020-2021	SUPPLEMENTAL 2020-2021 PROPOSED VEHICL THIS SUPPLEMENTAL IS THE COST OF VEHICLES AND ADDITIONAL EXPENSES BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
Total Category: 97 - INTERFUND ACTIVITY:	0.00	24,780.00	0.00	27,310.00	27,320.00	10.00	0.04%
Total Department: 88 - EQUIPMENT MAINTENANCE:	96,262.51	125,853.04	38,155.95	139,132.80	151,439.95	12,307.15	8.85%
Total Expense:	1,900,360.04	2,135,470.05	1,273,297.58	2,058,978.80	1,981,691.14	-77,287.66	-3.75%
Total Fund: 11 - GOLF COURSE FUND:	-344,955.60	-326,498.40	-298,021.61	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
Fund: 12 - COURT RESTRICTED FEE FUND								
Revenue								
Department: 18 - 18								
Category: 80 - FINES WARRANTS & BONDS								
12-18-8003	TIME PAYMENT FEE-COURT	2,455.60	2,783.06	0.00	3,000.00	3,000.00	0.00	0.00%
12-18-8004	COURT TECH FEE	21,620.58	22,843.35	0.00	20,000.00	20,000.00	0.00	0.00%
12-18-8005	COURT BLDG SECURITY FEE	16,170.20	17,115.26	0.00	15,000.00	15,000.00	0.00	0.00%
12-18-8007	CHILD SAFETY FEE	1,066.97	752.45	0.00	500.00	500.00	0.00	0.00%
12-18-8008	JUDICIAL FEE	3,207.09	3,402.05	0.00	2,800.00	2,800.00	0.00	0.00%
Total Category: 80 - FINES WARRANTS & BONDS:		44,520.44	46,896.17	0.00	41,300.00	41,300.00	0.00	0.00%
Total Department: 18 - 18:		44,520.44	46,896.17	0.00	41,300.00	41,300.00	0.00	0.00%
Total Revenue:		44,520.44	46,896.17	0.00	41,300.00	41,300.00	0.00	0.00%

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 28 - COURT EXPENDITURES								
Category: 35 - SUPPLIES								
12-28-3503	OFFICE SUPPLIES	287.04	0.00	0.00	400.00	400.00	0.00	0.00%
12-28-3504	WEARING APPAREL	1,018.00	310.00	0.00	1,000.00	1,000.00	0.00	0.00%
12-28-3510	BOOK & PERIODICALS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		1,305.04	310.00	0.00	1,500.00	1,500.00	0.00	0.00%
Category: 45 - MAINTENANCE								
12-28-4501	FURNITURE AND EQUIPMENT	2,462.45	2,420.90	3,852.04	6,000.00	6,000.00	0.00	0.00%
12-28-4504	SOFTWARE MAINTENANCE	7,839.29	8,111.25	7,298.72	8,600.00	8,600.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		10,301.74	10,532.15	11,150.76	14,600.00	14,600.00	0.00	0.00%
Category: 50 - SERVICES								
12-28-5027	MEMBERSHIPS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
12-28-5029	TRAINING	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
Total Category: 50 - SERVICES:		0.00	0.00	0.00	600.00	600.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
12-28-5519	SECURITY PERSONNEL	44,400.00	46,000.00	0.00	47,400.00	48,830.00	1,430.00	3.02%
Total Category: 55 - PROFESSIONAL SERVICES:		44,400.00	46,000.00	0.00	47,400.00	48,830.00	1,430.00	3.02%
Category: 65 - CAPITAL OUTLAY								
12-28-6572	SPECIAL EQUIPMENT	6,150.00	0.00	0.00	0.00	0.00	0.00	0.00%
12-28-6574	COMPUTER SOFTWARE	0.00	4,125.00	14,962.44	6,000.00	6,000.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		6,150.00	4,125.00	14,962.44	6,000.00	6,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
12-28-9771	TECHNOLOGY PURCHASE CONF	0.00	0.00	0.00	1,500.00	0.00	-1,500.00	-100.00%
12-28-9772	TECHNOLOGY USER FEE	3,250.00	3,250.00	0.00	3,625.00	4,125.00	500.00	13.79%
Total Category: 97 - INTERFUND ACTIVITY:		3,250.00	3,250.00	0.00	5,125.00	4,125.00	-1,000.00	-19.51%
Total Department: 28 - COURT EXPENDITURES:		65,406.78	64,217.15	26,113.20	75,225.00	75,655.00	430.00	0.57%
Total Expense:		65,406.78	64,217.15	26,113.20	75,225.00	75,655.00	430.00	0.57%
Total Fund: 12 - COURT RESTRICTED FEE FUND:		-20,886.34	-17,320.98	-26,113.20	-33,925.00	-34,355.00	-430.00	1.27%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Fund: 50 - JV CRIME CONTROL								
Revenue								
Department: 10 - 10								
Category: 75 - OTHER TAXES								
50-10-7623	SALES TX-CRIME CONTROL	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
Total Category: 75 - OTHER TAXES:		1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
Category: 96 - INTEREST EARNED								
50-10-9601	INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
Total Category: 96 - INTEREST EARNED:		46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
Category: 98 - MISCELLANEOUS REVENUE								
50-10-9802	SALE OF ASSETS	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC	THIS SUPPLEMENTAL IS BASED ON THE ESTIMATED RESALE VALUE BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE						
Total Category: 98 - MISCELLANEOUS REVENUE:		0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
Total Department: 10 - 10:		1,601,447.78	2,085,117.31	1,642,755.92	2,062,786.85	1,949,000.00	-113,786.85	-5.52%
Total Revenue:		1,601,447.78	2,085,117.31	1,642,755.92	2,062,786.85	1,949,000.00	-113,786.85	-5.52%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Budget Comparison Report

Account Number Expense	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Department: 27 - CRIME CONTROL								
Category: 35 - SUPPLIES								
50-27-3504	UNIFORMS	5,000.00	4,099.08	5,000.00	5,000.00	16,000.00	11,000.00	220.00%
Budget Notes	Subject	Description						
2020-2021	Uniforms Supplemental	Outfit 2 open positions, one additional officer, and evidence technician / \$11,000.						
50-27-3505	SUPPLIES	1,000.00	1,000.00	2,000.00	2,000.00	6,000.00	4,000.00	200.00%
Budget Notes	Subject	Description						
2020-2021	Supplies Supplemental- Ammo & Targets	Transitioning to 2 weapons qualifications per year, plus a quarterly open range training day / \$4,000.						
50-27-3510	BOOKS/PERIODICALS	1,668.00	1,668.00	1,718.00	1,718.00	3,018.00	1,300.00	75.67%
50-27-3523	OTHER EQUIPMENT	9,600.00	750.00	10,250.00	10,250.00	69,100.00	58,850.00	574.15%
Budget Notes	Subject	Description						
2020-2021	Tools / Equipment Supplementals	Tasers and cartridges for additional officers / \$5,100, supplies used during recurring annual Taser proficiency training / \$2,100. Ballistic vests to replace expired and outfit additional officers / \$13,000. Protective gear for officers / \$43,900..						
Total Category: 35 - SUPPLIES:		17,268.00	7,517.08	18,968.00	18,968.00	94,118.00	75,150.00	396.19%
Category: 45 - MAINTENANCE								
50-27-4504	SOFTWARE	15,000.00	15,000.00	16,200.00	16,200.00	17,700.00	1,500.00	9.26%
50-27-4599	MISCELLANEOUS EQUIPMENT	8,000.00	8,986.05	12,400.00	12,400.00	15,400.00	3,000.00	24.19%
Budget Notes	Subject	Description						
2020-2021	Miscellaneous Equipment Supplemental	Card reader controlled access & video equipment for Property Room, required as part of the TPCA Recognition Program / \$4,500. Original base budget is \$10,900.						
Total Category: 45 - MAINTENANCE:		23,000.00	23,986.05	28,600.00	28,600.00	33,100.00	4,500.00	15.73%
Category: 50 - SERVICES								
50-27-5015	LAB TEST	831.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00%
50-27-5020	COMMUNICATIONS	6,572.48	2,518.97	8,000.00	8,000.00	8,000.00	0.00	0.00%
50-27-5022	COMMUNICATION SYSTEM, DISF	8,516.13	5,991.75	30,000.00	30,000.00	30,000.00	0.00	0.00%
50-27-5029	TRAINING	5,000.00	2,633.76	5,000.00	5,000.00	9,000.00	4,000.00	80.00%
Budget Notes	Subject	Description						
2020-2021	Travel/Training Supplemental	Executive leadership training for Supervisors - FBI National Academy / \$4,000.						
Total Category: 50 - SERVICES:		20,919.61	11,144.48	45,400.00	45,400.00	49,400.00	4,000.00	8.81%

Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
Category: 55 - PROFESSIONAL SERVICES								
50-27-5523	PERSONNEL-CRIME PREVENTION	964,842.65	825,125.55	1,005,223.00	1,165,223.00	1,591,822.70	426,599.70	36.61%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Personnel Supplemental	Paying 15 officers. Part-time evidence technician / \$39,577 (utilizing funds budgeted for the part-time detective position, resulting in no overall increase). Adjustment for moving to 12-hour shifts, Total cost /\$62,920.						
50-27-5524	ADMINISTRATIVE	21,200.00	20,258.35	22,763.00	22,763.00	23,450.00	687.00	3.02%
Total Category: 55 - PROFESSIONAL SERVICES:		986,042.65	845,383.90	1,027,986.00	1,187,986.00	1,615,272.70	427,286.70	35.97%
Category: 60 - OTHER SERVICES								
50-27-6001	AUTOMOBIL LIAB. INSURANCE	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
Total Category: 60 - OTHER SERVICES:		21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
Category: 65 - CAPITAL OUTLAY								
50-27-6571	OFFICE FURNITURE/EQUIPMENT	0.00	3,780.00	0.00	0.00	0.00	0.00	0.00%
50-27-6572	SPECIAL EQUIPMENT	3,151.40	314,650.00	34,973.00	34,973.00	19,000.00	-15,973.00	-45.67%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Special Equipment Supplementals	Training room/EOC audio and video equipment / \$6,000. Additional Flock System cameras (4) to be added at apartment complex entry and exit points / \$8,000.						
50-27-6573	COMPUTER HARDWARE	193,000.00	0.00	4,000.00	4,000.00	0.00	-4,000.00	-100.00%
50-27-6580	POLICE BUILDING	33,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		229,151.40	318,430.00	38,973.00	38,973.00	19,000.00	-19,973.00	-51.25%
Category: 97 - INTERFUND ACTIVITY								
50-27-9781	EQUIPMENT PURCHASE CONTRI	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
Budget Notes								
Budget Code	Subject	Description						
2020-2021	Fleet Purchase Supplemental	(2) patrol Tahoes - fully outfitted \$49,575 each						
Total Category: 97 - INTERFUND ACTIVITY:		56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
Total Department: 27 - CRIME CONTROL:		1,353,781.66	1,505,696.51	1,182,527.00	1,602,587.00	1,933,380.70	330,793.70	20.64%
Total Expense:		1,353,781.66	1,505,696.51	1,182,527.00	1,602,587.00	1,933,380.70	330,793.70	20.64%
Total Fund: 50 - JV CRIME CONTROL:		247,666.12	579,420.80	460,228.92	460,199.85	15,619.30	-444,580.55	-96.61%
Report Total:		-1,634,668.95	-2,918,516.82	4,117,137.47	-9,436,206.51	-7,364,468.35	2,071,738.16	-21.96%

Fund	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
01 - GENERAL FUND	-738,006.24	-8,399,387.13	5,351,670.99	-4,053,786.36	318,748.27	4,372,534.63	-107.86%
02 - UTILITY FUND	345,286.54	586,224.85	568,181.89	-1,209,586.00	-623,031.92	586,554.08	-48.49%
03 - DEBT SERVICE FUND	-47,997.86	-62,557.91	98,694.41	39,699.00	37,093.00	-2,606.00	-6.56%
04 - IMPACT FEE FUND	142,687.08	35,774.26	-18,820.34	15,000.00	78,000.00	63,000.00	420.00%
05 - MOTEL TAX FUND	-296,445.18	-326,474.71	42,989.58	101,100.00	10,300.00	-90,800.00	-89.81%
06 - ASSET FORFEITURE FUND	-18,400.62	-18,051.28	-6,985.67	-18,220.00	-11,600.00	6,620.00	-36.33%
07 - CAPITAL REPLACEMENT	575,675.66	768,361.81	-1,336,960.92	217,400.00	824,758.00	607,358.00	279.37%
08 - TRAFFIC SAFETY FUND	-303,537.89	-242,878.39	-800.00	0.00	0.00	0.00	0.00%
10 - CAPITAL IMPROVEMENTS FUND	-1,175,754.62	4,504,870.26	-716,926.58	-4,954,088.00	-7,980,000.00	-3,025,912.00	61.08%
11 - GOLF COURSE FUND	-344,955.60	-326,498.40	-298,021.61	0.00	0.00	0.00	0.00%
12 - COURT RESTRICTED FEE FUND	-20,886.34	-17,320.98	-26,113.20	-33,925.00	-34,355.00	-430.00	1.27%
50 - JV CRIME CONTROL	247,666.12	579,420.80	460,228.92	460,199.85	15,619.30	-444,580.55	-96.61%
Report Total:	-1,634,668.95	-2,918,516.82	4,117,137.47	-9,436,206.51	-7,364,468.35	2,071,738.16	-21.96%

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Administration DIVISION Administration DIVISION NUMBER 11

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-3001	Salaries	
11-3001	Longevity	
11-3007	Overtime	
11-3010	Incentive	
11-3020	Employee Award/Bonus	
11-3051	FICA/Medicare Taxes	
11-3052	Workmen's Comp	
11-3053	Unemployment Compensation	
11-3054	Retirement	
11-3055	Health Insurance	
11-3056	Life Insurance	
11-3057	Dental Insurance	
11-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-3502	Postage/Freight/Delivery Fees	Fees resulting from supply orders, correspondence, public requests, and meeting notices
11-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies
11-3510	Books/Periodicals	TX Municipal Law Manual, Supplemental to TX Law, FLSA, Other Training Manuals that may be needed
11-3520	Food	Annual employee luncheon, council dinner meetings and occasional

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-4501	Furniture, Fixtures & Office	Minor addition of office equipment or furniture due increased staff or staff

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-5001	Mayor & Council Expenses	General costs of Council related meetings & workshops, including meals and beverages for workshops, and travel & training expenses for Mayor & Council
11-5007	Records Management	Boxes, shelving, off site storage, and destruction of records
11-5012	Printing	Occasional printing of forms, flyers and business cards
11-5014	Medical Expenses	Costs of providing medical tests for new employees
11-5020	Communications	Operational cost for local and long distance charges for City phones. Monthly Cell Phone Allowance for City Manager and City Secretary
11-5025	Public Notices	Posting of notices to the public ordinance, joint public hearings, zoning, employment, and RFP bid
11-5026	Codifications	Costs to print and codify ordinances adopted by Council ICMA, TCMA, TMCA, Salt Grass Chapter, TMHRA, SHRM, TX Comptroller,
11-5027	Memberships	TML, HGAC, TX DPS. TML Annual Conference (Staff and Council), ICMA/TCMA Training, TMCCP
11-5029	Travel/Training	Training
11-5030	Car Allowance	Car allowance for City Manager
11-5041	Newsletter	Monthly printing of Jersey Village Star newsletter and a portion of master newsletter shells

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-5401	Election Expense	Cost of renting equipment, printing ballots, supplies, food, and hiring of

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-6005	Notary Surety Bond	Renewal of notary and notary stamp for City Secretary and Personnel Generalist

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-6571	Office Furniture & Equip	Purchase of Office Furniture and Equipment

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
11-9772	Technology User Fee	Transfer to Capital Replacement Fund for computer equip replacement

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Legal/Other Services DIVISION Legal DIVISION NUMBER 12

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-3052	Workmen's Comp	

5500: Professional Services

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-5502	Legal Fees	Legals Fees paid to Olson&Olson and other attorneys as necessary
12-5515	Consultant Services	Assistance with Group Insurance Proposal/Review

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-6001	Automobile Liability	Per TML Schedule
12-6003	Liability - Fire & Causality Ins	Per TML Schedule
12-6005	Surety Bonds	
12-6007	Insurance Deductible	Budgeted if needed

9700 SERIES: Interfund Activity

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
12-9761	Transfer to Golf Course Fund	Yearly transfer to Golf Course from the General Fund
12-9772	Technology User Fee	Transfer to Capital Replacement for Computer Equipment replacement

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Administration DIVISION IT DIVISION NUMBER 13

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-3001	Salaries	
13-3003	Longevity	
13-3007	Overtime	
13-3010	Incentive	
13-3020	Employee Award/Bonus	
13-3051	FICA/Medicare Taxes	
13-3052	Workmen's Comp	
13-3053	Unemployment Compensation	
13-3054	Retirement	
13-3055	Health Insurance	
13-3056	Life Insurance	
13-3057	Dental Insurance	
13-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-3502	Postage/Freight	Normal expenditures for shipping of equipment
13-3503	Office Supplies	Normal consumption of office supplies
13-3509	Computer Supplies	Misc. small computer componets, hardware, adapters, cables, connectors, tools, canned air, optical disc and other supplies
13-3510	Books/Periodicals	Technical Reference Books

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-4501	Office Machines	Lease / Maintenance for Printers/Copiers/Scanners Xerox 5755 Lease Maintenance HP Designjet MFP Wide Format Lease HP Designjet Misc Parts
13-4502	Computer Equipment	Routine upgrades to existing systems, UPS, large replacement components, network components, bulk cable, printers, firewall hdw
13-4504	Computer Software Maintenance	Annual Software Maintenance

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-5020	Communications	Verizon MDT, Aircard, Cellular Communications Telephone local/long distance Guest Network Incode Building Projects Online/Web
13-5027	Memberships	Annual IT Membership renewals and Domain Name Registration
13-5029	Travel & Training	Annual IT Technical Training Continued Education, Certification

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-5515	Consultant Services	Fees for outside technical consulting and additional services such as per-call-support, programming and development

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-6573	Computer Equipment	Capital expenses for new computer equipment
13-6574	Computer Software	Capital expenses for new computer software

9700 SERIES:INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
13-9740	IT Capital Reserve	Reserve account for unforeseen and unbudgeted IT issues
13-9771	Technology Purchase	Purchase of new equipment included in the Capital Replacement Plan
13-9772	Technology User Fee	Transfer to Capital Replacement fo computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Finance DIVISION Accounting DIVISION NUMBER 15

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-3001	Salaries	
15-3003	Longevity	
15-3007	Overtime	
15-3010	Incentive	
15-3020	Employee Award/Bonus	
15-3051	FICA/Medicare Taxes	
15-3052	Workmen's Comp	
15-3053	Unemployment Compensation	
15-3054	Retirement	
15-3055	Health Insurance	
15-3056	Life Insurance	
15-3057	Dental Insurance	
15-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-3502	Postage/Freight/Delivery Fees	Fees resulting for cost of correspondence
15-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies
15-3510	Books/Periodicals	GAAFR Review newsletters.

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-4501	Furniture, Fixtures & Office	Office equipment or furniture

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-5012	Printing	Printing of forms, flyers and business cards
15-5020	Communications	Operational cost for local and long distance charges for City phones. Cell phone allowance for Finance Director
15-5027	Memberships	GFOA and Texas Department of Licensing (Registered Texas Assessor/Collector for Finance Director
15-5029	Travel/Training	GFOA and TAAO Annual Conference

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-5405	Permits & Fees	GFOA CAFR application for Certificate of Achievement

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-5501	Audits/Contracts/Studies	Payment for external City auditors

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
15-9771	Technology Purchase	Purchase of new equipment included in the Capital Replacement Plan
15-9772	Technology User Fee	Transfer to Capital Replacement for computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Finance DIVISION Customer Serv DIVISION NUMBER 16

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-3001	Salaries	
16-3003	Longevity	
16-3007	Overtime	
16-3010	Incentive	
16-3051	FICA/Medicare Taxes	
16-3052	Workmen's Comp	
16-3053	Unemployment Compensati	
16-3054	Retirement	
16-3055	Health Insurance	
16-3056	Life Insurance	
16-3057	Dental Insruance	
16-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-3502	Postage/Freight/Delivery Fees	Fees resulting for cost of correspondence
16-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-4501	Furniture, Fixtures & Office	Office equipment or furniture

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-5020	Communications	Operational cost for local and long distance charges for City phones.
16-5029	Travel/Training	Miscellaneous training or meeting travel charges

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-5527	Harris Co Appraisal Dist	Payment for quarterly payments to HCAD
16-5528	Harris Co. Tax Office	Payment to Harris County Tax Office for Property Tax Collections

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
16-9771	Technology Purchase	Purchase of new equipment included in the Capital Replacement Plan
16-9772	Technology User Fee	Transfer to Capital Replacement for computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Finance DIVISION Municipal Court DIVISION NUMBER 19

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-3001	Salaries	
19-3003	Longevity	
19-3007	Overtime	
19-3010	Incentive	
19-3051	FICA/Medicare Taxes	
19-3052	Workmen's Comp	
19-3053	Unemployment Compensation	
19-3054	Retirement	
19-3055	Health Insurance	
19-3056	Life Insurance	
19-3057	Dental Insurance	
19-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-3503	Office Supplies	Paper, pens, desk accessories, miscellaneous computer and printer supplies
19-3510	Books & Periodicals	Texas Traffic and Law Updates
19-3523	Tools & Equipments	Equipments and miscellaneous computer equipments

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-4501	Furniture, Fixtures & Office	Office equipment or furniture

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-5012	Printing	Printing of forms use by the Municipal Court
19-5020	Communications	Operational cost for local and long distance charges for City phones.
19-5027	Memberships	TCAA membership for court and deputy court clerks
19-5029	Travel/Training	Travel and training for conferences for court and deputy court clerks

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-5404	Jury Expense	Supplies related to Jury expenses

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
19-5505	Judges	Payment for Judges Services
19-5506	Prosecutors	Payment for Prosecutor Services
19-5516	Collection Agency Fees	Lexis Nexis for locating defendants with warrants
19-5518	Interpreters	Payment for Interpreters services

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Police DIVISION Public Safety DIVISION NUMBER 21

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-3001	Salaries & Wages	
21-3003	Longevity	
21-3007	Overtime	
21-3010	Incentives	
21-3014	S.T.E.P. Program	
21-3051	FICA/Medicare Taxes	
21-3052	Workmen's Comp	
21-3053	Employment Taxes	
21-3054	Retirement	
21-3055	Health Insurance	
21-3056	Life Insurance	
21-3057	Dental	
21-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-3502 21-3503	Postage/Freight/Delivery Fee Office Supplies	Return of merchandise, postage for mailing of holiday letters and cards. Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, calendars, rubber bands, laminating sheets, paper clips, highlighters, computer disks, file folders, etc.
21-3504	Wearing Apparel	Uniforms for approximately 30 officers
21-3505	Crime Prevention Supplies	Programs and supplies for COPS officer
21-3508	Film & Camera Supplies	Film and Camera Supplies
21-3510	Books and Periodicals	LEADS Online, Key Maps, Lexis Nexis, various
21-3519	Ammunition and Targets	Firearms qualifications, ongoing firearms training
21-3520	Food	Employee luncheons, CPA Meetings, Open House, etc.
21-3523	Tools & Equipment	Flashlights, batteries, crime scene equipment, flares, etc.
21-3534	Parts & Materials	Generator, water heater parts and repair, etc.

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-4501 21-4503 21-4510	Furniture Fixtures/Equip. Maint. Radio & Radar Equipment Vehicle Cleaning	Xerox machine, various equipment Repair & maintenance of radio equipment Cleaning and periodic detailing of police vehicles
21-4599	Miscellaneous Equipment	Repairs to radios, cameras, vehicle equipment; repairs and recharging of fire extinguishers etc.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5012	Printing	Business cards: 30 x \$50/ea=\$1500; wrecker slips:\$65; AutoCite citations, etc
21-5015	Lab Tests	Tests and exams related to investigations
21-5020	Telephone / Long Distance	Equip & Service charges, cell phones (11), & airtime for laptops
21-5022	Rental of Equipment	800 mhz radio air time fees
21-5025	Public Notices	Legal notices and advertisements

5027: SERVICES/MEMBERSHIPS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5027	Membership / Subscriptions	Memberships for Golf Course personnel and facility and Golf industry magazine subscriptions.

5029: SERVICES - TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5029	Travel / Training	Travel and training expenses for all police officers.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5402	Jail Expense	Prisoner meals, pillows, blankets, prisoner confinement in County jail, etc.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-5515	Consultant Services	Texas Workforce Commission Contract fee

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-6003	Liability-Fire & Casualty Ins.	Crime Control and Prevention District Directors are required by Local Government Code Chapter 363 Sec. 363.102 to execute a \$5,000 bond payable to the District before assuming the duties of the office. (Reimbursed by CCPD)
21-6005	Notary Surety Bonds	

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-6598	Vehicle	Tahoe's and outfitting

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
21-9772	Technology User Fee	Transfer to Capital Replacement for computer equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Communications DIVISION 23

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-3001	Salaries	
23-3003	Longevity	
23-3007	Overtime	
23-3051	FICA/Medicare Taxes	
23-3052	Wormen's Comp	
23-3053	Employment Taxes	
23-3054	Retirement	
23-3055	Health Insurance	
23-3056	Life Insurance	
23-3057	Dental	
23-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-3502	Shipping/Freight Charges	Miscellaneous Shipping
23-3503	Office Supplies	Misc. Office, Computer Supplies, Annual Awards
23-3504	Wearing Apparel	Uniforms for staff
23-3510	Books and Periodicals	Professional Trade and reference material
23-3523	Tools & Equipment	Foam, Air Cylinders, Hose, Extinguishers, Hazmat, Misc Tools

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-4501	Furniture / Fixtures	Dispatch Chairs, Voice Recorders, Fire Alarm, Printer and Fax
23-4503	Radio Equipment	New Radio Equipment, Radio Console, Wireless Headsets
23-4505	Telephone Maintenance	Maintenance Telephone Switch, Handsets and voicemail
23-4599	Misc. Maintenance	Equipment not directly associated with any other equipment

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-5012	Printing	Back-up Radio Logs / Business Cards
23-5014	Medical Expenses	Pre-employment Exams, Hearing Tests, Physcological Exams
23-5020	Telephone/Long Distance	Phone Lines / Cable / Cell Phones
23-5023	Emergency Communications	NEWS (Neighborhood Early Warning System)
23-5024	Radio Usage Fees	Fees for programming and usage of mobile and portable radios
23-5027	Memberships	Professional Memberships
23-5029	Training and Travel	Travel and Training for Communications Staff for CE

6000 SERIES: Other Services

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-6005	Surety Bonds	Notary Fees

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
Blank	Blank	Intentionally Left Blank

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
23-9771	Technology Purchase Contribution	
23-9772	Technology User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Fire Department **DIVISION** 25

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-3001	Salaries	
25-3003	Longevity	
25-3007	Overtime	
25-3051	FICA/Medicare Taxes	
25-3052	Wormen's Comp	
25-3053	Employment Taxes	
25-3054	Retirement	
25-3055	Health Insurance	
25-3056	Life Insurance	
25-3057	Dental	
25-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT MANAGER	DESCRIPTION	EXPLANATION
25-3502	Shipping/Freight Charges	Miscellaneous Shipping
25-3503	Office Supplies	Misc. Office, Computer Supplies, Annual Awards
25-3504	Wearing Apparel	Uniforms, Fire Gear, Fire Gear Inspection, Cleaning and Repair
25-3505	Fire Prevention Material	Educational Material for youth and adult audiences
25-3508	Camera Supoplies	Digial Camera Supplies and Development
25-3510	Books and Periodicals	NFPA Codes, Training Books, Periodicals, Key Maps
25-3515	Medical Supplies	Oxygen, Pharmaceuticals, Gloves, Bandaging, Ambulance Supplies
25-3517	Janitorail Supplies	Misc. Laundry / cleaning supplies
25-3520	Food	Annula Dinner, Chief Luncheon, Rehab Supplies, Station Supplies
25-3523	Tools & Equipment	Foam, Air Cylinders, Hose, Extinguishers, Hazmat, Misc Tools

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-4501	Furniture / Fixtures	Maint. Office Equipment / Xerox Maintenance and supplies
25-4503	Radio Equipment	Maintenance for radios, pagers and batteries
25-4599	Misc. Maintenance	Testing for Extinguisher refill / Airpack / Ladders / Defribulator / Air tanks. Gas Detector . Misc. Maintenace other equipment

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-5012	Printing	Inspection Forms, EMS forms, Business Cards, Misc Print
25-5014	Medical Expenses	Immunizations, Hepatitis B Vaccines, Drug Testing
25-5020	Telephone/Long Distance	Phone Lines / Cable / Cell Phones
25-5022	Rental of Equipment	Misc. Equipent rental
25-5024	Radio Usage Fees	Fees for programming and usage of mobile and portable radios
25-5027	Memberships	Organizational Membership Fees and association dues
25-5029	Training	Fire, EMS, Firemarshal and Law Enforcement Training

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-5405	Licenses and Permits	Ambulance Licensing and CE Licensing

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-5508	Sanitation	Medical Waste Disposal
25-5512	Accident Insurance	Coverage for members on duty / accidents or injury
25-5516	Ambulance Collection Services	Medical and Fire Collection Fees

6000 SERIES: Other Services

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-6005	Surety Bonds	Notary Fees

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
25-9757	Veh/Equip user service fee	
25-9771	Technology Purchase Contribution	
25-9772	Technology User Fee	
25-9781	Equip. Purchase Contribution	
25-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Administration DIVISION NUMBER 30

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-3001	Salaries & Wages	
30-3003	Longevity	
30-3007	Overtime	
30-0310	Incentives	
30-3018	Performance Apy	
30-3051	FICA/Medicare Taxes	
30-3052	Workmen's Comp	
30-3053	Employment Taxes	
30-3054	Retirement	
30-3055	Health Insurance	
30-3056	Life Insurance	
30-3057	Dental	
30-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-3502	Postage/Freight/Del. Fee	Postage for outgoing shipments to vendors and certified mailings for public notices.
30-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
30-3504	Wearing Apparel	Shirts / outerwear for Administrative personnel to wear while in the field.
30-3510	Books and Periodicals	Educational texts relating to training administrative personnel.
30-3520	Food	Water delivery for maintenance shop, and food for special meetings.

4500 SERIES: MAINTENANCE -- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-4501	Furniture and Equipment	Filing cabinets, bookshelves and other related office furniture to organize and store department files and documentation.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-5012	Printing	Letterhead, business cards and related printed materials.
30-5020	Communications	Phone and internet service communications.
30-5027	Memberships	Affiliation with Public Works related associations.
30-5029	Travel/Training	Conferences, seminars and training sessions for administrative personnel.
30-5030	Car Allowance	Allowance for Director's vehicle usage.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-5510	Engineering Services	Services to assist with projects such as development/construction, capital improvement, floodplain and infrastructure.
30-5515	Consultant Services	Consultation services to assist with city compliance such as TCEQ Municipal Separate Storm Sewer System and projects relating to flood planning and recovery.

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-6005	Notary Surety Bond	Notary supplies and surety bond for Administrative Secretary.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
30-9757	Veh/Equip User Service Fee	
30-9771	Technology Purchase Contr	
30-9772	Technology User Fee	
30-9781	Equip. Purchase Contribution	
30-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Community Dev DIVISION NUMBER 31

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-3001	Salaries & Wages	
31-3003	Longevity	
31-3007	Overtime	
31-3010	Incentives	
31-3018	Performance Apy	
31-3051	FICA/Medicare Taxes	
31-3052	Workmen's Comp	
31-3053	Employment Taxes	
31-3054	Retirement	
31-3055	Health Insurance	
31-3056	Life Insurance	
31-3057	Dental	
31-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
31-3504	Wearing Apparel	Shirts / outerwear, work boots, work pants for building inspector, code enforcement officer and personnel to wear while in the field.
31-3510	Manuals & Periodicals	Building code related texts and training materials for building official, building inspector, permit clerk and code enforcement officer.
31-3521	Animal Shelter	Pet food, pet waste bags, towels, blankets, feeding bowls, bleach, detergent, disinfecting wipes, sponges, paper towels, trash bags, etc.
31-3523	Tools/Equipment	Hardhats, personal protective gear, safety glasses, gloves.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5008	Abatement/Substandard Property	Construction materials such as plywood for abatement of property.
31-5012	Printing	Code violation red tags, inspection tags, business cards, letterhead.
31-5020	Communications	Phone and internet service communications.

5027: SERVICES/MEMBERSHIPS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5027	Memberships	International Code Council membership personal & government for Building Official and Building Inspector, Building Officials Association of Texas membership, Texas Floodplain Association, Association of Floodplain Managers, Brazos Valley Chapter memberships for Building Official and Building Inspector, Code Enforcement Association of Texas and Texas Animal Control Association for Code Enforcement/Animal Control Officer.

5029: SERVICES - TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5029	Travel / Training	Conferences, seminars and training sessions for all community development personnel.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5410	Permit Refunds	Refund of building permit fees as needed.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-5515	Consultant	Third party services for outsourcing building inspections, plan review and consultation for construction meetings and building related inquiries.

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-6571	Office Furniture & Equipment	Filing cabinets, bookshelves and other office related furniture to organize and store department files and documentation.
31-6574	Computer Software	Form editing software such as adobe pro, software for electronic plan review.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
31-9757	Veh/Equip User Service Fee	
31-9771	Technology Purchase Contrib	
31-9772	Technology User Fee	
31-9781	Equip. Purchase Contribution	
31-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Streets DIVISION NUMBER 32

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-3001	Salaries & Wages	
32-3003	Longevity	
32-3007	Overtime	
32-3010	Incentives	
32-3018	Performance Pay	
32-3051	FICA/Medicare Taxes	
32-3052	Workmen's Comp	
32-3053	Employment Taxes	
32-3054	Retirement	
32-3055	Health Insurance	
32-3056	Life Insurance	
32-3057	Dental	
32-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-3504	Wearing Apparel	Shirts / outerwear, work boots, work pants for department personnel.
32-3523	Tools/Equipment	Personal protective gear, safety glasses, gloves.
32-3534	Parts and Materials	General street repair supplies such as rebar, form boards, and pot hole fill material

4000 SERIES: MAINTENANCE -- BLDGS, STRUC

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-4002	Street Signs	Repair/replacement of street name, directional, and traffic signs.
32-4003	Street Maintenance Mat'l	Cement, concrete patch, concrete sealer, asphalt patch, asphalt sealer, masonry sealer, shovels.
32-4004	Sidewalk Replacement	General repair supplies for sidewalks and ramps; form boards, concrete, rebar, and related equipment

4500 SERIES: MAINTENANCE -- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-4598	Ornmntl Street Light Main	Bulbs, cables and other related material necessary to maintain ornamental lights.
32-4599	Miscellaneous Equipment	

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-5016	Street Lighting	Electricity charges for street lights throughout City
32-5020	Communications	Phone and internet service communications.
32-5022	Rental of Equipment	Rental charges for specialized equipment to assist with repair projects

5500: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-5507	Mosquito Spraying	Third party mosquito control services.
32-5515	Consultant Services	Services to assist with projects such as street development/construction.

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-6572	Special Equipment	
32-6573	Computer Hardware	
32-6574	Computer Software	
32-6581	Vehicles	
32-6598	Miscellaneous Equipment	

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
32-9757	Veh/Equip User Service Fee	
32-9771	Technology Purchase Contribu	
32-9772	Technology User Fee	
32-9781	Equip. Purchase Contribution	
32-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Parks DIVISION Building Maint DIVISION NUMBER 33

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-3001	Salaries	
33-3003	Longevity	
33-3007	Overtime	
33-3051	FICA/Medicare Taxes	
33-3052	Wormen's Comp	
33-3053	Employment Taxes	
33-3054	Retirement	
33-3055	Health Insurance	
33-3056	Life Insurance	
33-3057	Dental	
33-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-3504	Wearing Apparel	Uniforms, Jacket, Rain Suit & Safety Glasses for the Custodian.
33-3517	Janitorial Supplies	Supplies for cleaning all facilities by Custodian, including the swimming pool facilities.
33-3523	Tools & Equipment	Vacuum for building maintenance.

4000 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-4001	Maintenance Building/Grounds	Estimated cost for maintenance of facilities. Contingency for boiler maintenance, hot water maintenance, air filters, air conditioner repairs, garage door repairs on Fire Station, septic tank maintenance, thermostat repair and/or replacement, termite treatment

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-5017	Utilities	Estimated cost of utilities for all general fund facilities except street lights.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-5521	Pest Control Service	Cost to provide pest control for City Hall, Civic Center, Police Dept. and Fire Dept. Service is provided quarterly.

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-6580	Building & Ground Improve.	Supplemental projects to repair or replace failing systems in the City's facilities
33-6598	Furniture & Equipment	Furniture and equipment for City facilities

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
33-9781	Equip. Purchase Contribution	Purchase of Equipment included in the Capital Replacement
33-9791	Equipment User Fee	Transfer to Capital Replacement for Equipments

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Solid Waste DIVISION NUMBER 35

5000 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
35-5508	Solid Waste Collection Service	Waste collection services for residents.
35-5509	Storm Clean-Up Debris Removal	Debris removal.
35-5519	Recycling Program	Recycling collection services for residents.
35-5520	Recycling Bins/Containers	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Fleet DIVISION NUMBER 36

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-3001	Salaries & Wages	
36-3003	Longevity	
36-3007	Overtime	
36-3010	Incentives	
36-3018	Performance Apy	
36-3051	FICA/Medicare Taxes	
36-3052	Workmen's Comp	
36-3053	Employment Taxes	
36-3054	Retirement	
36-3055	Health Insurance	
36-3056	Life Insurance	
36-3057	Dental	
36-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
36-3504	Wearing Apparel	Uniforms for fleet personnel.
36-3510	Manuals & Periodicals	
36-3514	Fuel & Oil	Fuel and oil for all fleet vehicles.
36-3523	Tools/Equipment	Tools used for repairs and personal safety gear for fleet personnel.
36-3529	Vehicle Repair Parts	Repair parts for all fleet vehicles.
36-3535	Shop Supplies	General supplies for mechanics such as shop towels and cleaning supplies

4500 SERIES: MAINTENANCE -- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-4520	Auto Repair/Outsourced	Outsourced auto repair such as body work and paint.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-5020	Communications	Phone and internet service communications.

5027: MEMBERSHIP

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-5027	Membership / Subscriptions	Annual membership dues for professional associations; ASE, and TAEVT

5029: SERVICES - TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-5029	Travel / Training	Travel and training expenses for all fleet personnel.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-5405	Licenses/Permits	Vehicle registrations, title and license plate fees

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-6007	Insurance Deductible	Insurance for fleet vehicles.

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-6572	Special Equipment	Specialized tools/equipment used for fleet repairs
36-6574	Computer Software	Software programs used for fleet repair tracking, online repair manuals.
36-6580	Vehicles	Vehicles for fleet inventory.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-9757	Veh/Equip Purchase Contrib	
36-9771	Technology Purchase Contrib	
36-9772	Technology User Fee	
36-9781	Equip. Purchase Contribution	
36-9791	Equipment User Fee	

9800 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
36-9815	Collision Repair Auto	Auto repair for fleet vehicles involved in collisions.

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Parks

DIVISION: Parks & Recreation DIVISION NUMBER: 39

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
39-3001	Salaries & Wages	
39-3002	Wages	
39-3003	Longevity	
39-3007	Overtime	
39-3051	FICA/Medicare Taxes	
39-3052	Workmen's Comp	
39-3053	Employment Taxes	
39-3054	Retirement	
39-3055	Health Insurance	
39-3056	Life Insurance	
39-3057	Dental	
39-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
39-3504	Wearing Apparel	Uniforms, jackets, boots, gloves, rain suits and safety glasses for (7) Park Laborers
39-3506	Chemicals	Weed killer, fertilizer, plant food, fungicides, etc. for maintaining green space throughout the City
39-3523	Tools & Equipment	Replacement of work tools. Contingency for replacement or repair of small tools which include: edgers and swim lesson equipment
39-3531	Recreation & Events	Community events during the year which include: Fall Frolic, Holiday in the Park, Light Decorating Contest, Easter Egg Hunt, Spring Fling and Ice Cream Social
39-3534	Equipment Repair Parts	Replacement parts for equipment such as lawn mower blades, parts, bearings, etc.
39-3536	Landscaping Materials	Top soil, mulch, bedding materials

4000 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
39-4007	Pool Maintenance	Repairs, chemicals and supplies. Contingency for pump repairs, chlorinator repairs, filter maintenance and light repairs
39-4008	Park Maintenance	Maintenance of all Parks and equipment, baseball field, graffiti remover, sand for play grounds, sprinkler parts and fence maintenance.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
39-5020	Communications	Local/long distance service, land line at pool, Cell Phones

39-5029	Travel/Training	Pool/Spa Operator Certification - required by Texas Law, Certified Lifeguard Manager (Red Cross), Landscape Architect Licence (ASLA) CEU's, Certified Municipal Arborist (ISA) CEU's, Certified Parks & Recreation Executive (NRPA) CEU's
39-5030	Fun Run	
39-5040	Outsourcing	Property maintenance

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
39-9772	Technology User Fee	
39-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Public Works DIVISION Water & Sewer DIVISION NUMBER 45

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-3001	Salaries & Wages	
45-3003	Longevity	
45-3007	Overtime	
45-3010	Incentives	
45-3018	Performance Pay	
45-3051	FICA/Medicare Taxes	
45-3052	Workmen's Comp	
45-3053	Employment Taxes	
45-3054	Retirement	
45-3055	Health Insurance	
45-3056	Life Insurance	
45-3057	Dental	
45-3058	Long-Term Disability	

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-3500	Pension Expense	
45-3502	Postage/Freight/Del. Fee	Postage for mailing bills and correspondence to residents and entities as well as sending payments to vendors.
45-3503	Office Supplies	Copy paper, printer cartridges, tape, staples, pens, pencils, labels, organizational tools, note pads, post-it notes, label tape, paper clips, highlighters, file folders, etc.
45-3504	Wearing Apparel	Shirts, work pants, work boots, outerwear for water & sewer personnel.
45-3506	Chemicals	Purchase of chlorine and chemicals to be used at city water and wastewater
45-3510	Books & Periodicals	Training materials and texts related to water & sewer maintenance.
45-3517	Janitorial Supplies	Trash bags, vacuum bags, cleaning chemicals, cleaning cloths, etc.
45-3523	Tools/Equipment	General tools used for repairs of water/sewer infrastructure, and protective
45-3534	Parts and Materials	General repair supplies for water/sewer infrastructure; pipe, rocks, sand etc
45-3535	Shop Supplies	General use supplies; shop towels, gloves, cleaning supplies.

4000 SERIES: MAINTENANCE-- BLDGS, STRUC

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-4001	Buildings and Grounds	Supplies for building maintenance and repairs; paint, fence repair material,
45-4041	Water System Maint.	Routine Maint. materials needed to ensure water system operates effectively.
45-4042	Sewer System Maint.	Routine Maint. materials needed to ensure sewer system operates effectively.
45-4043	Water Plants Maint.	Routine Maint. materials needed to ensure water plants operate effectively.
45-4044	Lift Stations Maint.	Routine Maint. materials needed to ensure lift stations operate effectively.
45-4045	Sewer Plant Maint.	Routine Maint. materials needed to ensure sewer plan operates effectively.

4500 SERIES: MAINTENANCE-- EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-4504	Computer Software	Software to analyze operation and process of water and wastewater treatments, annual support charges for billing software.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-5012	Printing	Letterhead, business cards and related printed materials for staff, and printing of public notices.
45-5014	Medical	
45-5015	Lab Tests	Lab analysis and testing for water and wastewater treatment plant required by
45-5017	Utilities	Electricity charges for water plants, wastewater plants, and lift stations.
45-5019	W.O.B. Disposal-O&M Cont	Operations charges for White Oak Bayou Wastewater Treatment Plant.
45-5020	Communications	Phone and internet charges for City
45-5022	Rental of Equipment	Specialized equipment rental for water and wastewater repairs.
45-5025	Public Notices	Public notices and advertisements for water and wastewater
45-5027	Memberships	Membership dues for State utility organizations and professional groups.
45-5029	Travel / Training	Conferences, seminars and training sessions for water & sewer personnel.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-5405	Permits, Fees, Credit CD Fees	Annual system permit fees required by TCEQ, credit card fees associated with online bill pay module.
45-5411	Water- Purchased	Surface water purchased through interconnect with City of Houston
45-5412	Water Authority Fees	Groundwater pumpage fees due to North Harris County Regional Water

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-5501	Audits/Contracts/Studies	Annual audit of accounting records, utility rate studies
45-5510	Engineering Services	Services to assist with items relating to water and wastewater projects.
45-5515	Consultant Services	Consultant services relating to city compliance i.e. TCEQ Municipal Separate Storm Sewer System.

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-6001	Insurance- Vehicles	Insurance for vehicles and equipment servicing water & sewer department.
45-6003	Liability- Fire & Casualty	Required general liability insurance.
45-6007	Insurance- Deductible	

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
45-6572	Special Equipment	
45-6574	Software	
45-6580	Vehicles	
45-6581	Radio/Radar Equipment	
45-6598	Miscellaneous Equipment	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Golf Course DIVISION Club House DIVISION NUMBER 81

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3001	Salaries & Wages	
81-3002	Wages	
81-3003	Longevity	
81-3007	Overtime	
81-3051	FICA/Medicare Taxes	
81-3052	Workmen's Comp	
81-3053	Employment Taxes	
81-3054	Retirement	
81-3055	Health Insurance	
81-3056	Life Insurance	
81-3057	Dental	
81-3058	Long-Term Disability	

3400 SERIES: COST OF SALES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3401	Merchandise	Clubhouse Pro shop merchandise as follows: HARD GOODS: Golf balls, clubs, bags, windshields, divot tools and all playing accessories. SOFT GOODS: Shoes, socks, shirts, pants, shorts, gloves, hats, caps (all wearing apparel).
81-3415	Range Balls / Rental Clubs	Purchase of range balls, tokens for the range machine, and rental club sets.
81-3416	Rental Clubs	Purchase of clubs for rental
81-3419	Special Order Merchandise	Purchase of special order merchandise for customers

3500: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-3502	Postage/Freight/Delivery Fees	Return of merchandise, postage for mailing of holiday letters and cards.
81-3503	Office Supplies	Copy paper, receipt paper, printer cartridges, tape, staples, pens, pencils, labels, SKU labels, cart sign paper, score card paper, organizational tools, note pads, post-it notes, label tape, calendars, rubber bands, cover stock paper, laminating sheets, paper clips, highlighters, bank bags, rubber stamps, computer disks, file folders, etc.
81-3504	Wearing Apparel	Uniforms for Clubhouse personnel: General Manager, cashiers and cart attendants.
81-3523	Tools & Equipment	Flashlights, batteries, traffic control cones, water hoses, sprayers for hoses, cart key tags, small office machines (calculators, laminators, label maker, etc.), replacement of phones, hand tools, extension cords, paint brushes, light bulbs, etc.
81-3529	Repair Parts	Vacuum cleaner repair.

4500 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-4501	Furniture Fixtures/Equip. Ma	Copier repair, maintenance of Clubhouse furniture (i.e. tables, chairs) Pro Shop furniture, patio furniture
81-4504	Computer Software	Yearly maintenance contract for the Golf System cash collections/tourname
81-4506	Cart Maintenance	Supplies to clean and service Club Car fleet. Includes cleaners, shammies, tire repairs, wax, battery cable/charger repairs, oil, fluids, etc.
81-4520	Equip. Maint. / Outsourcing	Outsourced repairs for Club Car cart fleet
81-4599	Range Picker Maintenance	Supplies to maintain range picker i.e., disk, oil fluids, cage repairs, etc.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5012	Printing	Scorecards, scoreboards, letterhead and business cards.
81-5020	Telephone / Long Distance	Telephone and long distance service to Clubhouse and grounds maintenanc
81-5023	Lease Equipment	
81-5043	Advertising / Promotion	Advertisements in specialty publications, promotional items, open house supplies, banners, etc.

5027: SERVICES/MEMBERSHIPS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5027	Membership / Subscriptions	Memberships for Golf Course personnel and facility and Golf industry magazine subscriptions.

5029: SERVICES - TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5029	Travel / Training	Travel and training expenses for all Clubhouse.

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5405	Credit Card Charges	The cost of processing credit cards in the Pro Shop.
81-5410	Security	Monthly maintenance & repairs to the security system for the entire Course facility.
81-5413	Tournament Fees & Expenses	Cost of table cloths, table center pieces & special arrangements for special tournaments (i.e. July 4th, Father/s Day, Valentines Day, etc.)
81-5421	Equipment Lease Debt	Ice/water machine dispenser at back door.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-5501	Audits / Contracts / Studies	Annual auditing service fee required to audit Course operations.

6000 SERIES: OTHER SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-6003	Liability, Fire & Casualty	Insurance for the Golf Course facility per TML Schedule

6500 SERIES: CAPITAL OUTLAY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-6571	Office Furniture & Equip.	

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
81-9772	Technology User Fee	
81-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Golf Course DIVISION: Course Maintenance DIVISION NUMBER 82

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-3001	Salaries & Wages	
82-3002	Wages	
82-3003	Longevity	
82-3007	Overtime	
82-3051	FICA/Medicare Taxes	
82-3052	Workmen's Comp	
82-3053	Employment Taxes	
82-3054	Retirement	
82-3055	Health Insurance	
82-3056	Life Insurance	
82-3057	Dental	
82-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-3504	Wearing Apparel	Uniforms for Staff members consisting of:Shirts, pants, jacket, work boots, rain suits and safety goggles
82-3514	Fuel & Oil	Fuel supply for course maintenance equipment
82-3523	Tools / Equipment	Shop rags, small tools, shovels and hand saws
82-3535	Ground / Shop Supplies	flag poles, putting green cups, replacement flags, tee towels, ballwasher soap, bunker rakes, ballwashers, rope, Bath tissue, hand towels, soap, air freshener and miscellaneous cleaners
82-3536	Landscaping Materials	Landscaping materials for the course and upkeep of greens, turf and plants chemicals including insecticide, fertilizer, fungicide, herbicide; marking paint, hazard stakes, sand, plants, sod, wetting agent, dye

4000 SERIES: MAINTENANCE OF BUILDING & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-4041	Water Well Maintenance	The Golf Course has (2) water wells to produce water for maintaining the level of ponds and irrigation of the course.

4500 SERIES: MAINTENANCE OF EQUIPMENT

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-4505	Irrigation Equipment	Miscellaneous supplies for irrigation repair and leaks including heads, controllers, pipes, fittings, etc.
82-4599	Miscellaneous Equipment	Purchase of any special equipment needs.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5022	Rental Equipment	Ice machine & rental tools needed for special projects.
82-5027	Memberships/Subscriptions	Associations dues for GCSAA, TTA, TDA, STGCSA for both Supervisors
82-5040	Building Maint.-Outsourcing	

5029: TRAVEL AND TRAINING

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5029	Travel & Training	Trade shows and monthly meetings, meeting dues plus gas & hotel stay for TTA conference

5400 SERIES: SUNDRY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5405	Permits and Fees	Water Well TNRCC
82-5412	Water Authority Fees	Pumpage fees imposed by NHCRWA for water pumped out of the ground.

5500 SERIES: PROFESSIONAL SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-5508	Trash Services	Monthly dumpster pick up operations and debris removal of tree limbs, damaged trees, cuttings, etc.

9700 SERIES: INTERFUND ACTIVITY

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
82-9773	Computer Equip. User Fee	
82-9781	Equip. Purchase Contribution	
82-9791	Equipment User Fee	

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Golf Course DIVISION Building Maintenance DIVISION NUMBER 83

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
83-3517	Janitorial Supplies	Toilet paper, tissue paper, paper towels, cleaning solutions, glass cleaner, hand soap

4000 SERIES: MAINTENANCE OF BUILDINGS & STRUCTURES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
83-4001	Buildings & Grounds	Structure repairs, A/C & heater repairs, plumbing repairs, painting supplies, window repairs/replacement, building improvements, carpet cleaning, fence maintenance, etc.

5000 SERIES: SERVICES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
83-5017	Utilities	Electrical Service Fee

**CITY OF JERSEY VILLAGE
BUDGET DETAIL**

DEPARTMENT Golf Course DIVISION: Equipment Maintenance DIVISION NUMBER 88

3000 SERIES: SALARIES, WAGES & BENEFITS

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
88-3001	Salaries & Wages	
88-3002	Wages	
88-3003	Longevity	
88-3007	Overtime	
88-3051	FICA/Medicare Taxes	
88-3052	Workmen's Comp	
88-3053	Employment Taxes	
88-3054	Retirement	
88-3055	Health Insurance	
88-3056	Life Insurance	
88-3057	Dental	
88-3058	Long-Term Disability	

3500 SERIES: SUPPLIES

ACCOUNT NUMBER	DESCRIPTION	EXPLANATION
88-3504	Wearing Apparel	Uniform purchase for mechanic (shirts, pants, jacket)
88-3514	Fuel & Oil	Fuel and oil for the purpose of equipment maintenance operations and is not intended for Course maintenance.
88-3523	Tools / Equipment	Tools for the purpose of equipment maintenance shop and is not intended for Course maintenance.
88-3529	Repair Parts	Tools for equipment maintenance shop.
88-3535	Ground / Shop Supplies	Shop supplies.

Item No.	Projects by Type	GL Account Number	FY 2018 - 2019 Budgeted	Account Balance FYE19	Current Budgeted 2019 - 2020	Year 1 Proposed 2020 - 2021	Year 2 Proposed 2021 - 2022	Year 3 Proposed 2022 - 2023	Year 4 Proposed 2023 - 2024	Year 5 Proposed 2024 - 2025	Year 6 Proposed 2025 - 2026	Year 7 Proposed 2026 - 2027	Year 8 Proposed 2027 - 2028	Year 9 Proposed 2028 - 2029	Year 10 Proposed 2029 - 2030	10 Years Or Greater	Total
STREET AND DRAINAGE IMPROVEMENTS																	
1	Wall Street Neighborhood Drainage	10-91-7013	3,880,000	7,450,360													-
2	Golf Course Berm	13-95-7035	-	-	705,700												705,700
3	E127 Improvements	10-91-7012	-	-	1,400,000												1,400,000
4	Long Term Flood Recovery Program - Elevations FY17 Grant	10-91-7014	250,000				500,000	500,000	450,000	400,000							1,850,000
	Elevations FY18 Grant	10-91-7014	400,000														
	Elevations FY19 Grant	10-91-7015			600,000												
	Elevations FY20 Grant	10-91-7016				600,000											
5	Entrance, Gateway, Marquee Signs and Wayfinding	10-91-7136	1,000,000	890,676	1,000,000												1,000,000
6	Street Panels Replacement (2)	10-91-7134	105,000	98,324	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000	105,000		105,000	1,155,000
7	Seattle Street Project (Senate West to dead end)						1,100,280										1,100,280
8	Singapore Street Project							1,151,160									1,151,160
9	Australia								664,800								664,800
10	Seattle (Solomon to Senate)								704,500								704,500
11	Solomon									1,066,700							1,066,700
12	Colwyn										412,900						412,900
13	Ashburton										659,400						659,400
14	Hamilton Circle										149,200						149,200
15	Rio Grande (Wyndham Parkway to Village)												2,305,300				2,305,300
16	St. John Court													216,700			216,700
17	Cornwall													785,700			785,700
18	St. Helier														1,714,000	1,752,700	3,466,700
19	Country Club Court													247,300			247,300
20	Zilonis Court															304,800	304,800
21	Delozier															2,380,100	2,380,100
22	Rauch Court															107,800	107,800
23	Clevedon															761,200	761,200
24	Sierra															403,700	403,700
25	Tenbury															652,200	652,200
26	Wall - Water lines only	10-91-7072			-												-
27	Village Green															1,496,800	1,496,800
28	Village															1,947,500	1,947,500
29	Hanley															588,300	588,300
30	Koester															1,478,700	1,478,700
31	Smith															1,143,700	1,143,700
32	Lewis															584,000	584,000
33	Achgil															645,800	645,800
34	Kari Ct															452,000	452,000
35	Kube Ct															479,700	479,700
36	Kevindale Ct															612,100	612,100
37	Ginger															801,800	801,800
38	Epernay Pl															335,800	335,800
Total for Street Improvements			\$ 5,635,000	\$ 8,439,360	\$ 3,810,700	\$ 705,000	\$ 1,705,280	\$ 1,756,160	\$ 1,924,300	\$ 1,571,700	\$ 1,326,500	\$ 105,000	\$ 2,410,300	\$ 1,354,700	\$ 1,714,000	\$ 17,033,700	\$ 34,217,340

Note: (1) Berm / Wall Street
(2) Panel Based Upon \$7000 / Panel
(3) Seattle (2019) Singapore (2020)

Item No.	Projects by Type	GL Account Number	FY 2018 - 2019 Budgeted	Account Balance FYE19	Current Budgeted 2019 - 2020	Year 1 Proposed 2020 - 2021	Year 2 Proposed 2021 - 2022	Year 3 Proposed 2022 - 2023	Year 4 Proposed 2023 - 2024	Year 5 Proposed 2024 - 2025	Year 6 Proposed 2025 - 2026	Year 7 Proposed 2026 - 2027	Year 8 Proposed 2027 - 2028	Year 9 Proposed 2028 - 2029	Year 10 Proposed 2029 - 2030	10 Years Or Greater	Total
GENERAL COMMUNITY IMPROVEMENTS																	
1	New City Hall	10-91-7103			-	8,000,000											8,000,000
2	City Hall Engineering / Architect		450,000	111,206													-
3	Taylor Road Facilities	10-91-7127	200,000	275,726	282,901												282,901
4	Facility Improvements	10-91-7130	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	600,000
5	Park Improvements	10-91-7105	50,000	27,137	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	600,000
7	Golf Course Grey Water Irrigation Project *	10-91-7117	700,000	100,000													-
8	Golf Course Convention Center		2,420,000	50,000													-
10	Paint EMS Bay floor and walls	10-91-7088			22,000												22,000
11	Parks Master Plan	10-91-7107			70,000								75,000				145,000
12	Fire station new walls	10-91-7095				3,000											3,000
13	Fire Station paint/carpet in Admin area	10-91-7095				20,000											20,000
14	Pool House Roof Repair	10-91-7054				8,750											8,750
15	Pool decking refurbish/texture	10-91-7086				125,000											125,000
16	Pool Office Remodel	10-91-7064					35,000										35,000
17	Replace Roof at Fire Department						140,000										140,000
18	WiFi for pool and parks	10-91-7070						20,000									20,000
19	Police Bay Door Replacement		-					21,000									21,000
20	Fire station remodel kitchen/dayroom/training room	10-91-7095			13,000			30,000									43,000
21	Shade Structures for two playscapes	10-91-7079			40,000												40,000
22	New Playground Structure for Clark Henry	10-91-7066				75,000		175,000									250,000
23	Bay door replacement at Fire Department	10-91-7118			50,000				130,000								180,000
24	New Playground Structure for Carol Fox Park								150,000								150,000
25	100kw Generator at Police Station									77,600							77,600
26	200kw Generator at Fire Station									99,600							99,600
27	Improvements to pocket parks/green space throughout city									100,000							100,000
28	New Roof at Police Department									115,000							115,000
29	AC Units at Police Station										152,000						152,000
30	City Comprehensive Plan										200,000						200,000
31	Restrooms at Carol Fox Park										300,000						300,000
32	Clark Henry Park Pavilion roof											42,000					42,000
33	AC Units at Fire Department												90,000				90,000
34	AC Units at Public Works Facility													50,000			50,000
35	Fire Station Generator	10-91-7037				26,250											26,250
36	Police Generator	10-91-7038				17,000											17,000
Total General Community Improvements			\$ 3,870,000	\$ 614,069	\$ 577,901	\$ 8,375,000	\$ 275,000	\$ 346,000	\$ 380,000	\$ 492,200	\$ 752,000	\$ 142,000	\$ 265,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 11,911,851

Total General Obligation Fund Improvements	\$ 9,505,000	\$ 9,053,429	\$ 4,388,601	\$ 9,080,000	\$ 1,980,280	\$ 2,102,160	\$ 2,304,300	\$ 2,063,900	\$ 2,078,500	\$ 247,000	\$ 2,675,300	\$ 1,504,700	\$ 1,814,000	\$ 17,133,700	46,129,191
Grand Total All Funds	\$11,130,000	\$ 10,333,429	\$ 6,043,601	\$10,530,000	\$ 2,870,280	\$ 2,592,160	\$ 3,444,300	\$ 2,413,900	\$ 3,328,500	\$ 297,000	\$ 3,375,300	\$ 1,554,700	\$ 2,514,000	\$ 23,192,700	\$ 59,563,191

* Denotes FY Move



Legislative UPDATE

June 5, 2020
Number 23

NLC: Responding to Racial Tension in Your City

The National League of Cities has prepared a “[Municipal Action Guide for Responding to Racial Tension in Your City](#).” To prepare the guide, NLC interviewed several current and former municipal leaders who have been through similar moments of crisis with racial tension. The guide provides important contextual and tactical information to support a city’s efforts to respond effectively. It includes:

- **Definition of common values:** Five common values need to be embedded in all actions in response to racial tension.
- **Insight:** Lessons learned, tactics, and such additional considerations can provide direction and suggest actions municipalities can take in real time.
- **Context:** Historical context that will help leadership get a more robust understanding of the situation at hand, and how the event may uncover deep-rooted issues that the municipality can address.
- **Checklists:** Practical checklists ensure that you have some of the more critical components in place to respond: (1) direction to leadership in the immediate response to the crisis; (2) guidance on a crisis communications protocol; (3) guidance on stakeholder identification and engagement; and (4) guidance on how to continue the work of advancing racial equity post-incident.

In Texas, the governor has said publicly that the state legislature will be proactive in crafting new legislation related to police brutality, saying the work starts now before session begins in January 2021. “Now is the time for legislators to start bringing up ideas, proposing ideas, testing those ideas with their fellow legislators and they will get a feel for the possibility of being able to pass meaningful legislation,” he said.

Attorney General Opinion: Employee Consent for “Union Dues Check-Off”

The Texas attorney general issued an opinion last week relating to “union dues check-offs.” The opinion, [No. KP-0310](#), concludes that an employee’s one-time, perpetual election to permit a city to deduct union dues from the employee’s paycheck “is inconsistent with the [Supreme] Court’s holding in *Janus v. American Federation of State, County, and Municipal Employees*, [but a] court would likely conclude that consent for one year from the time given is valid and is sufficiently contemporaneous to be constitutional.”

What does this mean for those cities that deduct union dues from employee paychecks? The state laws that authorize deductions typically provide for a one-time opt-in, and they don’t mandate that the authorization be renewed. The opinion therefore suggests that such elections must be renewed at some interval to satisfy *Janus*. City attorneys who agree with the opinion’s analysis may want to review their city’s policies in light of it.

Comptroller Releases New Property Tax Rate Guidance

Last week, the comptroller posted [guidance](#) and a variety of resources to help taxing units navigate the new S.B. 2 property tax rate setting process. The information includes the [worksheets](#) that must be used to calculate the no-new-revenue, voter-approval, and de-minimis tax rates, [notice forms](#) incorporating the new notice requirements imposed by S.B. 2, and more.

City officials, and especially finance staff, are encouraged to explore the new content offered by the comptroller.

State and Local Sales Taxes on Internet Access End July 1

In 2016, Congress passed a permanent extension of the Internet Tax Freedom Act. The extension meant that states were generally prohibited from applying sales taxes to internet access service. However, the legislation included a grandfather clause that allowed states that collected sales taxes on internet access service prior to October 1, 1998, to continue collecting those sales taxes only until June 30, 2020.

Texas is one of the ten states that were grandfathered, which allowed both state *and* local sales taxes to be collected on internet access service in Texas. A state law allowed sales taxes to be collected on internet access charges in excess of \$25 per month.

The end to the grandfathering means that Texas cities will lose the sales tax imposed on internet access service at the end of the month.

U.S. House Releases \$494 Billion Transportation Proposal

The marathon of federal transportation reauthorization continues with the "[Investing in a New Vision for the Environment and Surface Transportation in America](#)" (INVEST) Act released today. The bill aligns well with the National League of Cities "[Cities 2020 Transportation Priorities](#)" and represents a significantly stepped-up investment in local priorities. It tracks closely the "[Moving Forward Framework](#)," which was released in late January and aligns with NLC's "Rebuild With Us" priorities.

The prior transportation bill, the Fixing Americas Surface Transportation (FAST) Act of 2016, will expire on October 1, 2020. Because of that, House leadership has designated transportation reauthorization as one of their "must pass" bills this summer. In the Senate, three of the four Committees have yet to act on their portion of the legislation, but they may move quickly when the time is right. Below is a brief summary of the INVEST Act:

- With \$319 billion for roads, \$105 billion for transit, \$60 billion for rail, and almost \$10 billion for safety, INVEST is almost doubling current investment levels from the Highway Trust Fund and providing \$48.7 billion in dedicated funding to local transportation.
- In response to recent local and state budget challenges from COVID-19, the bill provides \$83.1 billion in 2021 to cover up to 100 percent federal investment, which will ensure cities and transit agencies can move forward with planned projects without delay.
- INVEST increases funds for transit and rail programs as well as new programs to assist cities and regions in transportation connectivity and climate goals.

To learn more, check out the [INVEST Act bill text](#), [fact sheet](#), [bill summary](#), and [section-by-section bill summary](#). NLC's transportation priorities and additional updates are available at www.nlc.org/FAST.

[Editor's note: The edited article above was reprinted with permission from the National League of Cities.]

Coronavirus (COVID-19) Updates

The Texas Municipal League is open for business. The building is closed to all but essential personnel and most staff is working remotely, but the League remains open for business and is fully ready to serve. Cities are encouraged to call or email for legal assistance, help with ordinances, or for general advice or assistance. Let us know how we can assist you and your city.

Call TML staff at 512-231-7400, or email Scott Houston for legal assistance at SHouston@tml.org; Rachael Pitts for membership support at RPitts@tml.org; and the training team for questions about conferences and workshops at training@tml.org.

The League has prepared a coronavirus clearinghouse [web page](#) to keep cities updated. In addition, everyone who receives the *Legislative Update* should receive a daily email update each afternoon with information on new developments. The daily email updates will be our primary

means of communication during the pandemic. Those emails are being archived [chronologically](#) as well as by [subject matter](#).

TML member cities may use the material herein for any purpose. No other person or entity may reproduce, duplicate, or distribute any part of this document without the written authorization of the Texas Municipal League.

Mailing Address:
Office of the Chief Appraiser
P.O. Box 920975
Houston, TX 77292-0975



Harris County Appraisal District
13013 Northwest Fwy, Houston, Texas
Information Center: (713)957-7800

**Preliminary Report of Appraised & Taxable Values
(Prior to Hearings)
Tax Year 2020
May 01, 2020**

Honorable Andrew Mitcham
Mayor
City of Jersey Village
16327 Lakeview Drive
Jersey Village TX 77040

Dear Mayor Mitcham:

The preliminary information on appraised and taxable values for 2020 may be useful to you for testing purposes. If you are an ISD, City, Harris County or College district assessor, please keep in mind the preliminary rolls do not replace the certified or uncertified estimate that you received in April. **The preliminary roll values should not be compared with the values contained in the estimate. The preliminary data does not take potential hearing loss, late exemption and ag-use applications, or correction motion value loss into account. This report is not our official value estimate and only summarizes still incomplete values in appraisal records. The main purpose of the preliminary data is for testing and formatting for the jurisdiction.**

Initial Appraised Value \$1,251,261,473 (excluding Categories G, J, L & S)

Initial Taxable Value \$980,301,569 (excluding Categories G, J, L & S)

The attached recap report summarizes your preliminary 2020 data. Valuation is currently incomplete on personal property categories G, J, L and S. Our best estimate of your 2020 utility personal property Category J values from Pritchard and Abbott, Inc. will be made available to you when valuation is complete. Preliminary 2020 personal property data Category G, S and the remainder of Category L values will be made available when valuation is complete.

Due to the current COVID - 19 situation, formal hearings will likely not begin until sometime in June, but this is subject to change. To assist you in estimating value loss due to hearings, we will periodically prepare a series of printouts that will be furnished to your tax assessor and will schedule a series of briefings for assessors.

When values are reduced through the protest or online hearing process, the hearing determination will be reflected either in the certified roll or in a subsequent correction roll. Most protests are determined before the appraisal roll is certified, and their results will be reflected in the certified roll. However, the law permits a variety of late protests and correction motions that may result in changes to your 2020 values for many years to come.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Additionally, a number of circumstances may result in further reduction of your values:

Late-filed exemption applications. While in most circumstances property owners must apply for the exemption prior to April 30, the law provides for a variety of late-filed exemptions. These can result in reductions not reflected in this estimate. For example, if your jurisdiction grants the freeport exemption, you should be aware that a property owner can apply for the exemption at any time not later than June 15th or 60 days after the chief appraiser delivers notice to the property owner. A more common situation involves residence homestead exemptions. A person can apply for a residence homestead exemption until two years after the delinquency date for the year in question. Consequently, residence homestead exemptions for 2020 can be claimed at any time prior to February 1, 2022. Over-65 and disability exemptions for the year can be claimed up to two years after the date of the person or the property first qualified for exemption, and the exemption will apply for the entire year. Application for special agricultural or timber valuation can be filed until the date the ARB approves the 2020 appraisal records.

Results of appeals of appraisal review board decisions. A property owner who disagrees with an ARB determination on a protest or correction motion may appeal the decision to the district court, or in some cases through binding arbitration or the State Office of Administrative Hearings.

Depending on the complexity of the litigation, resolution may take several years. If the court reduces the owner's appraised value or grants an exemption, the result will be certified to the jurisdiction within 30 days of the date the judgment is entered.

Please do not hesitate to contact me or your jurisdiction coordinator if you have questions regarding this information or other matters affecting appraisal district operations.

With kindest regards,



Roland Altinger, CAE, RPA, CTA
Chief Appraiser

CC: Tax Assessor

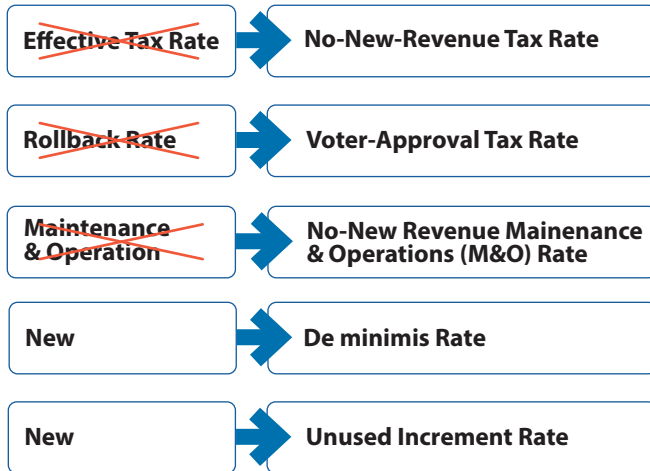
Jurisdiction Coordinator

Introducing a New TNT (Truth-In Taxation)

New Terminology and Calculations

Senate Bill 2, 86th Legislative Session made several significant changes to the truth-in-taxation process.

Below is new terminology and calculations from this legislation.



Under S.B.2, the calculation now looks like this:

(1) "NO-NEW-REVENUE TAX RATE"

means a rate expressed in dollars per \$100 of taxable value calculated to the following formula:

$$\text{NO-NEW-REVENUE} = \frac{(\text{LAST YEAR'S LEVY} - \text{LOST PROPERTY LEVY})}{(\text{CURRENT TOTAL VALUE} - \text{NEW PROPERTY VALUE})}$$

(2) "VOTER-APPROVAL TAX RATE"

means a rate expressed in dollars per \$100 of taxable value calculated to one of the following applicable formulas:

(A) For a special taxing unit:

$$\text{VOTER-APPROVAL TAX RATE} = (\text{NO-NEW REVENUE M\&O RATE} \times 1.08) + \text{CURRENT DEBT}$$

(B) For a taxing unit other than a special taxing unit:

$$\text{VOTER-APPROVAL TAX RATE} = (\text{NO-NEW-REVENUE M\&O RATE} \times 1.035) + \text{CURRENT DEBT RATE} + \text{UNUSED INCREMENT RATE}$$

What adopted tax rates trigger an election or petition?

ADOPTED TAX RATE IS:

BELOW voter-approval tax rate	No election required
ABOVE voter-approval tax rate but BELOW de minimis rate	Voters may petition for an election
ABOVE voter-approval tax rate; Taxing unit does not calculate a de minimis rate	Election required
ABOVE voter-approval tax rate and ABOVE the de minimis rate	Election required

Revenue Threshold in Voter-approval Tax Rate

(or threshold over which voters must approve tax increases)

Taxing Unit	Voter-Approval Tax-Rate	Effective Date
Cities / Counties	3.5%	Jan. 1, 2020
Special Taxing Units*	8%	No Change
School Districts	2.5%	Sept. 1, 2020

*Hospitals, Junior Colleges and Special Districts with M&O tax rate of 2.5 cents or less

Where can I find more information?

Information is typically obtained from the resources below, but may be different for your organization.

What information is available from my appraisal district?

1. Certified taxable values
2. Property value under protest
3. New real property and improvement value
4. Value of property lost
5. Captured appraisal values for tax increment financing (TIFs)
6. Property known, but not certified
7. Property with tax ceiling

What information is available from my governing body?

1. Debt information
2. Unencumbered fund balance
3. TIF payments
4. Amount if transferring a function
5. Sales tax spent for no-new-revenue maintenance and operations
6. Enhanced indigent health care information
7. Criminal justice mandate information

What information is available from Texas Comptroller of Public Accounts?

1. Railroad rolling stock value
2. Sales tax information (if applicable)

What information is available from collectors?

1. Refund information
2. Excess collections

Terms and Definitions

No-new-revenue tax rate

(Last year's levy minus lost property levy) divided by (current total value minus new property value).

Voter-approval tax rate for a special taxing unit

Voter-approval tax rate equals (no-new-revenue maintenance and operations tax rate times 1.08) plus current debt rate.

Voter-approval tax rate for a taxing unit other than a special taxing unit

(No-new-revenue maintenance and operations tax rate times 1.035) plus current debt plus unused increment rate.

No-new-revenue maintenance and operations rate

(Last year's levy minus last year's debt minus last year's junior college levy) divided by (current total value minus new property value).

De minimis rate

The rate is equal to the sum of:

- (A) a taxing unit's no-new-revenue maintenance and operations rate;
- (B) the rate that when applied to a taxing current total value, will impose an amount of taxes equal to \$500,000, and
- (C) a taxing unit's current debt rate.

Unused increment rate

A taxing unit that did not use all of its revenue growth may bank that unused growth as long as the taxing unit averaged below 3.5 percent of the voter-approval rate over three years. For the 2020 tax year, the unused increment rate is zero.

For more information, visit our website:
comptroller.texas.gov/taxes/property-tax

Texas Comptroller of Public Accounts
Publication #98-1080
May 2020

2020-2021 Proposed Vehicle Replacement Schedule

Unit #	Year 3	Estimated Resale Value	Year 3	COST OF VEHICLE	ADDITIONAL EXPENSES	
	Fleet Vehicles		New Vehicles			
45-1307	2013 Ford F250 Utility Bed	\$ 17,500.00	2021 Chevy Silverado 1500 ExtCab	\$ 26,935.00	\$1,545.00	L,M,FM,TB
31-1405T	2015 Ford F250	\$ 17,300.00	2021 Chevy Silverado 1500 ExtCab	\$ 26,935.00	\$605.00	L,M,FM
31-1506T	2015 Ford F150	\$ 17,100.00	2021 Chevy Silverado 1500 ExtCab	\$ 26,935.00	\$605.00	L,M,FM
21-17##T	2017 Chevy Tahoe PPV	\$ 12,000.00	2021 Chevy Tahoe PPV	\$ 34,575.00	\$15,000.00	
21-17##T	2017 Chevy Tahoe PPV	\$ 12,000.00	2021 Chevy Tahoe PPV	\$ 34,575.00	\$15,000.00	
25-1702T	2017 Chevy Tahoe PPV	\$ 18,000.00	2021 Chevy Tahoe PPV	\$ 34,575.00	\$15,000.00	
39-2001T	2020 Chevy Silverado 2500 Crew Cab	\$ 34,500.00	2021 Chevy Silverado 2500 Crew Cab	\$ 30,515.00	\$385.00	L,M,RM,FM
32-2002T	2020 Chevy Silverado 2500 Double Cab	\$ 34,200.00	2021 Chevy Silverado 2500 Double Cab	\$ 29,330.00	\$385.00	L,M,FM,TB
32-2003T	2020 Chevy Silverado 1500 Double Cab	\$ 25,000.00	2021 Chevy Silverado 1500 Double Cab	\$ 26,935.00	\$385.00	L,M,FM,TB
33-2004T	2020 Chevy Silverado 1500 Double Cab	\$ 25,000.00	2021 Chevy Silverado 1500 Double Cab	\$ 26,935.00	\$385.00	L,M,CS,FM
30-2006T	2020 Chevy Malibu	\$ 17,500.00	2021 Chevy Malibu	\$ 19,240.00	\$385.00	L,M,FM
30-2012T	2020 Chevy Malibu	\$ 17,500.00	2021 Chevy Malibu	\$ 19,240.00	\$385.00	L,M,FM
32-2013T	2020 1500 Silverado Double Cab	\$ 25,000.00	2021 1500 Silverado Double Cab	\$ 26,935.00	\$385.00	L,M,FM
45-2014T	2020 1500 Silverado Double Cab	\$ 25,000.00	2021 1500 Silverado Double Cab	\$ 26,935.00	\$385.00	L,M,FM,TB
36-2015T	2020 1500 Silverado Double Cab	\$ 25,000.00	2021 1500 Silverado Double Cab	\$ 26,935.00	\$385.00	L,M,FM
36-2016T	2020 1500 Silverado Double Cab	\$ 25,000.00	2021 1500 Silverado Double Cab	\$ 26,935.00	\$385.00	L,M,FM
45-2017T	2020 1500 Silverado Double Cab	\$ 25,000.00	2021 1500 Silverado Double Cab	\$ 26,935.00	\$385.00	L,M,FM
88-2018T	2020 1500 Silverado Double Cab	\$ 25,000.00	2021 1500 Silverado Double Cab	\$ 26,935.00	\$385.00	L,M,FM
Estimated ROI (KBB Prices)		\$ 397,600.00	Estimated Cost of New Vehicles		\$ 550,710.00	\$52,375.00

- L** LIGHTS 320
- M** CITY LOGO AND UNIT NUMBERS 185
- RM** BODY REMOUNT
- FM** FLOOR MATTS 100
- CS** CAMPER SHELL
- TB** TOOL BOXES 940

Estimated Cost of New Vehicles \$ 205,485.00
 (Cost of New Vehicle - Estimated ROI)

****Prices based of 2019 models

**TABLE 1
CITY OF JERSEY VILLAGE
EQUIPMENT IDENTIFICATION
FISCAL YEAR 2020-21**

DIVISION/POSITION	EQUIPMENT DESCRIPTION	IP ADDRESS	INVENTORY NUMBER
Administration			
11/City Manager	notebook/council01	10.1.180.80	1001099
Information Technology			
13/Camera Server	pc/server/IPCamnet	10.1.180.149	
Police Department			
21/Sergeant/detective	pc/police05	10.1.180.34	1001423
SGT cpq	pc/police20		
Sergeant	hp nc8000/Police16		
Dispatch			
23/Dispatch	Notebook/Dispatch05		
Dispatch	Notebook/Dispatch06		
Communications Sup	Notebook/Dispatch04		
Fire Department			
25/Fire EMS Supply	PC/Fire01	10.1.180.57	
Fire Station Staff	PC/Fire04	10.1.180.64	
Fire QuarterMaster	PC		
Fire Training	Notebook		
Training Officer	PC/Fire05	10.1.180.09	
Community Development			
31/Building Inspector	tablet pc/Pworks02	10.1.180.22	
Code Enforcement Off	tablet pc/Pworks03	10.1.180.29	
Proposed New Permits	Desktop for Permit Customers		
Streets			
32/Field Supervisor	Tablet Notebook/Shop02		
Golf Course			
Assist Golf Professional	PC/golf05	10.1.180.211	
Administrative Assistant	Notebook/golf02	10.1.180.212	
Golf Proshop Asst	PC/golf01	10.1.180.250	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**TABLE 2
FISCAL YEAR 2021-22**

Administration			
11/Adm Assist	PC/Admin06	10.1.180.40	
Information Technology			
VCenter	Admin11	10.1.180.11	
Backup01	SERVER/backup01	10.1.180.35	2001808
Unitrends	Disk Backup	10.1.180.204	
Cisco C2960X-48 Switch	Ntwk Switch/FD-down	10.1.180.107	
Cisco C2960X-48 Switch	Ntwk Switch/FD-up	10.1.180.114	
Cisco C2960X-48 Switch	Ntwk Switch/CC	10.1.180.108	
Cisco C2960X-48 Switch	Ntwk Switch/PDD	10.1.180.112	
Cisco C2960X-48 Switch	Ntwk Switch/CH	10.1.180.111	
Cisco C2960X-48 Switch	Ntwk Switch/Spare		
Cisco-48 Switch	Ntwk Switch/Server room	10.1.180.113	
Cisco C2960X-48 Switch	Ntwk Switch/PDExp		
Cisco C2960X-48 Switch	Ntwk Switch/PDExp		
MSA2012iSAN	Storage System		
Active Directory	ESX server/cityhall04	10.1.180.9	
WS1	Witness Server		
PC Technician	Notebook		
ASA 5505 VPN	VPN Server		
ASA 5505 VPN FIPS	FIPS VPN Server		
Finance Department			
Xerox 3600 Printers	Printer/Finance	10.1.180.109	
Assistant Finance Dir	PC/Finance02	10.1.180.36	
Police Department			
JVPD1	VSERVER(JPD1)	10.1.180.227	
Xerox 3600 printers	printer/PD squad	10.1.180.104	
Property Room	pc/Police10	10.1.180.21	1001542
Police Squad Room	pc/police21		
Sergeant/Detective	hp nc6320/Police22	10.1.180.173	
Ticket Printers	Ticket printer/scanner		
Dispatch			
Xerox 6180MFP	printer/Dispatch		
Dispatcher Video	Dispatcher video pc		
Fire Department			
Xerox 3600 Printers	printer/Fire staff	10.1.180.120	
Fire EMS	CF19 tablet/Fire09	10.1.182.106	
Fire EMS	CF19 tablet/Fire10	10.1.182.107	
Fire EMS	CF19 tablet/Fire11	10.1.182.108	
Public Works			
Public Works Director	tablet pc/Pworks07	10.1.180.75	
Training PC	pc		
Fleet			
Mechanic - Albert	Notebook		
Parks Department			
Parks Director	Notebook		
Facility Manager	pc		
Municipal Court/Court Technology Fund			
Court Cashier	pc		
Golf Course			
Xerox 3600 Printers	printer/golf course		
Pro Shop	pc/golf03	10.1.180.213	1001637
Pro Shop	pc/golf04	10.1.180.214	5008
Snack Bar	snackbar pc		
Golf Course	server/golfserver	10.1.180.201	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**TABLE 2
FISCAL YEAR 2022-23**

Administration			
Xerox 6360	color printer		
City Secretary	Notebook/Council02	10.1.180.81	1001100
Information Technology			
IT Technician	Notebook/Admin		
Fortinet Firewall	Firewall FG1		
Fortinet Firewall	Firewall FG2		
Fortinet Analyzer	Firewall Analyzer		
Video PC	Finance 1		
Video PC	Finance 2		
Video PC	Court 1		
Video PC	Court 2		
Incode	Webserver		
Router	Network Router		
Police Department			
Police Chief	notebook/Police17	10.1.180.71	
Sergeant/Detective	hp nc6320/Police18		
Sergeants Office	pc/Police02	10.1.180.28	1001409
Squadrom1	pc/Police08	10.1.180.33	1001499
Squadroom HP	pc/police23	10.1.180.123	
Jail	pc/Police09	10.1.180.24	1001541
Warrant Officer	pc/Police14	10.1.180.65	2001979
Squadrom 2	workstation/Police03	10.1.180.32	1001500
Patrol LT	Notebook (pc)		
Dispatch			
Dispatchers	workstation/Dispatch01		
Dispatchers	workstation/Dispatch02		
Dispatchers	workstation/Dispatch03		
Telephone System	network router		
Fire Department			
Volunteer Firefighter	pc/Fire06	10.1.180.30	
Fire Inspector	Notebook		
Community Development			
Bldg Official Studio	Surface Studio		
Municipal Court/Court Technology Fund			
Court Notebook	notebook/Mcourt		
Golf Course			
Xerox 6115MFP	printer/golf course	10.1.182.205	

**TABLE 2
FISCAL YEAR 2023-24**

Administration			
Personal Generalist	notebook		
Mayor	Notebook/council04	10.1.180.83	1001104
Council Member	Notebook/council05	10.1.180.84	1001102
Council Member	Notebook/council06	10.1.180.85	1001101
Council Member	Notebook/council07	10.1.180.86	1001097
Council Member	Notebook/council08	10.1.180.87	1001096
Council Member	Notebook/Council09	10.1.180.88	1001098
Legal			
12/City Attorney	Notebook/Council03	10.1.180.82	1001104
Information Technology			
13/IT Manager	Notebook/Admin08	10.1.180.182	
TM	TM Server		
Cisco 3650-48pwr	Ntwk Switch GC	10.1.182.240	
Cisco 2960	Ntwk Switch GMB	10.1.182.241	
Cisco 2960	Ntwk Switch TSB	10.1.182.242	
FG60 Firewall gc	Firewall		
FG40 Firewall TS	Firewall		
Finance Department			
Finance Director	Notebook/Finance01	10.1.180.38	1141
Account Clerk	Pc/Finance01	10.1.180.61	J8R411
16/Cashier	PC/Cash01	10.1.180.44	H7R4111

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

Police Department			
JVPD	TLETS	10.1.180.240	
Sergeant/Detective	pc/Police04	10.1.180.27	
Detective	notebook		
Night Shift Sgt	Notebook police25		
Administrative Assist	pc/Police06	10.1.180.25	1001410
Records Specialist	pc/Police07	10.1.180.26	1001414
Dispatch			
Xerox 3600	printer/Dispatch-tlets		
Dispatch Radio Mstr	Workstation/Dispatch Radio		
Dispatch Radio Slv	Workstation/Dispatch Radio		
Fire Department			
Fire Chief	notebook/Fire08	10.1.180.73	
Fire Administrative Assist	PC/Fire02	10.1.180.56	
Public Works			
30/Administrative Assist	PC/Pworks06	10.1.180.41	
Community Development			
Permit Clerk	pc/Pworks01	10.1.180.14	2001938
Engineering Tech	workstation/Pworks04	10.1.180.18	
Bldg Official			
Fleet Services			
Mechanic	pc/shop01	10.1.180.47	1001222
Utility Fund			
New PC Taylor St	pc		
New PC Taylor St	pc		
Water/Wastewater Sup	pc/Shop03		
Municipal Court/Court Technology Fund			
Court Administrator	hp nc8000/Mcourt08		
Court Clerk 01	hp nc8000/Mcourt09		
Court Clerk 02	hp nc8000/Mccourt10		
Court Video	Notebook		
Court Prosecutor	Notebook		
Court Jail	Notebook		
28/Court Clerk 03	hp nc8000/Mccourt11		
Golf Course			
Golf Course	notebook/golf07	10.1.180.216	
Golf Pro	Notebook		
Golf Course Maint			
Golf Maint Barn	pc/golf08		

TABLE 4 CITY OF JERSEY VILLAGE DEPARTMENT EQUIPMENT REPLACEMENT PLAN SCHEDULE								Color Code - Yellow change to notebook						
								Orange - what do we do	Red - NEW					
								Green - potential budget issue						
								Blue - change dollar value						
USER	TYPE/COMPUTER NAME	IP ADDRESS	INVENTORY NUMBER	SERIAL NUMBER	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24			
Administration														
Personnel Generalist	PC/Admin09	10.1.180.76			0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00			
Xerox 6360	color printer				1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00			
Administrative Assit	PC/Admin06	10.1.180.40			0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
Mayor	Notebook/council04	10.1.180.83	1001104		0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
Council Member	Notebook/council05	10.1.180.84	1001102		0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
Council Member	Notebook/council06	10.1.180.85	1001101		0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
Council Member	Notebook/council07	10.1.180.86	1001097		0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
Council Member	Notebook/council08	10.1.180.87	1001096		0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
Council Member	Notebook/Council09	10.1.180.88	1001098		0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
City Manager	Notebook/Council01	10.1.180.80	1001099		0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00			
City Secretary	Notebook/Council02	10.1.180.81	1001100		2,500.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
DEPARTMENT TOTAL					3,500.00	11,000.00	2,000.00	1,000.00	3,000.00	11,000.00	2,000.00			
Legal Services														
City Attorney	Notebook/Council03	10.1.180.82	1001104		0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
DEPARTMENT TOTAL					0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00			

TABLE 4 CITY OF JERSEY VILLAGE DEPARTMENT EQUIPMENT REPLACEMENT PLAN SCHEDULE								Color Code - Yellow change to notebook Orange - what do we do Red - NEW Green - potential budget issue Blue - change dollar value					
USER	TYPE/COMPUTER NAME	IP ADDRESS	INVENTORY NUMBER	SERIAL NUMBER	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24		
Information Technology													
Cityhall05 Server	PC/SERVER/cityhall05	10.1.180.10		98R4111	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
IT Manager	Notebook/Admin08	10.1.180.82		DJ99B31	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00		
TM	TM Server				0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00		
Camera Server	PC/SERVER/IPCamnet	10.1.180.149			0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00		
Unitrends	Disk Backup				0.00	0.00	0.00	20,000.00	0.00	0.00	0.00		
VCenter	Admin11	10.1.180.11			0.00	0.00	0.00	4,000.00	0.00	0.00	0.00		
Backup01	SERVER/backup01	10.1.180.35	2001808		0.00	0.00	0.00	4,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/FD-down	10.1.180.107			0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/FD-up	10.1.180.114			0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/CC	10.1.180.108			0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/PDD	10.1.180.112			0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/CH	10.1.180.111			0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/Spare				0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco-48 Switch	Ntwk Switch/Server room	10.1.180.113			0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/PDExp				0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco C2960X-48 Switch	Ntwk Switch/PDExp				0.00	0.00	0.00	6,000.00	0.00	0.00	0.00		
Cisco GC	Ntwk Switch GC	10.1.182.240			0.00	6,000.00	0.00	0.00	0.00	0.00	0.00		
Cisco GC MB	Ntwk Switch GM	10.1.182.241			0.00	1,000.00	0.00	0.00	0.00	0.00	0.00		
Cisco Taylor St	Ntwk Switch TS	10.1.182.242			0.00	1,000.00	0.00	0.00	0.00	0.00	0.00		
CityHall1	SERVER/Cityhall1	10.1.180.225			0.00	0.00	0.00	0.00	0.00	0.00	0.00		
CityHall2	SERVER/Cityhall2	10.1.180.226			0.00	0.00	0.00	0.00	0.00	0.00	0.00		
IT Technician	Notebook/Admin				2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00		
PC Technician	Notebook/Admin				0.00	0.00	0.00	2,000.00	0.00	0.00	0.00		
Fortinet FG500D	Firewall				9,000.00	0.00	0.00	0.00	9,000.00	0.00	0.00		
Fortinet FG500D	Firewall				9,000.00	0.00	0.00	0.00	9,000.00	0.00	0.00		
Fortinet 200 Analyzer	Firewall Logger				4,500.00	0.00	0.00	0.00	4,500.00	0.00	0.00		
Fortinet FG60	Firewall gc				0.00	1,000.00	0.00	0.00	0.00	0.00	0.00		
Fortinet FG40	Firewall Taylor St				0.00	0.00	0.00	0.00	0.00	1,000.00	0.00		
MSA2012i SAN	Storage System				0.00	0.00	0.00	23,000.00	0.00	0.00	0.00		
Active Directory	ESX server/cityhall04	10.1.180.9		H7R4111	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00		
Witness Server	WS1				0.00	0.00	0.00	3,000.00	0.00	0.00	0.00		
Video PC	Finance 1				1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00		
Video PC	Finance 2				1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00		
Video PC	Court 1				1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00		
Video PC	Court 2				1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00		
Incode	Webserver				1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00		
Router	Network Router				0.00	0.00	0.00	0.00	13,600.00	0.00	0.00		
ASA 5505 VPN	VPN Server				0.00	0.00	0.00	4,000.00	0.00	0.00	0.00		
ASA 5505 VPN FIPS	FIPS VPN Server				0.00	0.00	0.00	4,000.00	0.00	0.00	0.00		
	Extend warrant of computers				1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00		
	SAN Disk Drive Replacement				600.00	600.00	600.00	600.00	600.00	600.00	600.00		35600
	Printers				1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
	Tape Replacement				1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
	Monitor Replacement				1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00		
	Wireless Replacement				2,900.00	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00		
	Active Directory Server				0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00		
DEPARTMENT TOTAL					38,100.00	21,100.00	15,100.00	134,100.00	51,700.00	13,100.00	15,100.00		

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

TABLE 4 CITY OF JERSEY VILLAGE DEPARTMENT EQUIPMENT REPLACEMENT PLAN SCHEDULE								Color Code - Yellow change to notebook						
								Orange - what do we do	Red - NEW					
								Green - potential budget issue						
								Blue - change dollar value						
USER	TYPE/COMPUTER NAME	IP ADDRESS	INVENTORY NUMBER	SERIAL NUMBER	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24			
Finance Department														
Finance Director	Notebook/Finance01	10.1.180.38	1141	25R2B31	0.00	2,500.00	0.00	0.00	0.00	2,000.00	0.00			
Xerox 3600 Printers	Printer/Finance	10.1.180.109			0.00	0.00	0.00	800.00	0.00	0.00	0.00			
Assistant Finance Dir	PC/Finance02	10.1.180.36			0.00	0.00	0.00	2,000.00	0.00	0.00	0.00			
Account Clerk	Pc/Finance05	10.1.180.61		J8R411	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
DEPARTMENT TOTAL					0.00	2,500.00	0.00	2,800.00	0.00	3,500.00	0.00			
16/Cashier	PC/Cash01	10.1.180.44		H7R4111	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
DEPARTMENT TOTAL					0.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
Traffic														
Motorcycle	CF-19/printer				0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Motorcycle	CF-19/printer				0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Police Department														
Police Chief	notebook/Police17	10.1.180.71		C1Y2B31	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00			
SGT cpq	pc/police20				0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
JVPD1	VSERVER(JPD1)	10.1.180.227			0.00	0.00	0.00	8,000.00	0.00	0.00	0.00			
JVPD	TLETS	10.1.180.240			0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00			
Sergeant/Detective	hp nc6320/Police18				2,500.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
Police Officer	hp nc8000/Police19				0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Sergeant	hp nc8000/Police16				0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00			
Xerox 3600 printers	printer/PD squad	10.1.180.104			0.00	0.00	0.00	800.00	0.00	0.00	0.00			
Property Room	pc/Police10	10.1.180.21	1001542		0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
Police Squad Room	pc				0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
Sergeant/Detective	hp nc6320/Police22	10.1.180.173			0.00	0.00	0.00	2,000.00	0.00	0.00	0.00			
Administrative Assist	pc/Police06	10.1.180.25	1001410		1,000.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
Records Specialist	pc/Police07	10.1.180.26	1001414		1,000.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
Sergeants Office	pc/Police02	10.1.180.28	1001409		1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00			
Police Chief	pc/Police01	10.1.180.23	1001422		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Squadrom1	pc/Police08	10.1.180.33	1001499		1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00			
Sergeant/Detective	pc/Police05	10.1.180.34	1001423		0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
Squadroom HP	pc/police23	10.1.180.123			1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00			
Jail	pc/Police09	10.1.180.24	1001541		1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00			
Sergeant/Detective	pc/Police04	10.1.180.27			0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00			
Warrant Officer	pc/Police14	10.1.180.65	2001979		2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00			
Squadrom 2	workstation/Police03	10.1.180.32	1001500		1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00			
Detective	notebook				0.00	2,500.00	0.00	0.00	0.00	2,000.00	0.00			
Ticket Printers	Ticket printer/scanner				0.00	0.00	0.00	13,200.00	0.00	0.00	0.00			
PD Camnet	PD Video Server				0.00	6,000.00	0.00	0.00	0.00	0.00	7,000.00			
Night Shift SGT pc	Notebook Police25				0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00			
Patrol LT pc	Notebook (pc) R1				2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
DEPARTMENT TOTAL					17,000.00	17,500.00	4,000.00	26,000.00	14,500.00	14,000.00	11,000.00			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

TABLE 4 CITY OF JERSEY VILLAGE DEPARTMENT EQUIPMENT REPLACEMENT PLAN SCHEDULE								Color Code - Yellow change to notebook						
								Orange - what do we do	Red - NEW					
								Green - potential budget issue						
								Blue - change dollar value						
USER	TYPE/COMPUTER NAME	IP ADDRESS	INVENTORY NUMBER	SERIAL NUMBER	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24			
Dispatch														
Dispatch Radio Mstr	workstation/Dispatch Radio				0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00			
Dispatch Radio Slv	workstation/Dispatch Radio				0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00			
Dispatch	inspiron/Dispatch05				0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00			
Dispatch	inspiron/Dispatch06				0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00			
Communication Sup	hp nc8000/Dispatch04				0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00			
Xerox 3600	printer/Dispatch-tlets				0.00	800.00	0.00	0.00	0.00	800.00	0.00			
Xerox 6180MFP	printer/Dispatch				0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
Dispatchers	workstation/Dispatch01				2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
Dispatchers	workstation/Dispatch02				2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
Dispatchers	workstation/Dispatch03				2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
Dispatcher Video	Dispatcher video pc				0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
FireCAD	workstation/FireCAD				0.00	0.00	0.00	0.00	0.00	0.00	0.00			
FireCAD #2	workstation/FireCAD				0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Telephone System	Telephone System				0.00	0.00	0.00	0.00	13,600.00	0.00	0.00			
DEPARTMENT TOTAL					6,000.00	4,800.00	5,000.00	2,000.00	19,600.00	4,800.00	5,000.00			
Fire Department														
Volunteer Firefighter	pc/Fire06	10.1.180.30		5H39431	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00			
Fire Chief	notebook/Fire08	10.1.180.73		B2Y2B31	0.00	2,500.00	0.00	0.00	0.00	2,000.00	0.00			
Fire Dept	pc/server/camcorder01	10.1.180.149		1H39431	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
EMS Supply	pc/Fire01	10.1.180.57			0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
Adm Assistant	pc/Fire02	10.1.180.56			0.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
Fire Station Staff	pc/Fire04	10.1.180.64			0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
Training Officer	pc/Fire05	10.1.180.09			0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
Xerox 3600 Printers	printer/Fire staff	10.1.180.120			0.00	0.00	0.00	800.00	0.00	0.00	0.00			
Fire Inspector	pc/Fire03	10.1.180.13			0.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
Fire Quartermaster	pc				0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
Fire Training	notebook				0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00			
Fire EMS	CF19 tablet/Fire09	10.1.182.106			0.00	0.00	0.00	5,000.00	0.00	0.00	0.00			
Fire EMS	CF19 tablet/Fire10	10.1.182.107			0.00	0.00	0.00	5,000.00	0.00	0.00	0.00			
Fire EMS	CF19 tablet/Fire11	10.1.182.108			0.00	0.00	0.00	5,000.00	0.00	0.00	0.00			
Cardiac Monitors					0.00	0.00	0.00	0.00	0.00	0.00	0.00			
DEPARTMENT TOTAL					1,000.00	2,500.00	6,000.00	15,800.00	3,000.00	3,500.00	6,000.00			

TABLE 4 CITY OF JERSEY VILLAGE DEPARTMENT EQUIPMENT REPLACEMENT PLAN SCHEDULE								Color Code - Yellow change to notebook						
								Orange - what do we do	Red - NEW					
								Green - potential budget issue						
								Blue - change dollar value						
USER	TYPE/COMPUTER NAME	IP ADDRESS	INVENTORY NUMBER	SERIAL NUMBER	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24			
Public Works														
Administrative Assist	pc/Pworks06	10.1.180.41			0.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
Public Works Director	tablet pc/Pworks07	10.1.180.75			0.00	0.00	0.00	3,000.00	0.00	0.00	0.00			
Training PC					0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
DEPARTMENT TOTAL					0.00	0.00	0.00	4,000.00	0.00	1,500.00	0.00			
Community Development														
Permit Clerk	pc/Pworks01	10.1.180.14	2001938	JF39431	0.00	1,000.00	0.00	0.00	0.00	1,500.00	0.00			
Engineering Tech	workstation/Pworks04	10.1.180.18		F16FB31	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00			
Bldg Inspector	tablet pc/Pworks02	10.1.180.22			0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00			
CAD Printer	T1200MFP													
Code Enf Inspector	tablet pc/Pworks03	10.1.180.29			0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00			
Bldg Official	Notebook				0.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00			
Bldg Official Studio	Surface Studio				5,000.00	0.00	0.00	0.00	5,000.00	0.00	0.00			
PC for Permit Desk	pc/Pworks01						1,000.00							
DEPARTMENT TOTAL					5,000.00	5,500.00	8,000.00	0.00	5,000.00	6,000.00	7,000.00			
Streets														
Field Supervisor	Tablet pc/shop02				0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00			
DEPARTMENT TOTAL					0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00			
Fleet Services														
Mechanic	pc/shop01	10.1.180.47	1001222		0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00			
Mechanic -Albert					0.00	0.00	0.00	2,000.00	0.00	0.00	0.00			
DEPARTMENT TOTAL					0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00			
Parks Department														
Parks Director	pc/Admin05	10.1.180.70	1001736		0.00	0.00	0.00	2,000.00	0.00	0.00	0.00			
Facility Manager	pc				0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
DEPARTMENT TOTAL					0.00	0.00	0.00	3,000.00	0.00	0.00	0.00			
Utility Fund														
New PC 2019/20						1,000.00	0.00	0.00	0.00	1,000.00	0.00			
New PC 2019/20						1,000.00	0.00	0.00	0.00	1,000.00	0.00			
Field Supervisor	pc/Shop 03				0.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
DEPARTMENT TOTAL					0.00	2,000.00	0.00	0.00	0.00	3,500.00	0.00			

TABLE 4 CITY OF JERSEY VILLAGE DEPARTMENT EQUIPMENT REPLACEMENT PLAN SCHEDULE								Color Code - Yellow change to notebook						
								Orange - what do we do	Red - NEW					
								Green - potential budget issue						
								Blue - change dollar value						
USER	TYPE/COMPUTER NAME	IP ADDRESS	INVENTORY NUMBER	SERIAL NUMBER	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24			
Municipal Court/Court Technology Fund														
Court Administrator	hp nc8000/Mcourt08				0.00	2,500.00	0.00	0.00	0.00	2,000.00	0.00			
Court Clerk 01	hp nc8000/Mcourt09				0.00	2,500.00	0.00	0.00	0.00	2,000.00	0.00			
Court Clerk 02	hp nc8000/Mccourt10				0.00	2,500.00	0.00	0.00	0.00	2,000.00	0.00			
Court Clerk 03	hp nc8000/Mccourt11				0.00	0.00	0.00	0.00	0.00	2,000.00	0.00			
Front Desk	PC/Finance03	10.1.180.45			0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
Court Notebook	Judge notebook/Mcourt02				2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00			
Court New Prosecutor							0.00	0.00	0.00	2,000.00	0.00			
Court New Jail							0.00	0.00	0.00	2,000.00	0.00			
Court Video Notebook						1,500.00	0.00	0.00	0.00	1,500.00	0.00			
DEPARTMENT TOTAL					2,000.00	9,000.00	0.00	1,000.00	2,000.00	13,500.00	0.00			
Golf Course														
Golf Course	pc/golf07	10.1.180.216			0.00	1,000.00	0.00	0.00	0.00	1,500.00	0.00			
Golf Snack Bar	pc/Snackbar01	10.1.182.217			0.00	0.00	0.00	1,200.00	0.00	0.00	0.00			
Assist Golf Profes	pc/golf05	10.1.180.211			0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
Administrative Assist	pc/golf02	10.1.180.212			0.00	0.00	2,000.00	0.00	0.00	0.00	0.00			
Golf Professional	pc/golf01	10.1.180.250			0.00	0.00	0.00	0.00	0.00	1,500.00	0.00			
Golf - Cody	pc/golf01	10.1.180.250			0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00			
Xerox 3600 Printers	printer/golf course				0.00	0.00	0.00	800.00	0.00	0.00	0.00			
Pro Shop	pc/golf03	10.1.180.213	1001637		0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
Pro Shop	pc/golf04	10.1.180.214	5008		0.00	0.00	0.00	1,000.00	0.00	0.00	0.00			
Golf Inventory	pc/golf06				0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Golf Course	server/golfserver	10.1.180.201			0.00	0.00	0.00	3,500.00	0.00	0.00	0.00			
Xerox 6115MFP	printer/golf course	10.1.182.205			1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00			
DEPARTMENT TOTAL					1,500.00	1,000.00	4,000.00	7,500.00	1,500.00	3,000.00	2,000.00			
Golf Course Maint														
Golf Maint Barn	pc/golf08			JQNDP31	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00			
DEPARTMENT TOTAL					0.00	1,500.00	0.00	0.00	0.00	0.00	0.00			

CITY OF JERSEY VILLAGE													
USER FEE AMORTIZATION SCHEDULE													
DEPT	DESCRIPTION	FUND	OBJECT	PURCHASE	PURCHASE	FUTURE	AMORTIZATION	AMORTIZATION SCHEDULE					
								SOURCE	CODE	FY	AMOUNT	PRICE	PERIOD (YRS)
Administration	Personnel Generalist notebook	General	11-9772	2008-2009	2,000		4	500	500	500	500	500	
	Xerox 6360	General	11-9772	2011-2012	2,000		4	250	250	250	250	250	
	Administrative Assistant PC	General	11-9772	2009-2010	1,000		4	250	250	250	250	250	
	Mayor Notebook	General	11-9772	2011-2012	2,000		4	375	375	375	375	375	
	Council Member Notebook	General	11-9772	2011-2012	2,000		4	375	375	375	375	375	
	Council Member Notebook	General	11-9772	2011-2012	2,000		4	375	375	375	375	375	
	Council Member Notebook	General	11-9772	2011-2012	2,000		4	375	375	375	375	375	
	Council Member Notebook	General	11-9772	2011-2012	2,000		4	375	375	375	375	375	
	Council Member Notebook	General	11-9772	2011-2012	2,000		4	375	375	375	375	375	
	City Manager Notebook	General	11-9772	2010-2011	2,500		4	625	625	625	625	625	
	City Secretary Notebook	General	11-9772	2010-2011	2,500		4	625	625	625	625	625	
	Xerox 255 H Lease Printer	General	11-9772	2010-2011	6,240		4	0	0	0	0	0	
	Administration Total								4,500	4,500	4,500	4,500	4,500
	Legal Services	City Attorney/Notebook	General	12-9772	2011-2012	2,000		4	375	375	375	375	375
Legal Services Total								375	375	375	375	375	
Information Technology	Cityhall05 Server	General	13-9772	2007-2008	0		4	0	0	0	0	0	
	IT Manager/Notebook	General	13-9772	2011-2012	3,000		4	750	750	750	750	750	
	TM Server	General	13-9772	2011-2012	1,000		4	250	250	250	250	250	
	Exchange Server	General	13-9772	2008-2009	0		4	0	0	0	0	0	
	Camera Server	General	13-9772	2008-2009	4,000		4	1,250	1,250	1,250	1,250	1,250	
	Unitrends	General	13-9772	2008-2009	9,000		4	5000	5000	5,000	5000	5000	
	Ghost/Vcenter	General	13-9772	2009-2010	4,000		4	1000	1,000	1,000	1,000	1,000	
	Backup01 Server	General	13-9772	2009-2010	4,000		4	1000	1,000	1,000	1,000	1,000	
	Cisco C2960X-48 Switch fddown	General	13-9772	2009-2010	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco C2960X-48 Switch fdup	General	13-9772	2011-2012	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco C2960X-48 Switch cc	General	13-9772	2009-2010	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco C2960X-48 Switch pd	General	13-9772	2009-2010	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco C2960X-48 Switch ch	General	13-9772	2011-2012	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco C2960X-48 Switch sp	General	13-9772	2011-2012	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco Seitch Server Rack	General	13-9772	2013-2014	6,000		6	1,083	1,000	1,000	1,083	1,083	
	Cisco C2960X-48 Switch pde	General	13-9772	2010-2011	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco C2960X-48 Switch pde	General	13-9772	2010-2011	6,000		6	1,000	1,000	1,000	1,000	1,000	
	Cisco 3650 GC	General	13-9772	2013-2014	1,200		6	1,800	1,000	1,000	1,000	1,000	
	Cisco GC MB	General	13-9772	2013-2014	1,000		6	167	167	167	167	167	
	Cisco Taylor St	General	13-9772	2013-2014	1,000		6	167	233	233	233	233	
	PC Technician Notebook	General	13-9772	2010-2011	2,500		4	625	625	625	625	625	
	PC Technician Notebook	General	13-9772	2017-2018	2,000		4	500	500	500	500	500	
	Fortinet FG500D	General	13-9772	2010-2011	4,000		4	2,250	2,250	2,250	2,250	2,250	
	Fortinet FG500D	General	13-9772	2010-2011	4,000		4	2,250	2,250	2,250	2,250	2,250	
	Fortinet Analyzer	General	13-9772	2010-2011	2,000		4	1,125	1,125	1,125	1,125	1,125	
	Fortinet FG60 gc	General	13-9772	2009-2010	1,000		4	250	250	250	250	250	
	Fortinet FG40 Taylor Street	General	13-9772	07/12/05	1,000		4	0	250	250	250	250	
	MSA2012i SAN	General	13-9772	2012-2013	23,000		5	4,600	4,600	4,600	4,600	4,600	
	Active Directory - Cityhall04	General	13-9772	2011-2012	8,000		5	2000	2000	2000	2000	2000	
	Witness Server	General	13-9772	2018-2019	3,000		5	750	750	750	600	600	
	Video PC Finance 1	General	13-9772	2014-2015	1,000		4	250	250	250	250	250	
	Video PC Finance 2	General	13-9772	2014-2015	1,000		4	250	250	250	250	250	
	Video PC Court 1	General	13-9772	2014-2015	1,000		4	250	250	250	250	250	
	Video PC Court 2	General	13-9772	2014-2015	1,000		4	250	250	250	250	250	
	Incode Webserver	General	13-9772	2014-2015	1,000		4	250	250	250	250	250	
	Router	General	13-9772	2016-2017	13,500		6	2300	2300	2300	2300	2300	
ASA 5505 VPN	General	13-9772	2015-2016	1,000		4	1000	1000	1000	1000	1000		
ASA 5505 VPN FIPS	General	13-9772	2013-2014	1,000		4	1000	1000	1000	1000	1000		
Extended Warranty of computers	General	13-9772					1400	1400	1400	1400	1400		

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

DEPT	DESCRIPTION	FUND	OBJECT	PURCHASE	PURCHASE	FUTURE	AMORTIZATION	AMORTIZATION SCHEDULE				
								SOURCE	CODE	FY	AMOUNT	PRICE
	SAN Disk Drive Replacement	General	13-9772					600	600	600	600	600
	Printer Replacement	General	13-9772					1000	1000	1000	1000	1000
	Tape Replacement	General	13-9772					1000	1000	1000	1000	1000
	Monitor Replacement	General	13-9772					1200	1200	1200	1200	1200
	Wireless Replacement	General	13-9772					2900	2900	2900	2900	2900
	Active Directory Server	General	13-9772					375	875	500	500	500
	Information Technology Total							48,842	48,775	48,400	48,333	48,333
Finance Department	Finance Director/Notebook	General	15-9772	2011-2012	2,500		4	625	500	500	500	500
	Xerox 3600 Printer	General	15-9772	2009-2010	800		4	200	200	200	200	200
	Assistant Finance Director PC	General	15-9772	2009-2010	2,500		4	625	500	500	500	500
	Account Clerk PC	General	15-9772	2009-2010	1,000		4	250	375	375	375	375
	Finance Department Total							1700	1575	1575	1575	1575
	Cashier PC	General	16-9772	2009-2010	1,000		4	250	375	375	375	375
	16/Finance Department Total							250	375	375	375	375
Traffic	Motorcycle CF19/printer		17-9772	2009-2010	6,000		5	0	0	0	0	0
	Motorcycle CF19/printer		17-9772	2009-2010	6,000		5	0	0	0	0	0
	17/Traffic Department Total							0	0	0	0	0
Police Department	Police Chief Notebook	General	21-9772	2010-2011	2,000	2,500	4	625	625	625	625	625
	SGT cpq	General	21-9772	2011-2012	1,000		4	250	250	250	250	250
	JVPD1 VServer	General	21-9772	2011-2012	7,000	8,000	5	2000	2000	2000	1600	1600
	JVPD TLETS	General	21-9772	2011-2012	5,000		4	1250	1250	1250	1250	1250
	Sergeant/Detective police18	General	21-9772	2010-2011	2,500		4	625	500	500	500	500
	Police Officer police19	General	21-9772	2008-2009	2,000		4	0	0	0	0	0
	Sergeant police16	General	21-9772	2008-2009	2,000		4	500	500	500	500	500
	Xerox 3600 printer	General	21-9772	2009-2010	800		4	200	200	200	200	200
	Property Room PC	General	21-9772	2009-2010	1,000		4	250	250	250	250	250
	Police Squad Room PC	General	21-9772	2009-2010	1,000		4	250	250	250	250	250
	Sergeant Detective/ hp nc 6320	General	21-9772	2009-2010	2,500		4	625	500	500	500	500
	Administrative Assistant PC	General	21-9772	2010-2011	1,000		4	250	375	375	375	375
	Records Specialist PC	General	21-9772	2010-2011	1,000		4	250	375	375	375	375
	Sergeants Office PC	General	21-9772	2010-2011	1,000		4	250	250	250	250	250
	Police Chief PC	General	21-9772	2010-2011	0		4	0	0	0	0	0
	Squadroom 1 PC	General	21-9772	2010-2011	1,000		4	250	250	250	250	250
	Sergeant/Detective PC	General	21-9772	2008-2009	1,000		4	250	250	250	250	250
	Squadroom HP	General	21-9772	2010-2011	1,500		4	375	375	375	375	375
	Jail PC	General	21-9772	2010-2011	1,000		4	250	250	250	250	250
	Sergeant Detective/PC	General	21-9772	2008-2009	2,000		4	500	500	500	500	500
	Warrant Officer PC	General	21-9772	2010-2011	2,500		4	625	625	625	625	625
	Squadroom 2 Workstation	General	21-9772	2010-2011	1,000		4	250	250	250	250	250
	Detective	General	21-9772	2011-2012	2,500		4	625	500	500	500	500
	Ticket Printers	General	21-9772	2008-2009	11,000		4	3300	3300	3300	3300	3300
	Cisco C2960X-48 Switch	General	21-9772	2010-2011	5,000		6	0	0	0	0	0
	Cisco C2960X-48 Switch	General	21-9772	2010-2011	5,000		6	0	0	0	0	0
	PDCamnet	General	21-9772	2015-2016	7,000		5	1125	1400	1400	1400	1400
	Patrol LT notebook R1	General	21-9772	2010-2011	2,500		4	500	500	500	500	500
	Night SGTnotebook police25	General	21-9772	2011-2012	2,000		4	500	500	500	500	500
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT COBAN	General	21-9772	2011-2012	9,500		5	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-

DEPT	DESCRIPTION	FUND	OBJECT	PURCHASE	PURCHASE	FUTURE	AMORTIZATION	AMORTIZATION SCHEDULE					
								SOURCE	CODE	FY	AMOUNT	PRICE	PERIOD (YRS)
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-	-
	Police MDT Modem	General	21-9772	2011-2012	1,000		5	-	-	-	-	-	-
	Police MDT Aircard	General	21-9772	2011+2012	200		5						
	Police MDT Aircard	General	21-9772	2011+2012	200		5						
	Police MDT Aircard	General	21-9772	2011-2012	200		5						
	Police Department Total				116,100			15,875	16,025	16,025	15,625	15,625	
Dispatch	Dispatch Radio Mstr Workstation	General	23-9772	2007-2008	2,000		4	500	500	500	500	500	500
	Dispatch Radio Siv Workstation	General	23-9772	2007-2008	2,000		4	500	500	500	500	500	500
	Dispatch Inspiron	General	23-9772	2008-2009	1,500		4	375	375	375	375	375	375
	Dispatch Inspiron	General	23-9772	2008-2009	1,500		4	375	375	375	375	375	375
	Communication Supervisor hp nc8000	General	23-9772	2008-2009	2,500		4	625	500	500	500	500	500
	Xerox 3600	General	23-9772	2011-2012	800		4	200	200	200	200	200	200
	Xerox 6180MFP Printer	General	23-9772	2009-2010	1,000		4	250	250	250	250	250	250
	Dispatchers Workstation	General	23-9772	2010-2011	1,500	2,000	4	500	500	500	500	500	500
	Dispatchers Workstation	General	23-9772	2010-2011	1,500	2,000	4	500	500	500	500	500	500
	Dispatchers Workstation	General	23-9772	2010-2011	1,500	2,000	4	500	500	500	500	500	500
	Dispatcher video PC	General	23-9772	2013-2014	1,000	1,000	4	250	250	250	250	250	250
	Fire CAD	General	23-9772	2010-2011	1,500	2,000	4	-	-	-	-	-	-
	Fire CAD #2	General	23-9772	2010-2011	5,372		4	-	-	-	-	-	-
	Comm Radio Replacement Plan	General	23-9772	2012-2013	63,000		10	25,375	25,375	25,375	25,375	25,375	25,375
	Telephone System	General	23-9772	2007-2008	146,000	200,000	10	25,000	25,000	25,000	25,000	25,000	25,000
	Dispatch Total							54,950	54,825	54,825	54,825	54,825	54,825
Fire Department	Volunteer Firefighter PC	General	25-9772	2011-2012	1,000		4	250	250	250	250	250	250
	Fire Chief notebook	General	25-9772	2011-2012	2,000	2,500	4	625	500	500	500	500	500
	Fire Department Camcorder	General	25-9772	2007-2008	2,000		4	500	-	-	-	-	-
	EMS Supply	General	25-9772	2008-2009	1,000		4	250	250	250	250	250	250
	Adm Assistant Pc	General	25-9772	2008-2009	1,000		4	250	375	375	375	375	375
	Fire Station Staff PC	General	25-9772	2008-2009	1,000		4	250	250	250	250	250	250
	Training Officer PC	General	25-9772	2008-2009	1,000		4	250	250	250	250	250	250
	Xerox 3600 Printer	General	25-9772	2009-2010	800		4	200	200	200	200	200	200
	Fire Inspector Notebook	General	25-9772	2009-2010	1,000	2,000	4	500	500	500	500	500	500
	Fire Quartermaster	General	25-9772	2008-2009	1,000		4	250	250	250	250	250	250
	Fire Training	General	25-9772	2008-2009	2,000		4	500	500	500	500	500	500
	Fire CF 19 Tablet	General	25-9772	2009-2010	5,000		4	1,250	1,250	1,250	1,250	1,250	1,250
	Fire CF 19 Tablet	General	25-9772	2009-2010	5,000		4	1,250	1,250	1,250	1,250	1,250	1,250
	Fire Radio Replacement Plan	General	25-9772	2012-2013	156,638		10	63,584	63,584	63,584	63,584	63,584	63,584
	Fire CF 19 Tablet	General	25-9772	2009-2010	5,000		4	1,250	1,250	1,250	1,250	1,250	1,250
	Cardiac Monitor	General	25-9772	2017-218	161,143		7	25,714	25,714	25,714	25,714	25,714	25,714
	Fire Department Total							96,873	96,373	96,373	96,373	96,373	96,373
Public Works	Administrative Assist PC	General	30-9772	2008-2009	1,000		4	250	375	375	375	375	375
	Public Works Director	General	30-9772	2009-2010	3,000		4	750	750	750	750	750	750
	New PC 2019/20	General	30-9772	2019-2020	1,000		4	250	250	250	250	250	250
	New PC 2019/20	General	30-9772	2019-2020	1,000		4	250	250	250	250	250	250
	Training PC	General	30-9772	2017-2018				250	250	250	250	250	250
	Public Works Total							1,750	1,875	1,875	1,875	1,875	1,875
Community Development	Permit Clerk	General	31-9772	2011-2012	1,000		4	250	375	375	375	375	375
	Engineering Tech Workstation	General	31-9772	2011-2012	2,000		4	500	500	500	500	500	500
	Bldg Inspector tablet pc	General	31-9772	2008-2009	2,500	5,000	4	1250	1250	1,250	1250	1250	1250
	CAD Printer/Scanner	General	31-9772										
	Code Enf Inspector	General	31-9772	2008-2009	3,000		4	625	500	500	500	500	500
	Building Official Surface Studio	General	31-9772	2018-2019	5,000		4	1,250	1,250	1,250	1,250	1,250	1,250
	Building Official	General	31-9772	2015-2016	2,500		4	625	625	625	625	625	625
	PC for Permit desk	General	31-9772	2020-2021	1,000				250	250	250	250	250
	Community Development Total							4,500	4,750	4,750	4,750	4,750	4,750
Streets	Field Supervisor tablet pc	General	32-9772	2008-2009	3,000		4	625	500	500	500	500	500
	Streets Total							625	500	500	500	500	500

DEPT	DESCRIPTION	FUND	OBJECT	PURCHASE	PURCHASE	FUTURE	AMORTIZATION	AMORTIZATION SCHEDULE				
								SOURCE	CODE	FY	AMOUNT	PRICE
Fleet Services	Mechanic pc shop	General	36-9772	2011-2012			4	500	500	500	500	500
	Mechanic pc shop	General	36-9772	2017-2018			4	500	500	500	500	500
Fleet Services Total								1,000	1,000	1,000	1,000	1,000
Parks Department	Parks Director	General	39-9772	2009-2010			4	625	500	500	500	500
	Facility Manager	General	39-9772	2017-2018			4	250	250	250	250	250
Parks Department Total								875	750	750	750	750
TOTAL FOR GENERAL FUND								232,115	231,698	231,323	230,856	230,856
	PC for Utility Fund Emp Taylor RD	Utility Fund	45-9772	2007-2008			4	250	250	250	250	250
	PC for Utility Fund Emp Taylor RD	Utility Fund	45-9772	2007-2008			4	250	250	250	250	250
	Field Supervisor tablet pc	Utility Fund	45-9772	2008-2009		1,000	4	250	375	375	375	375
Utility Fund Total								\$ 750	\$ 875	\$ 875	\$ 875	\$ 875
Municipal Court	Court Administrator/hp nc8000	Court Techn Fund	28-9772	2011-2012			4	625	500	500	500	500
	Court Clerk/hp nc8000	Court Techn Fund	28-9772	2011-2012			4	625	500	500	500	500
	Court Clerk/hp nc8000	Court Techn Fund	28-9772	2011-2012			4	625	500	500	500	500
	Court Clerk01/hp nc8000	Court Techn Fund	28-9772	2008-2009			4	625	500	500	500	500
	Front Desk	Court Techn Fund	28-9772	2009-2010			4	250	250	250	250	250
	Court Notebook/Judge's	Court Techn Fund	28-9772	2010-2011			4	500	500	500	500	500
	Court New Prosecutor			2019-2020			4		500	500	500	500
	Court New Jail			2019-2020			4		500	500	500	500
	Court Notebook for Videos							375	375	375	375	375
Court Technology Fund Total								3,625	4,125	4,125	4,125	4,125
Red Light Camera Fund	Red Light Camera pc	Red Light Camera	22-9772	2010-2011			4	-	-	-	-	-
Red Light Camera Fund	Red Light Camera notebook	Red Light Camera	22-9772	2011-2012			4	-	-	-	-	-
Red Light Camera Fund Total								-	-	-	-	-
	Golf Course	Golf Course	81-9772	2011-2012			4	250	375	375	375	375
	Golf Course Snack Bar PC	Golf Course	81-9772	2011-2012		1,200	4	300	300	300	300	300
	Assistance Golf Professional PC	Golf Course	81-9772	2008-2009			4	250	250	250	250	250
	Administrative Assistance PC	Golf Course	81-9772	2008-2009			4	500	500	500	500	500
	Golf Professional PC	Golf Course	81-9772	2019-2020			4	-	375	375	375	375
	Golf- Cody	Golf Course	81-9772	2008-2009			4	250	250	250	250	250
	Xerox 3600 Printers	Golf Course	81-9772	2009-2010			4	200	200	200	200	200
	Pro Shop PC	Golf Course	81-9772	2009-2010			4	250	250	250	250	250
	Pro Shop PC	Golf Course	81-9772	2009-2010			4	250	250	250	250	250
	Golf inventory PC	Golf Course	81-9772	2009-2010			4	-	-	-	-	-
	Golf Course Server	Golf Course	81-9772	2009-2010			4	875	875	875	875	875
	Xerox 6180 MFP Printer	Golf Course	81-9772	2010-2011			4	375	375	375	375	375
Golf Course Total								\$ 3,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	Golf Maint Barn PC	Golf Course	82-9772	2011-2012			4	375	375	375	375	375
Golf Course Total								\$ 375	\$ 375	\$ 375	\$ 375	\$ 375

TABLE 1												
CITY OF JERSEY VILLAGE												
GENERAL FUND EQUIPMENT AMORTIZATION SCHEDULE												
2020-2021												
VEHICLE #	Last 4 VIN	DESCRIPTION	FUND SOURCE	OBJECT CODE	PURCHASE DATE	PURCHASE AMOUNT	CURRENT AVAILABLE	AMORTIZATION PERIOD (YRS)	PROJECT FUTURE PRICE	FY 19-20	FY 20-21	FY 21-22
EXISTING VEHICLES												
25-0306T	3049	2003 Pierce Saber Pumper	General	25-9791	04/29/02	340,698	\$757,004	25	1,186,240	58,654	58,654	58,654
25-0902T	0178	2009 Pierce Velocity Pumper	General	25-9791	10/01/08	685,499	\$679,709	25	1,544,793	61,792	61,792	61,792
		2017 Pierce Velocity Pumper	General	25-9791	04/01/18	720,000	\$169,746	24	1,440,000	84,873	84,873	84,873
		2018 Spartan SVI Rescue Truck	General	25-9791	03/01/19	656,000	\$0	13	1,082,400	83,262	83,262	83,262
25-1107T	6113	Ambulance	General	25-9791	10/1/2011	250,000	\$120,000	10	100,000	30,000	30,000	30,000
		SCBA	General	25-9791	10/1/2020		\$0				40,000	40,000
25-1701T	2781	2017 Ford F450 Ambulance	General	25-9791	1/1/2017	209,000	\$40,000	10	240,000	20,000	20,000	20,000
Total Equipment Purchase for Fire Department										338,581	378,581	378,581
		Street Sweeper	General	32-9791	10/1/2016	115,000	\$7,000	10		25,000	20,000	20,000
		Dump Truck	General	32-9791	uk	125,000	\$0	10		-	10,000	10,000
39-0602E		Dixie Chopper	General	39-9791	10/1/2011	14,000	\$22,400	5	16,000	3,200	3,200	3,200
39-		Dixie Chopper	General	39-9791	10/15/2012	15,400	\$9,800	5	16,000	3,200	1,400	1,400
39 -		Dixie Chopper	General	39-9791	06/27/14	19,200	\$19,200	5	19,200	3,200	3,200	3,200
39		Batwing Mower	General	39-9791		20,000	\$4,000	5	20,000	4,000	4,000	4,000
TOTAL EXISTING GENERAL FUND EQUIPMENT USER FEES (71-9771)										\$ 377,181	\$ 420,381	\$420,381
TOTAL PROPOSED GENERAL FUND EQUIPMENT USER FEES (71-9771)										\$ -	\$ -	\$ -
TOTAL GENERAL FUND EQUIPMENT USER FEES (71-9771)										\$ 410,381	\$ 420,381	\$420,381
TOTAL GENERAL FUND PURCHASE CONTRIBUTION (71-9761)						\$ -						

TABLE 2												
CITY OF JERSEY VILLAGE												
UTILITY FUND EQUIPMENT AMORTIZATION SCHEDULE												
FISCAL YEAR 2020-2021												
VEHICLE #	Last 4 VIN	DESCRIPTION	FUND SOURCE	OBJECT CODE	PURCHASE DATE	PURCHASE AMOUNT	CURRENT AVAILABLE	AMORTIZATION PERIOD (YRS)		FY 19-20	FY 20-21	FY 21-22
		Dump Truck	Utility Fund	45-9791	uk	125000	\$0	10		0	10,000	10,000
		Street Sweeper	Utility Fund	45-9791	10/01/16	125,000	\$7,000	10		25,000	20,000	20,000
		Jet Rod Machine	Utility Fund	45-9791	10/01/16	70,000	\$14,000	10		7,000	7,000	7,000
TOTAL EXISTING UTILITY FUND EQUIPMENT USER FEES (71-9772)										\$ 32,000	\$ 37,000	\$ 37,000
TOTAL PROPOSED UTILITY FUND EQUIPMENT USER FEES (71-9772)						\$ -						
TOTAL UTILITY FUND EQUIPMENT USER FEES (71-9772)										\$ 32,000	\$ 37,000	\$ 37,000
TOTAL UTILITY FUND PURCHASE CONTRIBUTION (71-9762)												

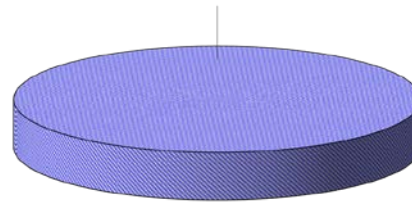
TABLE 3												
CITY OF JERSEY VILLAGE												
GOLF COURSE FUND EQUIPMENT AMORTIZATION SCHEDULE												
FISCAL YEAR 2020-2021												
UNIT #	DESCRIPTION	FUND SOURCE	OBJECT CODE	PURCHASE DATE	PURCHASE AMOUNT	CURRENT AVAILABLE	AMORTIZATION PERIOD (YRS)			FY 19-20	FY 20-21	FY 21-22
EXISTING EQUIPMENTS									Future Price			
	Golf Carts (77)	Golf Course	81-9791	2/5/2016	232,100	\$268,100	4			67,025	67,025	67,025
	Kubota Tractor 4030	Golf Course	82-9791	10/1/2019	20,000	\$40,000	5			4,000	4,000	4,000
	John Deere Tee Mower	Golf Course	82-9791	12/3/2009	34,473	\$40,000	5			7,000	7,000	7,000
	Toro Slope Mower	Golf Course	82-9791	12/3/2009	28,999	\$17,400	5			5,800	5,800	5,800
	Pro Gator 2030A	Golf Course	82-9791	10/19/2010	17,070	\$6,828	5			3,414	3,414	3,414
	Turf Mower Land Pride	Golf Course	82-9791	10/19/2010	19,910	\$7,964	5			3,982	3,982	3,982
	Jacobsen LF 3800 Fairway Mower	Golf Course	82-9791	10/7/2010	43,244	\$17,298	5			8,649	8,649	8,649
	Bunker Rake	Golf Course	82-9791	10/1/2011	9,000	\$4,000	5	10,000		2,000	2,000	2,000
	Toro Greens Pro Roller	Golf Course	82-9791	10/1/2011	10,500	\$4,800	5	12,000		2,400	2,400	2,400
	Snake Tri Max	Golf Course	82-9791	10/15/2012	18,000	\$3,600	5			3,600	3,000	3,000
	Turf Gator	Golf Course	82-9791	10/15/2012	7,000	\$1,400	5			1,400	1,400	1,400
	Turf Gator	Golf Course	82-9791	10/15/2012	7,000	\$1,400	5			1,400	1,400	1,400
	Turf Gator	Golf Course	82-9791	10/15/2012	7,000	\$1,400	5			1,400	1,400	1,400
	Sprayer	Golf Course	82-9771		30,000	\$42,000	5			6,000	6,000	6,000
	John Deere 2500D	Golf Course	82-9791	11/1/2012	29,000	\$5,800	5			5,800	5,800	5,800
	John Deere 2500D	Golf Course	82-9791	11/1/2012	29,000	\$5,800	5			5,800	5,800	5,800
	Toro Pro Core 648 Aerator	Golf Course	82-9791		24,000	\$24,000	5			4,800	4,800	4,800
	Toro Pro Pass 200 top dresser	Golf Course	82-9771		20,000	\$20,000	5			4,000	4,000	4,000
	Caterpillar 416 F backhoe	Golf Course	82-9791		80,000	\$26,670	15			5,334	5,334	5,334
	Kubota Tractor	Golf Course	82-9791	6/1/2017	20,000	\$20,000	5			4,000	4,000	4,000
	2 Toro Pro Force Blower	Golf Course	82-9791	6/1/2018	15,000	\$7,500	8			2,000	2,000	2,000
	Toro Workman HDSD	Golf Course	82-9791	6/1/2017	24,000	\$24,000	10			2,400	2,400	2,400
	Jacobsen LF 3800 Fairway Mower	Golf Course	82-9791	6/1/2010	35,800	\$65,000	10			6,500	6,500	6,500
	Jacobsen Turf Car	Golf Course	82-9791	6/1/2011	18,600	\$20,000	8			2,500	2,500	2,500
TOTAL EXISTING GOLF FUND EQUIPMENT USER FEES (71-9773)										\$ 161,204	\$ 160,604	\$160,604
TOTAL PROPOSED GOLF FUND EQUIPMENT USER FEES (71-9773)										\$ -	-	
TOTAL GOLF FUND EQUIPMENT USER FEES (71-9773)										\$ 161,204	\$ 160,604	\$160,604
TOTAL GOLF FUND PURCHASE CONTRIBUTION (71-9763)										\$ -		

**CITY OF JERSEY VILLAGE
2020-2021 ANNUAL BUDGET
SUMMARY OF BOND PAYMENTS DUE**

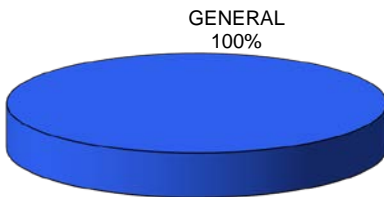
BONDS DATED	PURPOSE	DEBT PAYMENT
6/5/2012	GENERAL OBLIGATION REFUND BOND (Series 2012)	1,031,975
5/10/2016	GENERAL OBLIGATION REFUND BOND (Series 2016)	486,350
		<u>\$ 1,518,325</u>

SUMMARY OF PAYMENTS	
	-
REFUNDING*	1,518,325
	<u>\$ 1,518,325</u>

SUMMARY OF PAYMENTS



PAYMENTS BY FUND



SUMMARY OF PAYMENTS BY FUND

GENERAL/ DEBT SERVICE	\$ 1,518,325
	<u>\$ 1,518,325</u>
<p>* As of 2012, General Obligation Bond Series 2012 Refunded Certificate of Obligation 2000 (Golf Course) , General Obligation Bond 2002 (Fire), General Obligation Bond 2003 (Streets)</p> <p>* As of 2016 General Obligation Series 2016 Refunded 2007</p>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

CITY OF JERSEY VILLAGE
2020-2021 ANNUAL BUDGET
DEBT SERVICE FUND
FUTURE DEBT REQUIREMENTS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2021	1,245,000	273,325	1,518,325
2022	1,290,000	236,850	1,526,850
2023	1,325,000	197,625	1,522,625
2024	1,370,000	157,200	1,527,200
2025	1,410,000	115,500	1,525,500
2026	1,545,000	71,175	1,616,175
2027	1,600,000	24,000	1,624,000
TOTAL	<u>\$ 9,785,000</u>	<u>\$ 1,075,675</u>	<u>\$ 10,860,675</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

CITY OF JERSEY VILLAGE
FUTURE DEBT REQUIREMENTS

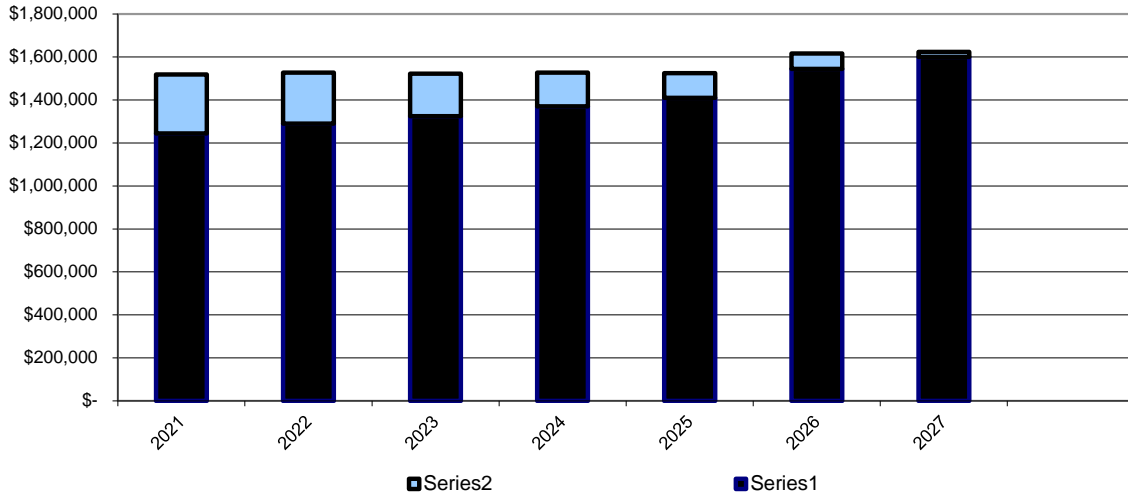


TABLE 1
TEN YEAR FINANCIAL PROJECTION: GENERAL FUND
CITY OF JERSEY VILLAGE, TEXAS

	PRIOR YEAR ACTUAL 2017-2018	ADOPTED BUDGET 2018-2019	CURRENT PROJECTED 2018-2019	YEAR 1 PROPOSED 2019-2020	YEAR 2 PROJECTED 2020-2021	YEAR 3 PROJECTED 2021-2022	YEAR 4 PROJECTED 2022-2023	YEAR 5 PROJECTED 2023-2024	YEAR 6 PROJECTED 2024-2025	YEAR 7 PROJECTED 2025-2026	YEAR 8 PROJECTED 2026-2027	YEAR 9 PROJECTED 2027-2028	YEAR 10 PROJECTED 2029-2030
BEGINNING FUND BALANCE	\$ 17,266,799	\$ 16,528,793	\$ 16,528,793	\$ 13,690,180	\$ 9,629,842	\$ 6,593,802	\$ 6,836,434	\$ 6,850,299	\$ 6,635,386	\$ 6,783,600	\$ 6,887,067	\$ 8,765,605	\$ 9,766,550
REVENUES:													
PROPERTY TAXES	\$ 5,468,363	\$ 6,705,000	\$ 6,700,000	\$ 6,369,000	\$ 6,496,380	\$ 6,723,753	\$ 6,790,991	\$ 6,858,901	\$ 7,064,668	\$ 7,135,314	\$ 7,206,668	\$ 8,888,734	\$ 8,977,622
SALES TAXES	3,158,223	3,000,000	3,000,000	3,810,000	3,924,300	4,042,029	4,163,290	4,288,189	4,416,834	4,549,339	4,685,819	4,826,394	4,971,186
SALES TX-PTY TX REDUCTION	1,578,814	1,500,000	1,500,000	1,905,000	1,962,150	2,021,015	2,081,645	2,144,094	2,208,417	2,274,670	2,342,910	2,413,197	2,485,591
OTHER TAXES	642,554	647,000	650,000	624,000	661,440	681,283	701,722	722,773	744,457	766,790	789,794	813,488	837,887
FINES & WARRANTS	1,009,765	968,700	990,000	1,018,000	1,048,540	1,111,452	1,144,796	1,179,140	1,214,514	1,250,949	1,288,478	1,327,132	1,366,946
FEES	238,846	390,350	390,000	312,900	322,287	331,956	341,914	352,172	362,737	373,619	384,828	408,263	426,263
LICENSES & PERMITS	126,064	164,100	164,100	164,100	169,023	174,094	179,317	184,696	190,237	195,944	201,822	207,877	214,111
INTEREST EARNED	336,639	250,000	350,000	350,000	360,500	371,315	382,454	393,928	405,746	417,918	430,456	443,370	456,671
CRIME CONTROL DISTRICT REIMBURSEMENT	1,104,782	1,228,786	1,540,786	1,342,587	1,321,287	1,360,174	1,401,053	1,443,146	1,486,441	1,531,034	1,576,965	1,624,274	1,673,002
COURT SECURITY AND TECHNOLOGY	44,400	46,000	46,000	47,400	48,822	50,287	51,795	53,349	54,950	56,598	58,296	60,045	61,841
TRANSFER FROM MOTEL TAX	17,000	17,500	17,500	18,000	18,540	19,096	19,669	20,259	20,867	21,493	22,138	22,802	23,481
TRANSFERS FROM UTILITY FUND	550,000	560,000	560,000	570,000	587,100	604,713	622,854	641,540	660,786	680,610	701,028	722,059	743,722
MISCELLANEOUS REVENUES	76,915	169,000	160,000	241,165	248,400	255,852	263,528	271,433	279,576	287,964	296,603	305,501	314,666
OTHER AGENCY REVENUES	191,442	500,000	5,693,000	200,000	-	-	-	-	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$ 14,543,807	\$ 16,146,436	\$ 21,761,386	\$ 16,972,152	\$ 17,168,769	\$ 17,747,018	\$ 18,145,028	\$ 18,553,620	\$ 19,110,229	\$ 19,542,242	\$ 19,985,803	\$ 22,051,244	\$ 22,535,000
TOTAL AVAILABLE FUNDS	\$ 31,810,606	\$ 32,675,229	\$ 38,290,179	\$ 30,662,332	\$ 26,798,611	\$ 24,340,821	\$ 24,981,462	\$ 25,403,919	\$ 25,745,615	\$ 26,325,843	\$ 26,872,871	\$ 30,816,850	\$ 32,301,551
EXPENDITURES:													
ADMINISTRATIVE SERVICES	\$ 546,817	\$ 597,095	\$ 590,000	\$ 668,458	\$ 688,512	\$ 709,167	\$ 730,442	\$ 752,355	\$ 774,926	\$ 798,174	\$ 822,119	\$ 846,783	\$ 872,186
LEGAL/OTHER SERVICES	1,560,858	1,697,139	6,886,839	2,440,421	2,513,634	2,589,043	2,666,714	2,746,715	2,829,117	2,913,990	3,001,410	3,091,452	3,184,191
INFORMATION TECHNOLOGY	474,450	640,553	640,000	619,202	637,778	659,917	676,511	696,917	717,825	739,360	761,540	784,387	807,919
PURCHASING	20,344	21,600	21,600	21,600	21,600	21,600	22,000	22,660	23,340	24,040	24,761	25,504	26,269
ACCOUNTING	305,882	327,343	327,000	356,533	367,229	378,246	389,593	401,281	413,319	425,719	438,491	451,645	465,191
CUSTOMER SERVICES	125,289	142,085	142,000	133,398	137,400	141,522	145,768	150,141	154,645	159,284	164,063	168,985	174,054
MUNICIPAL COURT	353,171	407,663	407,000	457,933	471,671	485,821	500,396	515,408	530,870	546,796	563,200	580,096	597,499
POLICE	2,492,734	2,902,171	3,214,721	3,457,496	3,561,220	3,668,057	3,778,099	3,891,442	4,008,185	4,128,431	4,252,283	4,379,852	4,511,241
COMMUNICATIONS	668,845	774,911	770,000	762,412	785,284	808,843	833,108	858,101	883,844	910,360	937,671	965,801	994,776
FIRE DEPARTMENT	1,173,206	1,370,262	1,370,000	1,475,073	1,519,325	1,564,905	1,611,852	1,660,208	1,710,014	1,761,314	1,814,154	1,868,578	1,924,636
PUBLIC WORKS	218,064	232,681	230,000	266,841	274,846	283,092	291,584	300,332	309,342	318,622	328,181	338,026	348,161
COMMUNITY DEVELOPMENT	406,890	469,219	465,000	468,178	482,223	496,690	511,591	526,938	542,747	559,029	575,800	593,074	610,866
STREETS	550,328	660,950	660,000	612,315	630,684	649,605	669,093	689,166	709,841	731,136	753,070	775,662	798,932
BUILDING MAINTENANCE	342,856	289,361	285,000	337,802	347,936	358,374	369,125	380,199	391,605	403,353	415,454	427,917	440,751
SOLID WASTE	410,544	436,568	436,000	466,926	480,934	495,362	510,223	525,529	541,295	557,534	574,260	591,488	609,231
FLEET SERVICES	402,169	433,973	430,000	499,027	513,998	529,418	545,300	561,659	578,509	595,864	613,740	632,152	651,111
PARKS AND RECREATION	767,877	905,678	900,000	1,003,476	1,033,580	1,064,588	1,096,525	1,129,421	1,163,304	1,198,203	1,234,149	1,271,173	1,309,309
TOTAL EXPENDITURES	\$ 10,820,326	\$ 12,309,252	\$ 17,775,160	\$ 14,047,091	\$ 14,467,855	\$ 14,901,243	\$ 15,348,032	\$ 15,808,473	\$ 16,282,727	\$ 16,771,209	\$ 17,274,345	\$ 17,792,576	\$ 18,326,351
FUND BALANCE	\$ 20,990,280	\$ 20,365,977	\$ 20,515,020	\$ 16,615,241	\$ 12,330,755	\$ 9,439,578	\$ 9,633,430	\$ 9,595,446	\$ 9,462,887	\$ 9,554,633	\$ 9,598,525	\$ 13,024,274	\$ 13,975,200
INTERFUND ACTIVITY													
TRANSFER TO GOLF COURSE FUND	\$ 110,090	\$ 634,067	\$ 643,306	\$ 663,978	\$ 341,739	\$ 124,400	\$ 117,507	\$ 117,296	\$ 116,923	\$ 90,602	\$ 87,456	\$ 83,960	\$ 80,091
TRANSFER TO COMPUTER CAPITAL USER FEE	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO CAPITAL IMPROVEMENTS FUND	\$ 3,750,000	\$ 5,455,000	\$ 5,455,000	\$ 5,423,765	\$ 4,896,750	\$ 1,980,280	\$ 2,142,160	\$ 2,344,300	\$ 2,063,900	\$ 2,078,500	\$ 247,000	\$ 2,675,300	\$ 1,504,700
TRANSFER TO EQUIPMENT PURCHASE CONT	\$ 19,600	\$ 175,570	\$ 175,570	\$ 289,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO EQUIPMENT USER FEE	\$ 287,682	\$ 268,349	\$ 268,349	\$ 377,181	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349
TRANSFER TO TECHNOLOGY PURCHASE CONT	\$ 15,975	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO TECHNOLOGY USER FEE	\$ 228,140	\$ 230,115	\$ 230,115	\$ 231,365	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115
TOTAL INTERFUND TRANSFERS	\$ 4,461,487	\$ 6,815,601	\$ 6,824,840	\$ 6,985,399	\$ 5,736,953	\$ 2,603,144	\$ 2,783,131	\$ 2,960,060	\$ 2,679,287	\$ 2,667,566	\$ 832,920	\$ 3,257,724	\$ 2,083,251
FUND BALANCE AFTER TRANSFERS	\$ 16,528,793	\$ 13,550,376	\$ 13,690,180	\$ 9,629,842	\$ 6,593,802	\$ 6,836,434	\$ 6,850,299	\$ 6,635,386	\$ 6,783,600	\$ 6,887,067	\$ 8,765,605	\$ 9,766,550	\$ 11,891,950
90-DAY OPERATING RESERVE	\$ 2,705,081	\$ 3,077,313	\$ 4,443,790	\$ 3,511,773	\$ 3,616,964	\$ 3,725,311	\$ 3,837,008	\$ 3,952,118	\$ 4,070,682	\$ 4,192,802	\$ 4,318,586	\$ 4,448,144	\$ 4,581,581
AVAILABLE FUNDS (Cash on Hand)	\$ 13,823,712	\$ 10,473,063	\$ 9,246,390	\$ 6,118,069	\$ 2,976,839	\$ 3,111,123	\$ 3,013,290	\$ 2,683,267	\$ 2,712,918	\$ 2,694,265	\$ 4,447,019	\$ 5,318,406	\$ 7,310,369

CITY OF JERSEY VILLAGE, TEXAS - FISCAL YEAR 2019-2020

TABLE 2
FIVE YEAR FINANCIAL PROJECTION: DEBT SERVICE
CITY OF JERSEY VILLAGE, TEXAS

	PRIOR YEAR ACTUAL 2017-2018	CURRENT PROJECTED 2018-2019	YEAR 1 PROPOSED 2019-2020	YEAR 2 PROJECTED 2020-2021	YEAR 3 PROJECTED 2021-2022	YEAR 4 PROJECTED 2022-2023	YEAR 5 PROJECTED 2023-2024	YEAR 6 PROJECTED 2024-2025	YEAR 7 PROJECTED 2025-2026	YEAR 8 PROJECTED 2026-2027	YEAR 9 PROJECTED 2027-2028	YEAR 10 PROJECTED 2029-2030
	TAX YEAR 2017	TAX YEAR 2018	TAX YEAR 2019	TAX YEAR 2020	TAX YEAR 2021	TAX YEAR 2022	TAX YEAR 2023	TAX YEAR 2024	TAX YEAR 2025	TAX YEAR 2026	TAX YEAR 2027	TAX YEAR 2028
DEBT SERVICE:												
G. O. SERIES-2003 (STREET RECONSTRUCTION)	-	-	-	-	-	-	-	-	-	-	-	-
G. O. SERIES-2007(STREET RECONSTRUCTION)	311,672	-	-	-	-	-	-	-	-	-	-	-
C. O. 2000 (GOLF COURSE)	-	-	-	-	-	-	-	-	-	-	-	-
G. O. SERIES 2012 (REFUNDING BONDS)	1,003,650	1,016,550	1,019,425	1,031,975	1,043,325	866,325	496,825	497,350	-	-	-	-
C.O. 2015 (290 EXPANSION)	891,150	-	-	-	-	-	-	-	-	-	-	-
G.O SERIES -2016 REFUNDING	191,950	498,850	497,600	486,350	483,525	656,300	1,030,375	1,028,150	1,616,175	1,624,000	-	-
AUDITORS ADJUSTMENTS	-	-	-	-	-	-	-	-	-	-	-	-
MAINTENANCE FEE	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	-
TOTAL PROJECTED DEBT SERVICE	\$ 2,407,422	\$ 1,524,400	\$ 1,526,025	\$ 1,527,325	\$ 1,535,850	\$ 1,531,625	\$ 1,536,200	\$ 1,534,500	\$ 1,625,175	\$ 1,633,000	\$ -	\$ -
I & S TAX RATE	0.211021	0.126099	0.136379									
M & O TAX RATE	0.531479	0.616401	0.606121									
COMBINED TAX RATE	0.7425	0.7425	0.7425									

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

TABLE 3
FIVE YEAR FINANCIAL PROJECTION: UTILITY FUND DIVISIONS 45 & 47 OPERATIONS AND DEBT SERVICE
 CITY OF JERSEY VILLAGE, TEXAS

FOR PERIODS SHOWN	PRIOR YEAR ACTUAL 2017-2018	ADOPTED BUDGET 2018-2019	CURRENT PROJECTED 2018-2019	YEAR 1 PROPOSED 2019-2020	YEAR 2 PROJECTED 2020-2021	YEAR 3 PROJECTED 2021-2022	YEAR 4 PROJECTED 2022-2023	YEAR 5 PROJECTED 2023-2024	YEAR 6 PROJECTED 2024-2025	YEAR 7 PROJECTED 2025-2026	YEAR 8 PROJECTED 2026-2027	YEAR 9 PROJECTED 2027-2028	YEAR 10 PROJECTED 2028-2029
BEGINNING FUND BALANCE	\$ 10,935,326	\$ 11,280,612	\$ 11,280,612										
BEGINNING BALANCE OF CURRENT ASSETS MINUS CURRENT LIAB		\$ 4,921,305	\$ 4,921,305	\$ 3,866,747	\$ 2,668,161	\$ 2,612,594	\$ 2,520,448	\$ 3,171,075	\$ 3,244,030	\$ 4,448,487	\$ 4,595,025	\$ 6,095,087	\$ 7,110,382
REVENUES:													
WATER SERVICE	\$ 3,004,006	\$ 2,900,000	\$ 2,900,000	\$ 3,000,000	\$ 3,180,000	\$ 3,370,800	\$ 3,573,048	\$ 3,787,431	\$ 3,901,054	\$ 4,135,117	\$ 4,383,224	\$ 4,646,218	\$ 4,924,991
SEWER SERVICE	1,459,072	1,400,000	1,400,000	1,500,000	1,530,000	1,560,600	1,591,812	1,623,648	1,672,358	1,705,805	1,739,921	1,774,719	1,810,214
WATER AUTHORITY FEE	5,288	15,000	8,000	15,000	15,000	8,000	8,000	8,000	8,240	8,000	8,000	8,000	8,000
CREDIT CARD FEES	7,969	5,000	8,000	5,000	8,000	8,000	8,000	8,000	8,240	8,000	8,000	8,000	8,000
INTEREST EARNED	65,945	50,000	90,000	70,000	72,100	74,263	76,491	78,786	81,149	83,584	86,091	88,674	91,334
TRANSFER FROM IMPACT FEES	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	-	-	-	-	-	-	-
SALES OF ASSETS	-	7,500	7,500	38,580	39,737	40,930	42,157	43,422	44,725	46,067	47,449	48,872	50,338
PENALTIES & ADJUSTMENT	32,639	25,000	30,000	30,000	20,000	20,000	20,000	20,600	21,218	21,855	22,510	23,185	23,881
MISCELLANEOUS	30,807	25,000	25,000	30,000	30,900	31,827	32,782	33,765	34,778	35,822	36,896	38,003	39,143
TX DOT REIMBURSEMENT	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	\$ 4,605,725	\$ 4,427,500	\$ 4,468,500	\$ 4,688,580	\$ 4,895,737	\$ 5,114,420	\$ 5,352,290	\$ 5,603,652	\$ 5,771,762	\$ 6,044,248	\$ 6,332,091	\$ 6,635,671	\$ 6,955,901
TOTAL AVAILABLE FUNDS	\$ 15,541,051	\$ 9,348,805	\$ 9,389,805	\$ 8,555,327	\$ 7,563,898	\$ 7,727,013	\$ 7,872,738	\$ 8,774,727	\$ 9,015,792	\$ 10,492,735	\$ 10,927,116	\$ 12,730,758	\$ 14,066,282
EXPENSES/TRANSFERS:													
DIVISION 45	\$ 3,113,554	\$ 3,190,266	\$ 3,190,266	\$ 3,179,647	\$ 3,275,036	\$ 3,373,288	\$ 3,474,486	\$ 3,578,721	\$ 3,686,082	\$ 3,796,665	\$ 3,910,565	\$ 4,027,882	\$ 4,148,718
TRANSFERS TO GENERAL FUND	550,000	560,000	560,000	570,000	587,100	604,713	622,854	641,540	660,786	680,610	701,028	722,059	743,721
TRANSFERS TO CAPITAL IMPROVEMENT	-	-	-	300,000	-	-	-	-	-	-	-	-	-
TRANSFERS TO DEBT SERVICE FUND	91,530	90,262	90,262	89,724	88,418	87,815	113,573	169,686	169,686	169,686	169,686	169,686	169,686
TRANSFERS TO TECHNOLOGY PURCH CONT	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO TECHNOLOGY USER FEE	750	750	750	750	750	750	750	750	750	750	750	750	750
TRANSFER TO EQUIP PURCHASE CONT	-	24,780	24,780	60,045	-	-	-	-	-	-	-	-	-
TRANSFERS TO EQUIPMENT USER FEE	19,500	32,000	32,000	32,000	-	-	-	-	-	-	-	-	-
FUNDING TRANSFERS TO CAPITAL PROJECTS-DIV 46	485,105	1,625,000	1,625,000	1,655,000	1,000,000	1,140,000	490,000	1,140,000	50,000	1,250,000	50,000	700,000	50,000
DIVISION 47	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL FUND APPROPRIATIONS	\$ 4,260,439	\$ 5,523,058	\$ 5,523,058	\$ 5,887,166	\$ 4,951,304	\$ 5,206,566	\$ 4,701,664	\$ 5,530,697	\$ 4,567,305	\$ 5,897,711	\$ 4,832,029	\$ 5,620,377	\$ 5,112,875
REMAINING NET CURRENT ASSET BALANCE	\$ 3,825,747	\$ 3,866,747	\$ 3,866,747	\$ 2,668,161	\$ 2,612,594	\$ 2,520,448	\$ 3,171,075	\$ 3,244,030	\$ 4,448,487	\$ 4,595,025	\$ 6,095,087	\$ 7,110,382	\$ 8,953,408
OPERATIONS RESERVE AMOUNT	\$ 797,567	\$ 797,567	\$ 797,567	\$ 794,912	\$ 818,759	\$ 843,322	\$ 868,622	\$ 894,680	\$ 921,521	\$ 949,166	\$ 977,641	\$ 1,006,970	\$ 1,037,180
90 DAY RESERVE CALCULATED ON EXPENSES FOR DIVISIONS 45 & 47. THE CITY POLICY IS TO RESERVE 25% OF ANNUAL EXPENDITURES FOR OPERATIONS RESERVE.													
AVAILABLE FOR THIS YR'S OPERATIONS & CAPITAL PROJECTS	\$ 3,028,180	\$ 3,069,180	\$ 3,069,180	\$ 1,873,249	\$ 1,793,835	\$ 1,677,126	\$ 2,302,453	\$ 2,349,350	\$ 3,526,966	\$ 3,645,858	\$ 5,117,446	\$ 6,103,411	\$ 7,916,228

TABLE 4
FIVE YEAR FINANCIAL PROJECTION: UTILITY FUND DIVISION 46 CAPITAL PROJECTS
 CITY OF JERSEY VILLAGE, TEXAS

FOR PERIODS SHOWN	ADOPTED BUDGET 2018-2019	CURRENT PROJECTED 2018-2019	YEAR 1 PROPOSED 2019-2020	YEAR 2 PROJECTED 2020-2021	YEAR 3 PROJECTED 2021-2022	YEAR 4 PROJECTED 2022-2023	YEAR 5 PROJECTED 2023-2024	YEAR 6 PROJECTED 2024-2025	YEAR 7 PROJECTED 2025-2026	YEAR 8 PROJECTED 2026-2027	YEAR 9 PROJECTED 2027-2028	YEAR 10 PROJECTED 2028-2029
REVENUES:												
TRANSFERS FROM FUND NET CURRENT ASSET BALANCE (SEE TABLE 1)	\$ 3,825,747	\$ 3,866,747	\$ 2,668,161	\$ 2,612,594	\$ 2,520,448	\$ 3,171,075	\$ 3,244,030	\$ 4,448,487	\$ 4,595,025	\$ 6,095,087	\$ 7,110,382	\$ 8,953,408
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM IMPACT FEE	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**TABLE 5
FIVE YEAR FINANCIAL PROJECTION: GOLF COURSE FUND
CITY OF JERSEY VILLAGE, TEXAS**

FOR PERIODS SHOWN	PRIOR YEAR ACTUAL 2017-2018	ADOPTED BUDGET 2018-2019	CURRENT PROJECTED 2018-2019	YEAR 1 PROPOSED 2019-2020	YEAR 2 PROJECTED 2020-2021	YEAR 3 PROJECTED 2021-2022	YEAR 4 PROJECTED 2022-2023	YEAR 5 PROJECTED 2023-2024	YEAR 6 PROJECTED 2024-2025	YEAR 7 PROJECTED 2025-2026	YEAR 8 PROJECTED 2026-2027	YEAR 9 PROJECTED 2027-2028	YEAR 10 PROJECTED 2028-2029
BEGINNING FUND BALANCE	\$ (3,799,683)	\$ (4,144,638)	\$ (4,144,638)										
BEGINNING BALANCE OF NET CURRENT ASSETS		512,007	512,007	691,982	691,982	679,481	666,605	653,343	639,683	625,613	611,121	596,194	580,820
REVENUES:													
GREEN FEES	\$ 909,691	\$ 900,000	\$ 900,000	\$ 900,000	\$ 930,000	\$ 1,050,000	\$ 1,086,750	\$ 1,124,786	\$ 1,164,154	\$ 1,204,899	\$ 1,247,071	\$ 1,290,718	\$ 1,335,893
RANGE FEES	84,248	90,000	90,000	95,000	96,900	98,838	100,815	102,831	104,888	106,985	109,125	111,308	113,534
CLUB RENTALS	4,200	5,000	6,000	5,000	5,100	5,202	5,306	5,412	5,520	5,631	5,743	5,858	5,975
TOURNAMENT FEES	132,229	100,000	190,000	110,000	120,000	190,000	195,700	201,571	207,618	213,847	220,262	226,870	233,676
CONVENTION CENTER RENTAL FEES	-	-	-	-	-	50,000	51,500	53,045	54,636	56,269	57,944	59,661	61,420
MERCHANDISE SALES	128,977	100,000	150,000	120,000	123,600	150,000	154,500	159,135	163,909	168,826	173,891	179,108	184,481
SPECIAL ORDER MERCHANDISE	34,077	50,000	50,000	40,000	40,800	41,616	42,448	43,297	44,163	45,046	45,947	46,866	47,804
CONCESSION FEES	45,182	20,000	40,000	40,000	45,000	46,000	47,380	48,801	50,265	51,773	53,327	54,926	56,574
MEMBERSHIPS	27,066	25,000	30,000	32,000	32,640	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000
MISCELLANEOUS FEES	11,481	20,000	25,000	20,000	20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902
INTEREST EARNED	8,032	7,000	9,000	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839	10,134	10,438
INTERFUND TRANSFERS-GEN FD	110,090	634,067	634,067	663,979	341,739	124,400	117,507	117,296	116,923	116,602	116,281	115,960	115,640
INTERFUND TRANSFERS- MOTEL	50,000	-	-	-	-	-	-	-	-	-	-	-	-
SALES OF FIXED ASSETS	-	7,500	7,500	25,000	-	-	-	-	-	-	-	-	-
CASH OVER/UNDER	132	-	-	-	-	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUES	10,000	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 1,555,404	\$ 1,958,567	\$ 2,131,567	\$ 2,058,979	\$ 1,764,419	\$ 1,817,351	\$ 1,871,872	\$ 1,928,028	\$ 1,985,869	\$ 2,045,445	\$ 2,106,808	\$ 2,170,013	\$ 2,235,113
TOTAL AVAILABLE FUNDS	\$ 1,555,404	\$ 2,470,574	\$ 2,643,574	\$ 2,750,961	\$ 2,456,401	\$ 2,496,833	\$ 2,538,477	\$ 2,581,371	\$ 2,625,552	\$ 2,671,058	\$ 2,717,929	\$ 2,766,207	\$ 2,815,932
EXPENSES:													
CLUB HOUSE	\$ 635,308	\$ 642,783	\$ 642,783	\$ 730,503	\$ 752,418	\$ 774,991	\$ 798,240	\$ 822,188	\$ 846,853	\$ 872,259	\$ 898,427	\$ 925,379	\$ 953,141
COURSE MAINTENANCE	945,822	841,896	841,896	829,339	854,219	879,846	906,241	933,428	961,431	990,274	1,019,982	1,050,582	1,082,099
BUILDING MAINTENANCE	47,949	46,500	53,500	56,758	55,105	56,758	58,461	60,215	62,021	63,882	65,798	67,772	69,805
EQUIPMENT MAINTENANCE	96,263	104,104	97,529	111,823	115,177	118,633	122,192	125,858	129,633	133,522	137,528	141,654	145,903
CAPITAL IMPROVEMENTS	19,540	143,000	143,000	151,000	-	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	155,479	179,884	179,884	182,814	-	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ 1,900,360	\$ 1,958,167	\$ 1,951,592	\$ 2,058,979	\$ 1,776,920	\$ 1,830,227	\$ 1,885,134	\$ 1,941,688	\$ 1,999,939	\$ 2,059,937	\$ 2,121,735	\$ 2,185,367	\$ 2,250,949
NET CURRENT ASSET BAL EXCESS OF EXP	\$ (4,144,638)	\$ 512,407	\$ 691,982	\$ 691,982	\$ 679,481	\$ 666,605	\$ 653,343	\$ 639,683	\$ 625,613	\$ 611,121	\$ 596,194	\$ 580,820	\$ 564,984

Dept	Full Name	Title	Salary	Wages	Longevity	Overtime	Incentives	FICA/Medicare	Unemployment	Retirement	Health Ins.	Life Ins.	Dental Ins.	Long-Term Disability	Totals
Admin	BLEESS, AUSTIN A	CITY MANAGER	\$ 189,576.85	\$ -	\$ 144.04	\$ -	\$ -	\$ 11,264.78	\$ 144.00	\$ 27,549.41	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 823.52	\$ 251,093.52
Admin	COLLINS, TRELENA C	HR MANAGER	\$ 82,204.16	\$ -	\$ 95.94	\$ -	\$ -	\$ 6,137.04	\$ 144.00	\$ 11,554.93	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 345.26	\$ 108,452.41
Admin	COODY, LORRI G	CITY SECRETARY	\$ 121,409.16	\$ -	\$ 575.90	\$ -	\$ 1,799.98	\$ 8,964.45	\$ 144.00	\$ 17,379.42	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 509.92	\$ 166,282.21
Admin	PT ADMIN INTERN	MANAGEMENT INTERN	\$ -	\$ 27,040.00	\$ -	\$ -	\$ -	\$ 2,068.56	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,252.56
Totals			\$ 393,190.17	\$ 27,040.00	\$ 815.88	\$ -	\$ 1,799.98	\$ 28,434.83	\$ 576.00	\$ 56,483.76	\$ 42,078.14	\$ 211.38	\$ 2,771.86	\$ 1,678.70	\$ 555,080.70
IT	BLEVINS, ROBERT O	IT DIRECTOR	\$ 120,821.07	\$ -	\$ 768.04	\$ -	\$ -	\$ 9,025.17	\$ 144.00	\$ 17,071.11	\$ 7,449.00	\$ 70.46	\$ 1,160.12	\$ 507.45	\$ 157,016.42
IT	CHANG, ANDY	IT TECHNICIAN	\$ 73,299.96	\$ -	\$ 191.88	\$ -	\$ -	\$ 5,467.02	\$ 144.00	\$ 10,318.25	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 307.86	\$ 97,700.05
IT	FRANKLIN, DAMON E	PC TECHNICIAN	\$ 46,228.73	\$ -	\$ 95.94	\$ -	\$ -	\$ 3,290.41	\$ 144.00	\$ 6,503.98	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 194.16	\$ 71,956.60
IT	PT- IT	NETWORK TECH	\$ -	\$ 10,230.00	\$ -	\$ -	\$ -	\$ 782.60	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,156.60
Totals			\$ 240,349.76	\$ 10,230.00	\$ 1,055.86	\$ -	\$ -	\$ 18,565.20	\$ 576.00	\$ 33,893.34	\$ 29,166.80	\$ 211.38	\$ 2,771.86	\$ 1,009.47	\$ 337,829.67
Accounting	GINN, DONNA M	ACCOUNTING CLERK II	\$ 60,822.74	\$ -	\$ 624.00	\$ -	\$ -	\$ 4,637.37	\$ 144.00	\$ 8,627.12	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 255.46	\$ 83,081.77
Accounting	KATO, ISABEL A	FINANCE DIRECTOR	\$ 125,447.85	\$ -	\$ 672.10	\$ -	\$ -	\$ 9,315.20	\$ 144.00	\$ 17,707.24	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 526.88	\$ 169,312.65
Accounting	THORNE, MARIA M	UTILITY/ACCT CLERK	\$ 52,981.55	\$ -	\$ 144.04	\$ -	\$ 600.08	\$ 3,965.33	\$ 144.00	\$ 7,543.08	\$ 12,795.90	\$ 70.46	\$ 1,160.12	\$ 222.52	\$ 79,627.08
Accounting	OVERTIME - FINANCE	N/A	\$ -	\$ -	\$ -	\$ 2,900.00	\$ -	\$ 221.85	\$ 46.40	\$ 407.16	\$ -	\$ -	\$ -	\$ -	\$ 3,575.41
Totals			\$ 239,252.14	\$ -	\$ 1,440.14	\$ 2,900.00	\$ 600.08	\$ 18,139.75	\$ 478.40	\$ 34,284.60	\$ 34,513.70	\$ 211.38	\$ 2,771.86	\$ 1,004.86	\$ 335,596.91
Customer Serv.	BIGGS, PATRICIA R	Cust. Serv. Cashier	\$ 38,520.35	\$ -	\$ 528.06	\$ 100.00	\$ 479.96	\$ 2,736.84	\$ 144.00	\$ 5,563.82	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 162.21	\$ 63,734.62
Totals			\$ 38,520.35	\$ -	\$ 528.06	\$ 100.00	\$ 479.96	\$ 2,736.84	\$ 144.00	\$ 5,563.82	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 162.21	\$ 63,734.62
Court	CASTRO, OTILIA G	DEPUTY COURT CLERK	\$ 50,089.31	\$ -	\$ 432.12	\$ -	\$ 479.96	\$ 3,756.93	\$ 144.00	\$ 7,160.60	\$ 12,795.90	\$ 70.46	\$ 1,160.12	\$ 210.38	\$ 76,299.78
Court	RIOS, ERNESTO J	COURT ADMINISTRATOR	\$ 66,133.21	\$ -	\$ 432.12	\$ -	\$ -	\$ 4,898.50	\$ 144.00	\$ 9,345.77	\$ 14,268.80	\$ 70.46	\$ 451.62	\$ 277.76	\$ 96,022.24
Court	SALDIVAR, VICTORIA	DEPUTY COURT CLERK	\$ 44,926.13	\$ -	\$ -	\$ -	\$ 600.08	\$ 3,482.76	\$ 144.00	\$ 6,391.88	\$ -	\$ 70.46	\$ -	\$ 188.69	\$ 55,804.00
Court	OVERTIME - COURT	N/A	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 382.50	\$ 80.00	\$ 702.00	\$ -	\$ -	\$ -	\$ -	\$ 6,164.50
Court	Vacancy: DEPUTY COURT CLERK	DEPUTY COURT CLERK	\$ 51,674.69	\$ -	\$ -	\$ -	\$ -	\$ 3,633.68	\$ 144.00	\$ 7,255.13	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 217.03	\$ 84,515.45
Totals			\$ 212,823.34	\$ -	\$ 864.24	\$ 5,000.00	\$ 1,080.04	\$ 16,154.37	\$ 656.00	\$ 30,855.38	\$ 47,425.04	\$ 281.84	\$ 2,771.86	\$ 893.86	\$ 318,805.97

Fire	BITZ, MARK A	Fire Chief/Fire Marshall	\$ 132,038.95	\$ -	\$ 624.00	\$ -	\$ -	\$ 9,737.49	\$ 144.00	\$ 18,625.88	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 554.56	\$ 183,315.80
Fire	BUNN, MICHAEL J	Fire Inspector/Arson Invest.	\$ 73,629.07	\$ -	\$ 528.06	\$ -	\$ 1,199.90	\$ 5,520.56	\$ 144.00	\$ 10,580.13	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 309.24	\$ 107,410.34
Fire	DEDEAR, CHRISTOPHER L	CAPT/FF/PARAMEDIC	\$ 80,821.18	\$ -	\$ 384.02	\$ -	\$ 1,199.90	\$ 5,938.65	\$ 144.00	\$ 11,569.68	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 339.45	\$ 121,987.80
Fire	FLORES, JASON	FIREFIGHTER/ EMT	\$ 54,105.24	\$ -	\$ -	\$ -	\$ -	\$ 4,075.74	\$ 144.00	\$ 7,596.38	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 227.24	\$ 74,119.68
Fire	HERROD, TRENT E	CAPT/FF/PARAMEDIC	\$ 79,487.00	\$ -	\$ -	\$ -	\$ 719.94	\$ 5,945.25	\$ 144.00	\$ 11,261.05	\$ 12,795.90	\$ 70.46	\$ 1,160.12	\$ 333.85	\$ 111,917.57
Fire	MISSALL, ROBERT T	CAPT/FF/PARAMEDIC	\$ 84,284.37	\$ -	\$ 959.92	\$ -	\$ 719.94	\$ 6,210.92	\$ 144.00	\$ 12,069.38	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 353.99	\$ 126,333.44
Fire	TANNER, TARA L	Admin. Secretary	\$ 55,209.65	\$ -	\$ 384.02	\$ -	\$ -	\$ 3,979.23	\$ 144.00	\$ 7,805.35	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 231.88	\$ 75,725.21
Fire	4 New FIREFIGHTER	FIREFIGHTER/ EMT	\$ 216,420.96	\$ -	\$ -	\$ -	\$ -	\$ 15,278.48	\$ 576.00	\$ 30,385.52	\$ 81,441.36	\$ 281.84	\$ 4,640.48	\$ 908.96	\$ 349,933.60
Fire	Vacancy: FULL TIME FF/EMT (MARCAS)	FIREFIGHTER/ EMT	\$ 54,105.24	\$ -	\$ -	\$ -	\$ -	\$ 3,819.62	\$ 144.00	\$ 7,596.38	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 227.24	\$ 87,483.40
Fire	OVERTIME - FD	N/A	\$ -	\$ -	\$ -	\$ 133,000.00	\$ -	\$ 10,174.50	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,318.50
Fire	PT - FIREFIGHTER	PT - FIREFIGHTER	\$ -	\$ 57,751.00	\$ -	\$ -	\$ -	\$ 4,417.95	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,312.95
Fire	VOLUNTEER FIREFIGHTER	Volunteer Fire Fighter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,366.00	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,510.00
Totals			\$ 830,101.66	\$ 57,751.00	\$ 2,880.02	\$ 133,000.00	\$ 3,839.68	\$ 78,464.39	\$ 2,160.00	\$ 117,489.75	\$ 204,845.42	\$ 845.52	\$ 12,504.44	\$ 3,486.41	\$ 1,447,368.29
PUBLIC WORKS	CORDOVA, DANIELLE D	Admin. Secretary	\$ 47,282.77	\$ -	\$ 239.98	\$ -	\$ -	\$ 3,572.18	\$ 144.00	\$ 6,672.19	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 198.59	\$ 66,080.79
PUBLIC WORKS	WARD, HARRY	P.W. Director	\$ 121,692.76	\$ -	\$ -	\$ -	\$ -	\$ 9,154.40	\$ 144.00	\$ 17,085.66	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 511.11	\$ 156,559.01
Totals			\$ 168,975.53	\$ -	\$ 239.98	\$ -	\$ -	\$ 12,726.58	\$ 288.00	\$ 23,757.85	\$ 14,898.00	\$ 140.92	\$ 903.24	\$ 709.70	\$ 222,639.80
Comm. Dev.	BRIDGES, JAMES G	Engineering Tech	\$ 51,160.51	\$ -	\$ 239.98	\$ -	\$ -	\$ 3,868.83	\$ 144.00	\$ 7,216.63	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 214.87	\$ 70,815.90
Comm. Dev.	GIBSON, GORDON	Code Enforcement Officer	\$ 66,864.46	\$ -	\$ 815.88	\$ 1,000.00	\$ 479.96	\$ 5,135.66	\$ 144.00	\$ 9,710.11	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 285.03	\$ 92,406.18
Comm. Dev.	LOPEZ, ASHLEY N	Permit Clerk	\$ 40,534.21	\$ -	\$ 144.04	\$ -	\$ -	\$ 2,639.46	\$ 144.00	\$ 5,711.23	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 170.24	\$ 70,934.10
Comm. Dev.	SOMERS, CHRISTIAN L	Building Official	\$ 87,140.13	\$ -	\$ 575.90	\$ -	\$ -	\$ 6,555.17	\$ 144.00	\$ 12,315.33	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 365.99	\$ 115,067.60
Totals			\$ 245,699.31	\$ -	\$ 1,775.80	\$ 1,000.00	\$ 479.96	\$ 18,199.12	\$ 576.00	\$ 34,953.30	\$ 42,707.34	\$ 281.84	\$ 2,514.98	\$ 1,036.13	\$ 349,223.78
Streets	COOPER, DERRICK L	Streets Supervisor	\$ 66,821.66	\$ -	\$ 95.94	\$ -	\$ -	\$ 4,870.35	\$ 144.00	\$ 9,395.23	\$ 14,268.80	\$ 70.46	\$ -	\$ 280.65	\$ 95,947.09
Streets	Coppes, Barry	Streets Maint.	\$ 39,047.37	\$ -	\$ -	\$ -	\$ 479.96	\$ 2,481.02	\$ 144.00	\$ 5,549.64	\$ 20,360.34	\$ 70.46	\$ -	\$ 164.00	\$ 68,296.79
Streets	SANDOVAL, SALVADOR V	Streets Maint.	\$ 50,230.70	\$ -	\$ 1,248.00	\$ -	\$ -	\$ 3,586.57	\$ 144.00	\$ 7,227.61	\$ 20,360.34	\$ 70.46	\$ -	\$ 210.97	\$ 83,078.65
Streets	Vacancy: OVERTIME - STREETS	N/A	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 1,530.00	\$ 144.00	\$ 2,808.00	\$ -	\$ -	\$ -	\$ -	\$ 24,482.00
Totals			\$ 156,099.73	\$ -	\$ 1,343.94	\$ 20,000.00	\$ 479.96	\$ 12,467.94	\$ 576.00	\$ 24,980.48	\$ 54,989.48	\$ 211.38	\$ -	\$ 655.62	\$ 271,804.53
Bldg Maint	TAYLOR, DENNIS H	Facilities Maint Mgr	\$ 56,752.12	\$ -	\$ 48.10	\$ 5,000.00	\$ -	\$ 4,609.33	\$ 144.00	\$ 8,676.75	\$ 7,449.00	\$ 70.46	\$ -	\$ 259.36	\$ 83,009.12
Bldg Maint	PT Building Maint	Custodian	\$ -	\$ 24,000.00	\$ -	\$ -	\$ -	\$ 1,836.00	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,980.00
Totals			\$ 56,752.12	\$ 24,000.00	\$ 48.10	\$ 5,000.00	\$ -	\$ 6,445.33	\$ 288.00	\$ 8,676.75	\$ 7,449.00	\$ 70.46	\$ -	\$ 259.36	\$ 108,989.12
Fleet Services	DE LA GARZA, JOSE E	Chief Mechanic	\$ 73,634.50	\$ -	\$ 191.88	\$ -	\$ 600.08	\$ 5,429.53	\$ 144.00	\$ 10,449.47	\$ 12,795.90	\$ 70.46	\$ -	\$ 309.26	\$ 103,625.08
Fleet Services	YERENA, DAVID A	Fleet Maint Tech I	\$ 49,832.22	\$ -	\$ 144.04	\$ -	\$ -	\$ 3,759.88	\$ 144.00	\$ 7,092.49	\$ 7,449.00	\$ 70.46	\$ -	\$ 211.56	\$ 68,703.65
Fleet Services	Vacancy: OVERTIME- FLEET	N/A	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 612.00	\$ 128.00	\$ 1,123.20	\$ -	\$ -	\$ -	\$ -	\$ 9,863.20
Totals			\$ 123,466.72	\$ -	\$ 335.92	\$ 8,000.00	\$ 600.08	\$ 9,801.41	\$ 416.00	\$ 18,665.16	\$ 20,244.90	\$ 140.92	\$ -	\$ 520.82	\$ 182,191.93
Recreation	RODRIGUE, JOSHUA	Rec/Events Coord.	\$ 58,349.60	\$ -	\$ 48.10	\$ -	\$ -	\$ 4,147.99	\$ 144.00	\$ 8,283.29	\$ 20,360.34	\$ 70.46	\$ -	\$ 247.59	\$ 91,651.37
Recreation	PT - RECREATION	PT Recreation Staff	\$ -	\$ 59,000.00	\$ -	\$ -	\$ -	\$ 4,513.50	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,657.50
Totals			\$ 58,349.60	\$ 59,000.00	\$ 48.10	\$ -	\$ -	\$ 8,661.49	\$ 288.00	\$ 8,283.29	\$ 20,360.34	\$ 70.46	\$ -	\$ 247.59	\$ 155,308.87

Parks	COLMENERO, ROMULO N	Parks Maintenance	\$ 38,563.20	\$ -	\$ 672.10	\$ -	\$ -	\$ 2,798.57	\$ 144.00	\$ 5,508.64	\$ 14,268.80	\$ 70.46	\$ -	\$ 161.97	\$ 62,187.74				
Parks	DE LEON, JOSE D	Equipment Operator	\$ 41,875.34	\$ -	\$ 672.10	\$ -	\$ -	\$ 2,903.32	\$ 144.00	\$ 5,973.66	\$ 20,360.34	\$ 70.46	\$ -	\$ 175.88	\$ 72,175.10				
Parks	GOMEZ, DIONISIO	Parks Maintenance	\$ 36,078.02	\$ -	\$ 384.02	\$ -	\$ -	\$ 2,726.04	\$ 144.00	\$ 5,119.27	\$ 7,449.00	\$ 70.46	\$ -	\$ 151.53	\$ 52,122.34				
Parks	PEREZ, ERNEST	Parks Maintenance	\$ 32,136.00	\$ -	\$ -	\$ -	\$ -	\$ 2,458.40	\$ 144.00	\$ 4,511.89	\$ -	\$ 70.46	\$ -	\$ 134.97	\$ 39,455.72				
Parks	ROSALES, JOSE DE JESUS	Parks Crew Leader	\$ 51,246.42	\$ -	\$ 959.92	\$ -	\$ -	\$ 3,628.44	\$ 144.00	\$ 7,329.77	\$ 20,360.34	\$ 70.46	\$ -	\$ 215.23	\$ 83,954.58				
Parks	SYMONS, MITCHEL	Parks Supervisor	\$ 60,643.79	\$ -	\$ -	\$ -	\$ -	\$ 4,200.48	\$ 144.00	\$ 8,514.39	\$ 20,360.34	\$ 70.46	\$ -	\$ 254.70	\$ 94,188.16				
Parks	Vacancy: ADMIN ASSISTANT	Administrative Secretary	\$ 52,724.46	\$ -	\$ -	\$ -	\$ -	\$ 3,713.99	\$ 144.00	\$ 7,402.51	\$ 20,360.34	\$ 70.46	\$ -	\$ 221.44	\$ 84,637.20				
Parks	Vacancy: DIRECTOR OF PARKS & RECREATION	Director of Parks/Rec	\$ 108,149.96	\$ -	\$ -	\$ -	\$ -	\$ 8,273.47	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,567.43				
Parks	Vacancy: OVERTIME - PARKS & RECREATION	N/A	\$ -	\$ -	\$ -	\$ 1,800.00	\$ -	\$ 137.70	\$ 28.80	\$ 252.72	\$ -	\$ -	\$ -	\$ -	\$ 2,219.22				
Totals			\$ 421,417.19	\$ -	\$ 2,688.14	\$ 1,800.00	\$ -	\$ 30,840.41	\$ 1,180.80	\$ 44,612.85	\$ 103,159.16	\$ 493.22	\$ -	\$ 1,315.72	\$ 607,507.49				
Utilities	GARCIA, ROEL	Water & Sewer Supervisor	\$ 71,577.79	\$ -	\$ 48.10	\$ -	\$ 719.94	\$ 5,169.12	\$ 144.00	\$ 10,157.35	\$ 20,360.34	\$ 70.46	\$ -	\$ 300.63	\$ 108,547.73				
Utilities	KEELEN, BRANDON T	Water & Sewer Maint	\$ 37,513.42	\$ -	\$ 95.94	\$ -	\$ 419.90	\$ 2,845.92	\$ 144.00	\$ 5,339.31	\$ 7,449.00	\$ 70.46	\$ -	\$ 157.56	\$ 54,035.51				
Utilities	Vacancy: MAINTENANCE	Water & Sewer Maint	\$ 38,156.14	\$ -	\$ -	\$ -	\$ -	\$ 2,599.51	\$ 144.00	\$ 5,357.12	\$ 20,360.34	\$ 70.46	\$ -	\$ 160.26	\$ 66,847.83				
Utilities	Vacancy: UTILITY OPERATOR II	UTILITY OPERATOR II	\$ 56,730.75	\$ -	\$ -	\$ -	\$ -	\$ 4,020.47	\$ 144.00	\$ 7,965.00	\$ 20,360.34	\$ 70.46	\$ -	\$ 238.27	\$ 89,529.29				
Utilities	VALENTIN, JESUS N	Water & Sewer Maint	\$ 37,076.36	\$ -	\$ 144.04	\$ -	\$ -	\$ 2,495.80	\$ 144.00	\$ 5,225.74	\$ 20,360.34	\$ 70.46	\$ -	\$ 155.72	\$ 65,672.46				
Utilities	Vacancy: OVERTIME - UTILITIES	N/A	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 2,295.00	\$ 144.00	\$ 4,212.00	\$ -	\$ -	\$ -	\$ -	\$ 36,651.00				
Totals			\$ 241,054.46	\$ -	\$ 288.08	\$ 30,000.00	\$ 1,139.84	\$ 19,425.82	\$ 864.00	\$ 38,256.52	\$ 88,890.36	\$ 352.30	\$ -	\$ 1,012.44	\$ 421,283.82				
Clubhouse	JOHNSON, JENNIFER S	1ST Assistant Golf Pro	\$ 56,744.01	\$ -	\$ 575.90	\$ -	\$ -	\$ 4,280.35	\$ 144.00	\$ 8,047.72	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 238.32	\$ 78,001.38				
Clubhouse	JONES, MATTHEW J	Head of Golf Operations	\$ 80,188.90	\$ -	\$ 191.88	\$ -	\$ -	\$ 5,900.28	\$ 144.00	\$ 11,285.46	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 336.79	\$ 113,546.69				
Clubhouse	SELF, CODY J	2nd Assistant Golf Pro	\$ 37,130.47	\$ -	\$ 95.94	\$ -	\$ -	\$ 2,784.51	\$ 144.00	\$ 5,226.59	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 155.95	\$ 53,508.54				
Clubhouse	New PRO SHOP ATTENDANT	Pro Shop Attendant	\$ 36,956.40	\$ -	\$ -	\$ -	\$ -	\$ 2,507.73	\$ 144.00	\$ 5,188.68	\$ -	\$ 70.46	\$ 1,160.12	\$ 155.22	\$ 46,182.61				
Clubhouse	WILLIAMS, KIMBERLY K	Pro Shop Attendant	\$ 37,320.61	\$ -	\$ 48.10	\$ -	\$ -	\$ 2,795.40	\$ 144.00	\$ 5,246.57	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 156.75	\$ 53,682.51				
Clubhouse	PART TIME GC ADMIN WAGES	N/A	\$ -	\$ 114,940.00	\$ -	\$ -	\$ -	\$ 8,792.91	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,876.91				
Clubhouse	OVERTIME - GC ADMIN	N/A	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 76.50	\$ 144.00	\$ 140.40	\$ -	\$ -	\$ -	\$ -	\$ 1,360.90				
Totals			\$ 248,340.39	\$ 114,940.00	\$ 911.82	\$ 1,000.00	\$ -	\$ 27,137.68	\$ 1,008.00	\$ 35,135.42	\$ 36,615.80	\$ 352.30	\$ 3,675.10	\$ 1,043.03	\$ 470,159.54				
GC Course Maint	BROWN, JR, TONY L	ASST GC Supt	\$ 44,099.83	\$ -	\$ 528.06	\$ -	\$ -	\$ 2,842.91	\$ 144.00	\$ 6,265.76	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 185.22	\$ 75,656.70				
GC Course Maint	FLORES, RICHARD	GC Superintendent	\$ 72,736.29	\$ -	\$ 48.10	\$ -	\$ -	\$ 5,319.16	\$ 144.00	\$ 10,218.93	\$ 14,268.80	\$ 70.46	\$ 1,160.12	\$ 305.49	\$ 104,271.35				
GC Course Maint	GUILLEN, ELIEZAR A	GC Maintenance	\$ 33,100.08	\$ -	\$ 191.88	\$ -	\$ -	\$ 2,227.40	\$ 144.00	\$ 4,674.19	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 139.02	\$ 62,067.49				
GC Course Maint	Hagness, Dustin	GC Maintenance	\$ 32,136.00	\$ -	\$ -	\$ -	\$ -	\$ 2,458.40	\$ 144.00	\$ 4,511.89	\$ -	\$ 70.46	\$ 1,160.12	\$ 134.97	\$ 40,615.84				
GC Course Maint	HERRERA, SIMON	GC Maintenance	\$ 40,812.72	\$ -	\$ 912.08	\$ -	\$ -	\$ 2,872.51	\$ 144.00	\$ 5,858.16	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 171.41	\$ 72,361.80				
GC Course Maint	MARTINEZ, LUIS A	GC Maintenance	\$ 37,513.42	\$ -	\$ 384.02	\$ -	\$ -	\$ 2,835.84	\$ 144.00	\$ 5,320.80	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 157.56	\$ 54,326.72				
GC Course Maint	OBREGON JR, BENNY	GC Maintenance	\$ 32,778.72	\$ -	\$ 48.10	\$ -	\$ -	\$ 2,447.94	\$ 144.00	\$ 4,608.89	\$ 7,449.00	\$ 70.46	\$ 451.62	\$ 137.67	\$ 48,136.40				
GC Course Maint	RIZO, JOSE T	GC Maintenance	\$ 41,198.35	\$ -	\$ 912.08	\$ -	\$ -	\$ 2,902.02	\$ 144.00	\$ 5,912.30	\$ 20,360.34	\$ 70.46	\$ 1,160.12	\$ 173.03	\$ 72,832.70				
GC Course Maint	PART TIME GC MAINTENANCE WAGES	N/A	\$ -	\$ 29,450.00	\$ -	\$ -	\$ -	\$ 2,252.93	\$ 144.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,846.93				
GC Course Maint	OVERTIME - GC MAINTENANCE	N/A	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 382.50	\$ 144.00	\$ 702.00	\$ -	\$ -	\$ -	\$ -	\$ 6,228.50				
Totals			\$ 334,375.41	\$ 29,450.00	\$ 3,024.32	\$ 5,000.00	\$ -	\$ 26,541.61	\$ 1,440.00	\$ 48,072.92	\$ 110,608.16	\$ 563.68	\$ 7,863.96	\$ 1,404.37	\$ 568,344.43				
GC Equip Maint	Vacancy: EQUIPMENT MECHANIC	GC Equipment Mechanic	\$ 51,803.23	\$ -	\$ -	\$ 500.00	\$ -	\$ 3,681.76	\$ 144.00	\$ 7,343.37	\$ 20,360.34	\$ 70.46	\$ -	\$ -	\$ 83,903.16				
Totals			\$ 51,803.23	\$ -	\$ -	\$ 500.00	\$ -	\$ 3,681.76	\$ 144.00	\$ 7,343.37	\$ 20,360.34	\$ 70.46	\$ -	\$ -	\$ 83,903.16				

**CITY OF JERSEY VILLAGE
FISCAL YEAR BUDGET 2020-2021
GOLF COURSE - FUNDS AVAILABLE**

Golf Course Fund - Formulation of Funds Available for Appropriations for Fiscal 2020-2021

Current Approach:

Add:	Current Assets at	5/31/2020			
			Cash	\$	177,680
			Investments	\$	231,805
			Inventory	\$	63,104
			Accounts Receivable	\$	-
			Due from other Funds	\$	-
Add:			Est. change in Current Assets		
		(Est. Change in Net Income from 5/20 to 9/20)		\$	102,231
Less:	Current Liabilities at	5/31/2020			
			Accrued Comp/Vac	\$	(55,823)
			Payables	\$	(1,788)
			Due To Other Funds	\$	(438)
			Tournament Deposits	\$	(369)
Less:	90 Day Reserve of Operating			\$	(514,745)
					<u>1,657</u>
			Funds Available for Appropriation as of 9-30-2020	\$	<u><u>1,657</u></u>

LT Approach:

	Fund Balance at	9/30/2019			
				\$	2,019,108
Add:					
	Accumulated Depreciation			\$	6,505,252
	Current Period Net Income				
Less:					
	Purchased Capital Assets			\$	(8,007,958)
	Current Period Net (Loss)				
	90 Day Reserve of Operating			\$	(514,745)
					<u>1,657</u>
			Funds Available for Appropriation as of 9-30-2020	\$	<u><u>1,657</u></u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

**CITY OF JERSEY VILLAGE
FISCAL YEAR BUDGET 2020-2021
UTILITY FUND - FUNDS AVAILABLE**

Utility Fund - Formulation of Funds Available for Appropriations for Fiscal 2019-2020

Current Approach:

<hr/>			
Add:	Current Assets at:	5/31/2020	
			Cash
			\$ 1,241,889
			Investments
			\$ 3,513,742
			A/R
			\$ 580,108
			Due from Other Funds
			\$ -
Add:			Est. change in Current Assets
	(Est. Change in Net Income from 5/20 to 9/20)		\$ 191,046
Less:	Current Liabilities at:	5/31/2020	
			Accrued Comp/Vac
			\$ (4,538)
			A/P
			\$ (97,117)
			Due To Other Funds
			\$ (70,691)
			Utility Deposits
			\$ (134,267)
			Net Pension Liability
			\$ (716,948)
Less:	90 Day Reserve of Operating		\$ (1,474,542)
			<hr/>
	Funds Available for Appropriation as of 9-30-2020		<u>\$ 3,028,684</u>

LT Approach:

<hr/>			
	Fund Balance at	9/30/2019	\$ 21,426,785
Add:	Accumulated Depreciation		\$ 9,292,205
	Current Period Net Income		
Less:	Purchased Capital Assets		\$ (26,215,765)
	90 Day Reserve of Operating		\$ (1,474,542)
			<hr/>
	Funds Available for Appropriation as of 9-30-2020		<u>\$ 3,028,684</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

CAPITAL REPLACEMENT RECONCILED TO VARIOUS FUNDS
BUDGET YEAR 2013-2014

GENERAL FUND

	BASE BUDGET	SUPPLEMENTAL	TOTAL
11-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
11-9772 TECHNOLOGY USER FEE	\$4,500	\$0	\$4,500
12-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
12-9772 TECHNOLOGY USER FEE	\$375	\$0	\$375
13-9740 COMPUTER CAPITAL USER FEE	\$0	\$0	\$0
13-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
13-9772 TECHNOLOGY USER FEE	\$48,775	\$0	\$48,775
15-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
15-9772 TECHNOLOGY USER FEE	\$1,575	\$0	\$1,575
16-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
16-9772 TECHNOLOGY USER FEE	\$375	\$0	\$375
21-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
21-9772 TECHNOLOGY USER FEE	\$16,025	\$0	\$16,025
23-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
23-9772 TECHNOLOGY USER FEE	\$54,825	\$0	\$54,825
25-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
25-9772 TECHNOLOGY USER FEE	\$96,373	\$0	\$96,373
25-9781 EQUIPMENT PURCHASE CONT	\$0	\$49,575	\$49,575
25-9791 EQUIPMENT USER FEE	\$378,581	\$0	\$378,581
30-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
30-9772 TECHNOLOGY USER FEE	\$1,875	\$0	\$1,875
30-9781 EQUIPMENT PURCHASE CONT	\$0	\$39,250	\$39,250
30-9791 EQUIPMENT USER FEE	\$0	\$0	\$0
31-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
31-9772 TECHNOLOGY USER FEE	\$4,750	\$0	\$4,750
31-9781 EQUIPMENT PURCHASE CONT	\$0	\$55,080	\$55,080
31-9791 EQUIPMENT USER FEE	\$0	\$0	\$0
32-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
32-9772 TECHNOLOGY USER FEE	\$500	\$0	\$500
32-9781 EQUIPMENT PURCHASE CONT	\$0	\$84,355	\$84,355
32-9791 EQUIPMENT USER FEE	\$25,000	\$5,000	\$30,000
33-9781 EQUIPMENT PURCHASE CONT	\$0	\$27,320	\$27,320
33-9791 EQUIPMENT USER FEE	\$0	\$0	\$0
36-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
36-9772 TECHNOLOGY USER FEE	\$1,000	\$0	\$1,000
36-9757 EQUIP PURCHASE CONTRIB	\$0	\$54,640	\$54,640
39-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
39-9772 TECHNOLOGY USER FEE	\$750	\$0	\$750
39-9781 EQUIP PURCHASE CONTRIB	\$0	\$30,900	\$30,900
39-9791 EQUIPMENT USER FEE	\$13,600	\$0	\$13,600
	\$648,879	\$346,120	\$994,999
TOTAL TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
TOTAL TECHNOLOGY USER FEE	\$231,698	\$0	\$231,698
TOTAL COMPUTER CAPITAL USER FEE	\$0	\$0	\$0
TOTAL EQUIPMENT PURCHASE CONT	\$0	\$341,120	\$341,120
TOTAL EQUIPMENT USER FEE	\$417,181	\$5,000	\$422,181
	\$648,879	\$346,120	\$994,999

(REVENUES) CAPITAL REPLACEMENT

	BASE	SUPP	TOTAL
71-9740 GF COMP EQUIP USER FEE	\$215,673	\$0	\$215,673
71-9754 GF COMP PURCH CONTRIB	\$0	\$0	\$0
71-9761 GF EQUIP PURCH CONTRIB	\$0	\$341,120	\$341,120
71-9748 COMPUTER CAP USER FEE	\$0	\$0	\$0
71-9771 GF EQUIP USER FEE	\$417,181	\$5,000	\$422,181
71-9747 PD COMP EQUIP FEE	\$16,025	\$0	\$16,025
	\$648,879	\$346,120	\$994,999

EXPENDITURES

	BASE	SUPP	TOTAL
72-6572 SPECIAL EQUIPMENT	\$0	\$0	\$0
72-6580 VEHICLES	\$0	\$550,710	\$550,710
72-6586 GROUNDS MAINT	\$0	\$0	\$0
72-6598 82 GOLF CARTS	\$0	\$0	\$0

CAPITAL REPLACEMENT RECONCILED TO VARIOUS FUNDS
BUDGET YEAR 2013-2014

73-6573 COMPUTER EQUIP \$46,100 \$0 \$46,100

UTILITY FUND

	BASE BUDGET	SUPPLEMENTAL	TOTAL
45-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
45-9772 TECHNOLOGY USER FEE	\$875	\$0	\$875
45-9781 EQUIPMENT PURCHASE CONT	\$0	\$83,120	\$83,120
45-9791 EQUIPMENT USER FEE	\$32,000	\$5,000	\$37,000
	\$32,875	\$88,120	\$120,995

	BASE	SUPP	TOTAL
REVENUES CAPITAL REPLACEMENT			
71-9742 UF COMP EQUIP USER FEE	\$875	\$0	\$875
71-9772 UF EQUIP USER FEE	\$32,000	\$5,000	\$37,000
71-9762 UF EQUIP PURCH CONT	\$0	\$83,120	\$83,120
	\$32,875	\$88,120	\$120,995

GOLF COURSE

	BASE BUDGET	SUPPLEMENTAL	TOTAL
81-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
81-9772 TECHNOLOGY USER FEE	\$4,000	\$0	\$4,000
81-9781 EQUIPMENT PURCHASE CONT	\$0	\$0	\$0
81-9791 EQUIPMENT USER FEE	\$67,025	\$0	\$67,025
82-9773 COMP EQUIP USER FEE	\$375	\$0	\$375
82-9781 EQUIPMENT PURCHASE CONT	\$0	\$0	\$0
82-9791 EQUIPMENT USER FEE	\$93,579	\$0	\$93,579
88-9781 EQUIPMENT PURCHASE CONT	\$0	\$27,320	\$27,320
	\$164,979	\$27,320	\$192,299

	BASE	SUP	TOTAL
REVENUES CAPITAL REPLACEMENT			
71-9741 TL COMP EQUIP USER FEE	\$0	\$0	\$0
	\$0	\$0	\$0

TOTAL TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
TOTAL TECHNOLOGY COMP USER FEE	\$4,375	\$0	\$4,375
TOTAL EQUIPMENT USER FEE	\$160,604	\$0	\$160,604
TOTAL EQUIPMENT PURCHASE CONT	\$0	\$27,320	\$27,320
	\$164,979	\$27,320	\$192,299

	BASE	SUP	TOTAL
REVENUES GOLF COURSE			
71-9744 GC COMP EQUIP USER FEE	\$4,375	\$0	\$4,375
71-9756 GC COMP PURCHASE CONT	\$0	\$0	\$0
71-9763 GC EQUIP PURCHASE CONT	\$0	\$27,320	\$27,320
71-9773 GF EQUIP USER FEE	\$160,604	\$0	\$160,604
71-9783 GC LESED EQUIP CONTRIBUT	\$0	\$0	\$0
	\$164,979	\$27,320	\$192,299

COURT TECHNOLOGY

	BASE BUDGET	SUPPLEMENTAL	TOTAL
28-9771 TECHNOLOGY PURCH CONTRIB	\$0	\$0	\$0
28-9772 TECHNOLOGY USER FEE	\$4,125	\$0	\$4,125
	\$4,125	\$0	\$4,125

	BASE	SUP	TOTAL
REVENUES COURT TECHNOLOGY			
71-9757 CT COM EQUIP PURCH	\$0	\$0	\$0
71-9745 CT COM EQUIP USER FEE	\$4,125	\$0	\$4,125
	\$4,125	\$0	\$4,125

CRIME CONTROL

	BASE BUDGET	SUPPLEMENTAL	TOTAL
27-6573 COMPUTER EQUIPMENT	\$0	\$0	\$0
27-9781 EQUIPMENT PURCHASE CONT	\$0	\$99,150	\$99,150

	BASE	SUP	TOTAL
REVENUES CRIME CONTROL			
71-9747 CC/PD EQUIPMENT USER FEE	\$0	\$0	\$0
71-9764 CC EQUIP PURCHASE CONT	\$0	\$99,150	\$99,150
	\$0	\$99,150	\$99,150

GRAND TOTAL \$850,858 \$560,710 \$1,411,568

\$850,858 \$560,710 \$1,411,568

TABLE 1
TEN YEAR FINANCIAL PROJECTION: GENERAL FUND
 CITY OF JERSEY VILLAGE, TEXAS

	PRIOR YEAR ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	CURRENT PROJECTED 2019-2020	YEAR 1 PROPOSED 2020-2021	YEAR 2 PROJECTED 2021-2022	YEAR 3 PROJECTED 2022-2023	YEAR 4 PROJECTED 2023-2024	YEAR 5 PROJECTED 2024-2025	YEAR 6 PROJECTED 2025-2026	YEAR 7 PROJECTED 2026-2027	YEAR 8 PROJECTED 2027-2028	YEAR 9 PROJECTED 2028-2029	YEAR 10 PROJECTED 2029-2030
BEGINNING FUND BALANCE	\$ 16,512,772	\$ 8,113,385	\$ 8,113,385	\$ 5,950,963	\$ 6,269,711	\$ 10,750,730	\$ 10,397,507	\$ 9,761,367	\$ 8,813,260	\$ 8,212,325	\$ 7,600,297	\$ 10,453,054	\$ 10,909,353
REVENUES:													
PROPERTY TAXES	\$ 6,631,718	\$ 6,369,000	\$ 6,500,000	\$ 6,369,000	\$ 6,496,380	6,723,753	6,723,753.30	6,723,753	6,925,466	7,063,975	8,838,255	9,015,020	9,195,320
SALES TAXES	3,963,894	3,810,000	3,900,000	3,810,000	3,924,300	4,042,029	4,163,290	4,288,189	4,416,834	4,549,339	4,685,819	4,826,394	4,971,186
SALES TX-PTY TX REDUCTION	1,981,947	1,905,000	1,950,000	1,905,000	1,962,150	2,021,015	2,081,645	2,144,094	2,208,417	2,274,670	2,342,910	2,413,197	2,485,590
OTHER TAXES	592,681	624,000	500,000	610,000	646,600	665,998	685,978	706,557	727,754	749,587	772,074	795,236	819,090
FINES & WARRANTS	1,129,014	1,018,000	800,000	1,018,000	1,048,540	1,111,452	1,144,796	1,179,140	1,214,514	1,250,949	1,288,478	1,327,132	1,366,946
FEES	1,240,337	312,900	400,000	365,750	376,723	388,024	399,665	411,655	424,004	436,725	449,826	477,222	477,222
LICENSES & PERMITS	139,856	163,600	120,000	149,700	154,191	158,817	163,581	168,489	173,543	178,750	184,112	189,635	195,320
INTEREST EARNED	386,130	350,000	120,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	130,470
CRIME CONTROL DISTRICT REIMBURSEMENT	1,228,462	1,342,587	1,182,527	1,834,231	1,321,287	1,360,174	1,401,053	1,443,146	1,486,441	1,531,034	1,576,965	1,624,274	1,673,000
COURT SECURITY AND TECHNOLOGY	46,000	47,400	47,400	48,830	50,295	51,804	53,358	54,959	56,607	58,306	60,055	61,856	63,710
TRANSFER FROM MOTEL TAX	17,500	18,000	18,000	19,000	19,570	20,157	20,762	21,385	22,026	22,687	23,368	24,069	24,790
TRANSFERS FROM UTILITY FUND	560,000	570,000	570,000	590,000	607,700	625,931	644,709	664,050	683,972	704,491	725,626	747,394	769,810
MISCELLANEOUS REVENUES	74,808	241,165	270,000	331,100	8,341,033	344,344	354,674	365,315	376,274	387,562	399,189	411,165	423,500
OTHER AGENCY REVENUES	165,244	200,000	85,000	90,000	-	-	-	-	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$ 18,157,590	\$ 16,971,652	\$ 16,462,927	\$ 17,240,611	\$ 25,051,768	\$ 17,619,588	\$ 17,946,537	\$ 18,283,282	\$ 18,831,780	\$ 19,327,479	\$ 21,469,664	\$ 22,025,371	\$ 22,595,980
TOTAL AVAILABLE FUNDS	\$ 34,670,362	\$ 25,085,037	\$ 24,576,312	\$ 23,191,574	\$ 31,321,479	\$ 28,370,318	\$ 28,344,044	\$ 28,044,648	\$ 27,645,040	\$ 27,539,804	\$ 29,069,961	\$ 32,478,425	\$ 33,505,330
EXPENDITURES:													
ADMINISTRATIVE SERVICES	\$ 557,360	\$ 668,458	\$ 650,000	\$ 693,804	\$ 714,618	\$ 736,057	\$ 758,139	\$ 780,883	\$ 804,309	\$ 828,439	\$ 853,292	\$ 878,891	\$ 905,257
LEGAL/OTHER SERVICES	10,360,320	2,440,421	2,000,000	2,422,240	2,494,907	2,569,754	2,646,847	2,726,252	2,808,040	2,892,281	2,979,050	3,068,421	3,160,470
INFORMATION TECHNOLOGY	557,247	619,202	600,000	672,877	723,963	745,682	768,052	791,094	814,827	839,272	864,450	890,383	917,090
PURCHASING	23,820	21,600	20,000	23,000	21,600	21,600	22,000	22,600	23,340	24,040	24,761	25,504	26,260
ACCOUNTING	315,940	356,533	330,000	371,793	382,947	394,435	406,268	418,456	431,010	443,940	457,258	470,976	485,100
CUSTOMER SERVICES	128,105	133,398	130,000	135,710	139,781	143,974	148,294	152,742	157,325	162,044	166,906	171,913	177,070
MUNICIPAL COURT	356,221	457,933	375,000	424,125	436,849	449,954	463,453	477,356	491,677	506,427	521,620	537,269	553,387
POLICE	2,953,069	3,457,496	3,200,000	3,530,436	3,636,349	3,745,440	3,857,803	3,973,537	4,092,743	4,215,525	4,341,991	4,472,251	4,606,410
COMMUNICATIONS	660,094	762,412	770,000	772,801	795,985	819,865	844,461	869,794	895,888	922,765	950,448	978,961	1,008,390
FIRE DEPARTMENT	1,208,061	1,475,073	1,350,000	1,873,322	1,929,521	1,987,407	2,047,029	2,108,440	2,171,693	2,236,844	2,303,949	2,373,068	2,444,260
PUBLIC WORKS	184,092	266,841	230,000	255,897	263,574	271,481	279,625	288,014	296,655	305,554	314,721	324,162	333,880
COMMUNITY DEVELOPMENT	371,462	468,178	450,000	422,924	435,611	448,680	462,140	476,004	490,285	504,993	520,143	535,747	551,820
STREETS	557,174	612,315	600,000	661,543	681,389	701,831	722,886	744,572	766,910	789,917	813,614	838,023	863,165
BUILDING MAINTENANCE	237,326	337,802	330,000	342,981	353,271	363,869	374,785	386,028	397,609	409,538	421,824	434,478	447,519
SOLID WASTE	406,984	466,926	450,000	466,926	480,934	495,362	510,223	525,529	541,295	557,534	574,260	591,488	609,230
FLEET SERVICES	428,618	499,027	450,000	455,610	469,278	483,356	497,857	512,793	528,176	544,022	560,342	577,153	594,460
RECREATION	-	-	-	201,419	207,462	213,685	220,096	226,699	233,500	240,505	247,720	255,152	262,800
PARKS AND RECREATION	771,310	986,423	950,000	744,386	766,717	789,719	813,410	837,813	862,947	888,835	915,501	942,966	971,250
TOTAL EXPENDITURES	\$ 20,077,204	\$ 14,030,038	\$ 12,885,000	\$ 14,501,792	\$ 14,934,756	\$ 15,382,151	\$ 15,843,367	\$ 16,318,668	\$ 16,808,228	\$ 17,312,475	\$ 17,831,849	\$ 18,366,805	\$ 18,917,800
FUND BALANCE	\$ 14,593,158	\$ 11,054,999	\$ 11,691,312	\$ 8,689,781	\$ 16,386,723	\$ 12,988,167	\$ 12,500,677	\$ 11,725,980	\$ 10,836,812	\$ 10,227,329	\$ 11,238,111	\$ 14,111,620	\$ 14,587,520
INTERFUND ACTIVITY													
TRANSFER TO GOLF COURSE FUND	\$ 298,240	\$ 663,979	\$ 454,092	\$ 345,891	240,779	111,916	98,687	69,956	62,122	50,068	39,593	28,503	16,766
TRANSFER TO COMPUTER CAPITAL USER FEE	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO CAPITAL IMPROVEMENTS FUND	\$ 5,455,000	\$ 5,423,765	\$ 4,388,601	\$ 1,080,000	\$ 4,896,750	\$ 1,980,280	\$ 2,142,160	\$ 2,344,300	\$ 2,063,900	\$ 2,078,500	\$ 247,000	\$ 2,675,300	\$ 1,504,700
TRANSFER TO EQUIPMENT PURCHASE CONT	\$ 175,570	\$ 289,110	\$ 289,110	\$ 341,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO EQUIPMENT USER FEE	\$ 268,349	\$ 377,181	\$ 377,181	\$ 420,381	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349	\$ 268,349
TRANSFER TO TECHNOLOGY PURCHASE CONT	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO TECHNOLOGY USER FEE	\$ 230,115	\$ 231,365	\$ 231,365	\$ 232,698	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115	\$ 230,115
TOTAL INTERFUND TRANSFERS	\$ 6,479,774	\$ 6,985,400	\$ 5,740,349	\$ 2,420,070	\$ 5,635,993	\$ 2,590,680	\$ 2,739,311	\$ 2,912,720	\$ 2,624,486	\$ 2,627,032	\$ 785,057	\$ 3,202,267	\$ 2,019,930
FUND BALANCE AFTER TRANSFERS	\$ 8,113,385	\$ 4,069,600	\$ 5,950,963	\$ 6,269,711	\$ 10,750,730	\$ 10,397,507	\$ 9,761,367	\$ 8,813,260	\$ 8,212,325	\$ 7,600,297	\$ 10,453,054	\$ 10,909,353	\$ 12,567,596
90-DAY OPERATING RESERVE	\$ 5,019,301	\$ 3,507,509	\$ 3,221,250	\$ 3,625,448	\$ 3,733,689	\$ 3,845,538	\$ 3,960,842	\$ 4,079,667	\$ 4,202,057	\$ 4,328,119	\$ 4,457,962	\$ 4,591,701	\$ 4,729,452
AVAILABLE FUNDS (Cash on Hand)	\$ 3,094,084	\$ 562,090	\$ 2,729,713	\$ 2,644,263	\$ 7,017,041	\$ 6,551,970	\$ 5,800,525	\$ 4,733,593	\$ 4,010,268	\$ 3,272,178	\$ 5,995,092	\$ 6,317,652	\$ 7,838,144

CITY OF JERSEY VILLAGE, TEXAS - FISCAL YEAR 2020-2021 TO FISCAL YEAR 2029-2030

TABLE 2
FIVE YEAR FINANCIAL PROJECTION: DEBT SERVICE
 CITY OF JERSEY VILLAGE, TEXAS

	PRIOR YEAR ACTUAL 2018-2019	CURRENT PROJECTED 2019-2020	YEAR 1 PROPOSED 2020-21	YEAR 2 PROJECTED 2021-2022	YEAR 3 PROJECTED 2022-2023	YEAR 4 PROJECTED 2023-2024	YEAR 5 PROJECTED 2024-2025	YEAR 6 PROJECTED 2025-2026	YEAR 7 PROJECTED 2026-2027	YEAR 8 PROJECTED 2027-2028	YEAR 9 PROJECTED 2028-2029	YEAR 10 PROJECTED 2029-2030
	TAX YEAR 2018	TAX YEAR 2019	TAX YEAR 2020	TAX YEAR 2021	TAX YEAR 2022	TAX YEAR 2023	TAX YEAR 2024	TAX YEAR 2025	TAX YEAR 2026	TAX YEAR 2027	TAX YEAR 2028	TAX YEAR 2029
DEBT SERVICE:												
G. O. SERIES-2003 (STREET RECONSTRUCTION)	-	-	-	-	-	-	-	-	-	-	-	-
G. O. SERIES-2007(STREET RECONSTRUCTION)	-	-	-	-	-	-	-	-	-	-	-	-
C. O. 2000 (GOLF COURSE)	-	-	-	-	-	-	-	-	-	-	-	-
G. O. SERIES 2012 (REFUNDING BONDS)	1,016,550	1,019,425	1,031,975	1,043,325	866,325	496,825	497,350	-	-	-	-	-
C.O. 2015 (290 EXPANSION)	-	-	-	-	-	-	-	-	-	-	-	-
G.O SERIES -2016 REFUNDING	498,850	497,600	486,350	483,525	656,300	1,030,375	1,028,150	1,616,175	1,624,000	-	-	-
AUDITORS ADJUSTMENTS	-	-	-	-	-	-	-	-	-	-	-	-
MAINTENANCE FEE	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	-	-	-
TOTAL PROJECTED DEBT SERVICE	\$ 1,524,400	\$ 1,526,025	\$ 1,527,325	\$ 1,535,850	\$ 1,531,625	\$ 1,536,200	\$ 1,534,500	\$ 1,625,175	\$ 1,633,000	\$ -	\$ -	\$ -
I & S TAX RATE	0.126099	0.136379										
M & O TAX RATE	0.616401	0.606121										
COMBINED TAX RATE	0.7425	0.7425	0.7425									

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 20, 2020

TABLE 3
FIVE YEAR FINANCIAL PROJECTION: UTILITY FUND DIVISIONS 45 & 47 OPERATIONS AND DEBT SERVICE
 CITY OF JERSEY VILLAGE, TEXAS

FOR PERIODS SHOWN	PRIOR YEAR ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	CURRENT PROJECTED 2019-2020	YEAR 1 PROPOSED 2020-2021	YEAR 2 PROJECTED 2021-2022	YEAR 3 PROJECTED 2022-2023	YEAR 4 PROJECTED 2023-2024	YEAR 5 PROJECTED 2024-2025	YEAR 6 PROJECTED 2025-2026	YEAR 7 PROJECTED 2026-2027	YEAR 8 PROJECTED 2027-2028	YEAR 9 PROJECTED 2028-2029	YEAR 10 PROJECTED 2029-2030
BEGINNING FUND BALANCE	\$ 11,006,716	\$ 11,592,940	\$ 11,592,940										
BEGINNING BALANCE OF CURRENT ASSETS MINUS CURRENT LIAB		\$ 4,128,142	\$ 4,128,142	\$ 3,354,218	\$ 2,731,186	\$ 2,825,894	\$ 3,407,748	\$ 3,405,362	\$ 4,324,433	\$ 4,384,950	\$ 5,703,638	\$ 6,528,059	\$ 8,430,613
REVENUES:													
WATER SERVICE	\$ 2,915,643	\$ 3,000,000	\$ 3,000,000	\$ 3,090,000	\$ 3,275,400	\$ 3,471,924	\$ 3,680,239	\$ 3,901,054	\$ 4,018,085	\$ 4,259,171	\$ 4,514,721	\$ 4,785,604	\$ 5,072,740
SEWER SERVICE	1,486,734	1,500,000	1,500,000	1,545,000	1,575,900	1,607,418	1,639,566	1,672,358	1,722,528	1,756,979	1,792,119	1,827,961	1,864,520
WATER AUTHORITY FEE	2,768	15,000	-	-	-	-	-	-	-	-	-	-	-
CREDIT CARD FEES	9,530	5,000	15	-	-	-	-	-	-	-	-	-	-
INTEREST EARNED	99,710	70,000	50,000	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048
TRANSFER FROM IMPACT FEES	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	-	-	-	-	-	-	-
SALES OF ASSETS	6,350	38,580	38,580	67,500	-	-	-	-	-	-	-	-	-
PENALTIES & ADJUSTMENT	36,755	30,000	25,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
MISCELLANEOUS	20,522	30,000	20,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
TX DOT REIMBURSEMENT	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	\$ 4,580,013	\$ 4,688,580	\$ 4,633,595	\$ 4,772,500	\$ 4,921,600	\$ 5,149,951	\$ 5,390,733	\$ 5,644,667	\$ 5,812,207	\$ 6,088,090	\$ 6,379,138	\$ 6,686,233	\$ 7,010,308
TOTAL AVAILABLE FUNDS	\$ 15,586,728	\$ 8,816,722	\$ 8,761,737	\$ 8,126,718	\$ 7,652,786	\$ 7,975,845	\$ 8,798,481	\$ 9,050,029	\$ 10,136,640	\$ 10,473,040	\$ 12,082,776	\$ 13,214,291	\$ 15,440,921
EXPENSES/TRANSFERS:													
DIVISION 45	\$ 3,261,995	\$ 3,190,647	\$ 3,000,000	\$ 3,146,119	\$ 3,240,502	\$ 3,337,718	\$ 3,437,849	\$ 3,540,985	\$ 3,647,214	\$ 3,756,631	\$ 3,869,329	\$ 3,985,409	\$ 4,104,972
TRANSFERS TO GENERAL FUND	560,000	570,000	570,000	590,000	607,700	625,931	644,709	664,050	683,972	704,491	725,626	747,394	769,816
TRANSFERS TO CAPITAL IMPROVEMENT	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO DEBT SERVICE FUND	90,282	89,724	89,724	88,418	87,815	113,573	169,686	169,686	169,629	257,406	258,887	-	-
TRANSFERS TO TECHNOLOGY PURCH CONT	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO TECHNOLOGY USER FEE	750	750	750	875	875	875	875	875	875	875	875	875	875
TRANSFER TO EQUIP PURCHASE CONT	24,780	60,045	60,045	83,120	-	-	-	-	-	-	-	-	-
TRANSFERS TO EQUIPMENT USER FEE	32,000	32,000	32,000	37,000	-	-	-	-	-	-	-	-	-
FUNDING TRANSFERS TO CAPITAL PROJECTS-DIV 46	24,000	1,655,000	1,655,000	1,450,000	890,000	490,000	1,140,000	350,000	1,250,000	50,000	700,000	50,000	-
DIVISION 47	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL FUND APPROPRIATIONS	\$ 3,993,788	\$ 5,598,166	\$ 5,407,519	\$ 5,395,532	\$ 4,826,892	\$ 4,568,097	\$ 5,393,119	\$ 4,725,596	\$ 5,751,690	\$ 4,769,402	\$ 5,554,717	\$ 4,783,679	\$ 4,875,663
REMAINING NET CURRENT ASSET BALANCE	\$ 3,218,556	\$ 3,354,218	\$ 3,354,218	\$ 2,731,186	\$ 2,825,894	\$ 3,407,748	\$ 3,405,362	\$ 4,324,433	\$ 4,384,950	\$ 5,703,638	\$ 6,528,059	\$ 8,430,613	\$ 10,565,258
OPERATIONS RESERVE AMOUNT	\$ 797,662	\$ 750,000	\$ 786,530	\$ 810,126	\$ 834,429	\$ 859,462	\$ 885,246	\$ 911,804	\$ 939,158	\$ 967,332	\$ 996,352	\$ 1,026,243	\$ 1,026,243
90 DAY RESERVE CALCULATED ON EXPENSES FOR DIVISIONS 45 & 47. THE CITY POLICY IS TO RESERVE 25% OF ANNUAL EXPENDITURES FOR OPERATIONS RESERVE.													
AVAILABLE FOR THIS YR'S OPERATIONS & CAPITAL PROJECTS	\$ 2,420,894	\$ 2,604,218	\$ 1,944,657	\$ 2,015,768	\$ 2,573,319	\$ 2,545,900	\$ 3,439,187	\$ 3,473,146	\$ 4,764,480	\$ 5,560,726	\$ 7,434,260	\$ 9,539,015	\$ 9,539,015

TABLE 4
FIVE YEAR FINANCIAL PROJECTION: UTILITY FUND DIVISION 46 CAPITAL PROJECTS
 CITY OF JERSEY VILLAGE, TEXAS

FOR PERIODS SHOWN	ADOPTED BUDGET 2018-2019	CURRENT PROJECTED 2019-2020	YEAR 1 PROPOSED 2020-2021	YEAR 2 PROJECTED 2021-2022	YEAR 3 PROJECTED 2022-2023	YEAR 4 PROJECTED 2023-2024	YEAR 5 PROJECTED 2024-2025	YEAR 6 PROJECTED 2025-2026	YEAR 7 PROJECTED 2026-2027	YEAR 8 PROJECTED 2027-2028	YEAR 9 PROJECTED 2028-2029	YEAR 10 PROJECTED 2029-2030
REVENUES:												
TRANSFERS FROM FUND NET CURRENT ASSET BALANCE (SEE TABLE 1)	\$ 3,218,556	\$ 3,354,218	\$ 2,731,186	\$ 2,825,894	\$ 3,407,748	\$ 3,405,362	\$ 4,324,433	\$ 4,384,950	\$ 5,703,638	\$ 6,528,059	\$ 8,430,613	\$ 10,565,258
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM IMPACT FEE	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**TABLE 5
FIVE YEAR FINANCIAL PROJECTION: GOLF COURSE FUND
CITY OF JERSEY VILLAGE, TEXAS**

FOR PERIODS SHOWN	PRIOR YEAR ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	CURRENT PROJECTED 2019-2020	YEAR 1 PROPOSED 2020-2021	YEAR 2 PROJECTED 2021-2022	YEAR 3 PROJECTED 2022-2023	YEAR 4 PROJECTED 2023-2024	YEAR 5 PROJECTED 2024-2025	YEAR 6 PROJECTED 2025-2026	YEAR 7 PROJECTED 2026-2027	YEAR 8 PROJECTED 2027-2028	YEAR 9 PROJECTED 2028-2029	YEAR 10 PROJECTED 2029-2030
BEGINNING FUND BALANCE	\$ (4,471,137)	\$ (4,797,636)	\$ (4,797,636)										
BEGINNING BALANCE OF NET CURRENT ASSETS		\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940
REVENUES:													
GREEN FEES	\$ 944,716	\$ 900,000	\$ 900,000	\$ 1,100,000	\$ 1,200,000	\$ 1,300,000	\$ 1,345,500	\$ 1,392,593	\$ 1,441,333	\$ 1,491,780	\$ 1,543,992	\$ 1,598,032	\$ 1,653,963
RANGE FEES	85,671	90,000	90,000	108,000	120,000	122,400	124,848	127,345	129,892	133,789	136,464	139,194	141,978
CLUB RENTALS	4,560	5,000	6,000	5,800	5,974	6,093	6,215	6,340	6,466	6,596	6,728	6,862	6,999
TOURNAMENT FEES	144,794	100,000	190,000	110,000	113,300	190,000	195,700	201,571	207,618	213,847	220,262	226,870	233,676
CONVENTION CENTER RENTAL FEES	-	-	-	-	-	50,000	51,500	75,000	77,250	82,050	86,153	90,460	94,983
MERCHANDISE SALES	176,269	100,000	150,000	140,000	150,000	154,500	159,135	163,909	168,826	173,891	179,108	184,481	190,016
SPECIAL ORDER MERCHANDISE	35,303	50,000	50,000	40,000	41,200	42,024	42,864	43,722	44,596	45,488	46,398	47,326	48,272
CONCESSION FEES	46,249	20,000	40,000	45,000	46,350	46,000	47,380	48,801	50,265	51,773	53,327	54,926	56,574
MEMBERSHIPS	42,604	25,000	30,000	42,000	43,260	32,000	40,000	41,200	42,436	43,709	45,020	46,371	47,762
MISCELLANEOUS FEES	14,148	20,000	25,000	19,000	19,380	19,768	20,163	20,566	20,978	21,397	21,825	22,262	22,707
INTEREST EARNED	10,504	7,000	9,000	1,030	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305
INTERFUND TRANSFERS-GEN FD	298,240	634,067	454,092	345,891	240,779	111,916	98,687	69,956	62,122	50,068	39,593	28,503	16,766
INTERFUND TRANSFERS- MOTEL	-	-	-	-	-	-	-	-	-	-	-	-	-
SALES OF FIXED ASSETS	5,650	7,500	7,500	25,000	-	-	-	-	-	-	-	-	-
CASH OVER/UNDER	263	-	-	-	-	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUES	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 1,808,971	\$ 1,958,567	\$ 1,951,592	\$ 1,981,691	\$ 1,981,273	\$ 2,075,762	\$ 2,133,085	\$ 2,192,128	\$ 2,252,943	\$ 2,315,582	\$ 2,380,100	\$ 2,446,553	\$ 2,515,001
TOTAL AVAILABLE FUNDS	\$ 1,808,971	\$ 2,472,507	\$ 2,465,532	\$ 2,495,631	\$ 2,495,213	\$ 2,589,702	\$ 2,647,025	\$ 2,706,068	\$ 2,766,883	\$ 2,829,522	\$ 2,894,040	\$ 2,960,493	\$ 3,028,941
EXPENSES:													
CLUB HOUSE	\$ 687,964	\$ 642,783	\$ 642,783	\$ 789,405	\$ 813,087	\$ 877,480	\$ 903,804	\$ 930,918	\$ 958,846	\$ 987,611	\$ 1,017,239	\$ 1,047,757	\$ 1,079,189
COURSE MAINTENANCE	1,078,679	841,896	841,896	799,267	823,245	847,943	873,381	899,582	926,570	954,367	982,998	1,012,488	1,042,863
BUILDING MAINTENANCE	40,932	46,500	46,500	50,600	52,118	53,682	55,292	56,951	58,659	60,419	62,232	64,099	66,022
EQUIPMENT MAINTENANCE	101,073	104,104	97,529	124,120	127,844	131,679	135,629	139,698	143,889	148,206	152,652	157,231	161,948
CAPITAL IMPROVEMENTS	46,539	143,000	143,000	26,000	-	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	180,284	179,884	179,884	192,299	164,979	164,979	164,979	164,979	164,979	164,979	164,979	164,979	164,979
TOTAL APPROPRIATIONS	\$ 2,135,470	\$ 1,958,167	\$ 1,951,592	\$ 1,981,691	\$ 1,981,273	\$ 2,075,762	\$ 2,133,085	\$ 2,192,128	\$ 2,252,943	\$ 2,315,582	\$ 2,380,100	\$ 2,446,553	\$ 2,515,001
NET CURRENT ASSET BAL EXCESS OF EXP	\$ (4,797,636)	\$ 514,340	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940	\$ 513,940